

Filofax PocketA 4-ring 1987-style Insert Re-creations

These insert recreations are not perfect, but they are pretty close. based on measuring photos or thumbnails of the originals.

They use a consistent style, based on that used in the 1987 Free-Form Management inserts.

They lack the Bodoni typeface used for the original titles.

The file names are my own, using the original insert reference numbers, with a descriptive based on the original title or function.

Pocket wasn't introduced until 1989, with a 4-ring mechanism. These inserts are based on the Personal 1987 inserts, modified to match the line spacing of the released Pocket inserts, so many of them were never available in Pocket size. The copyright date in the spine is a notional 1989.

The page size here is my own 'PocketA', using the $\sqrt{2}$:1 aspect ratio of the ISO216 paper format; the original 120.65mm (4 $\frac{3}{4}$ ") height, 85.31mm wide.

The following inserts are missing some text details or one side of the insert. If you can help provide the missing details, please let me know.

ref_254_s_memoranda
ref_354_s_monthly_call_list
ref_pg_rc_s_range_grouping
ds03_s_road_distances
dset_uk_s_paper_sizes

Printing

Individual inserts can be accessed using the Acrobat Bookmark, which will take you to the desired insert.

This is a composite size PDF document, so Letter pages should print to Letter, and Tabloid pages to Tabloid, but you should check that no scaling is being done.

single, double & treble leaves are imposed to Letter
tumble on long edge

quad leaves are imposed to Tabloid
tumble on short edge

Set 'no margins' in the Acrobat advanced print settings
your printer will need to be able to print within 5mm of top & bottom edges
Check that no resize scaling is selected

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original inserts © Filofax



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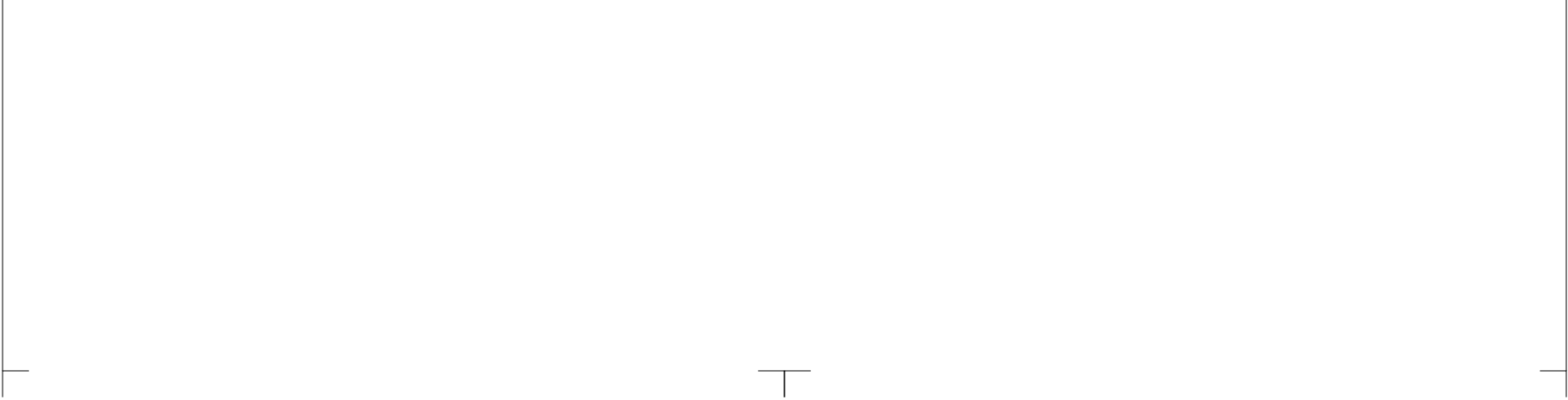


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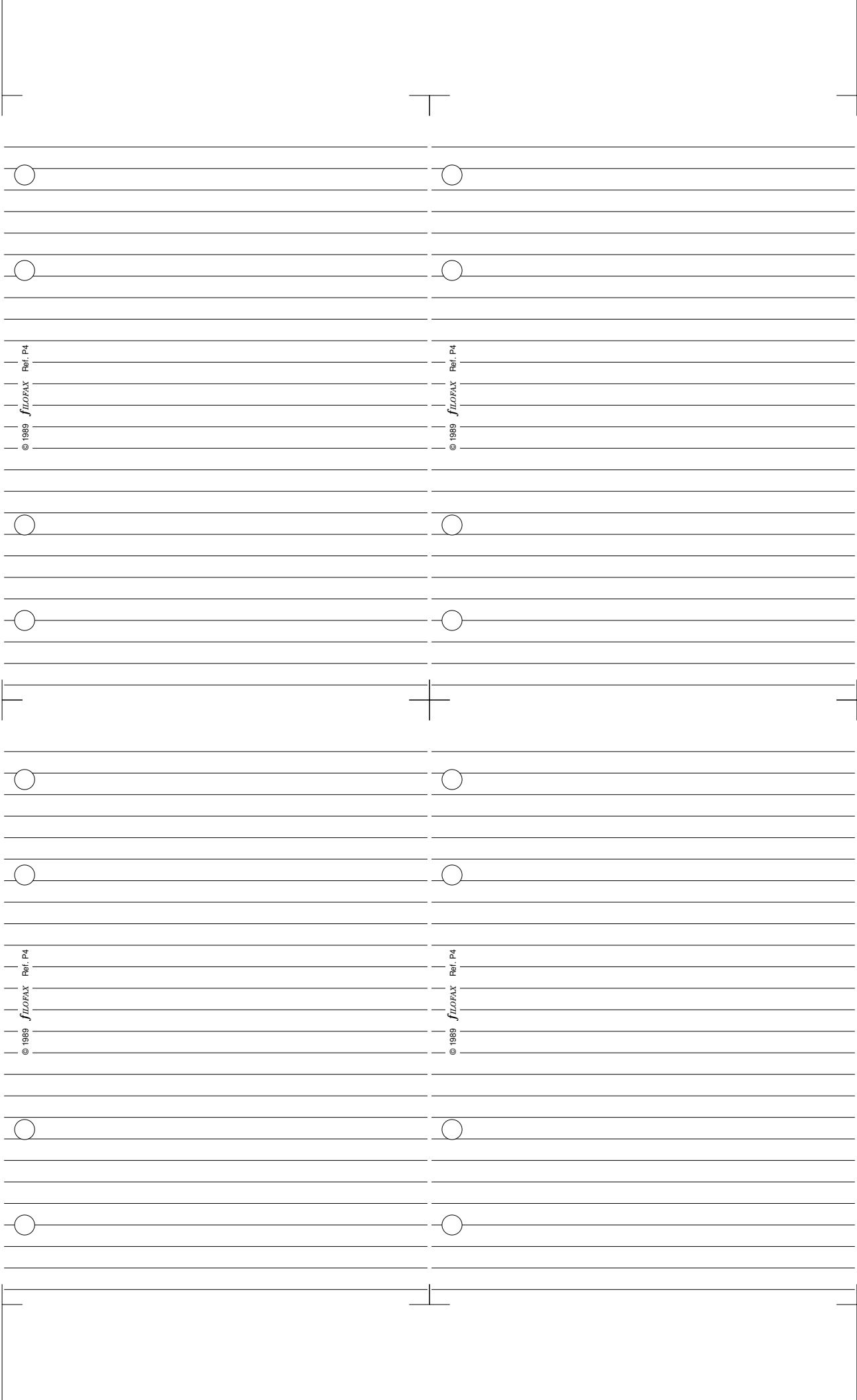


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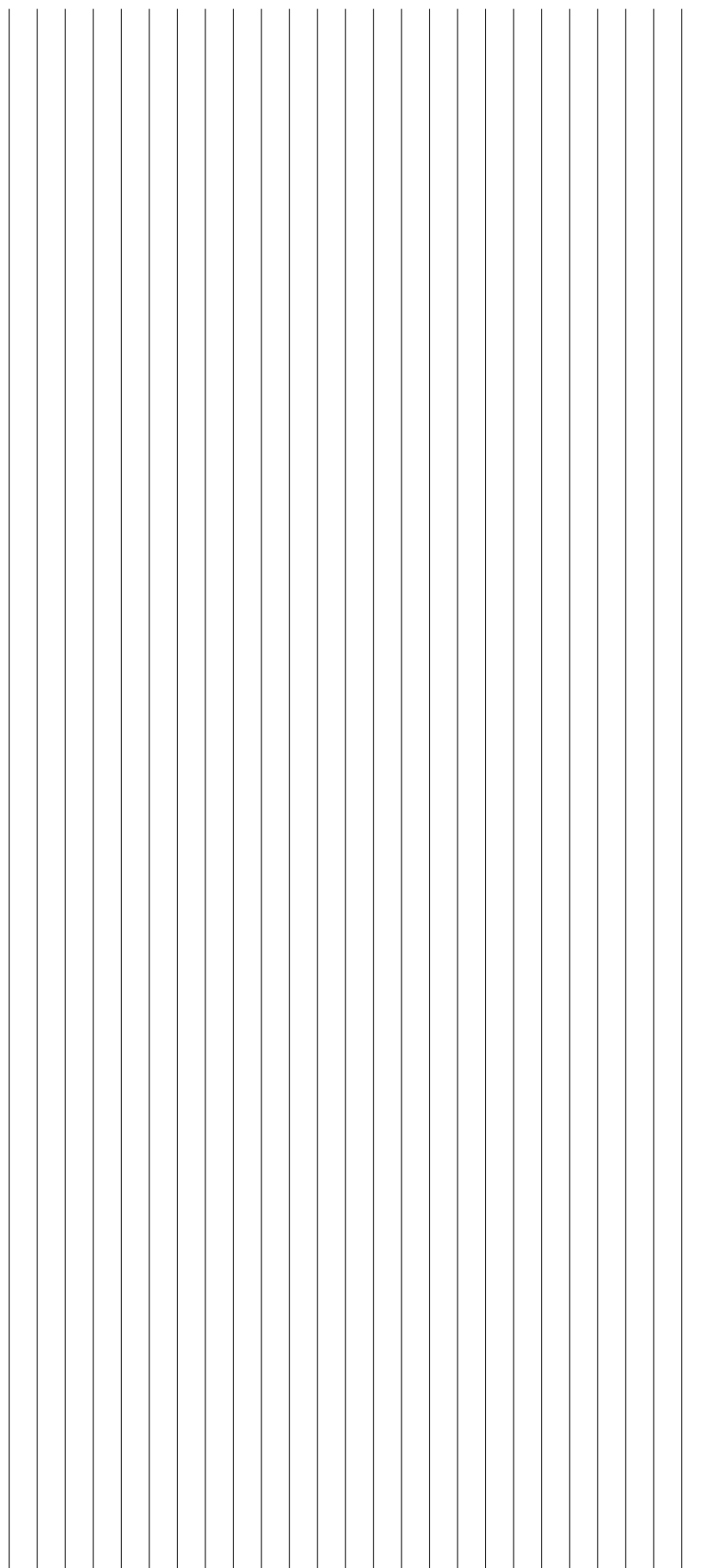
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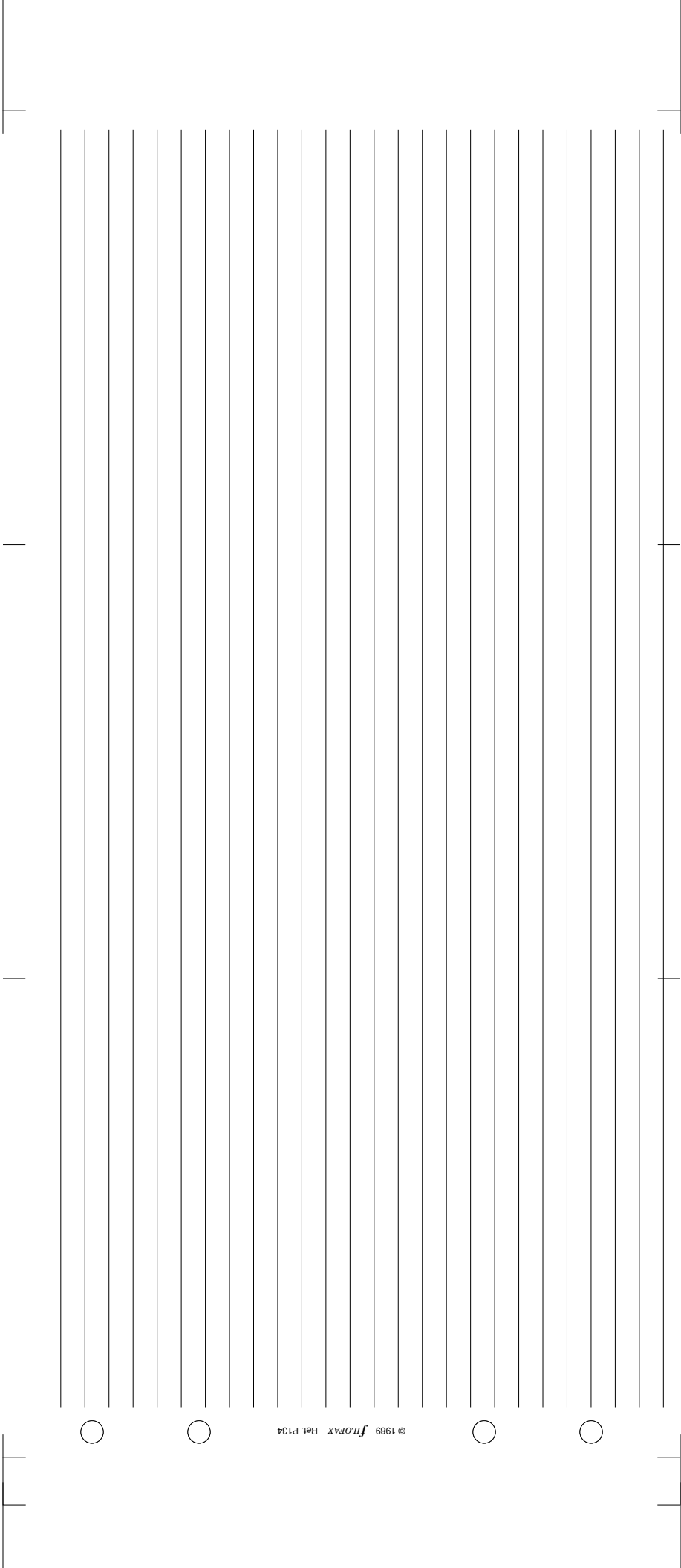


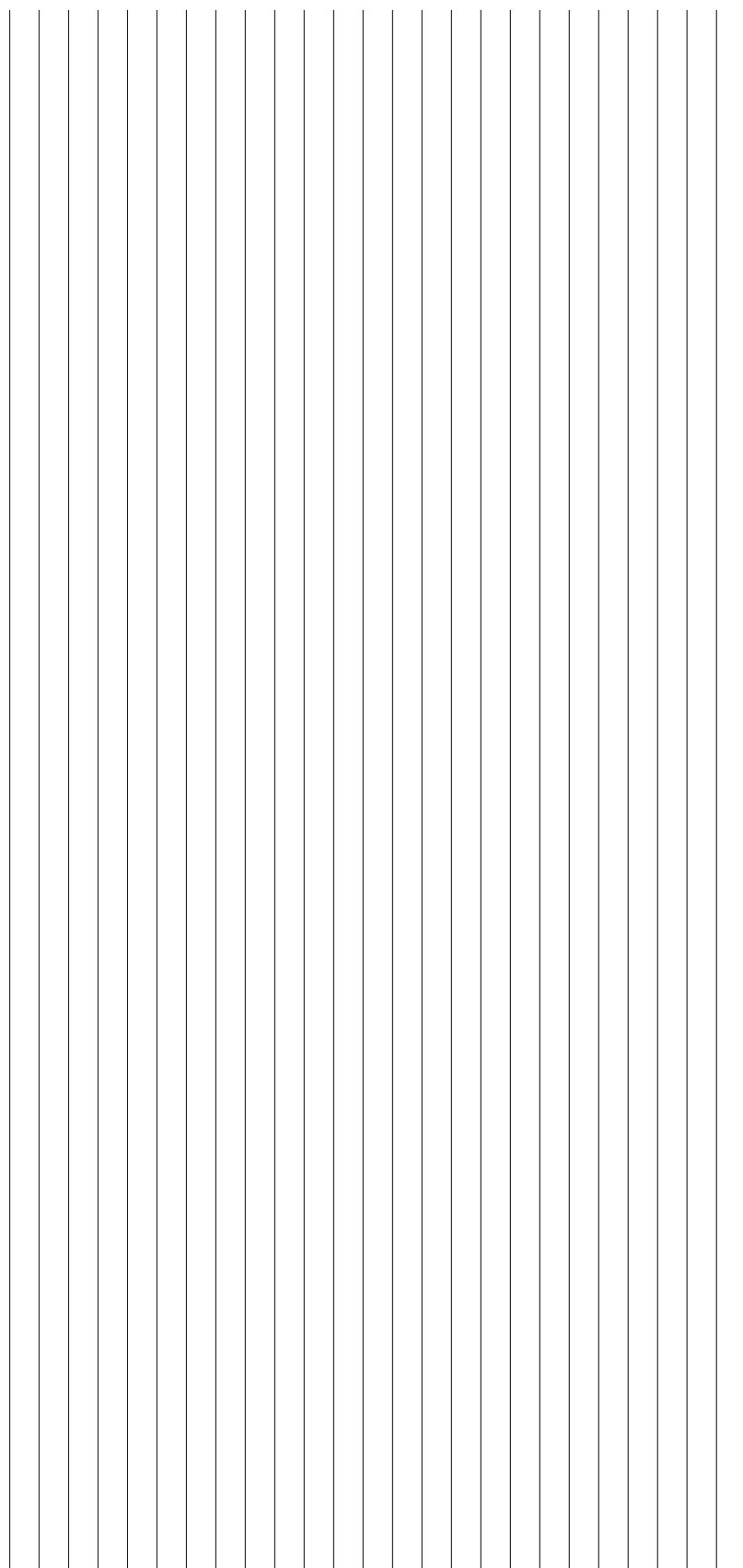


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This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.







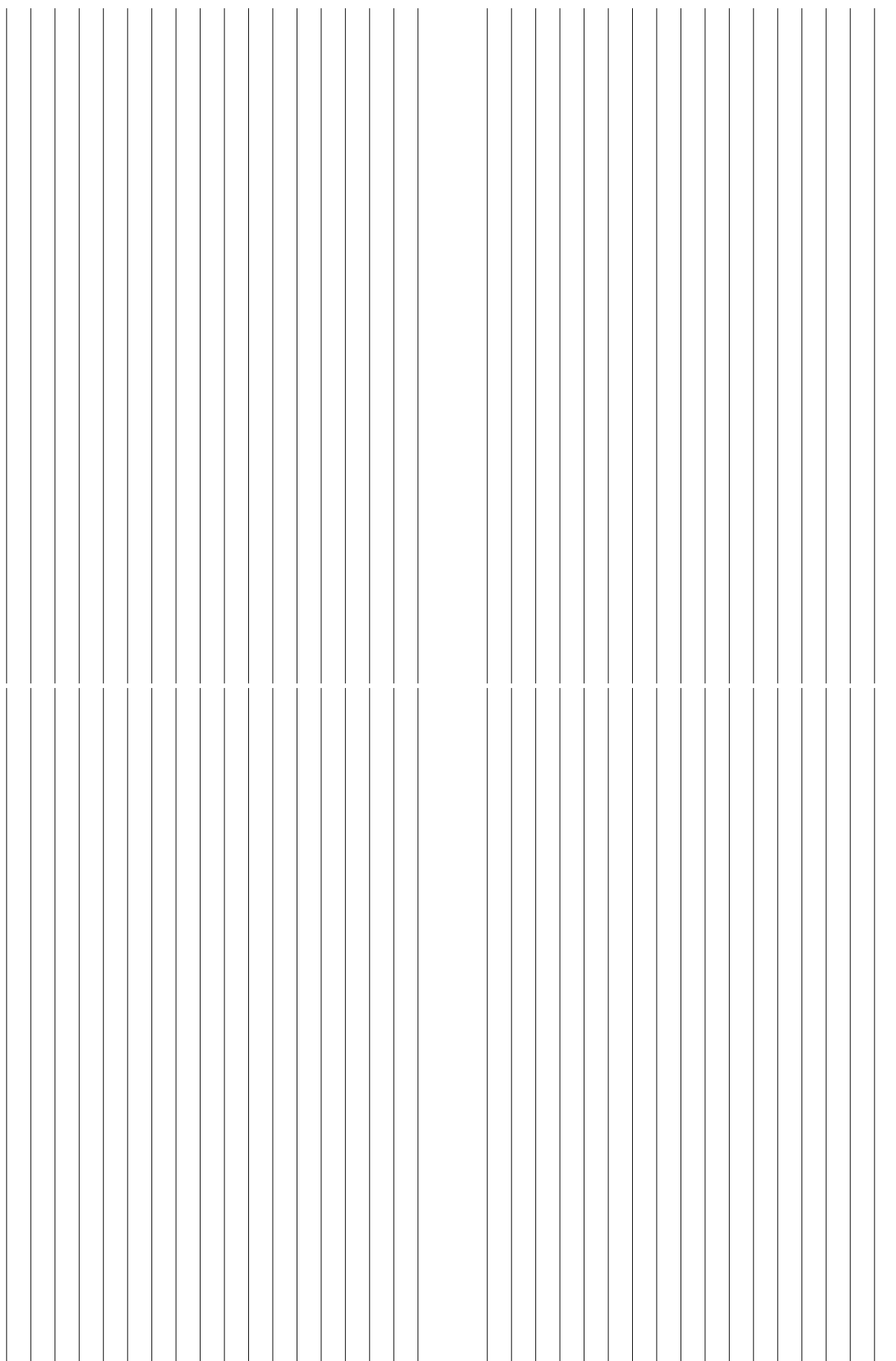
Handwriting practice area consisting of 20 horizontal lines. The first line is a solid line, and the subsequent 19 lines are dashed lines. The lines are evenly spaced and extend across the width of the page.

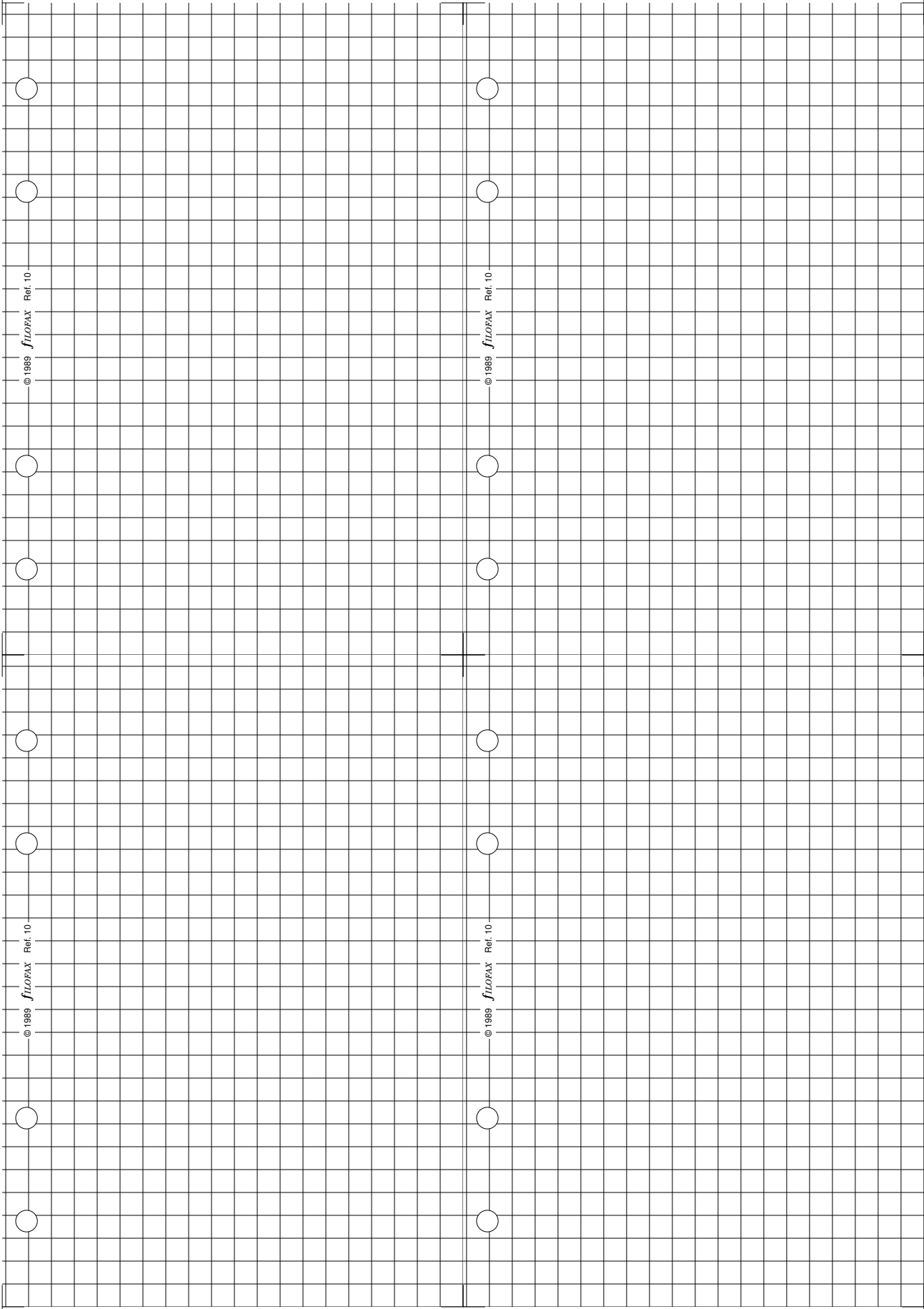


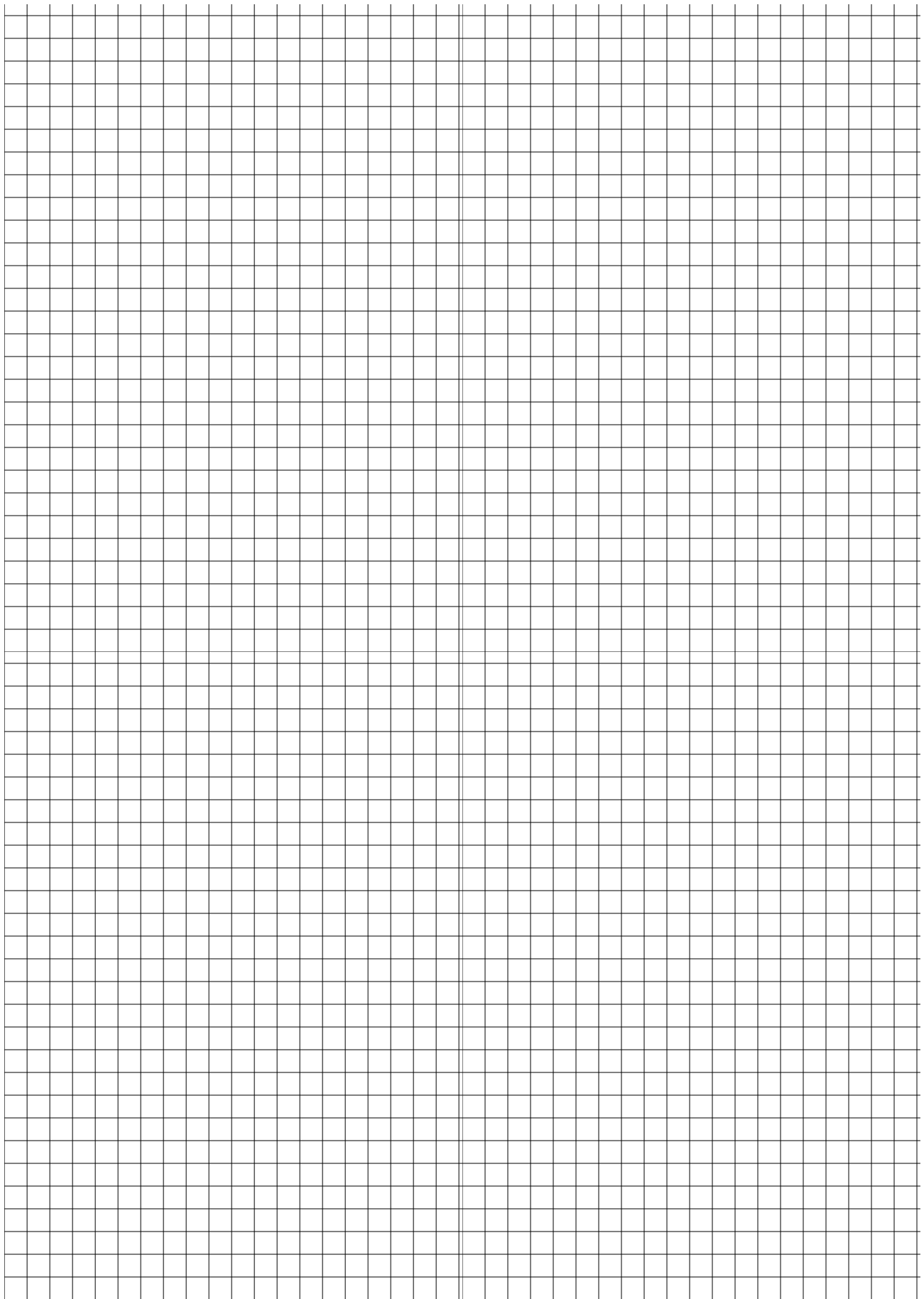
Handwriting practice area consisting of 20 horizontal lines. The first line is a solid line, and the subsequent 19 lines are dashed lines. The lines are evenly spaced and extend across the width of the page.

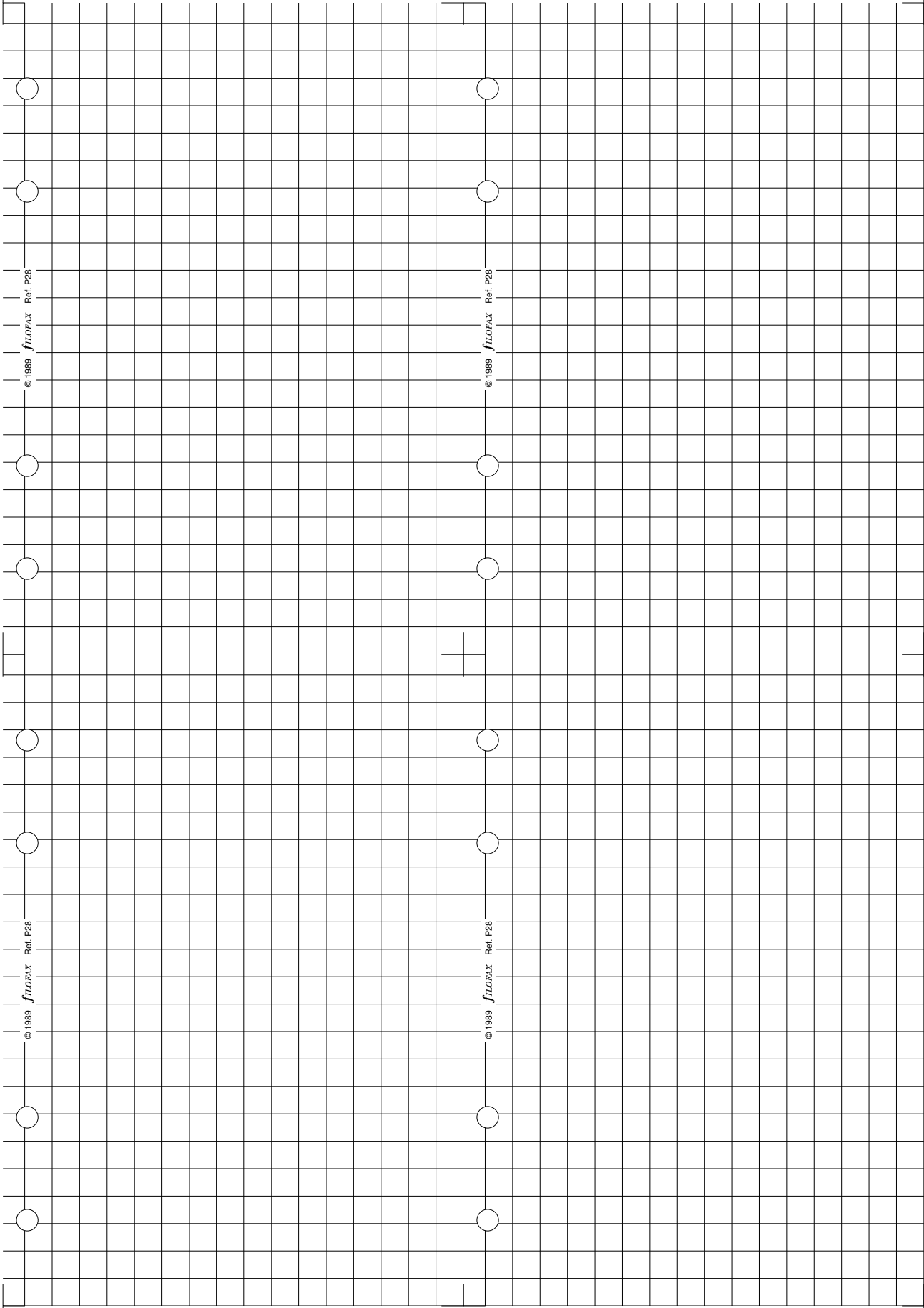


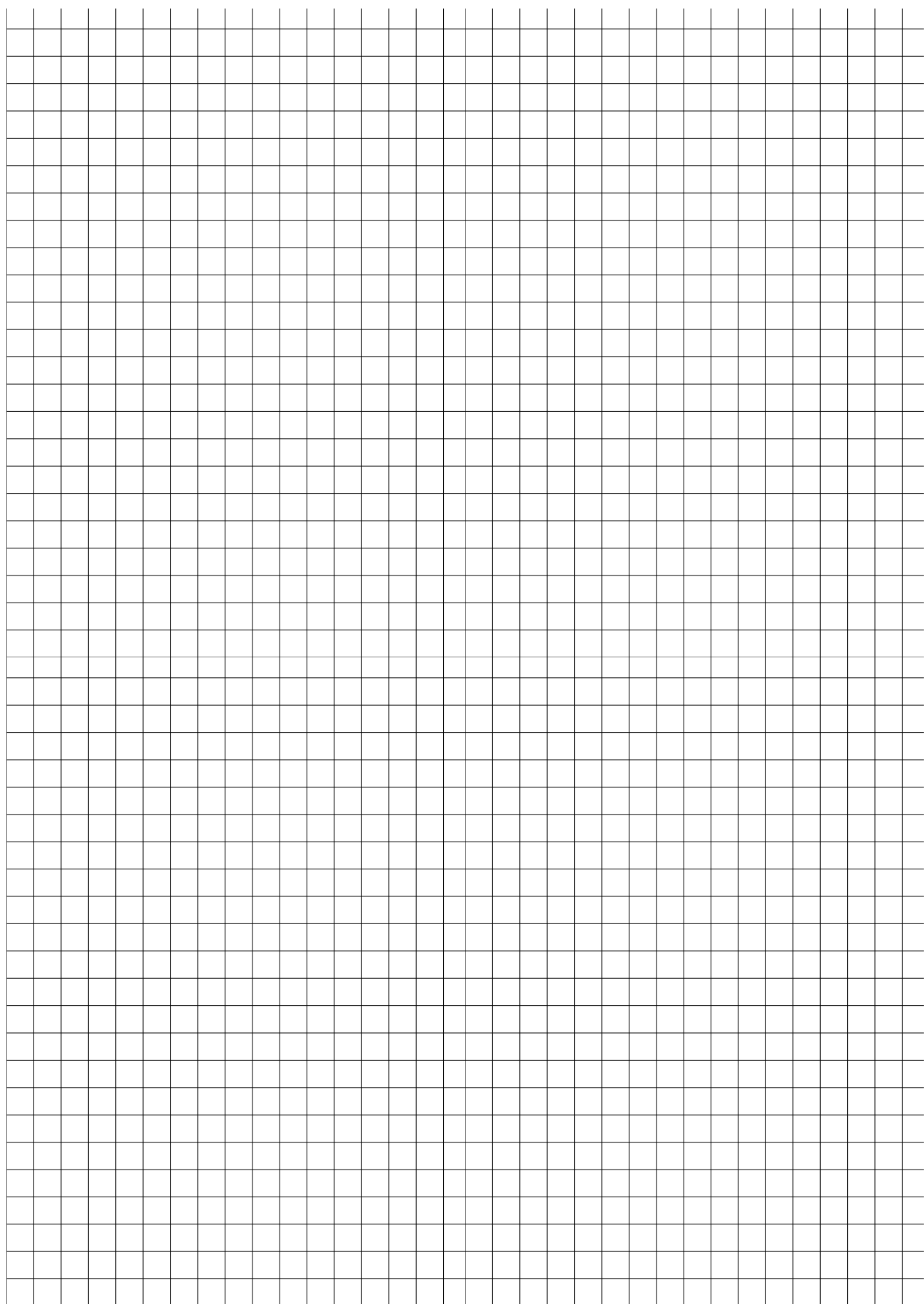


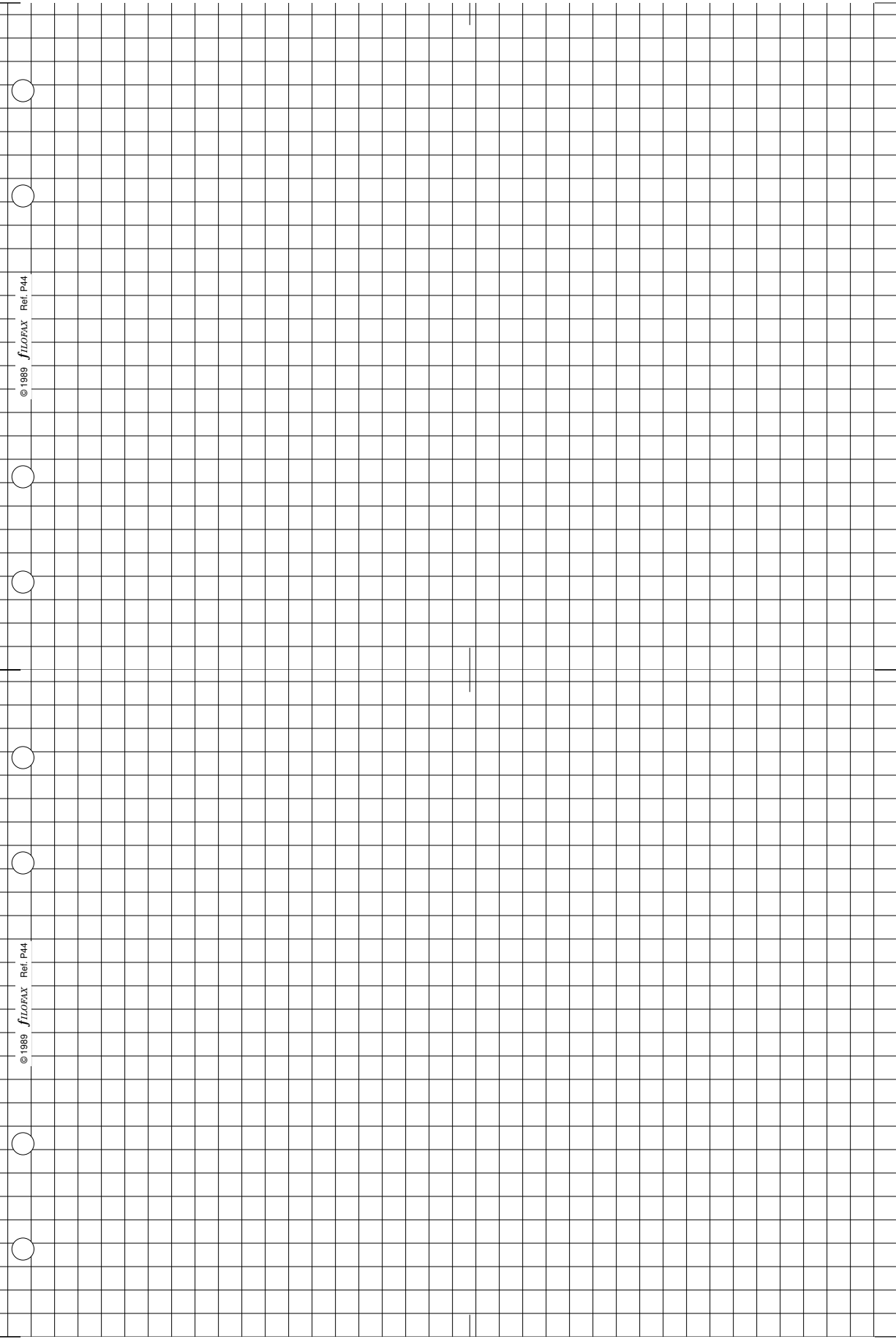


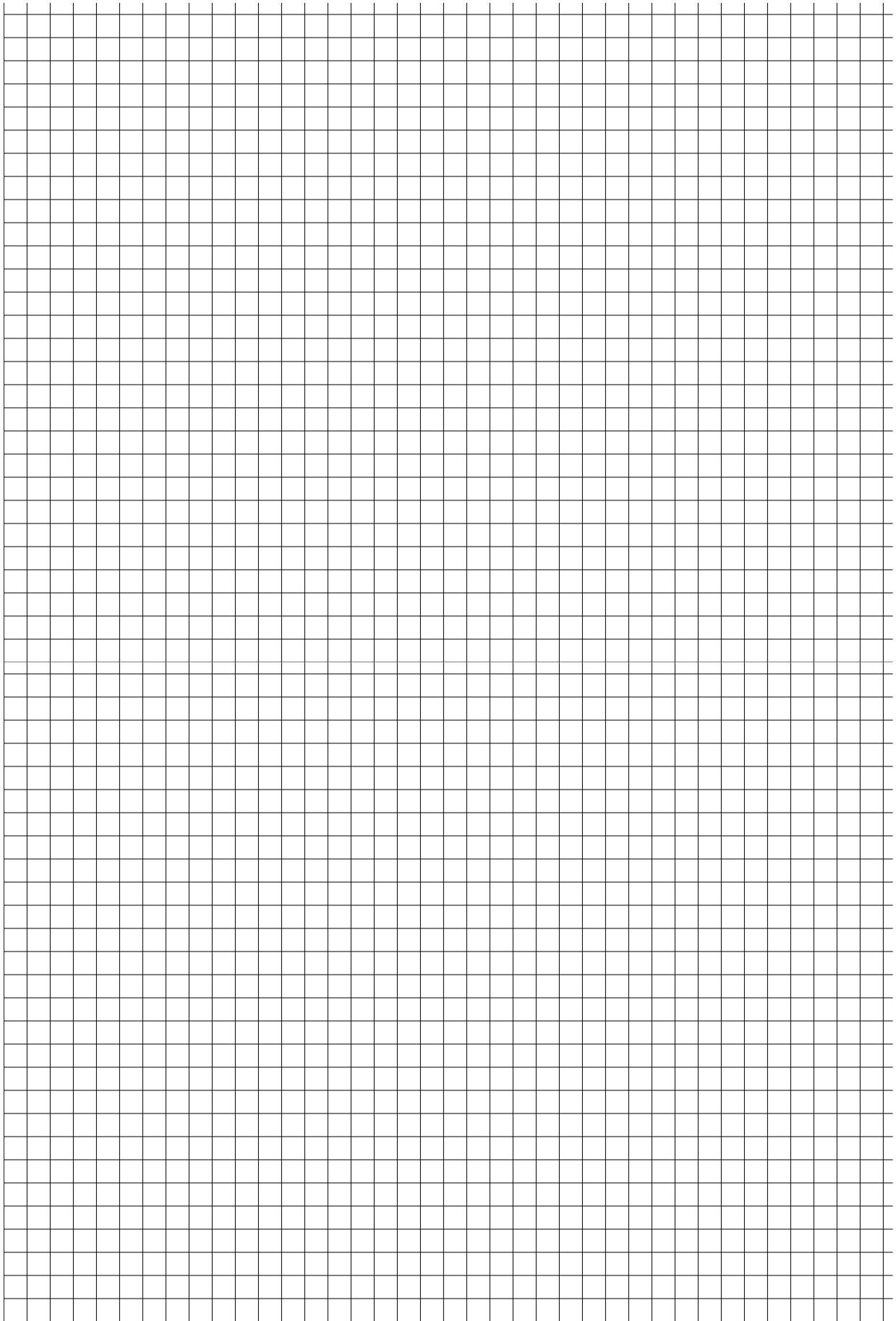


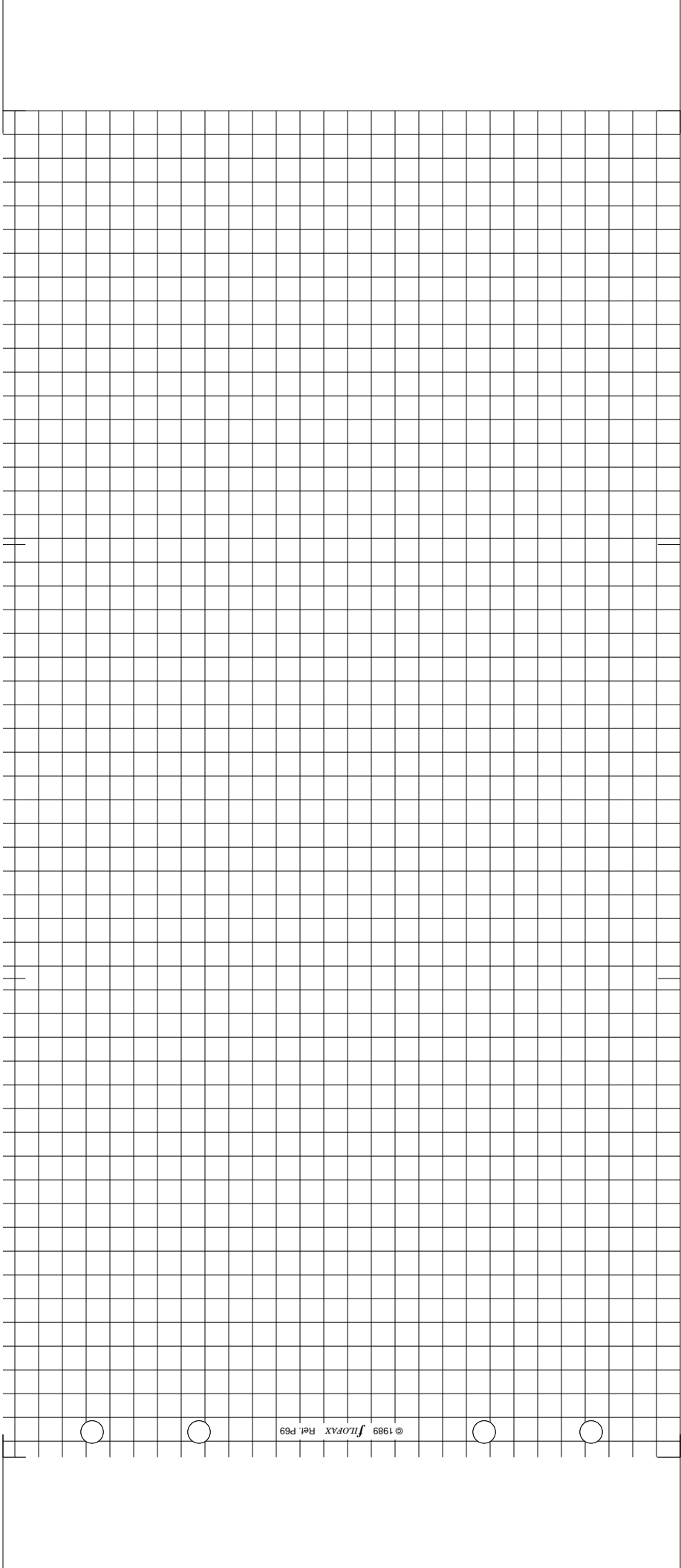


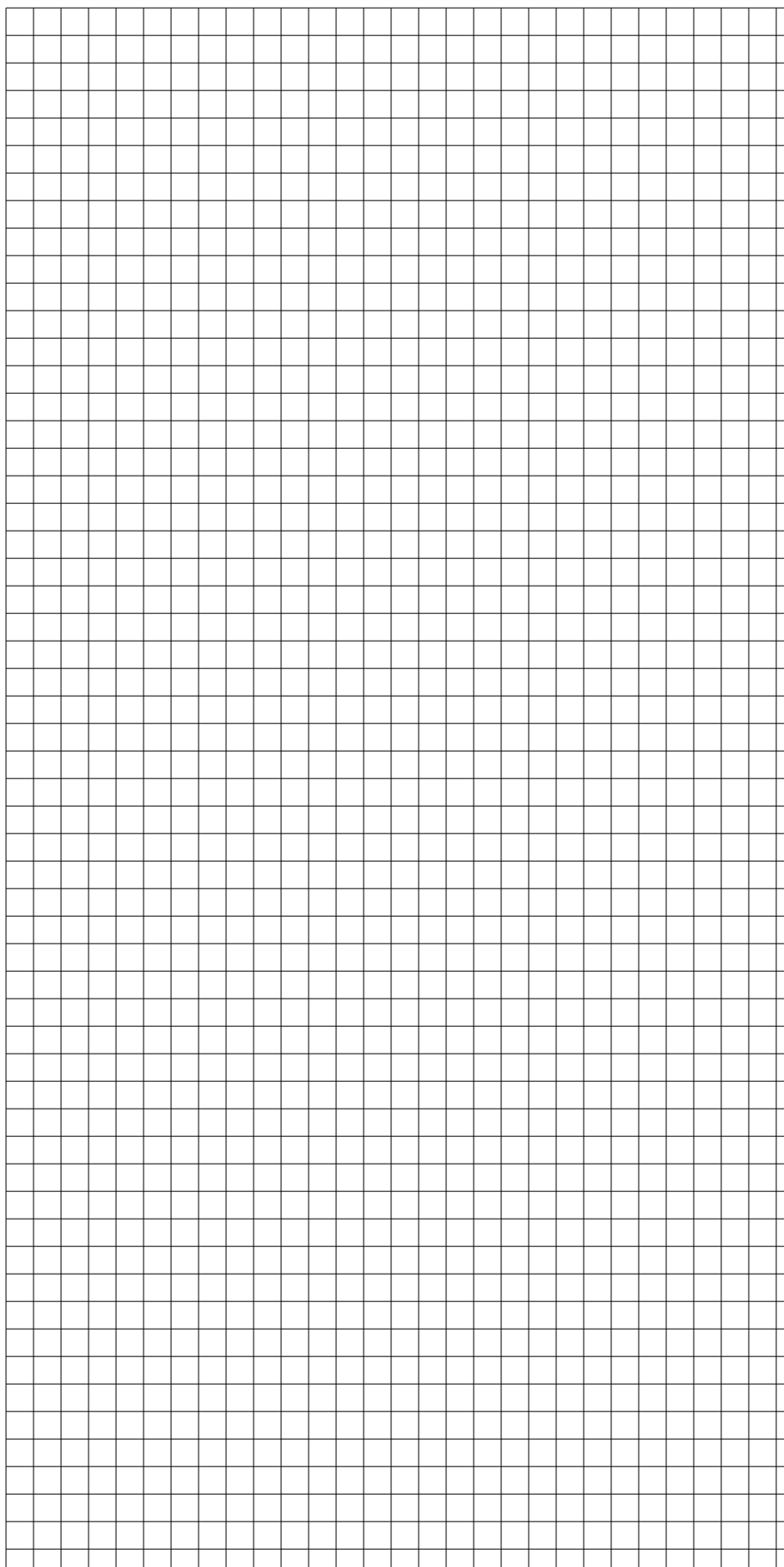


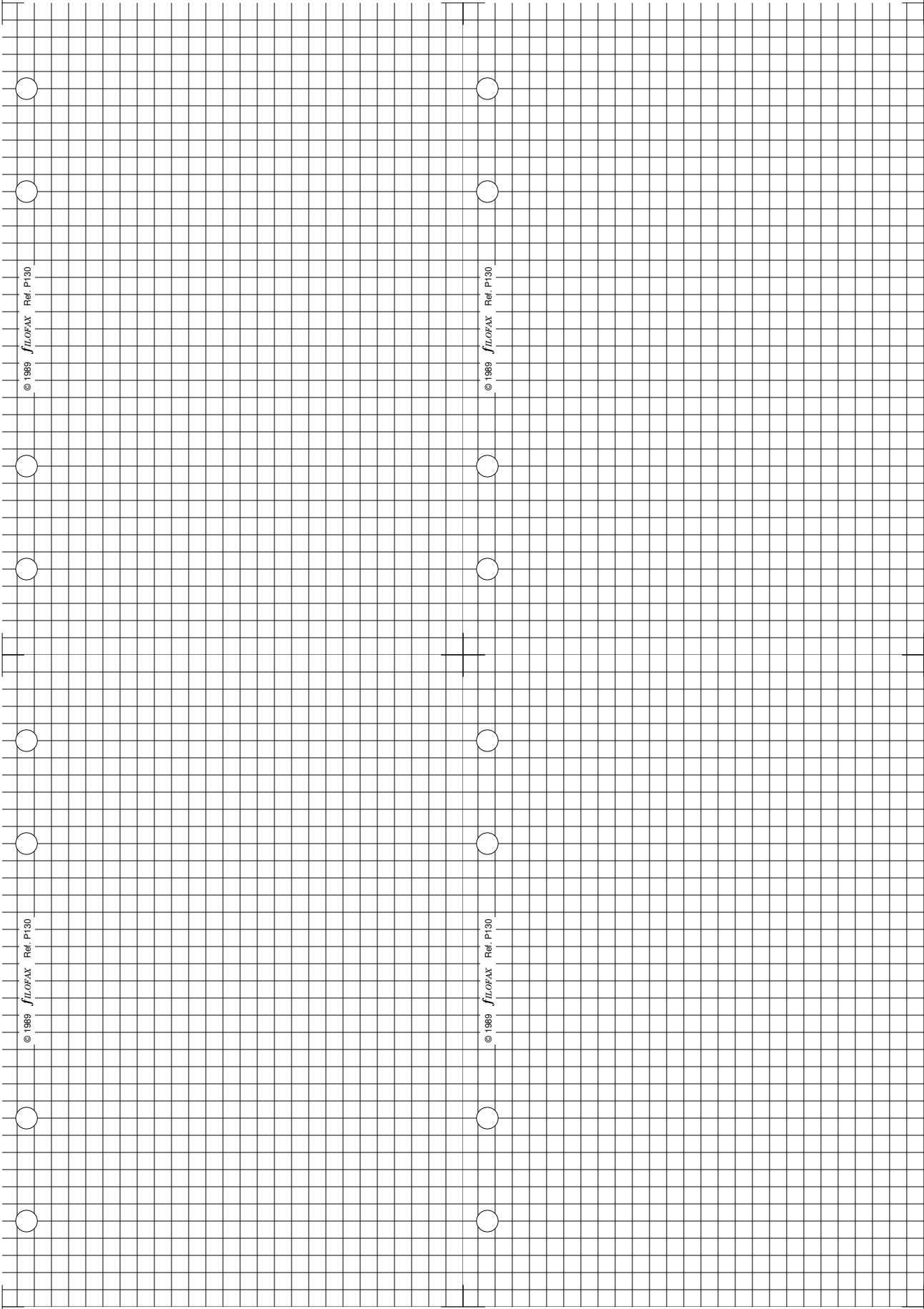


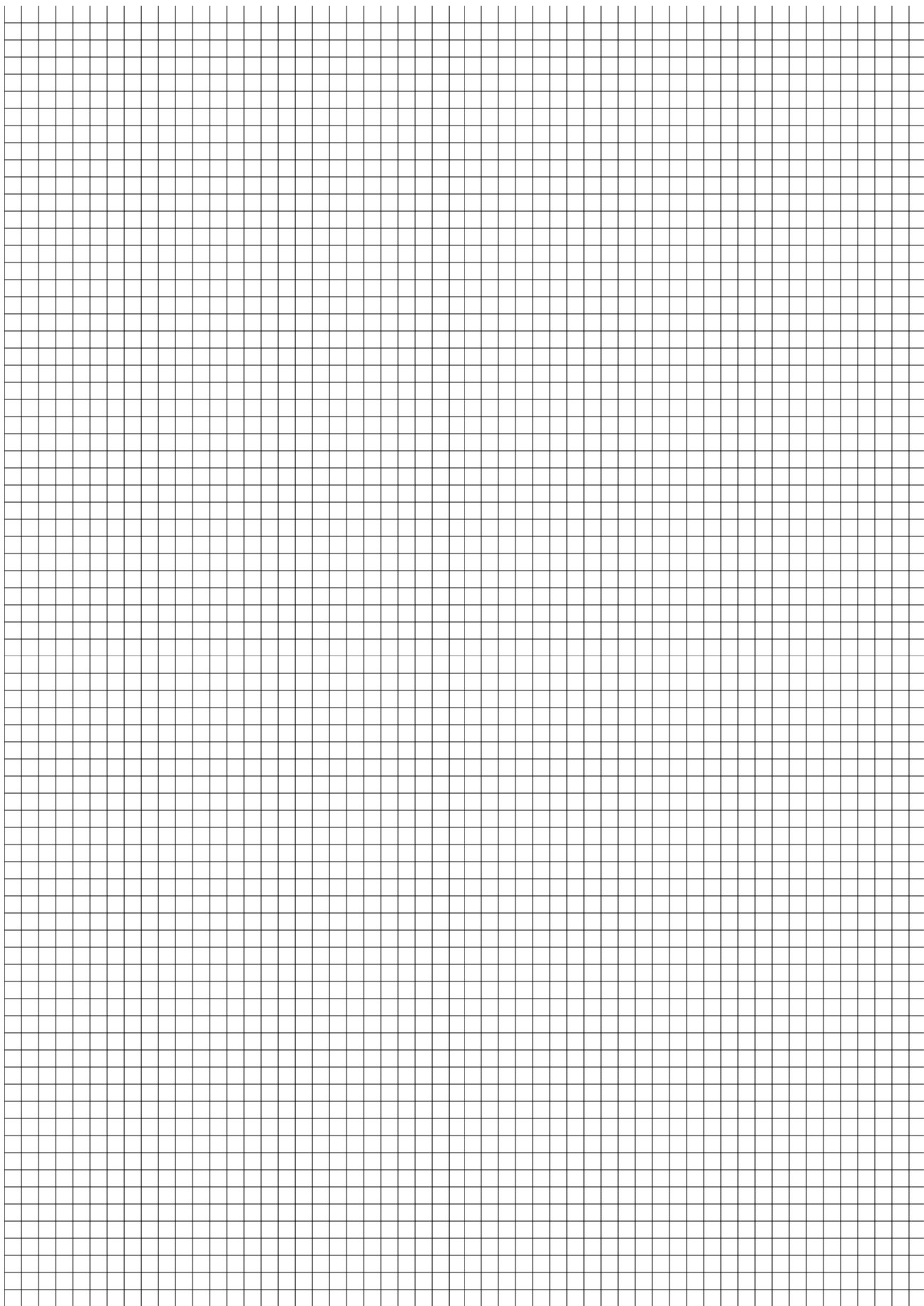


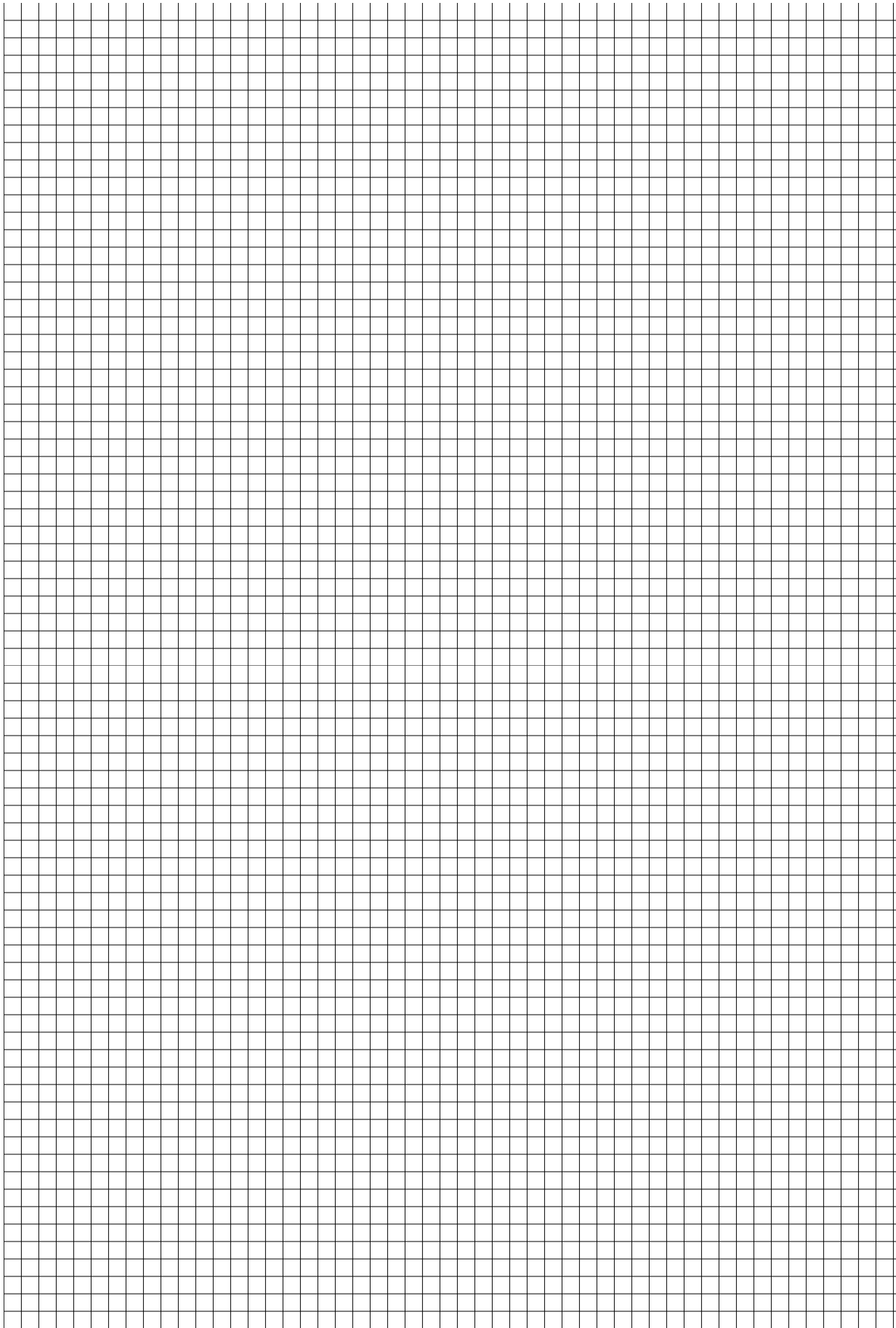


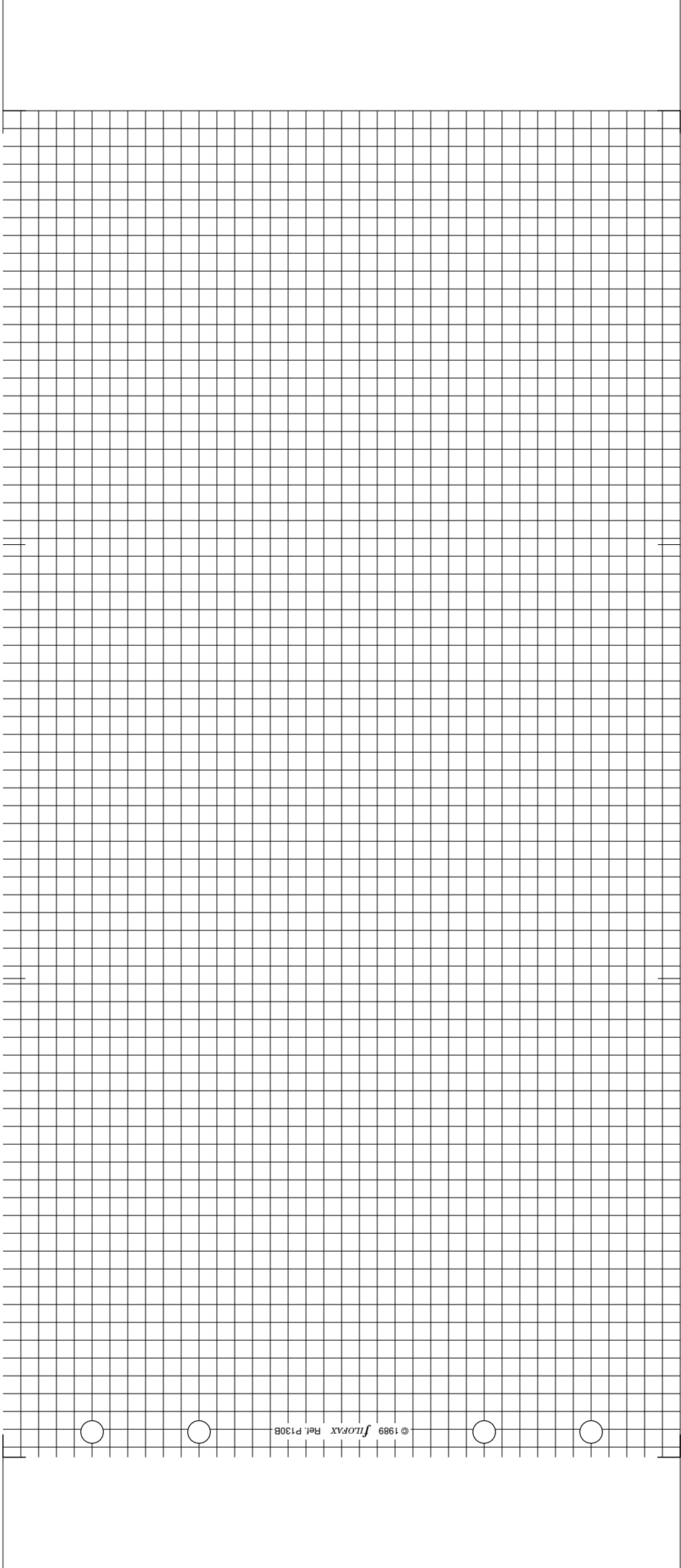


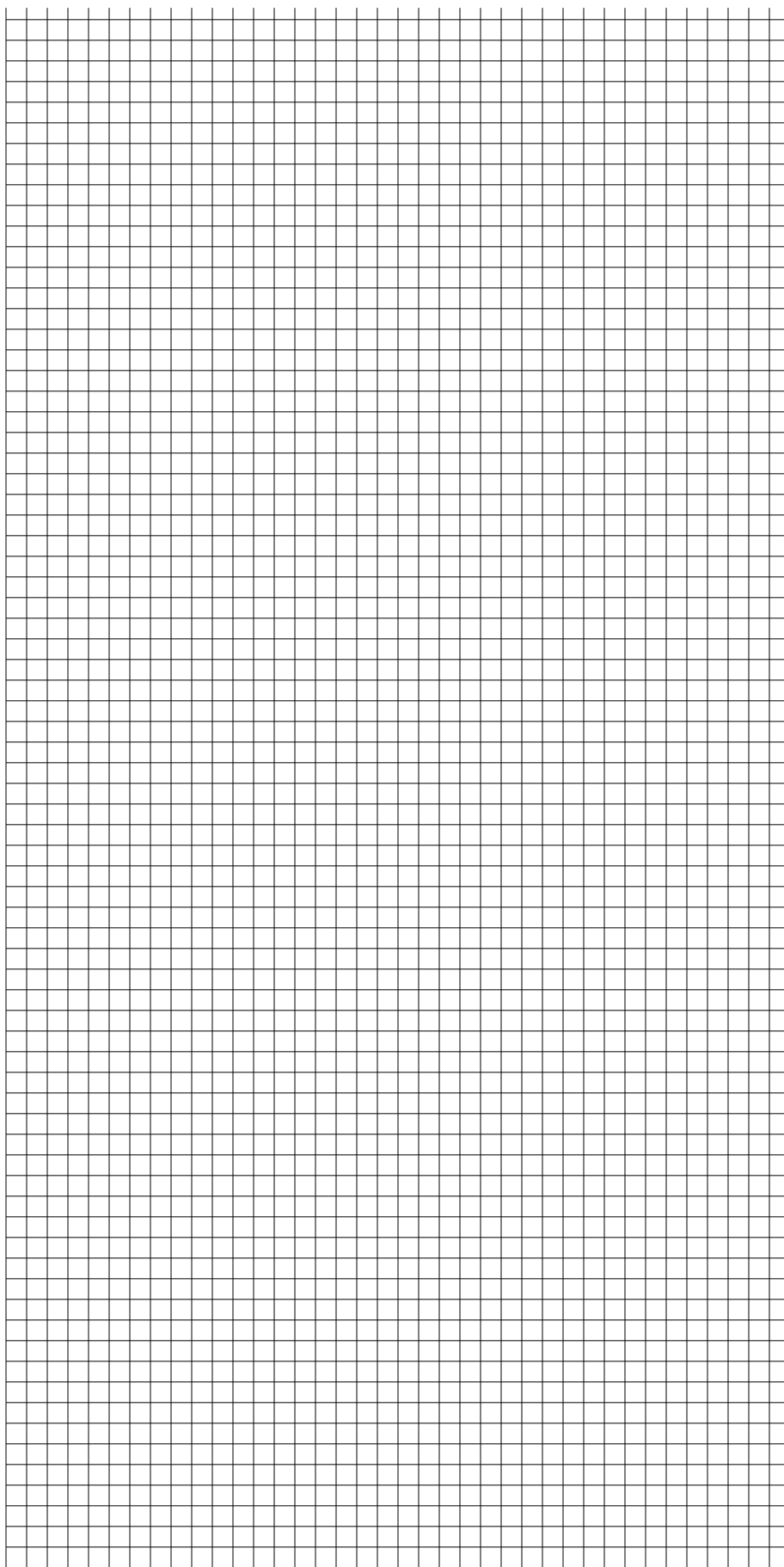


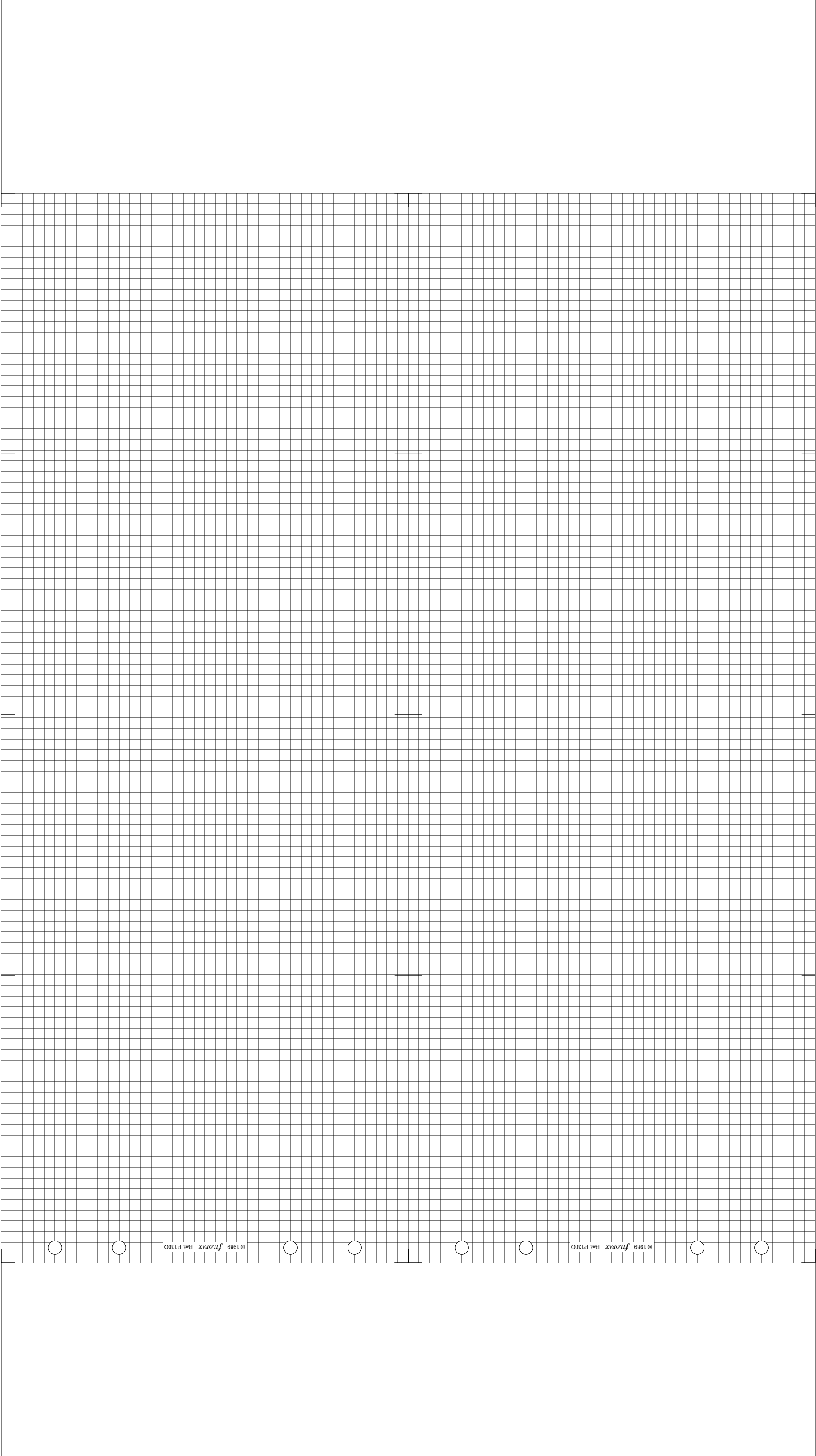






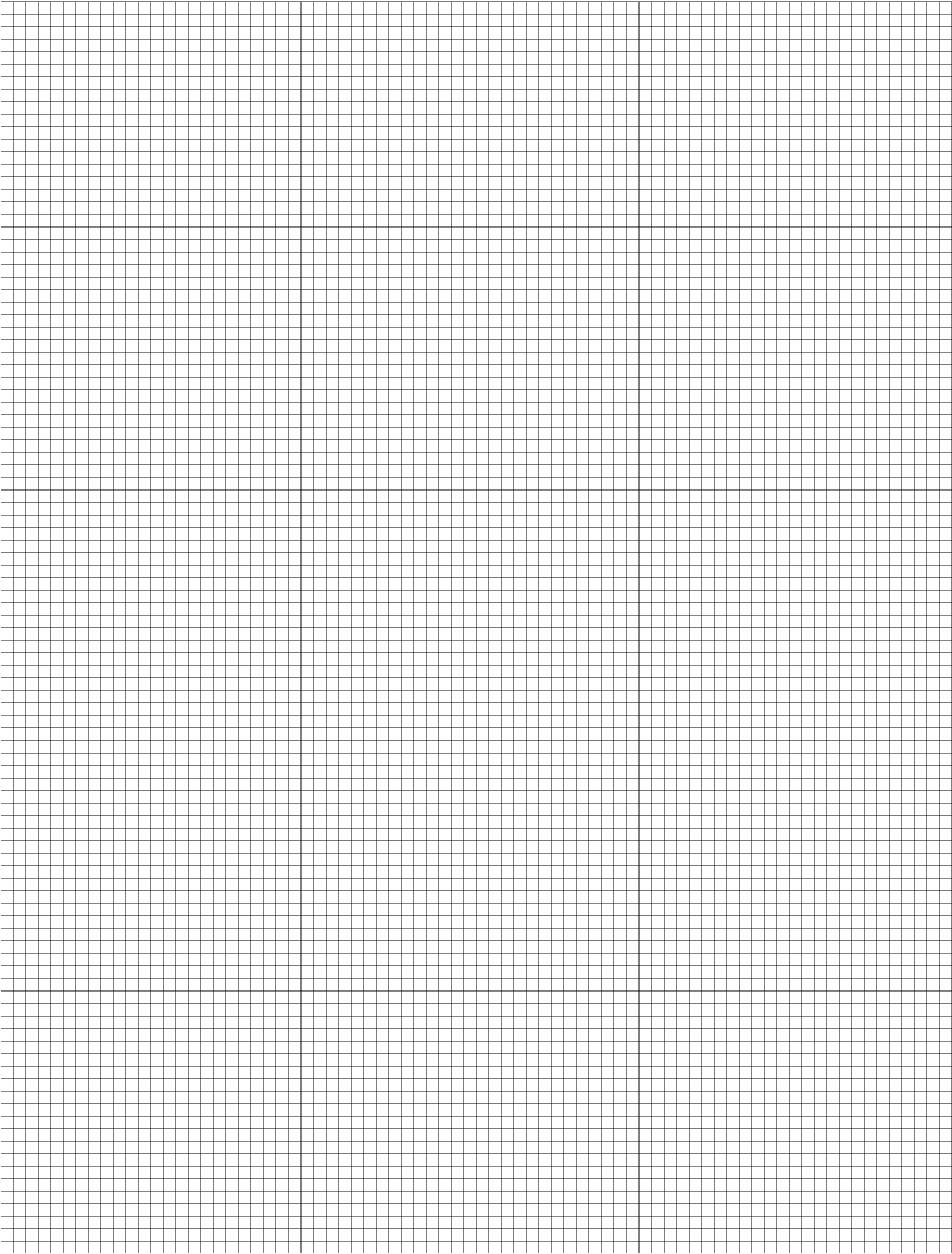


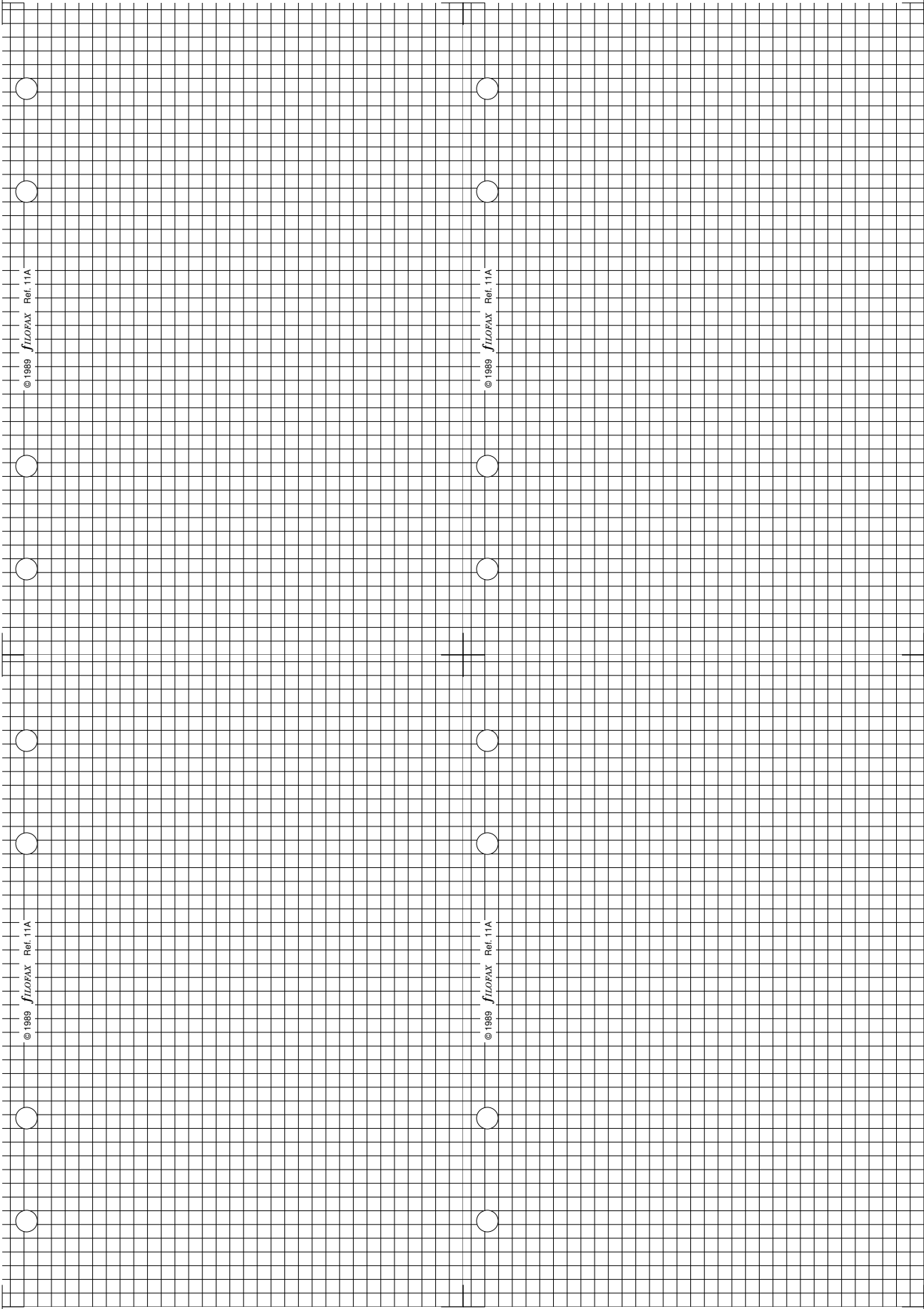


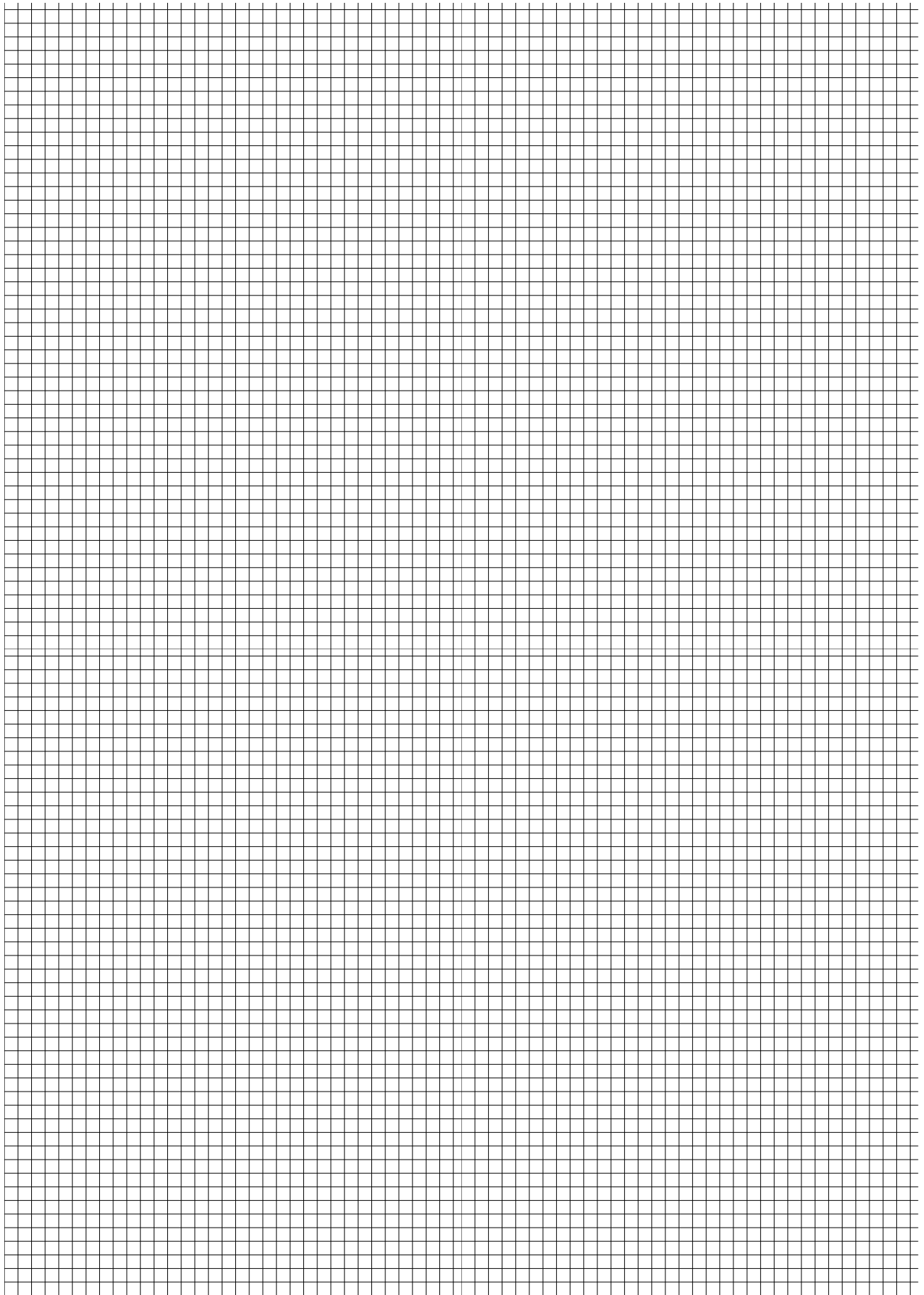


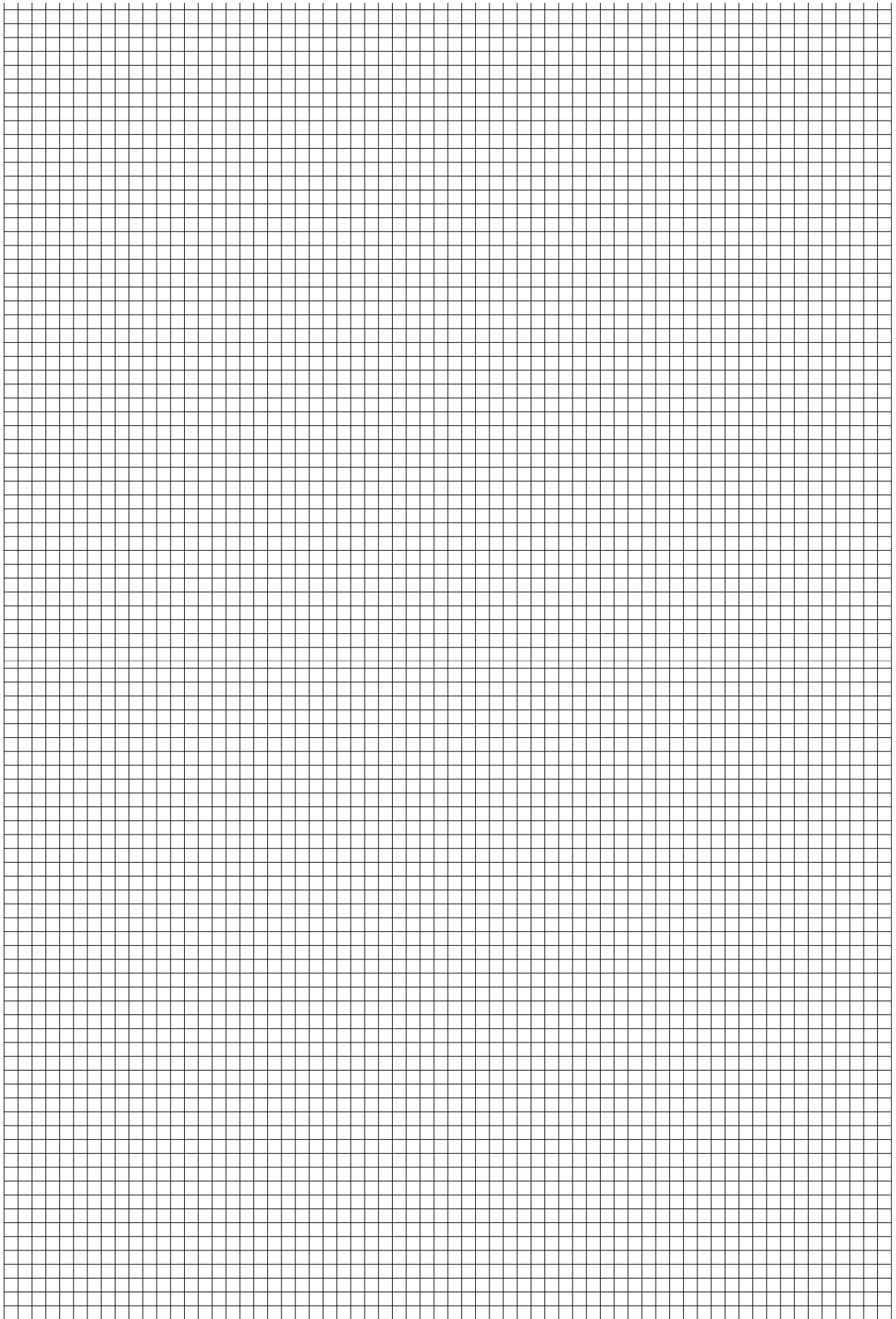
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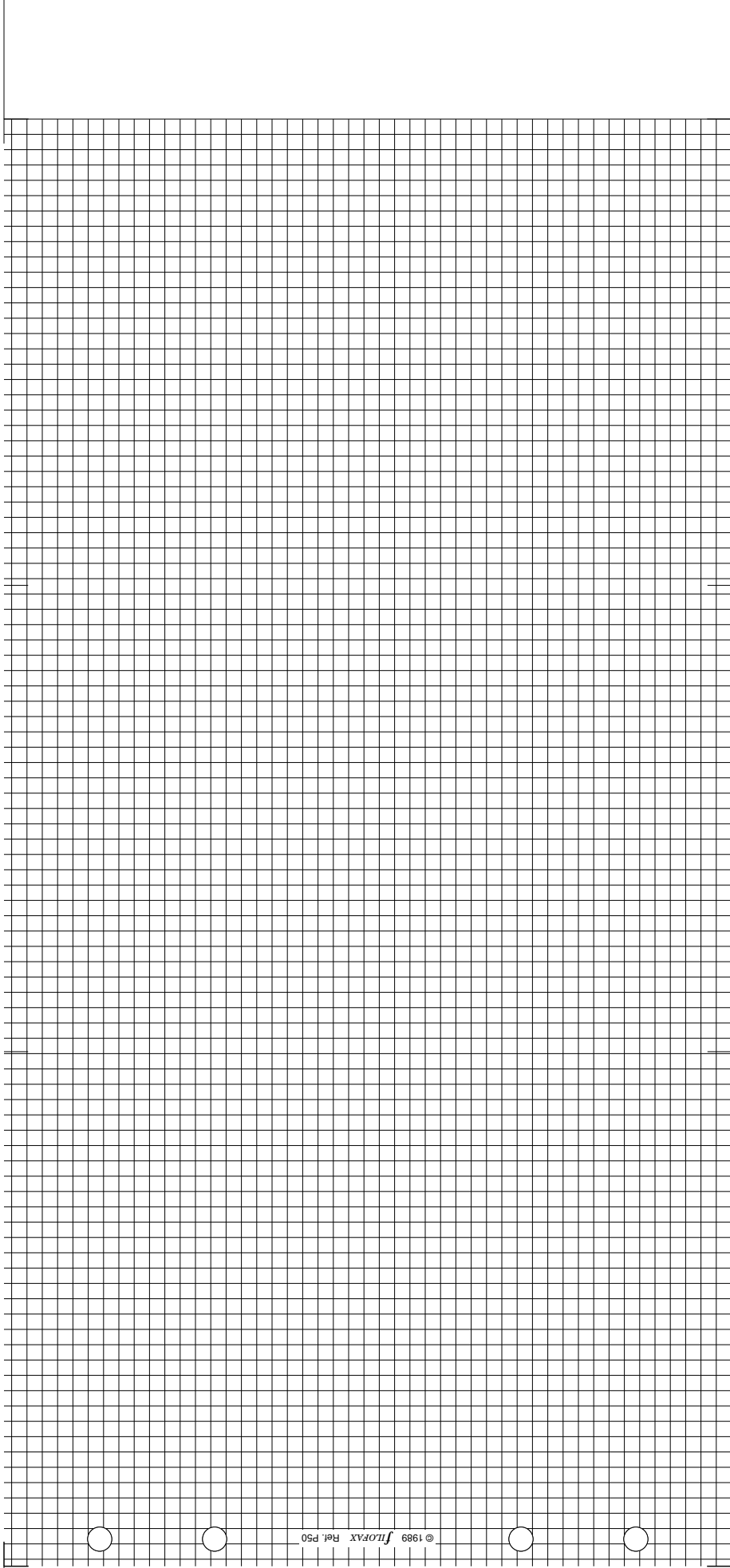
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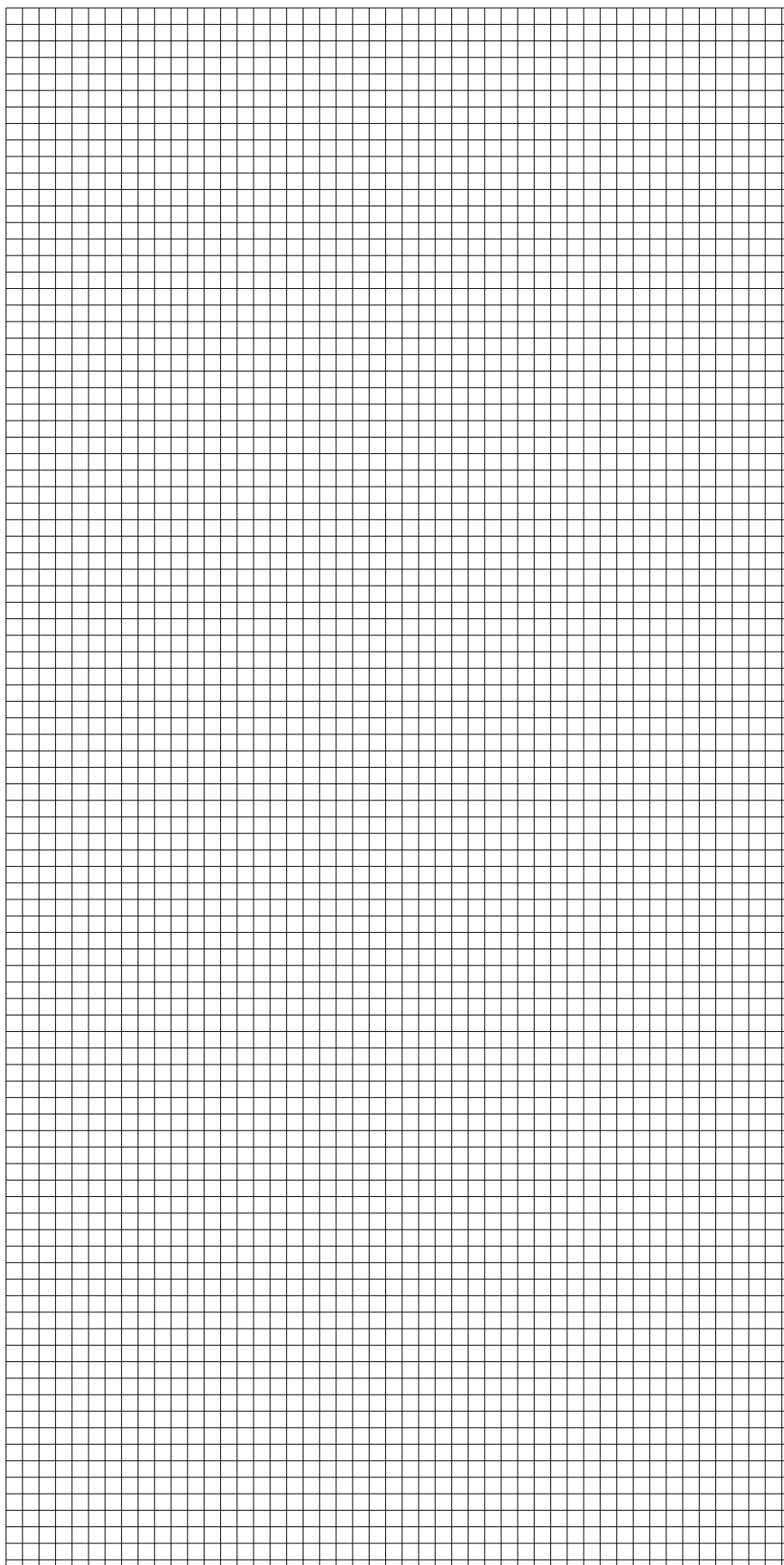














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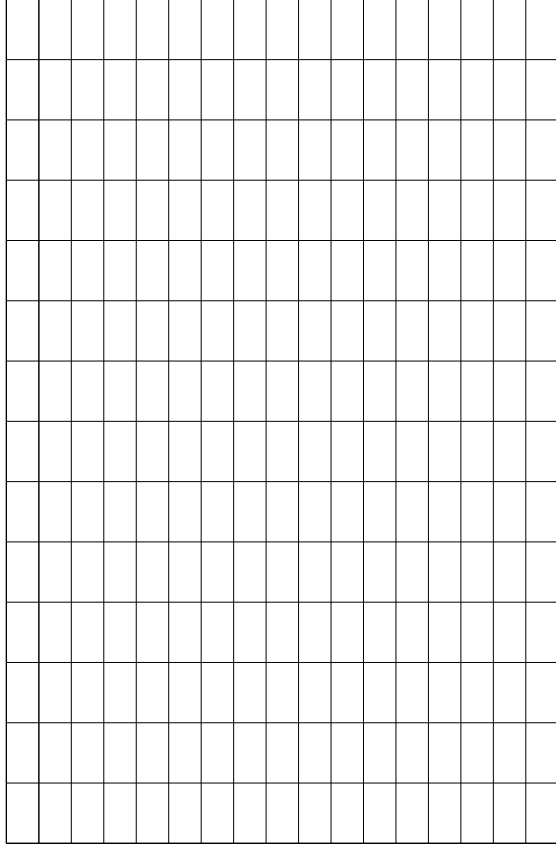
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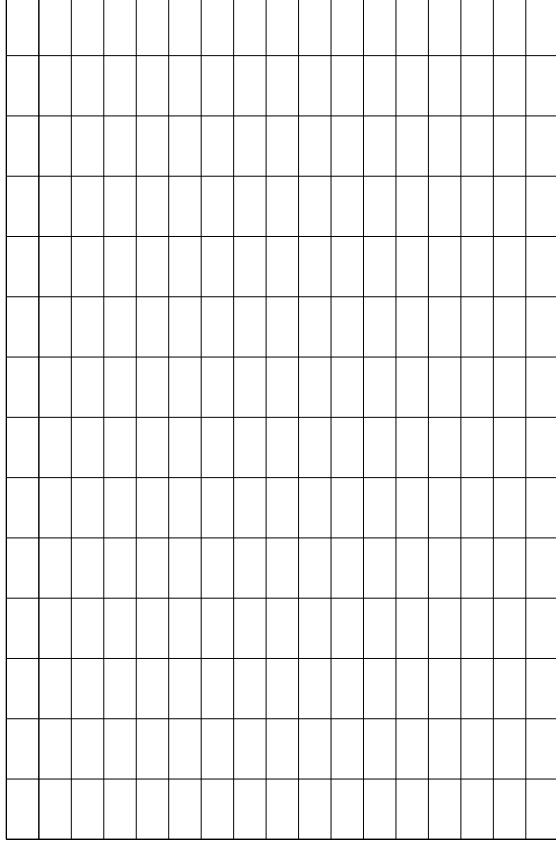
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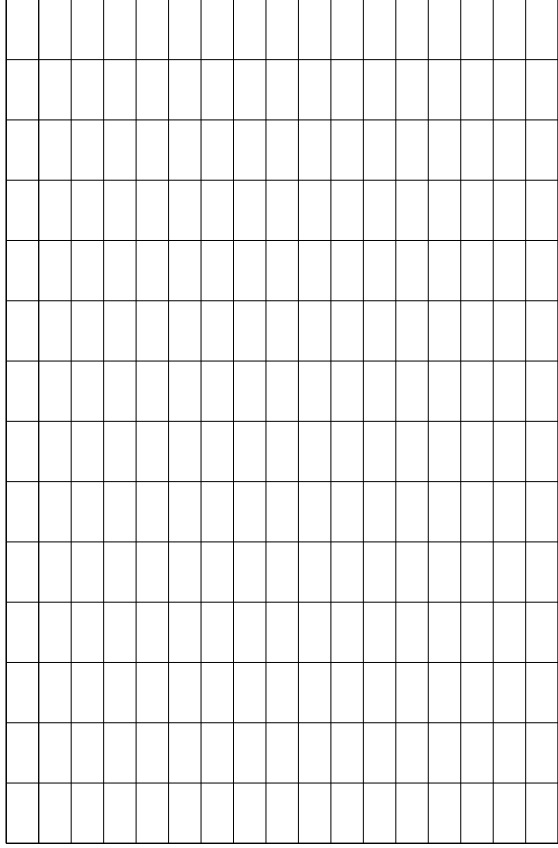
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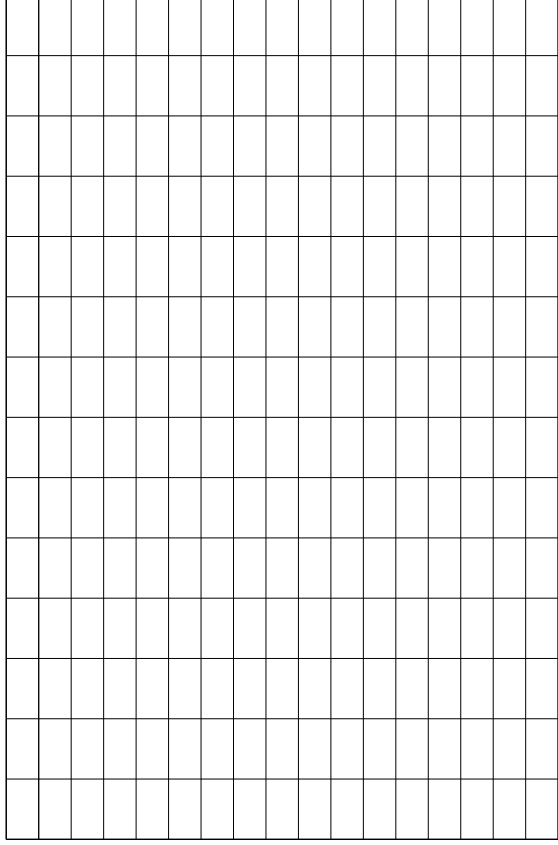
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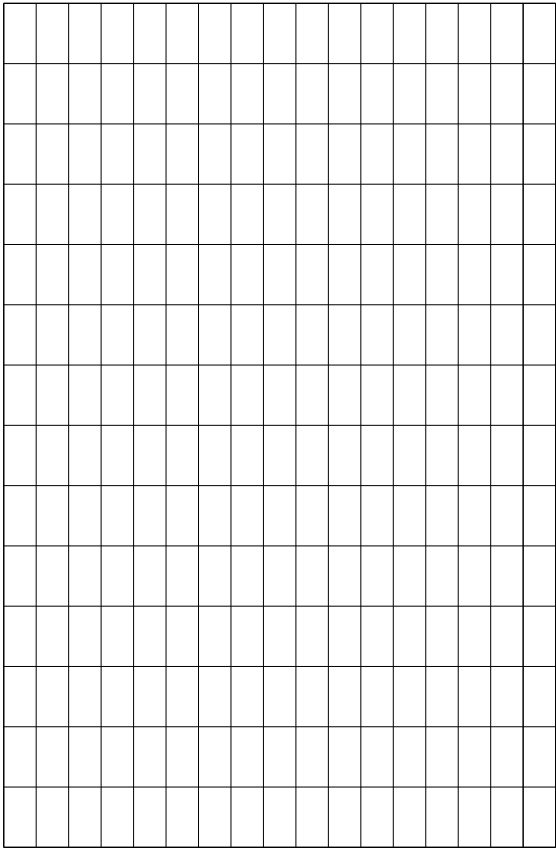
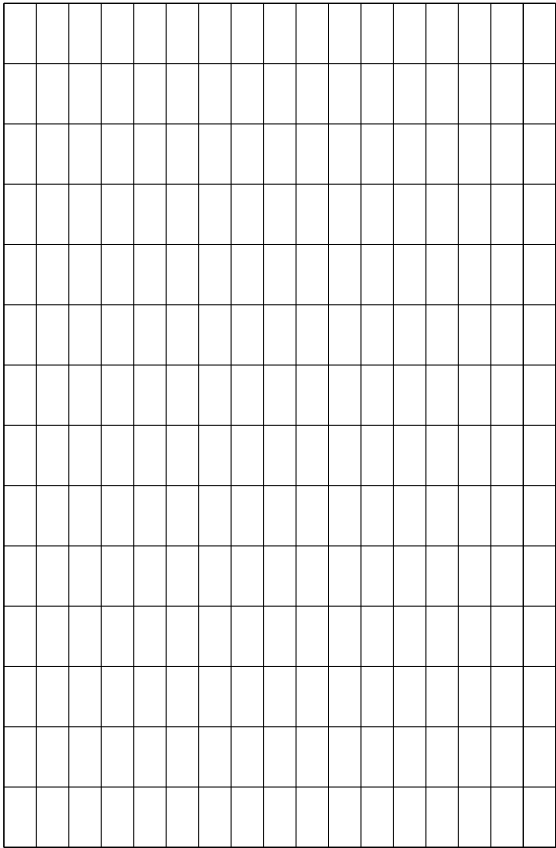
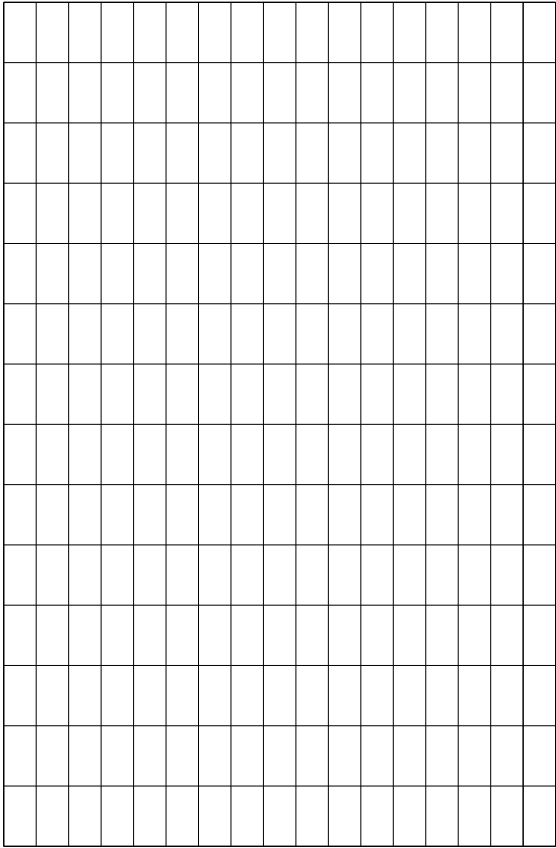
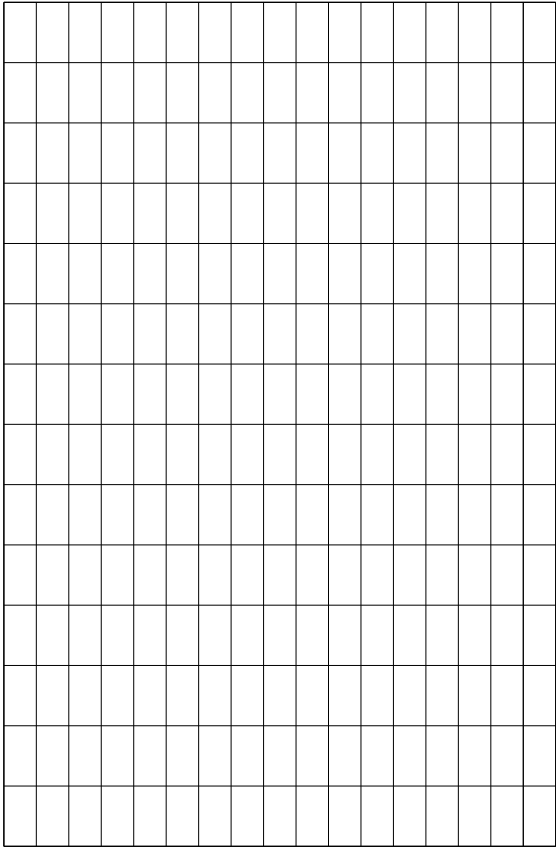


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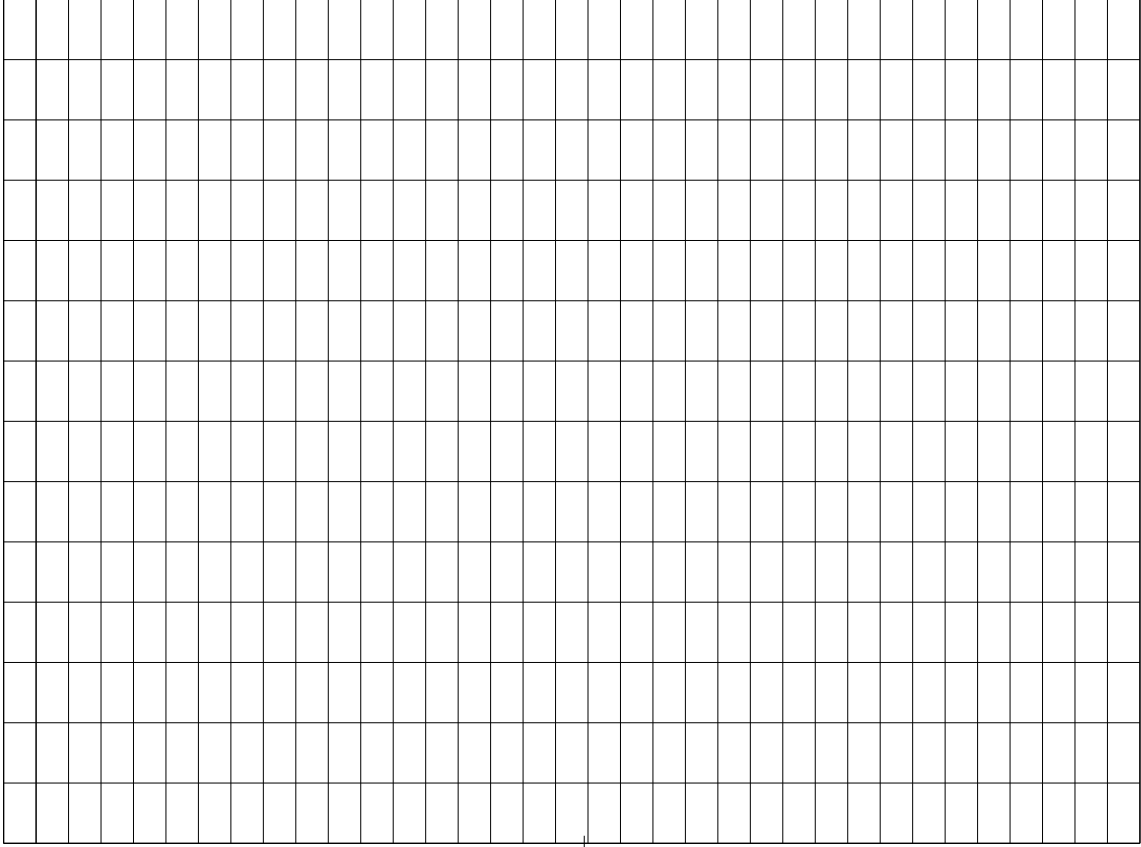


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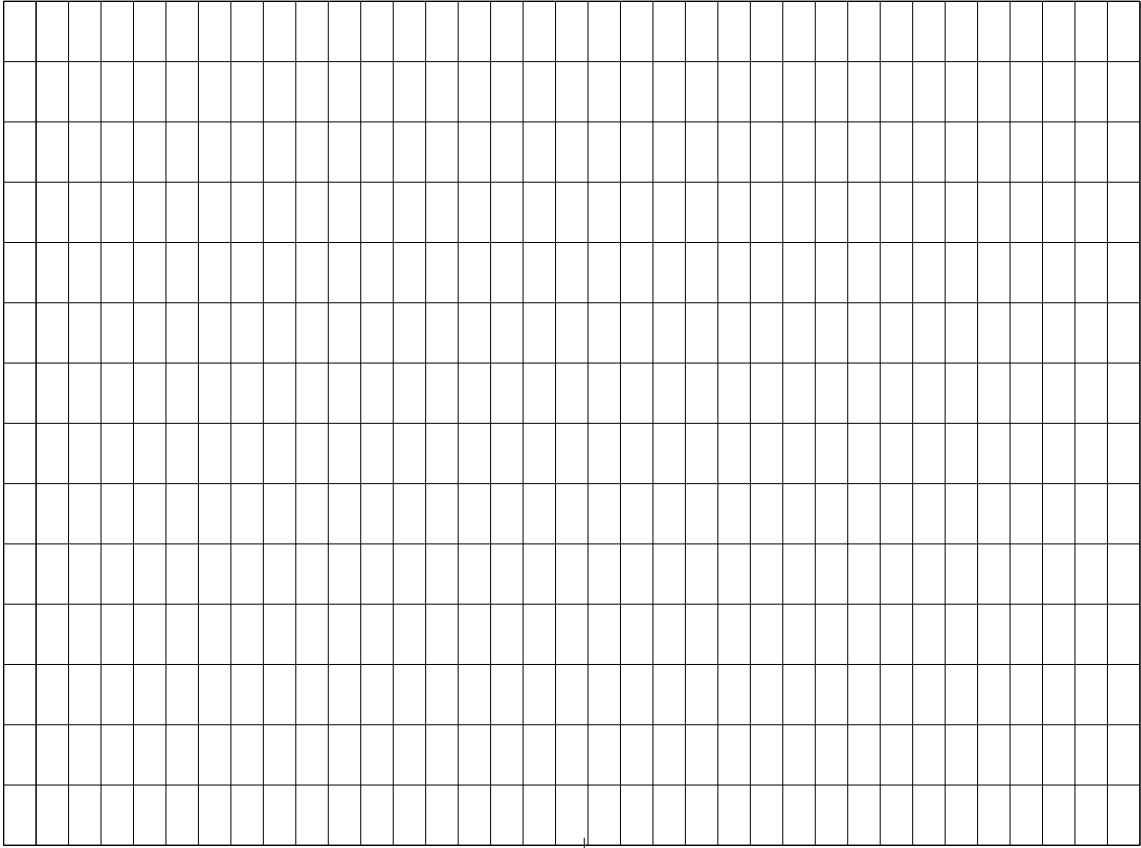




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Monthly Analysis

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Monthly Analysis

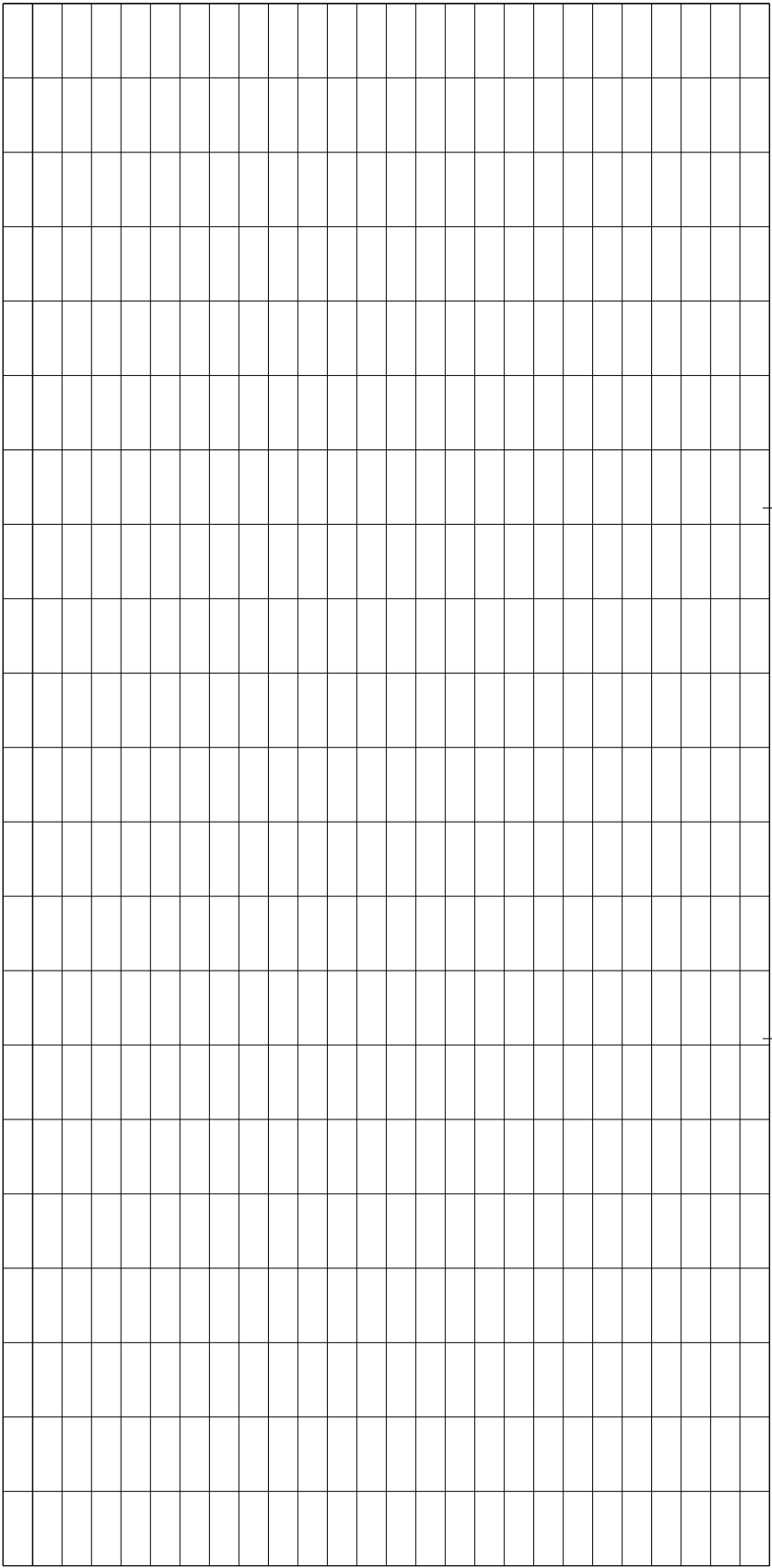
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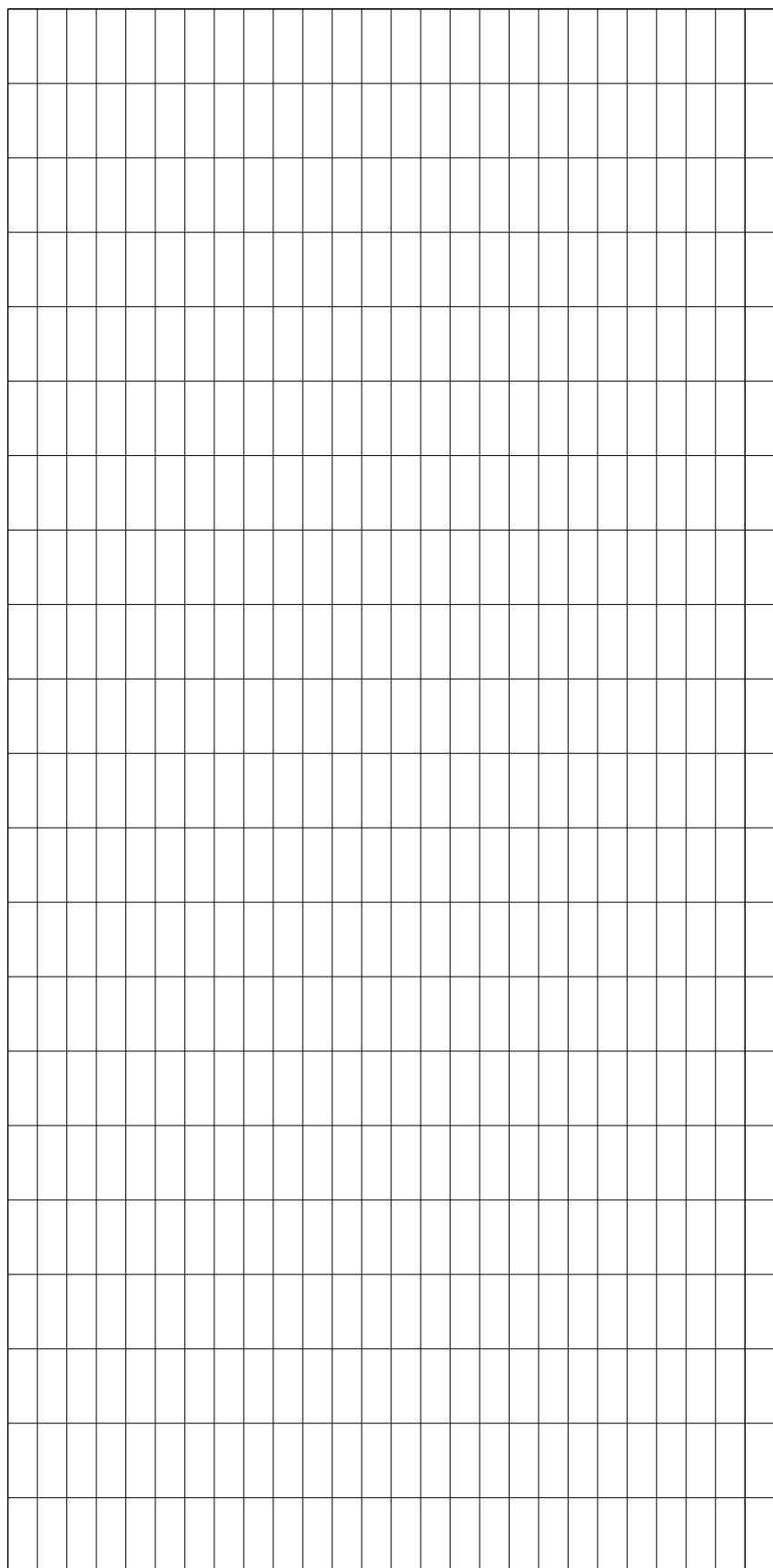
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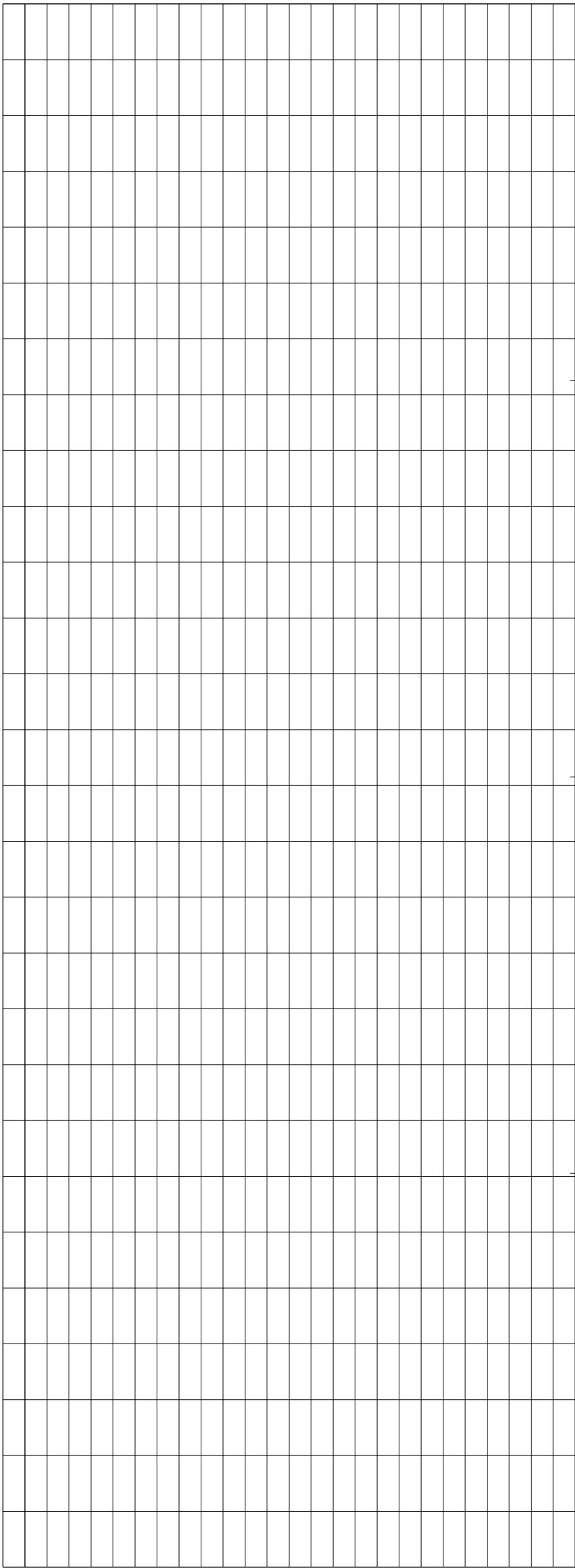
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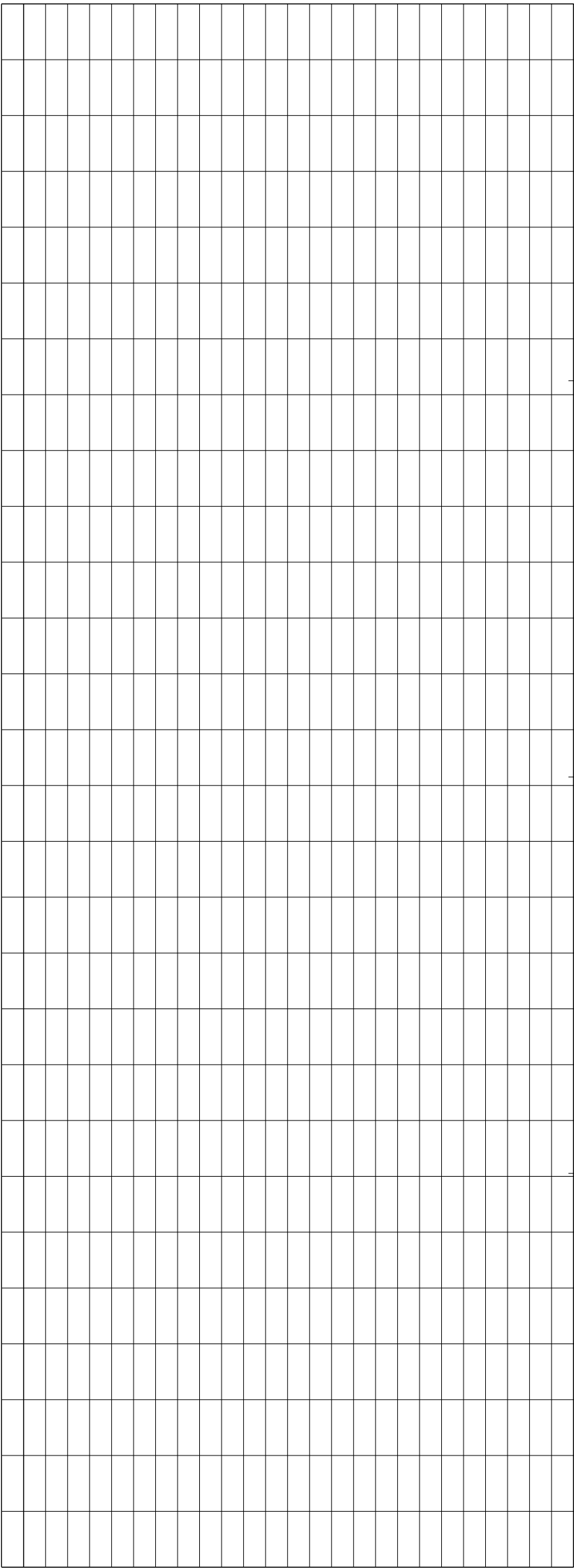
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Six Month Analysis

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Six Month Analysis

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Six Month Analysis

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Six Month Analysis

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Six Month Analysis

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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A full page of blank graph paper with a uniform grid of small squares. The grid consists of 20 columns and 20 rows, creating a total of 400 small square units. The lines are thin and black, set against a white background. There are no margins or additional markings on the page.

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Single Cash Ledger

[illegible]

Single Cash Ledger

[illegible]

Single Cash Ledger

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Single Cash Ledger

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Single Cash Journal

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Single Cash Journal

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Single Cash Journal

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Single Cash Journal

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[illegible]© 1989 *fiLOFAX* Ref. P211[illegible]© 1989 *fiLOFAX* Ref. P211

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Personal Expenses

[illegible]

Personal Expenses

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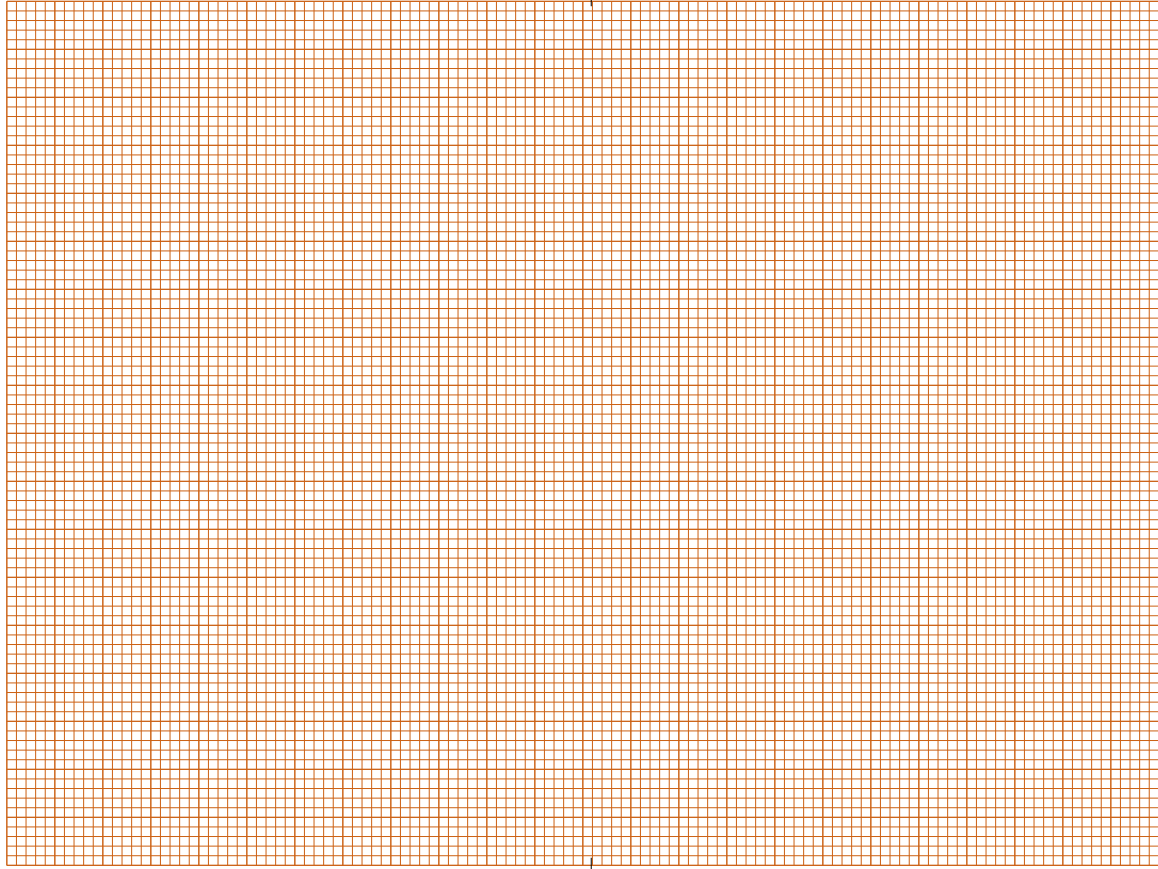
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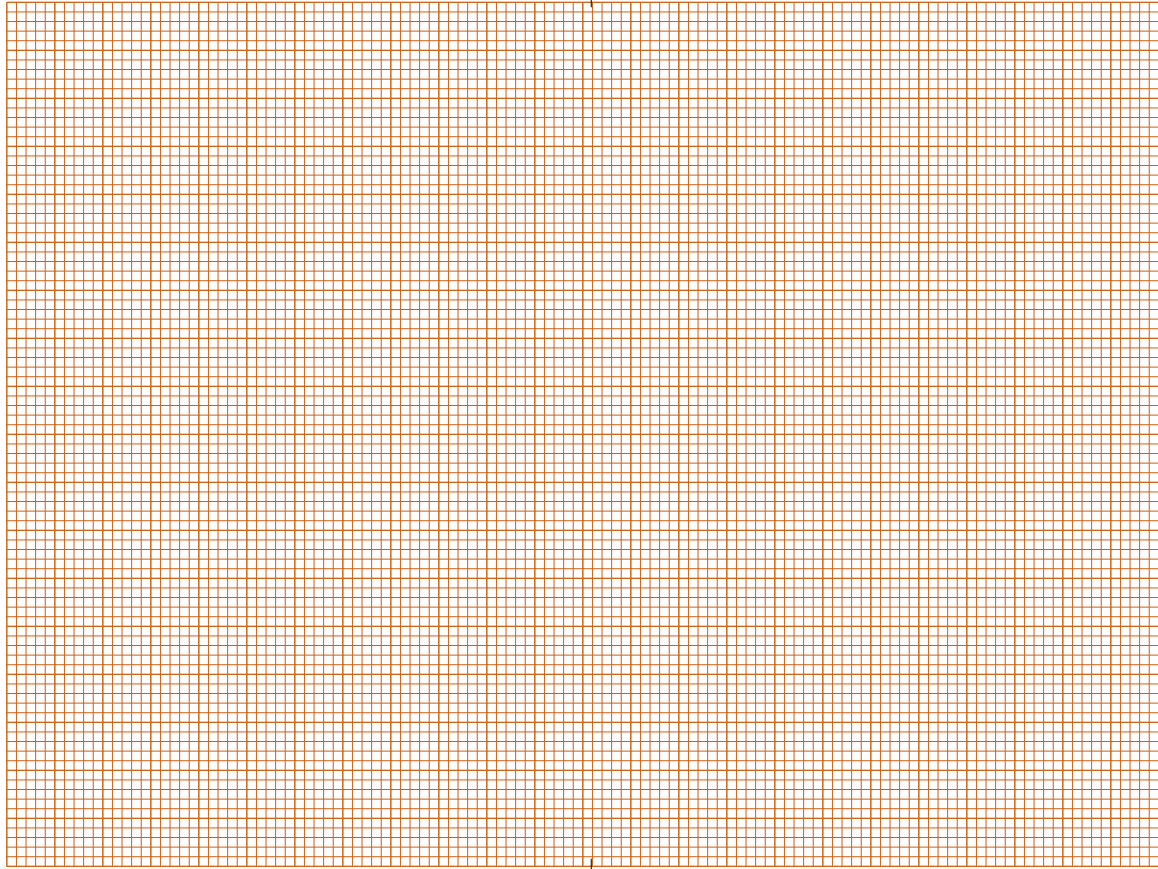
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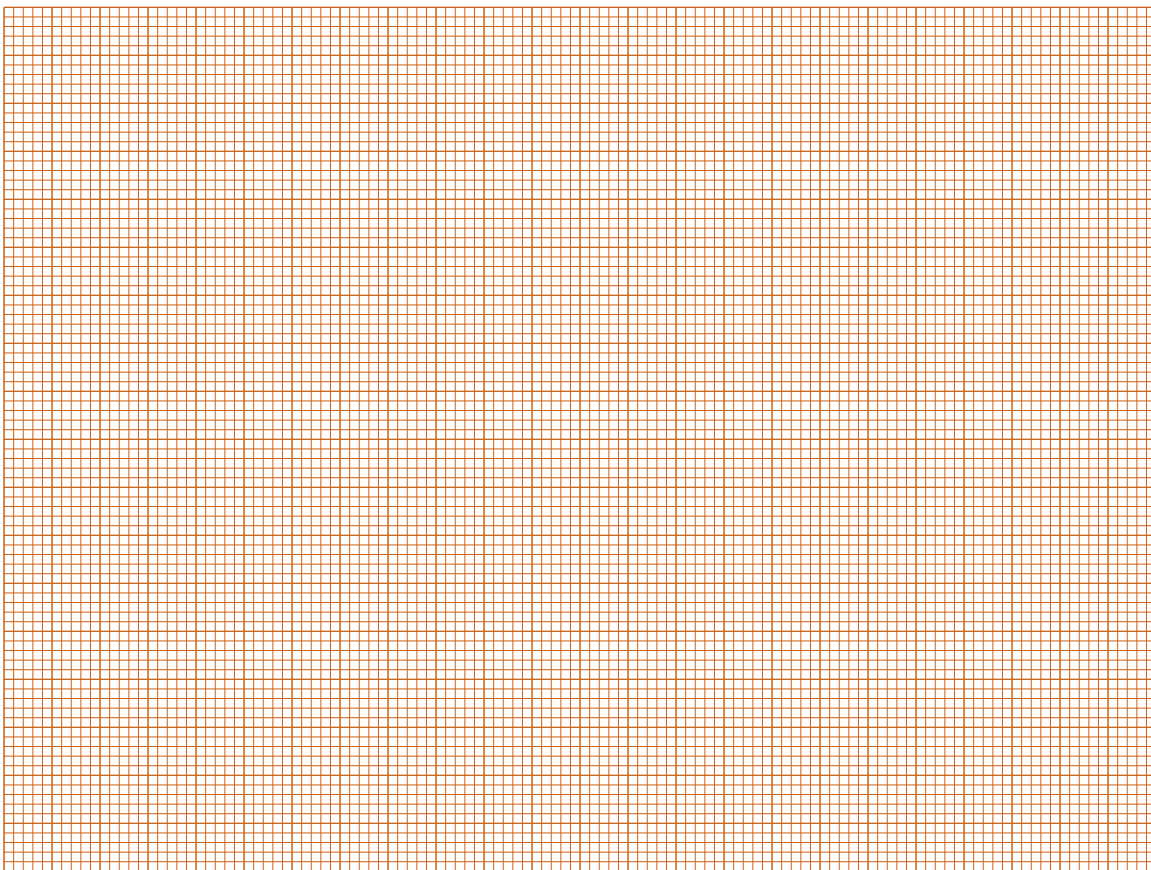
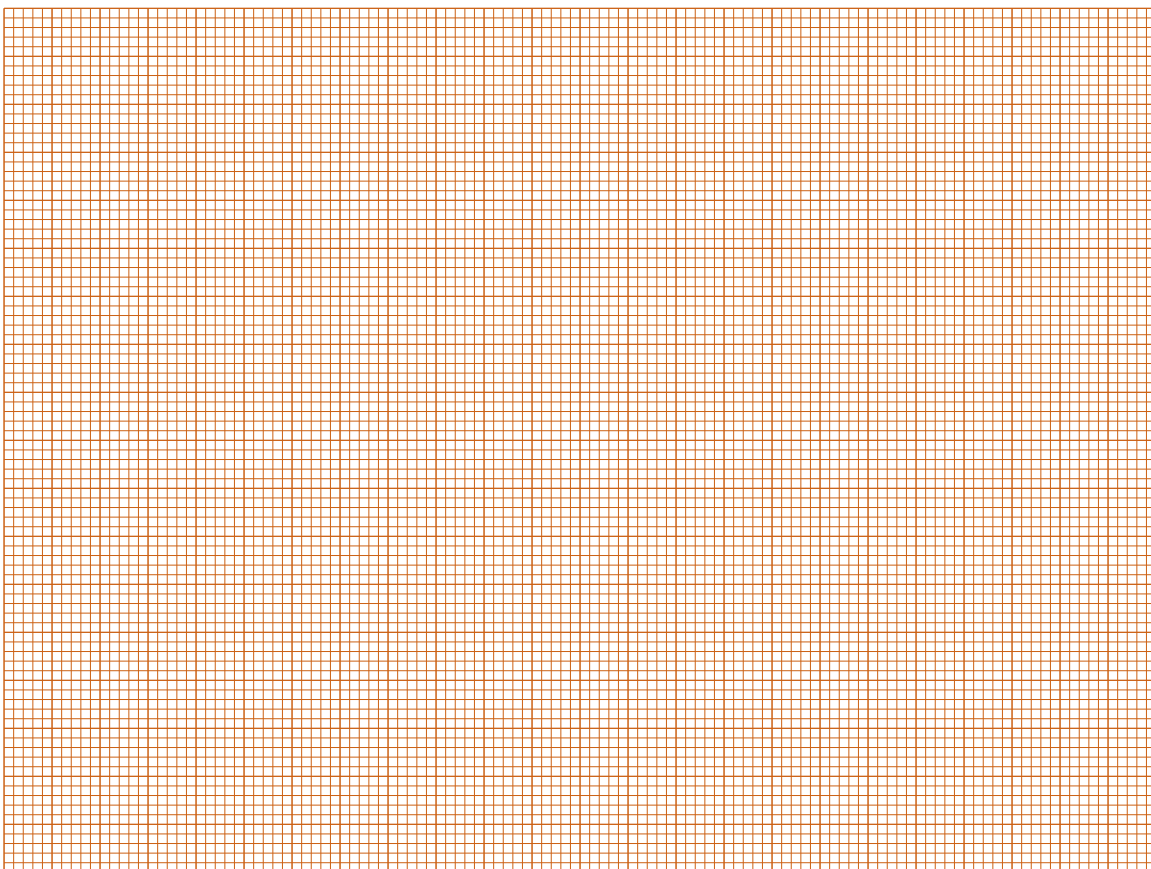
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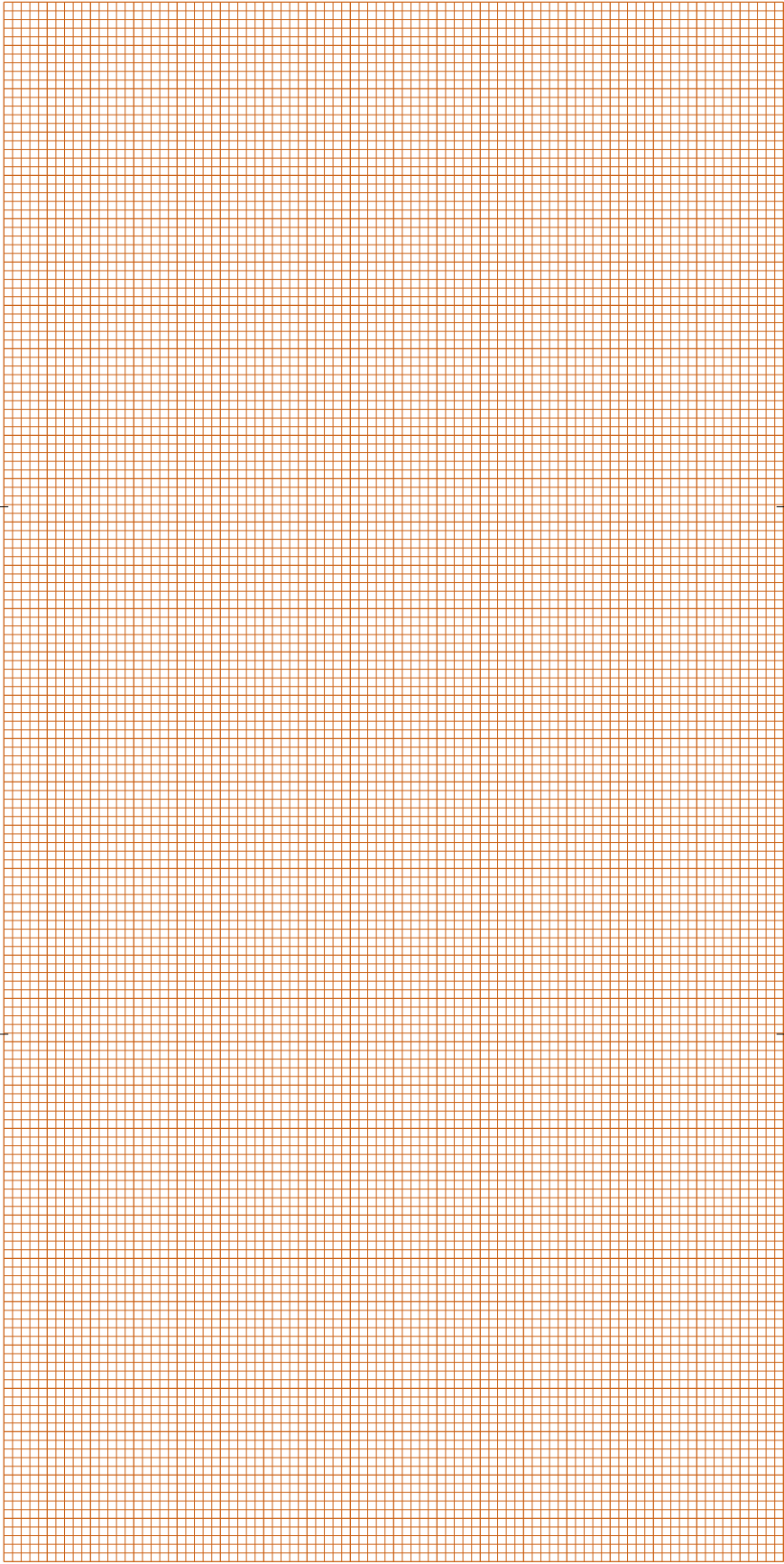
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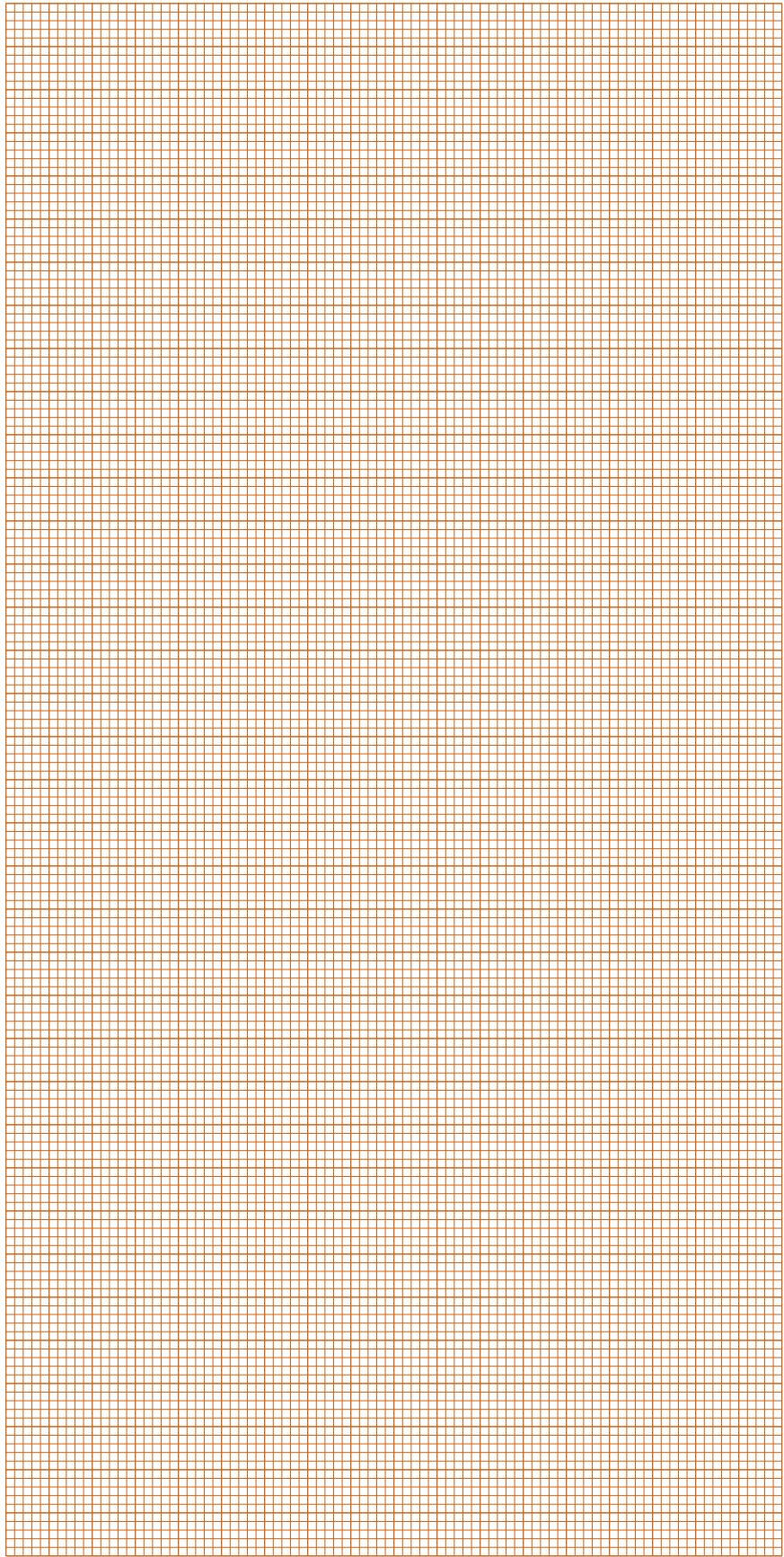


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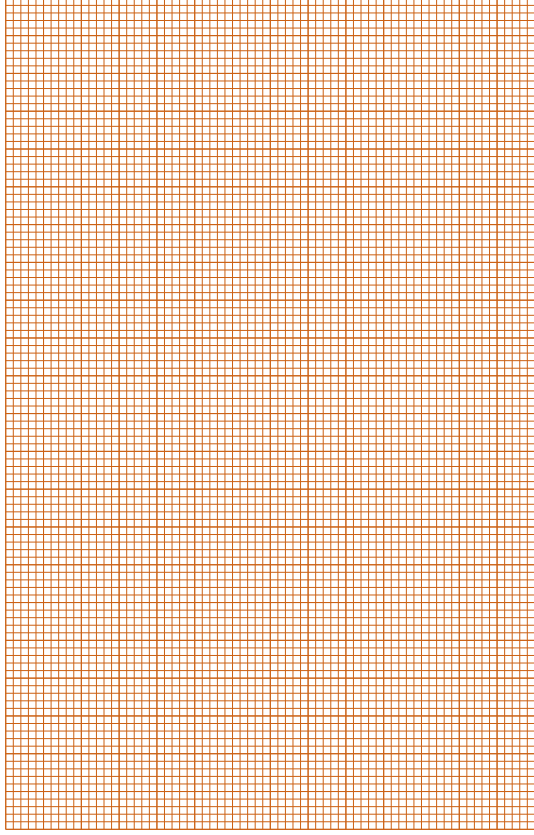




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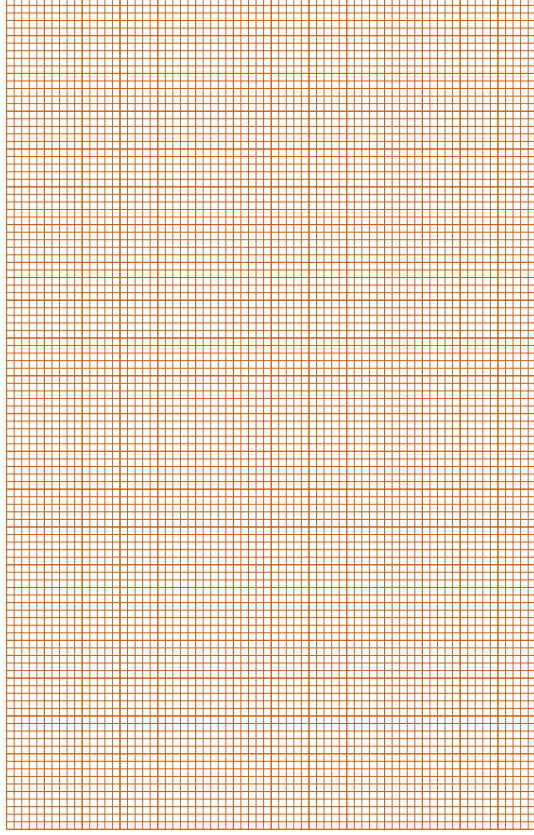
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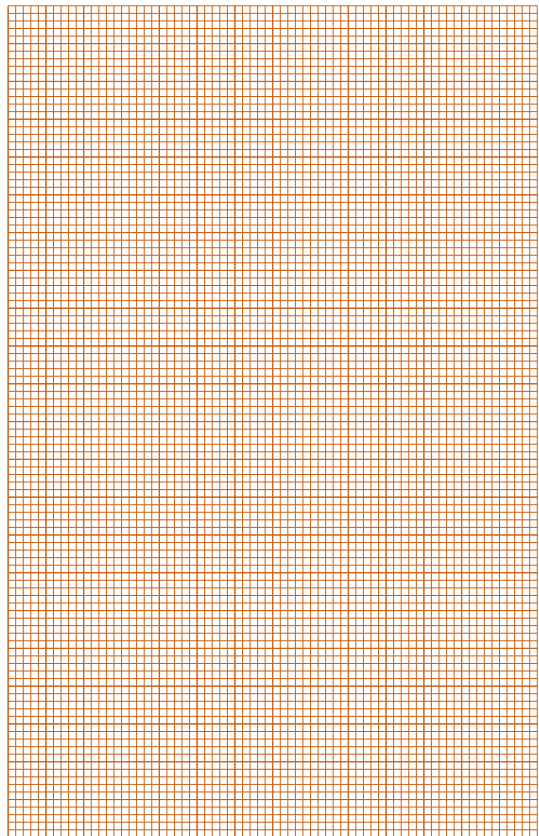
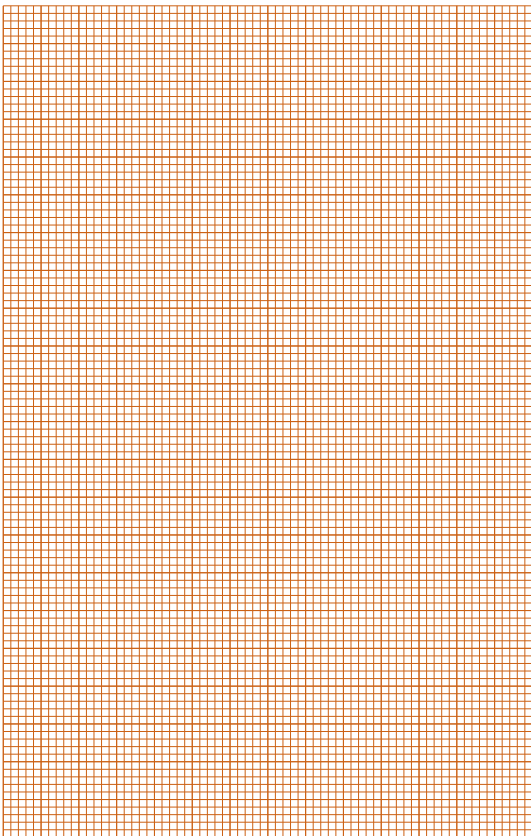
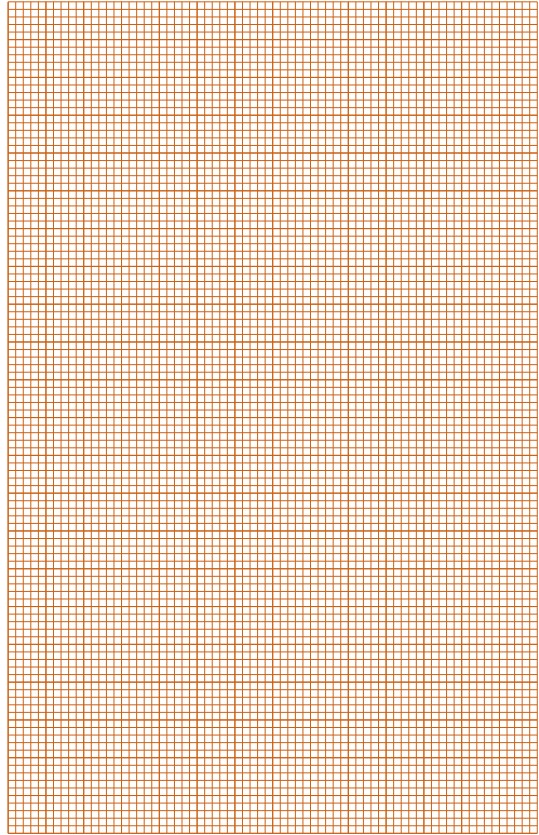
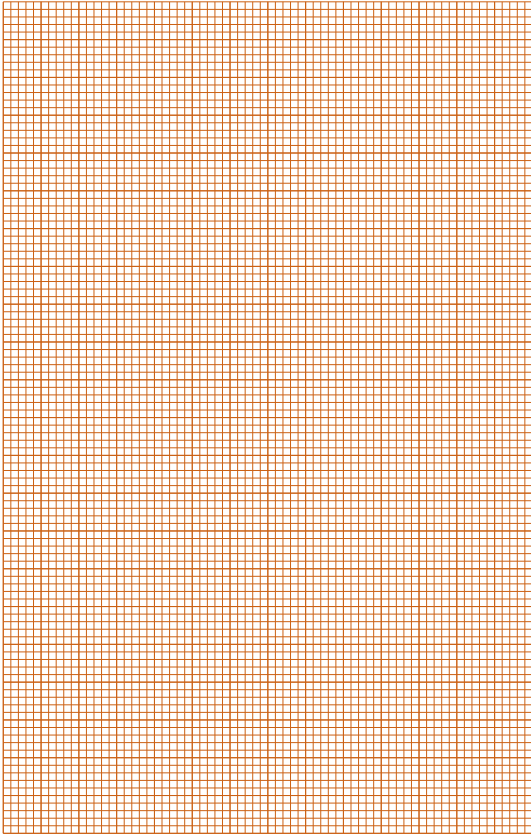


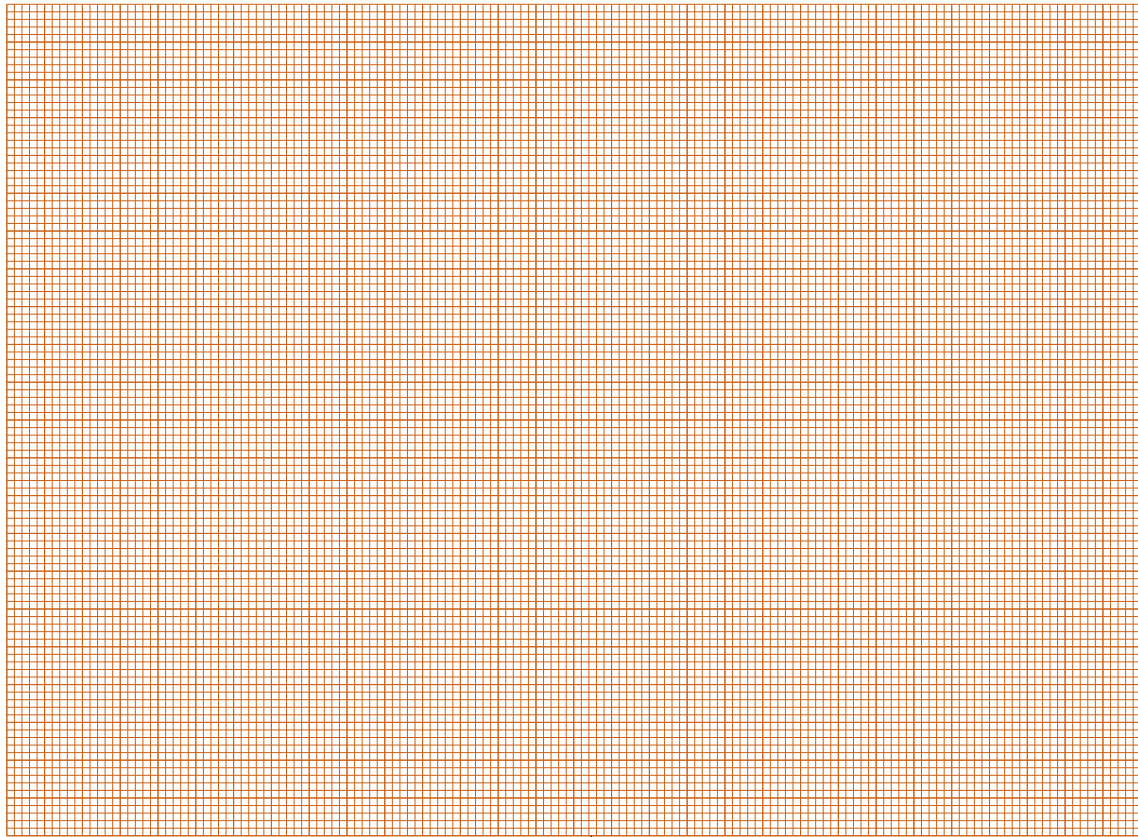
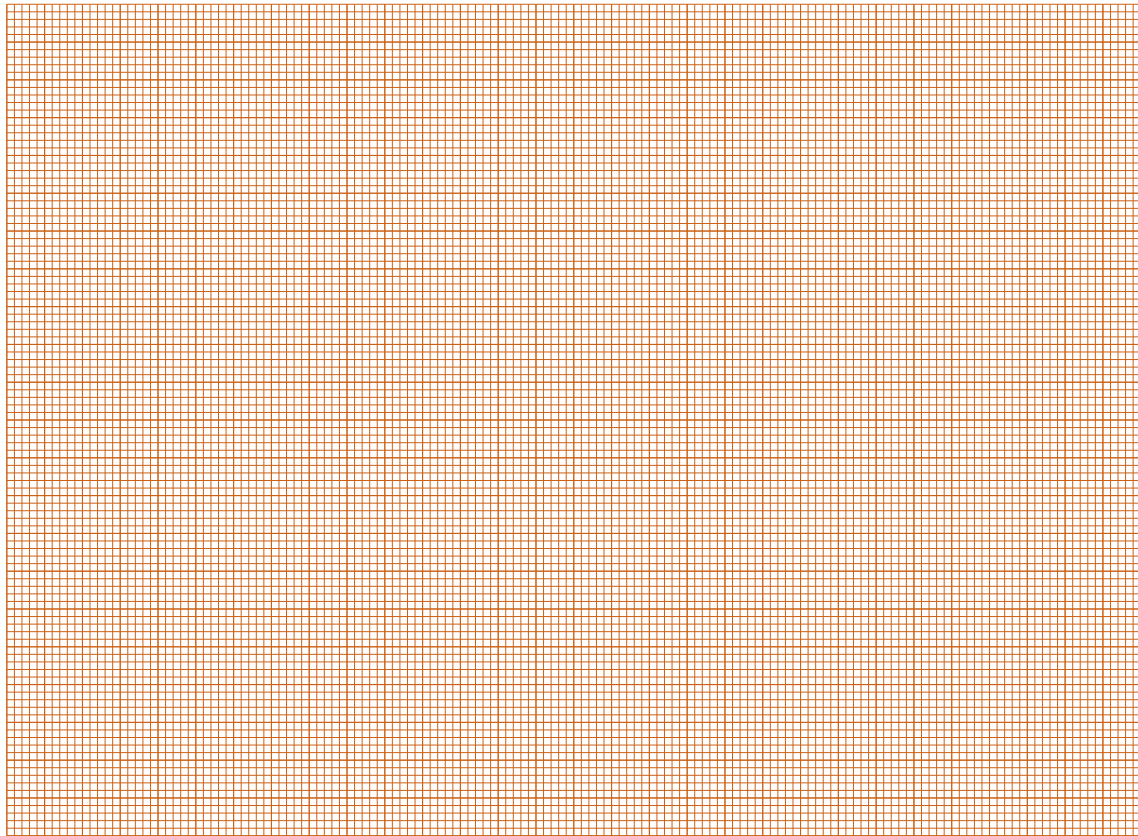
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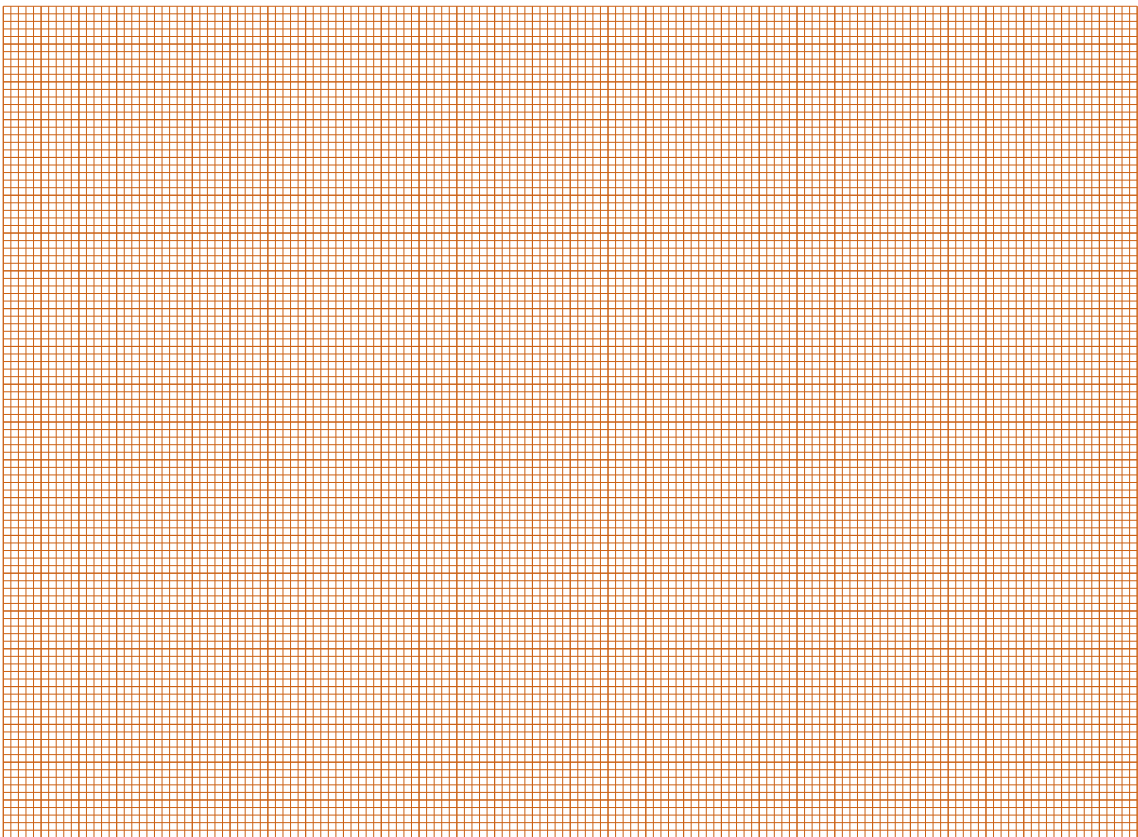
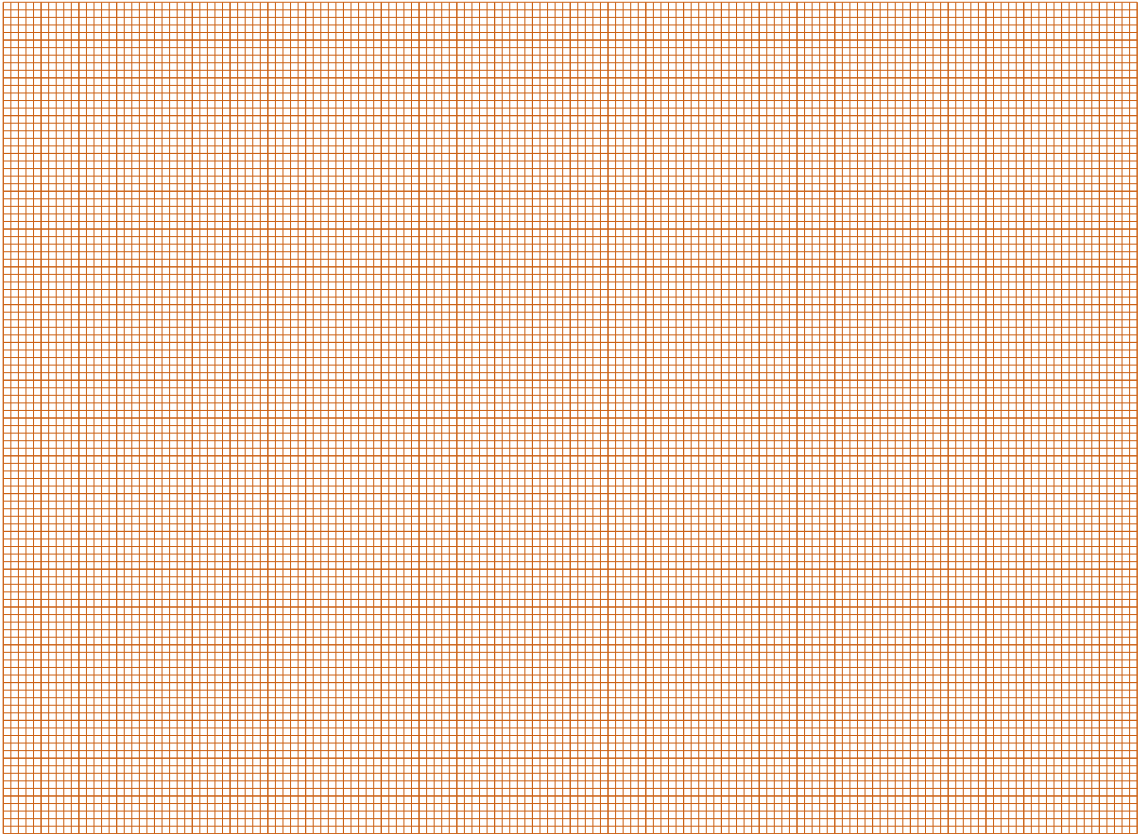


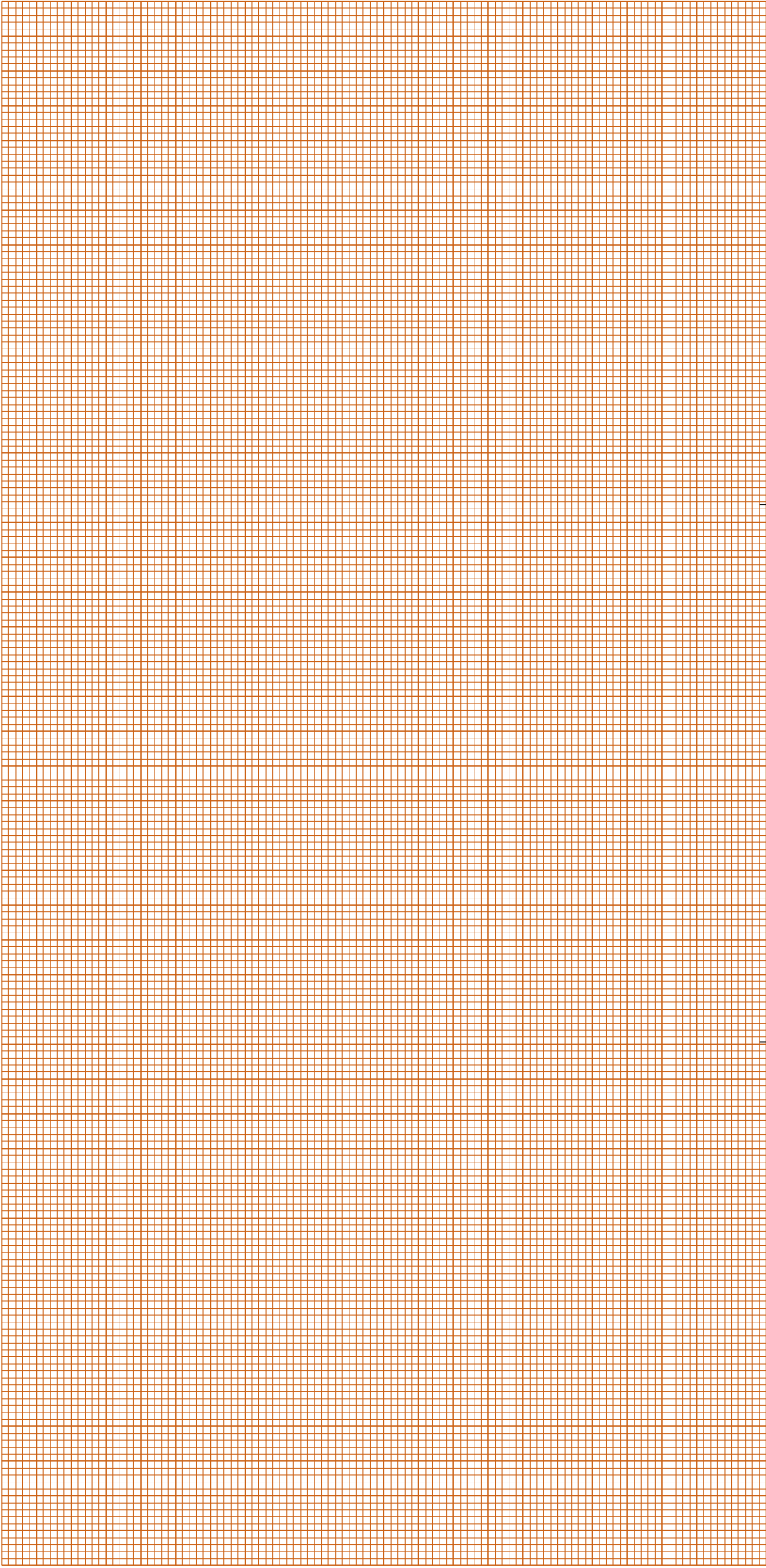
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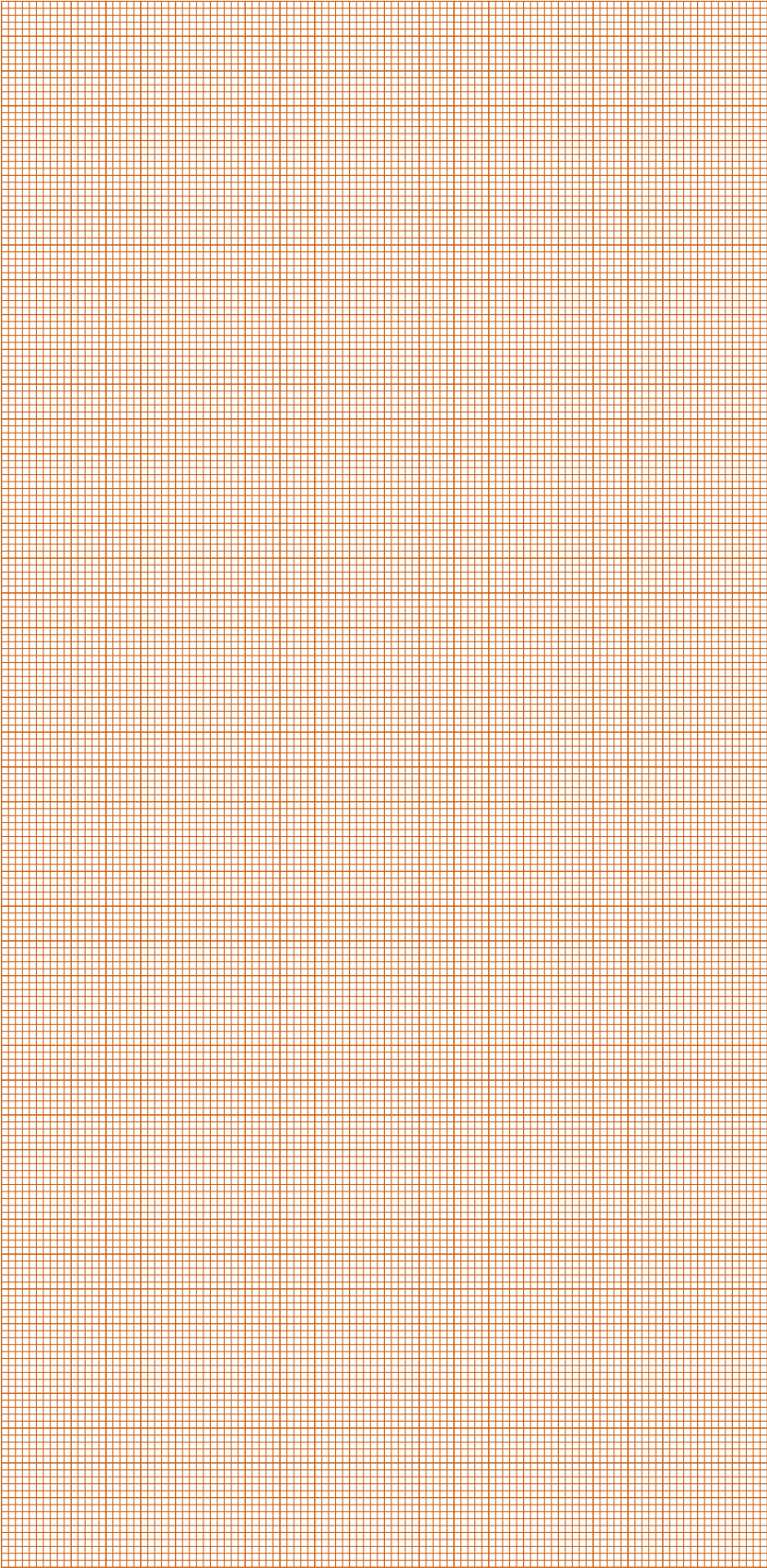


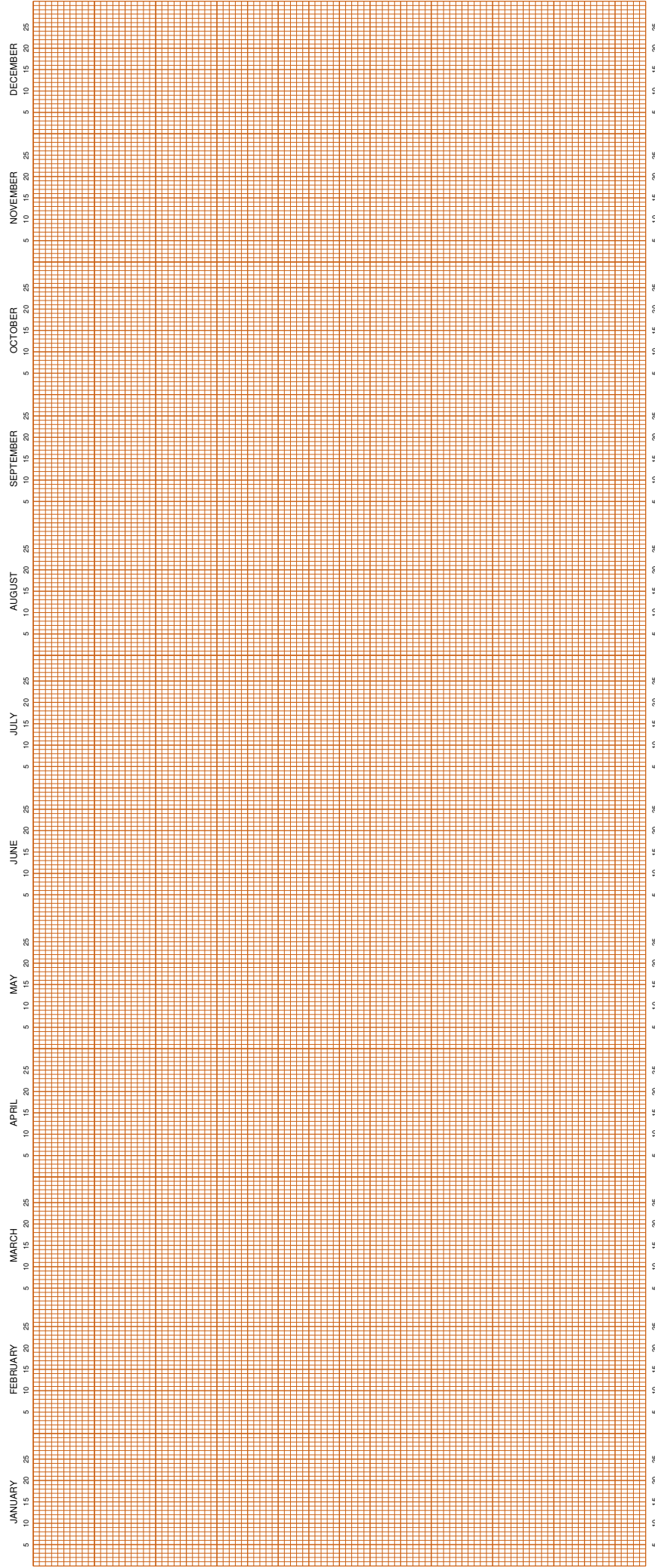
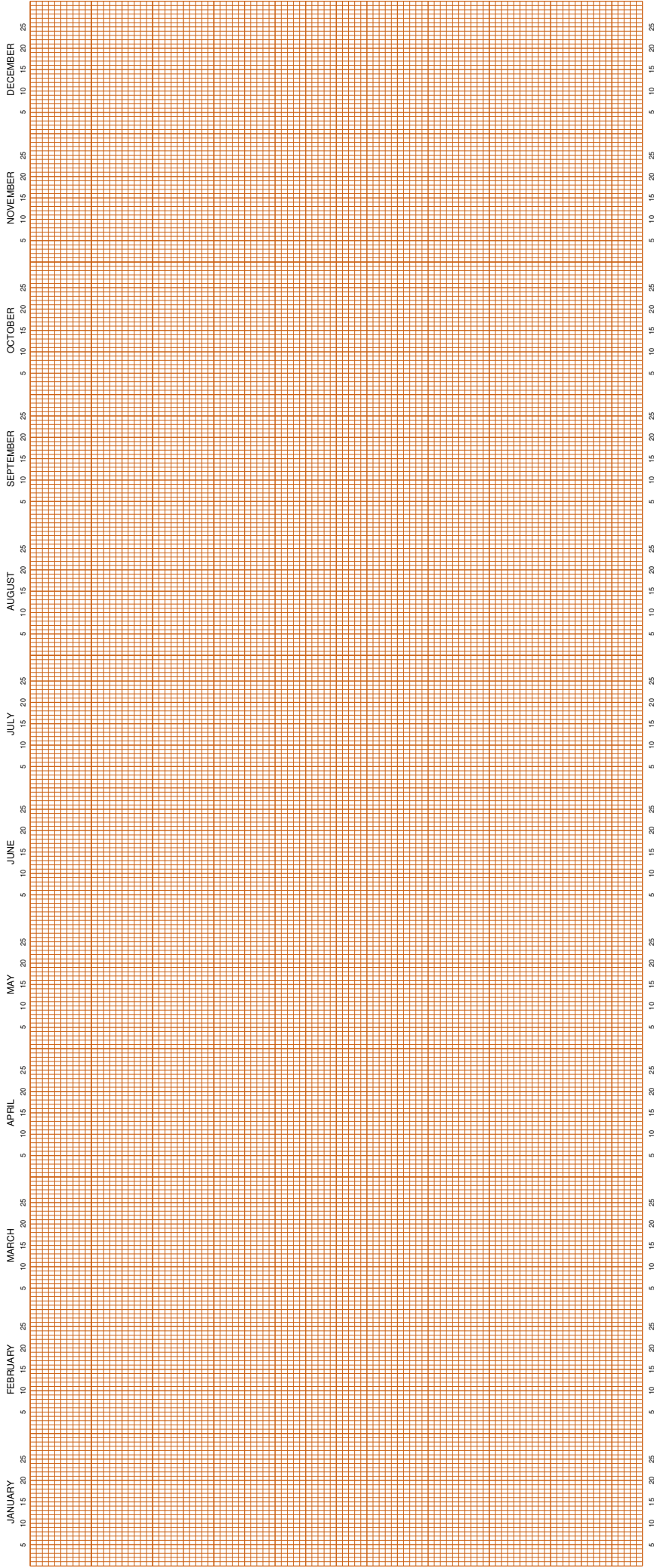


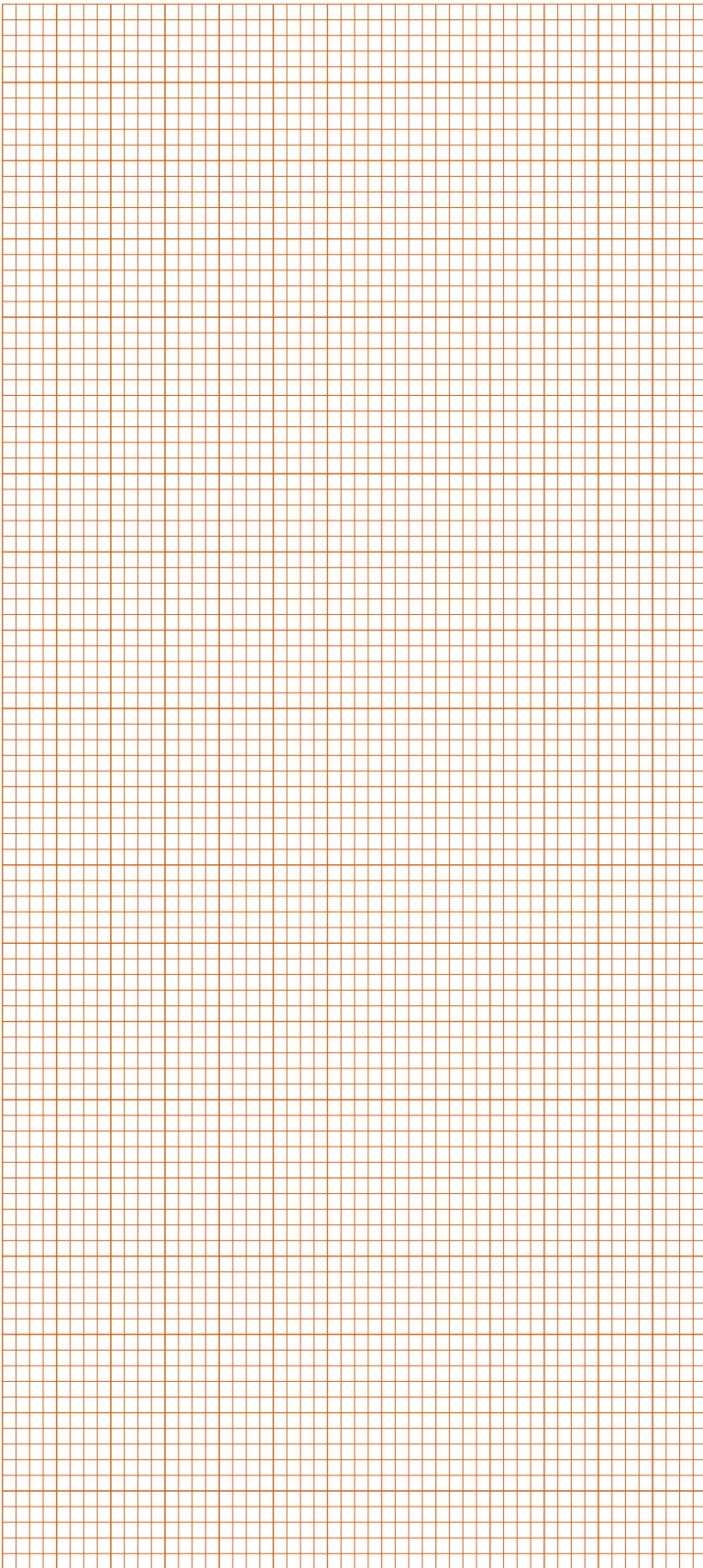


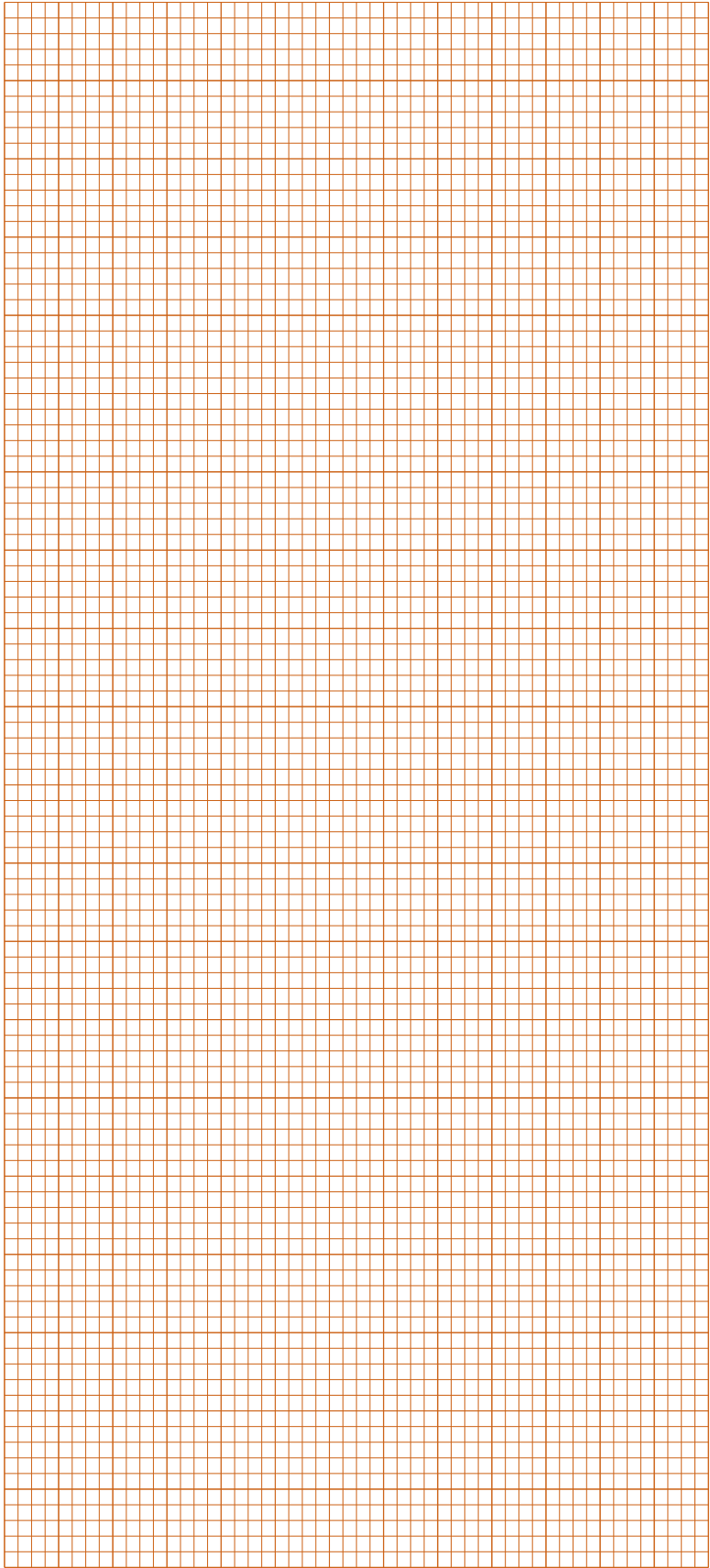


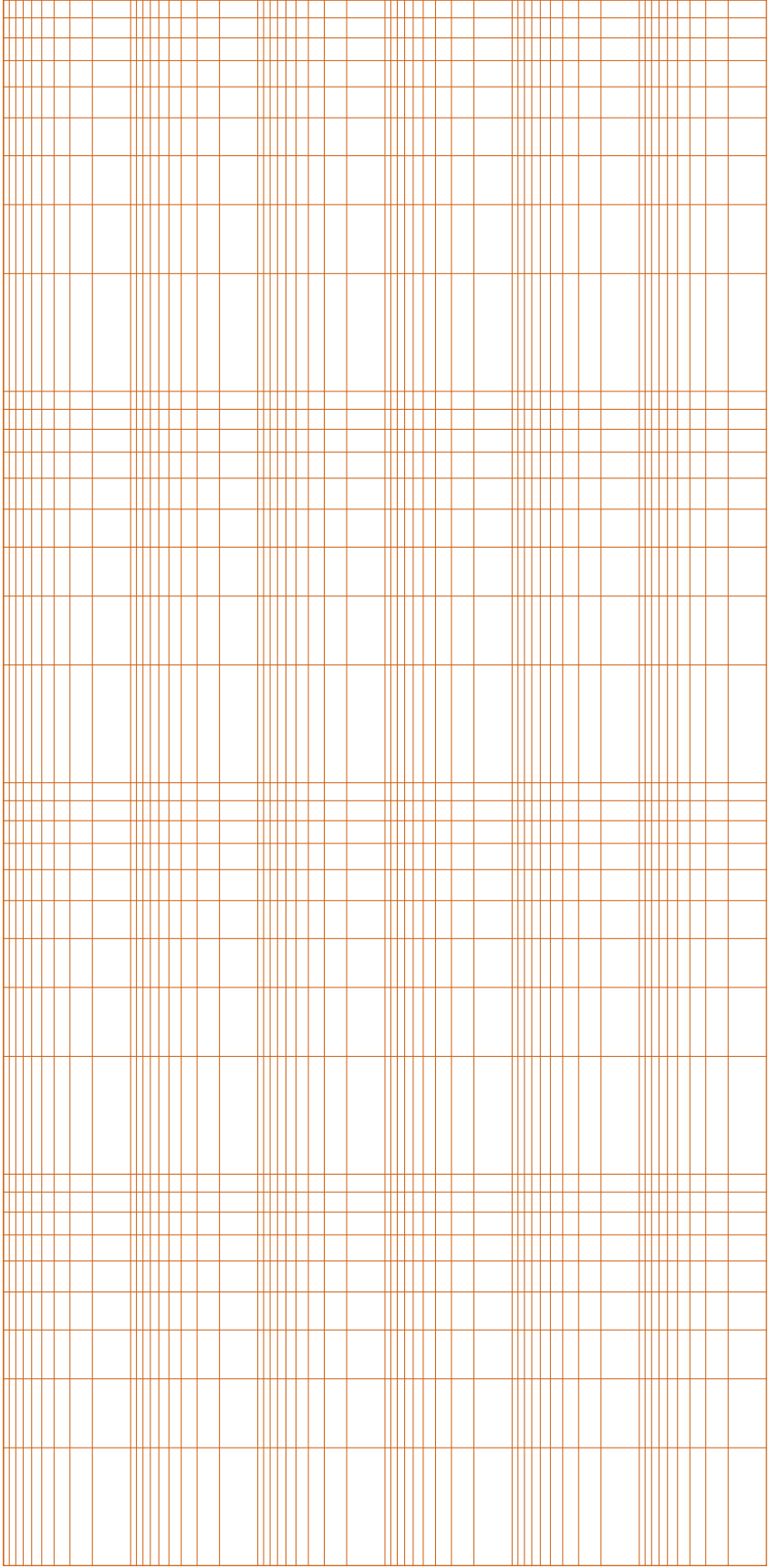


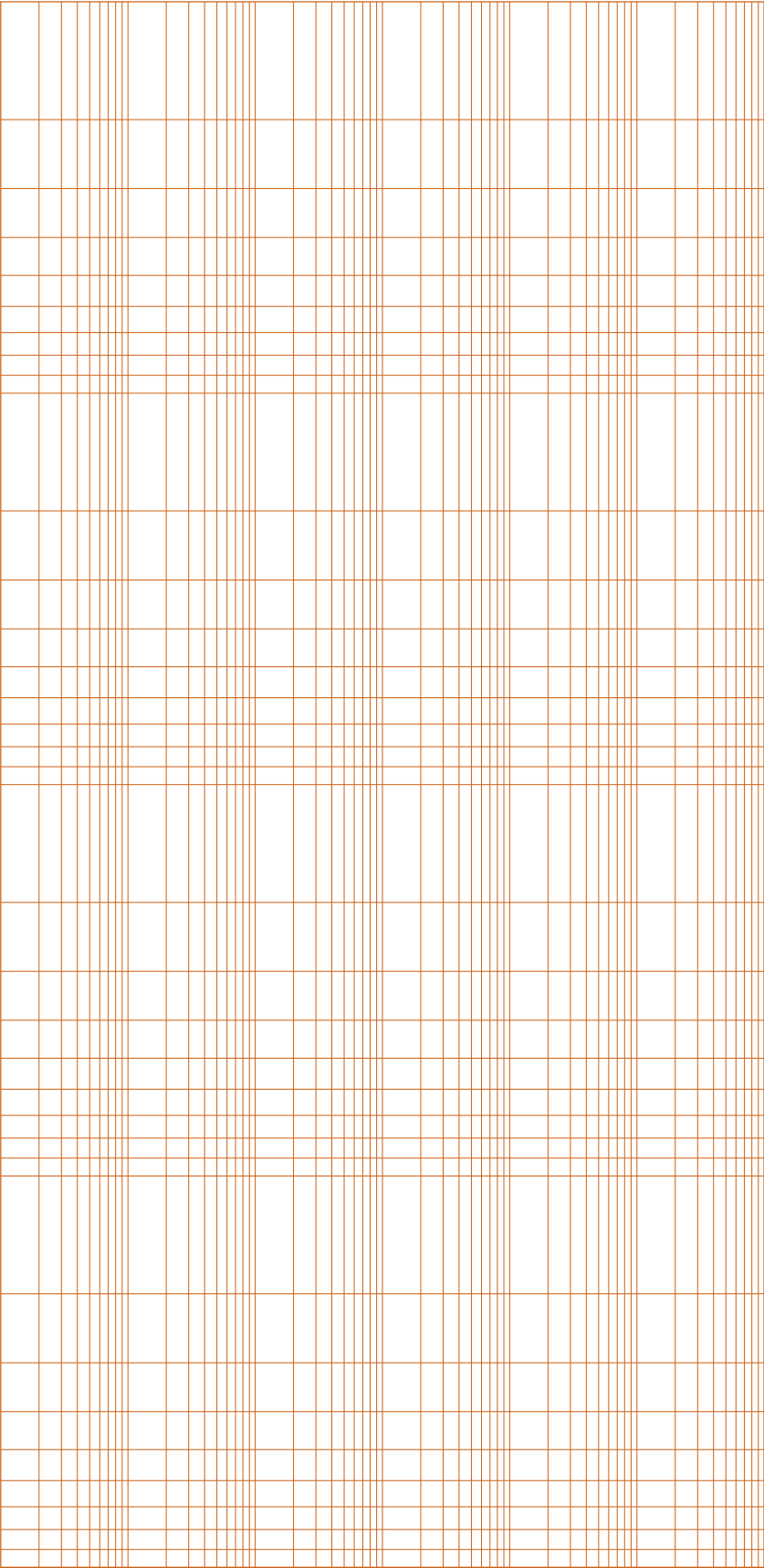


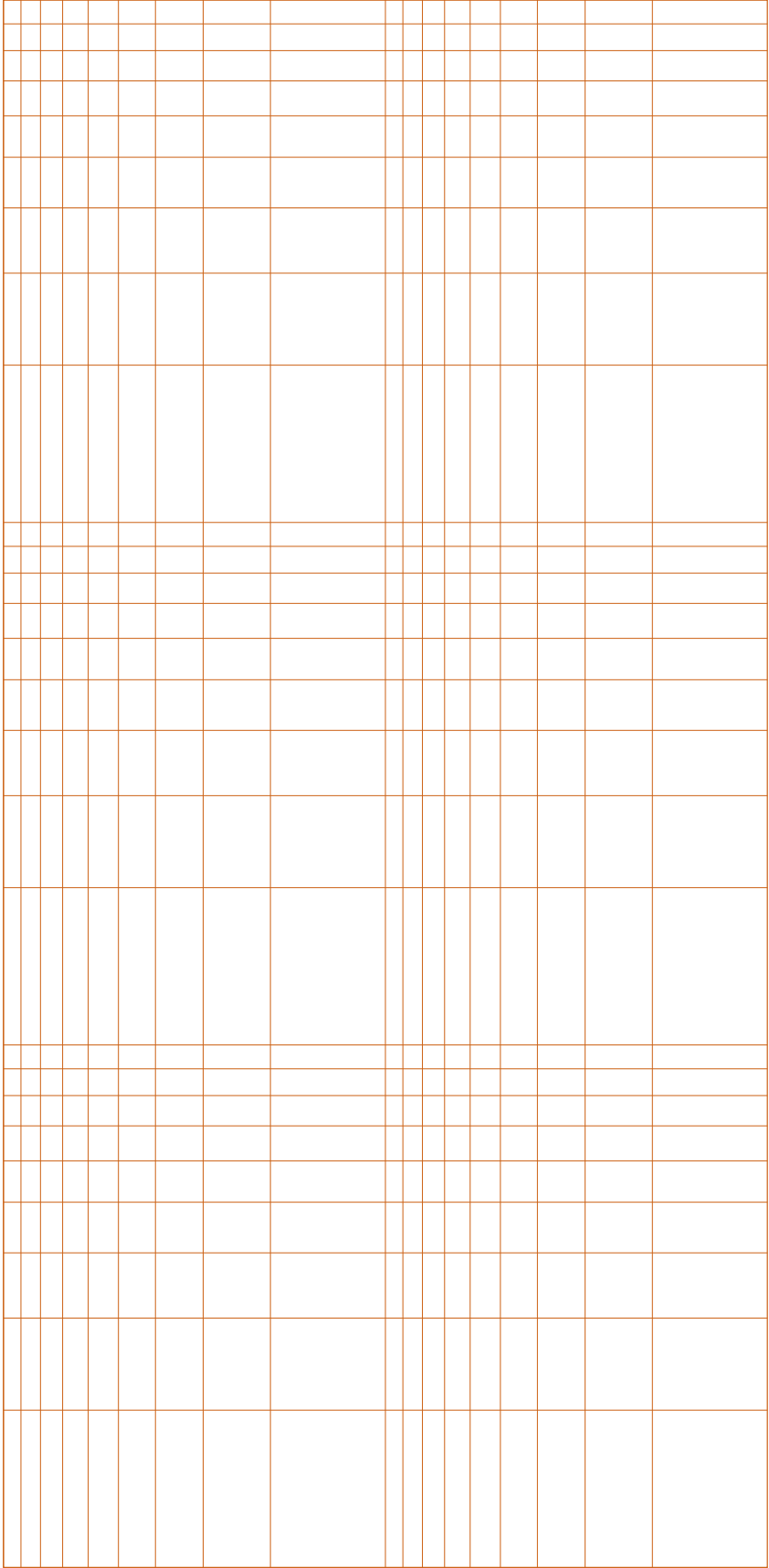




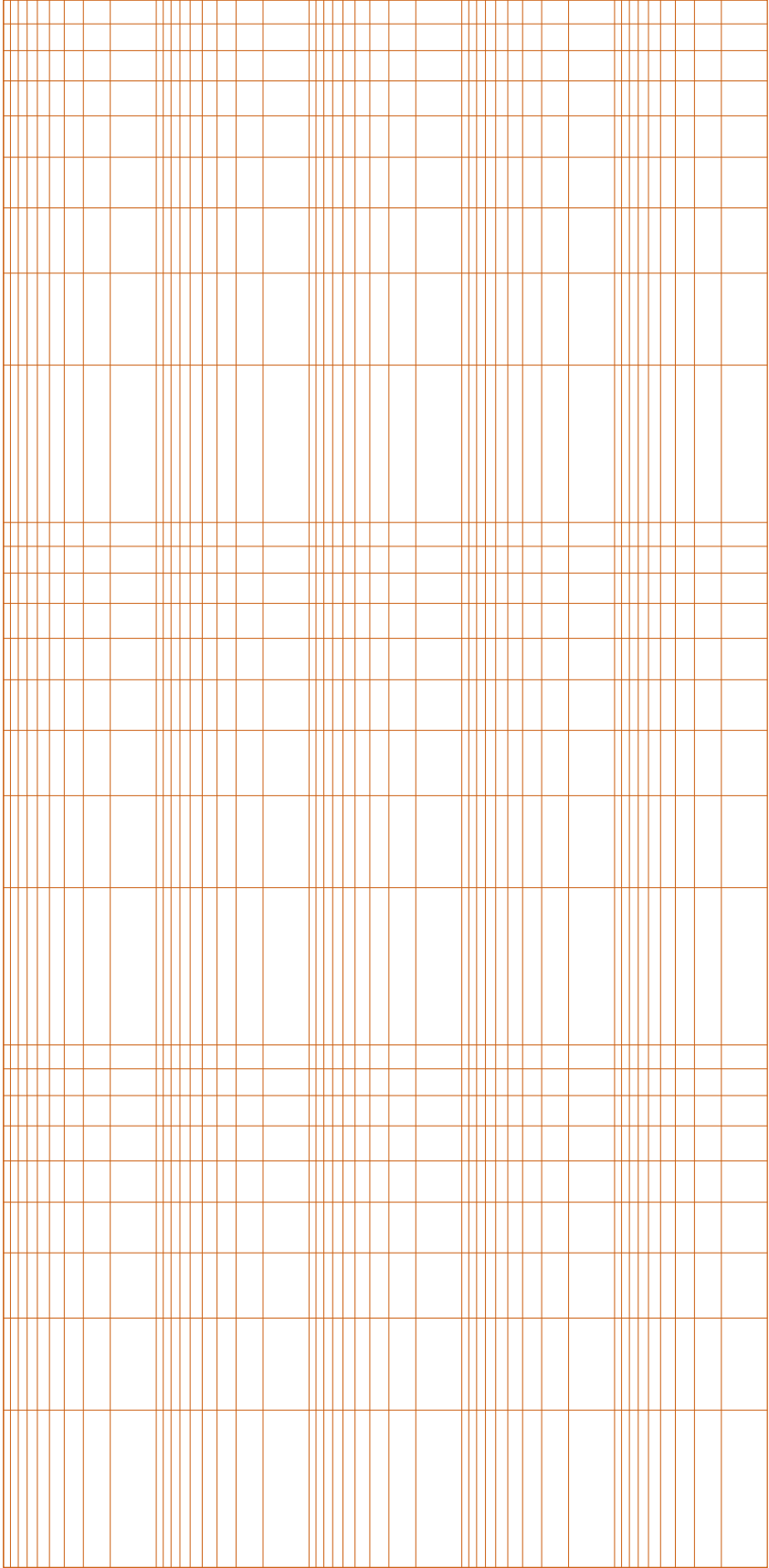


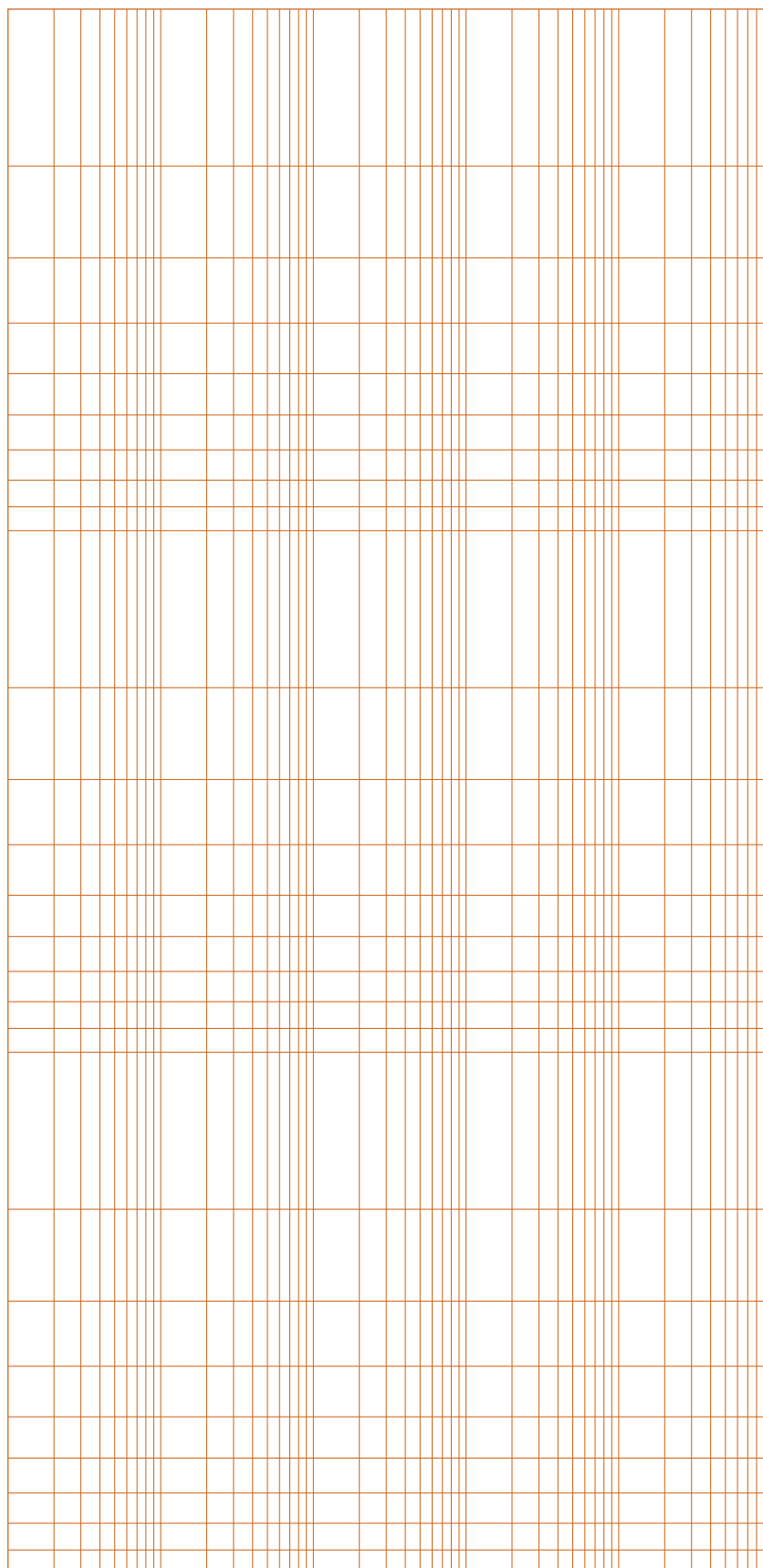


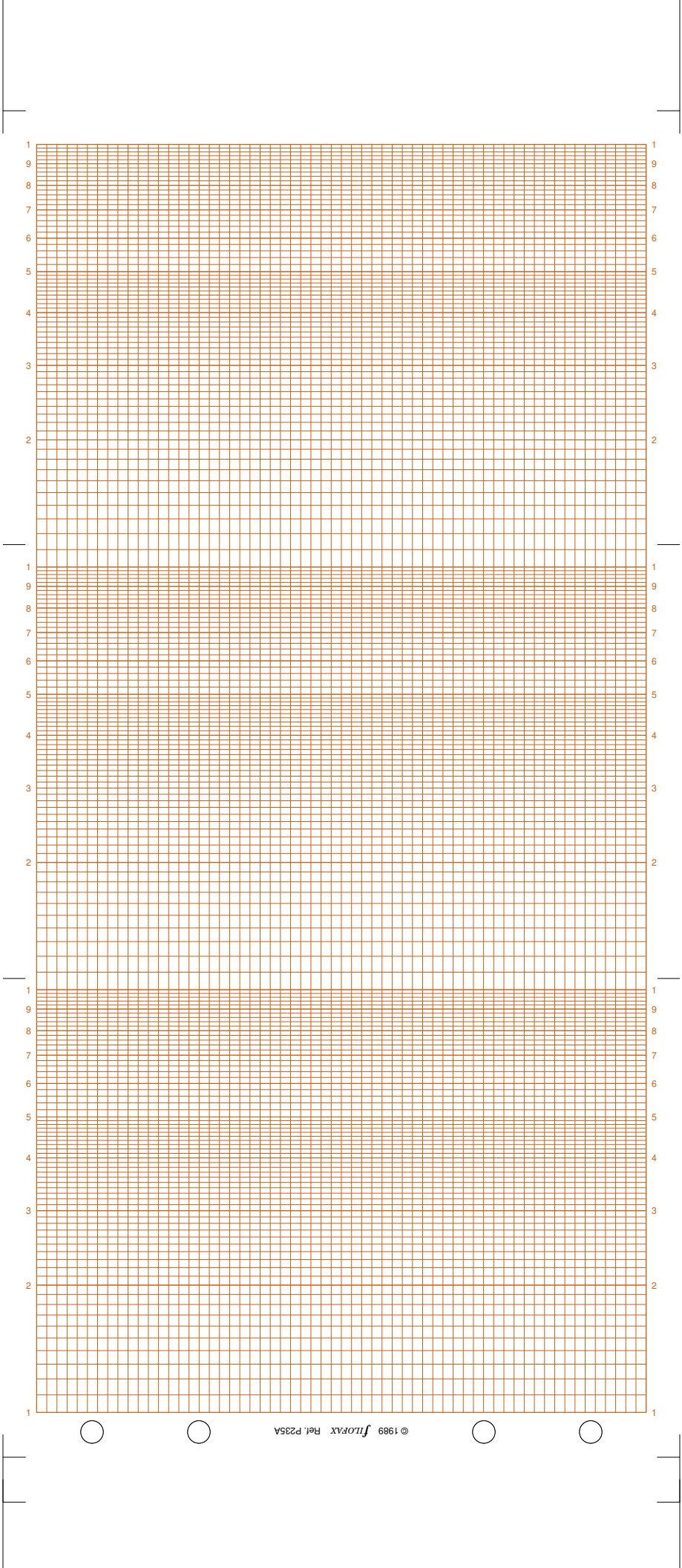


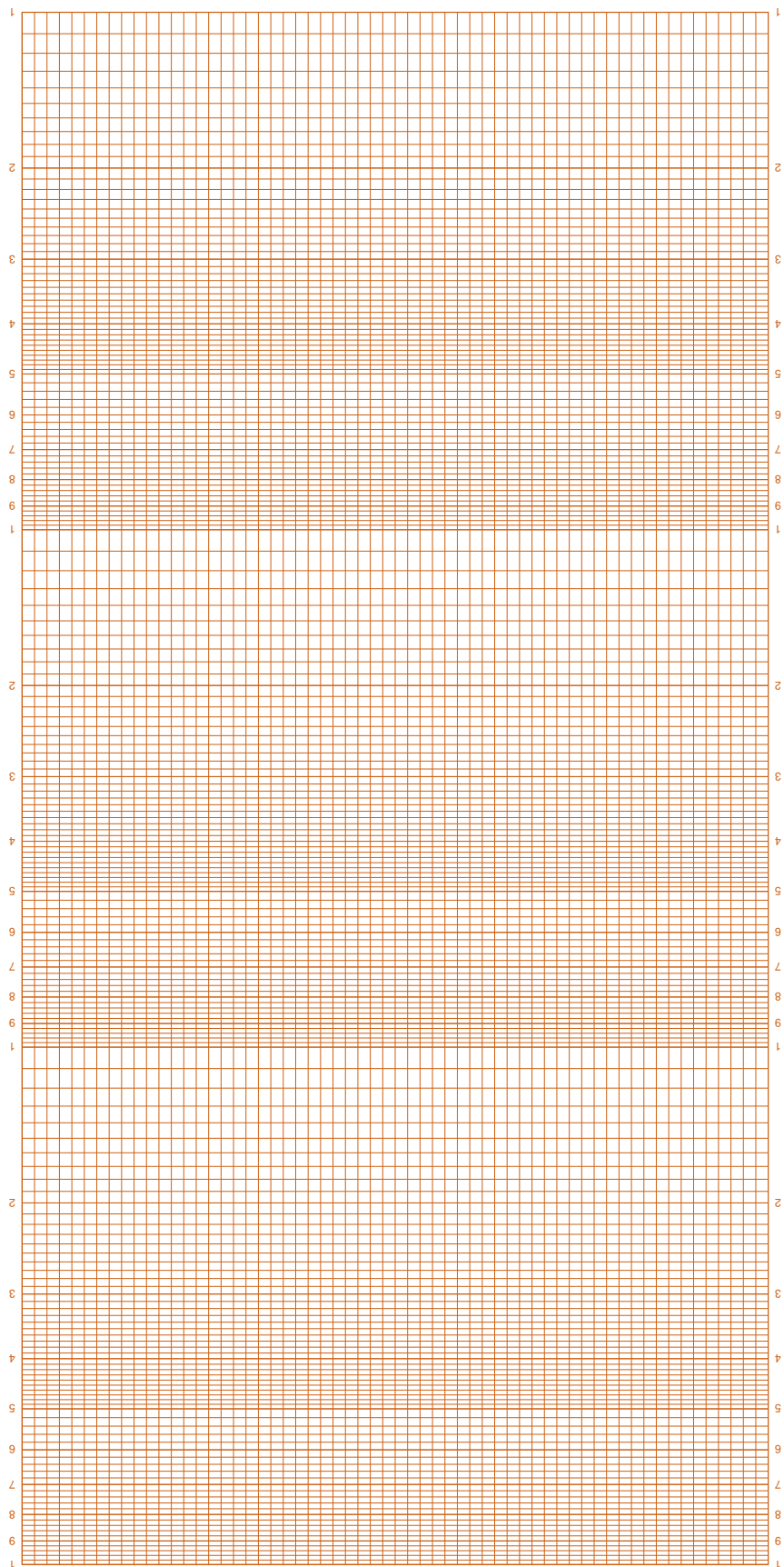


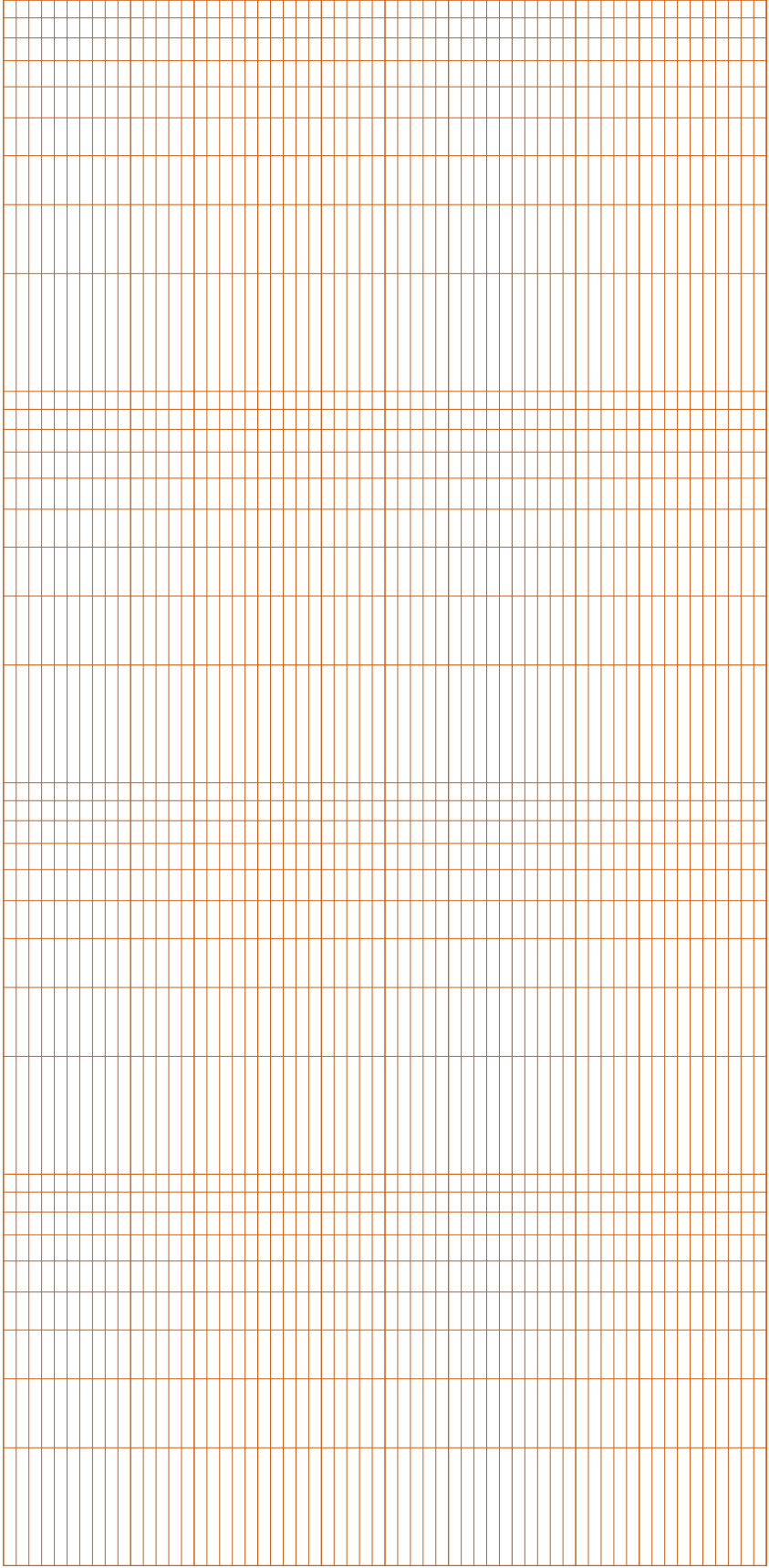
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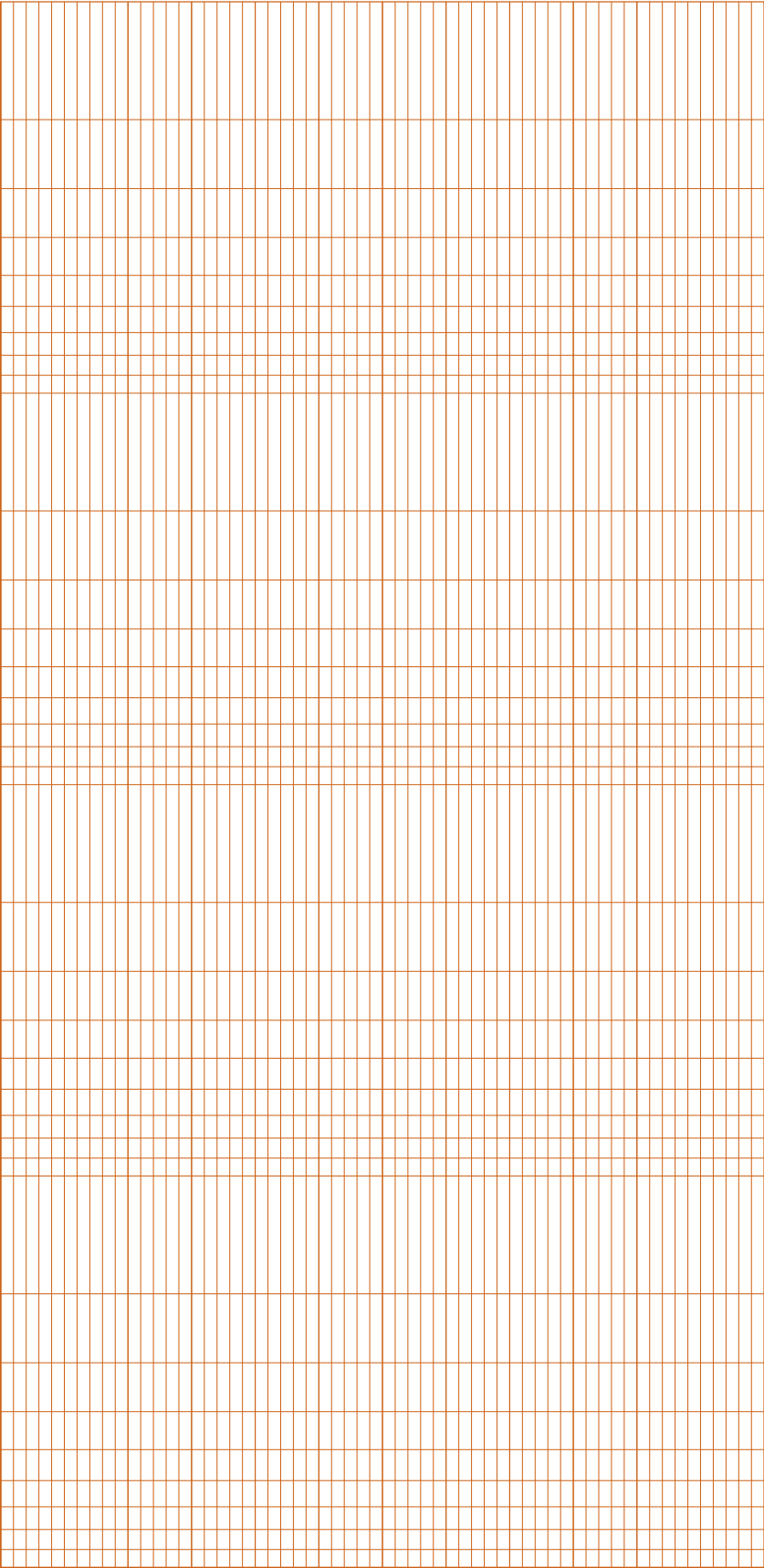


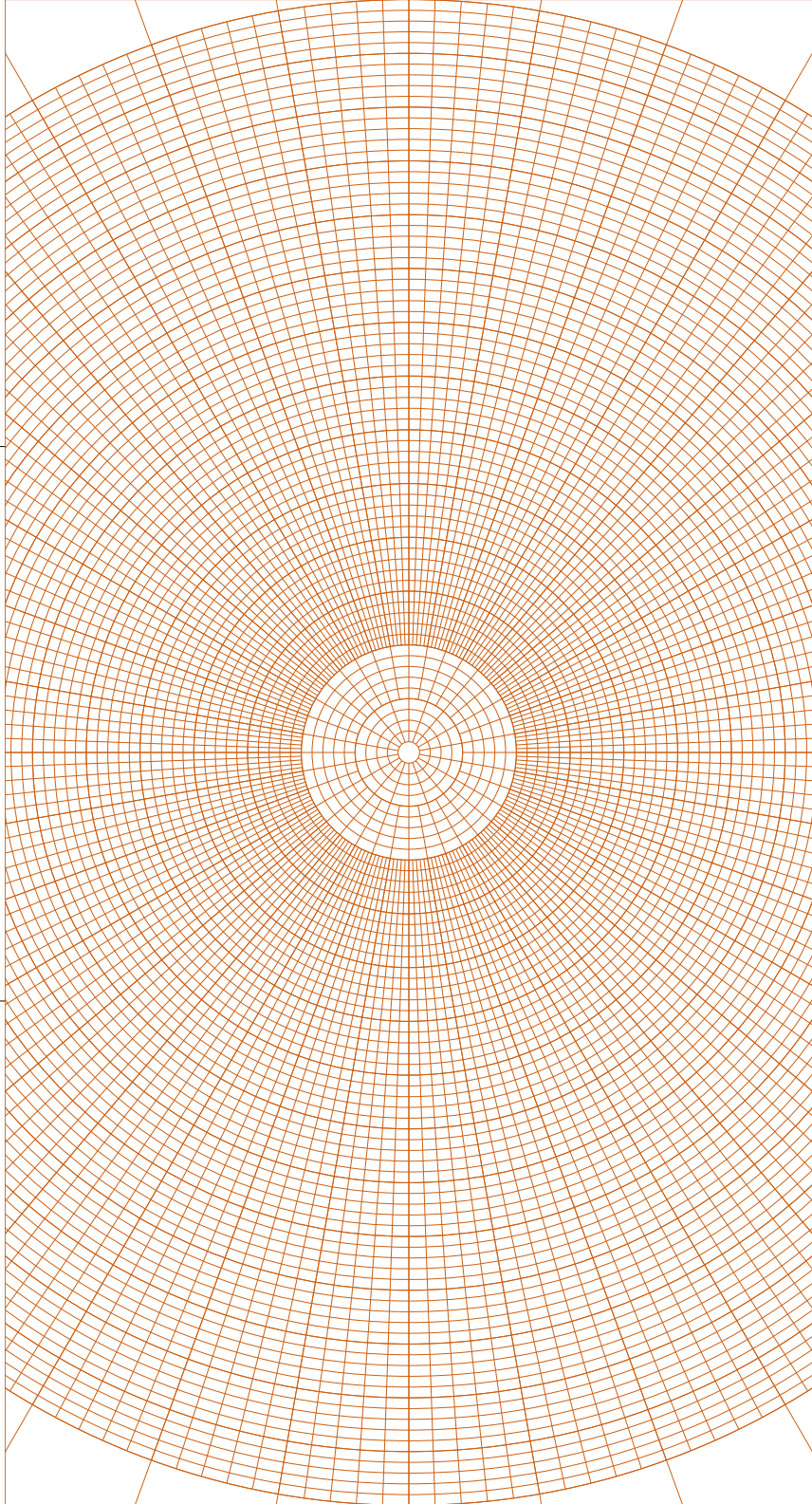


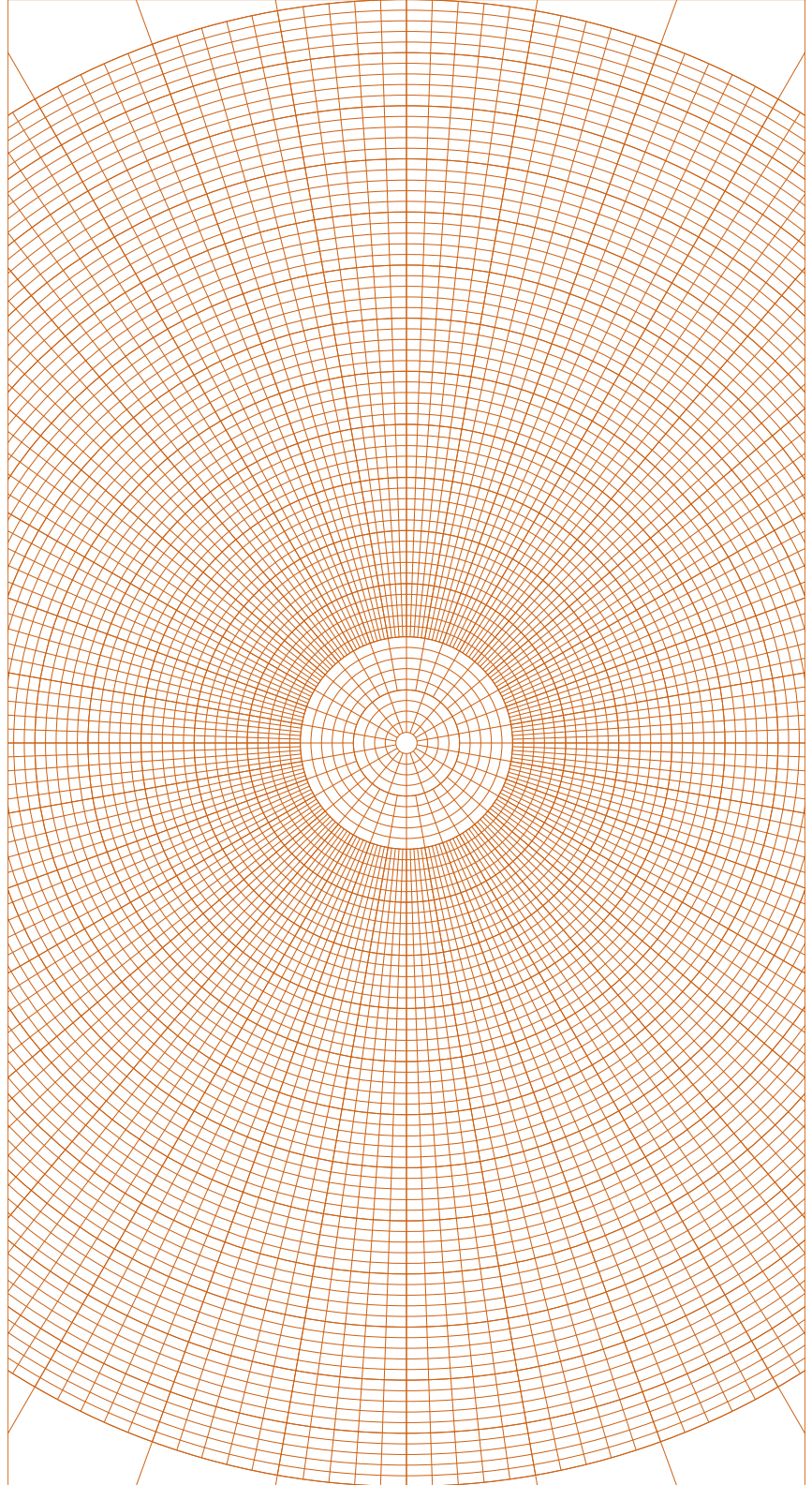


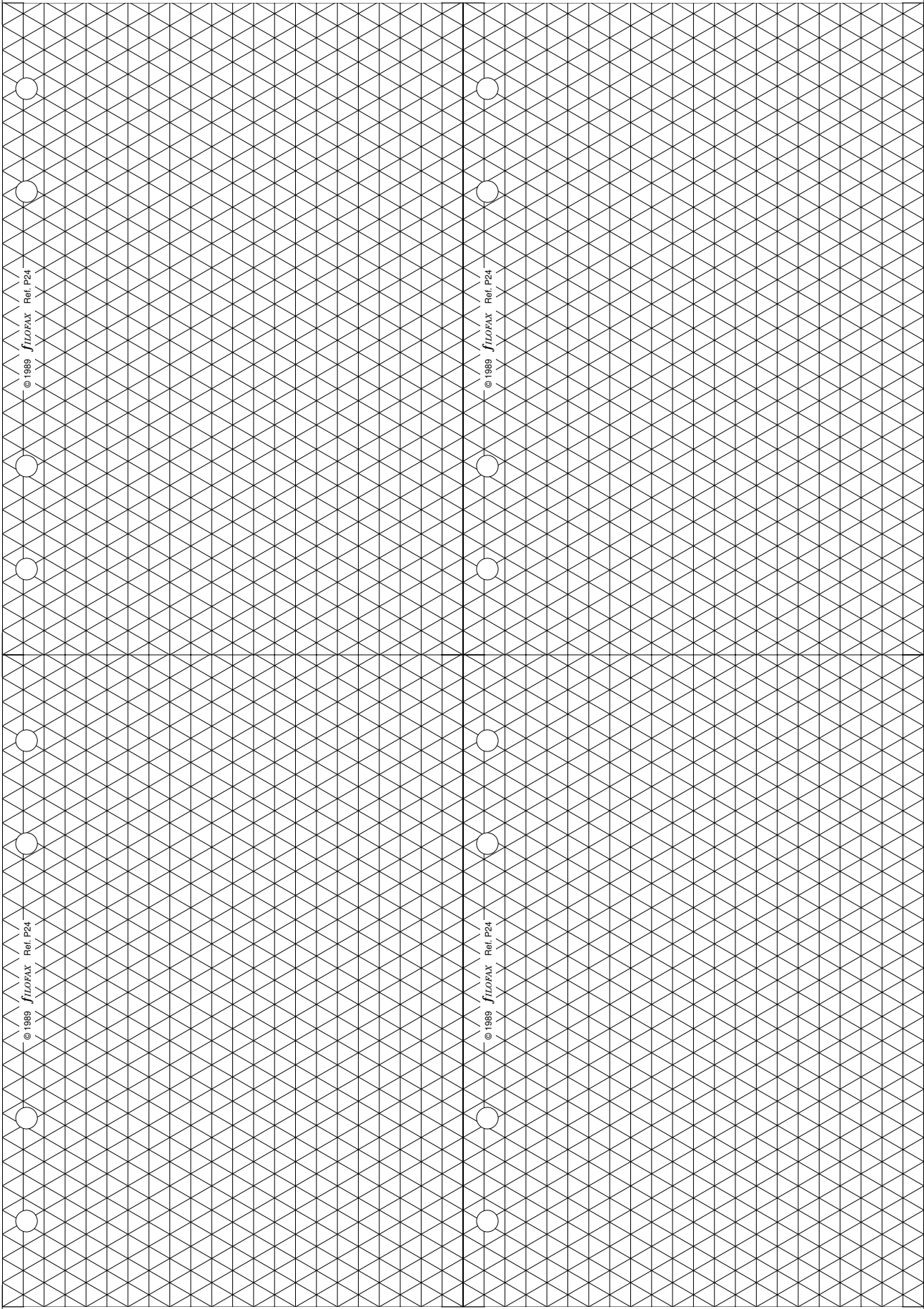


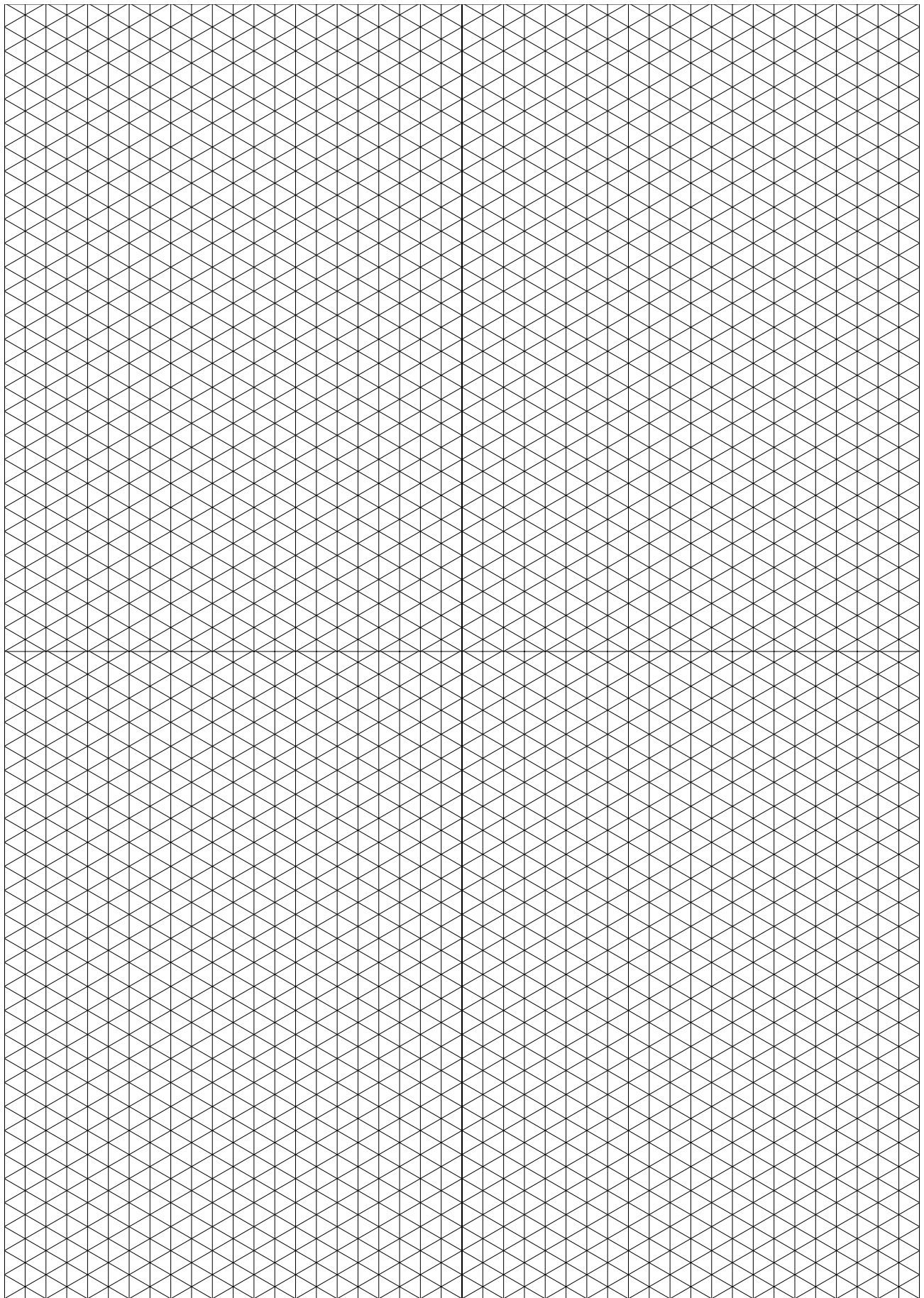


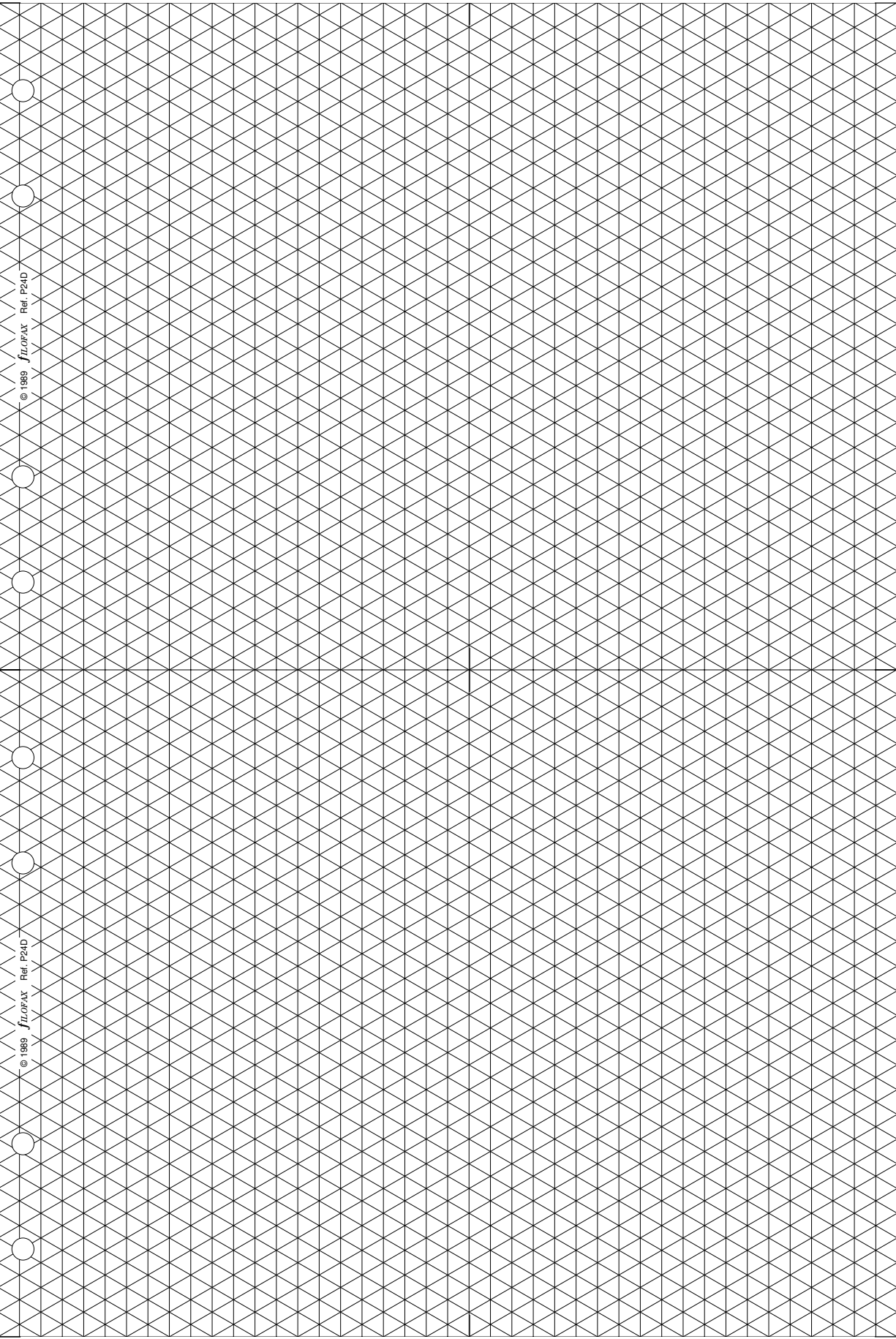


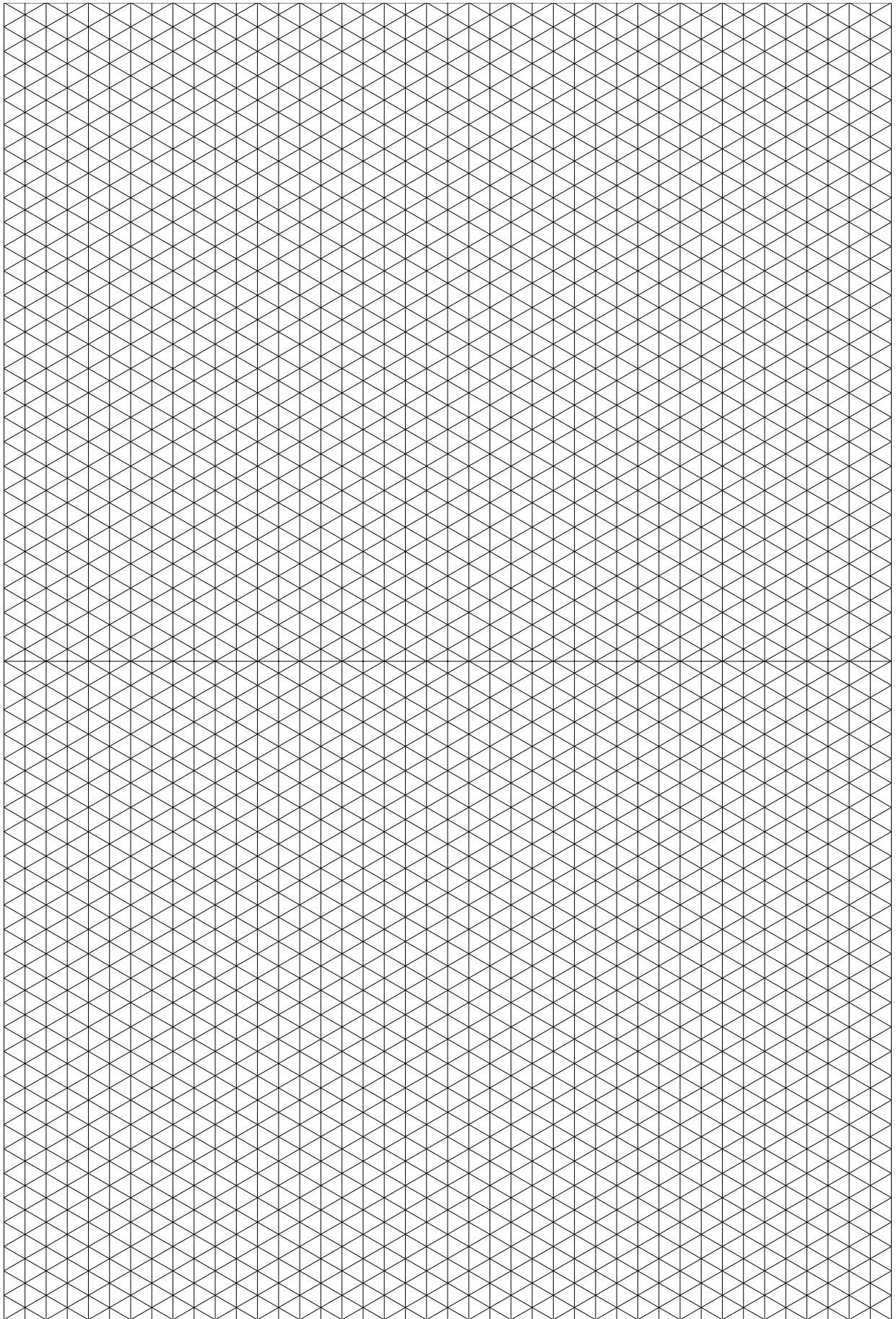


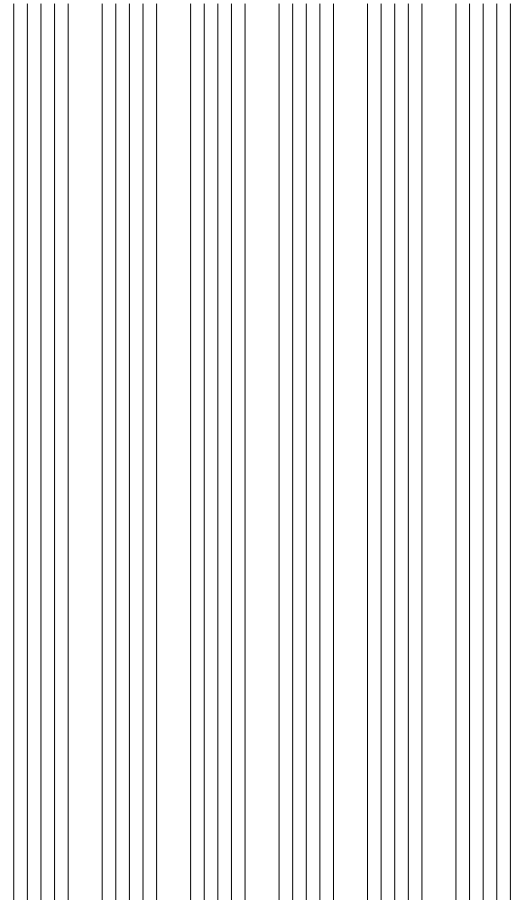
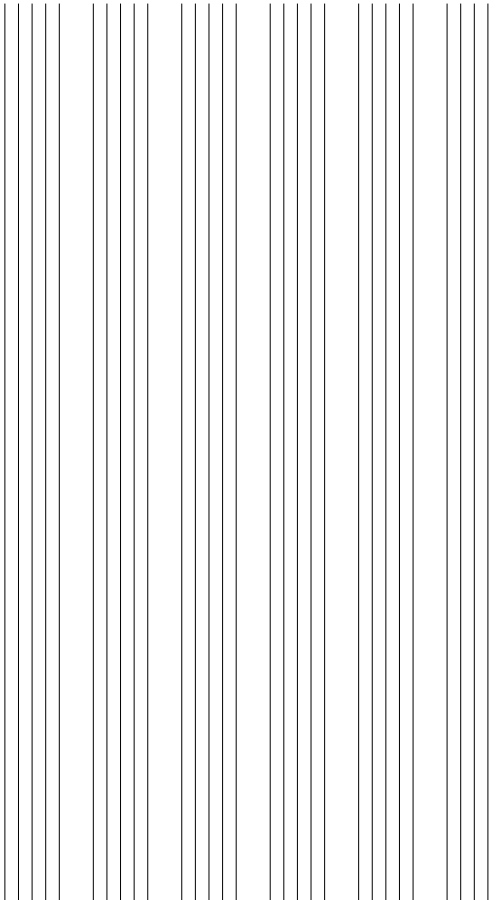
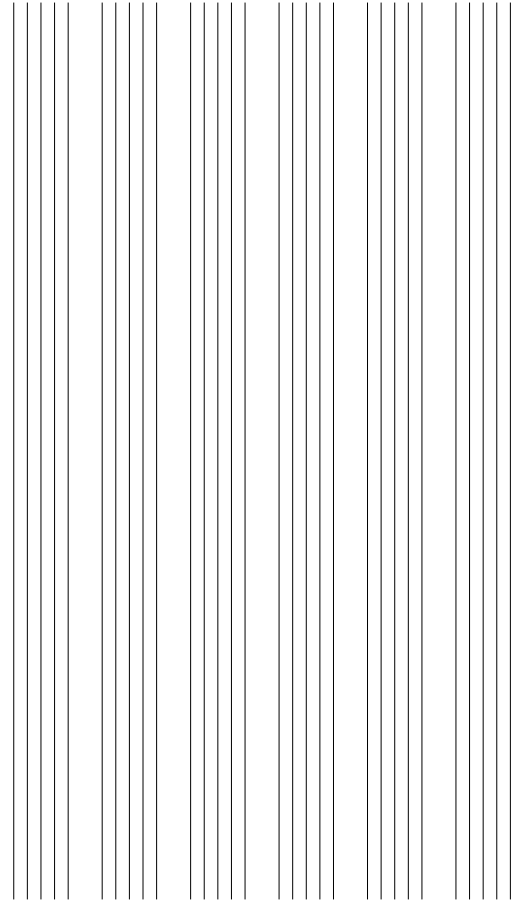
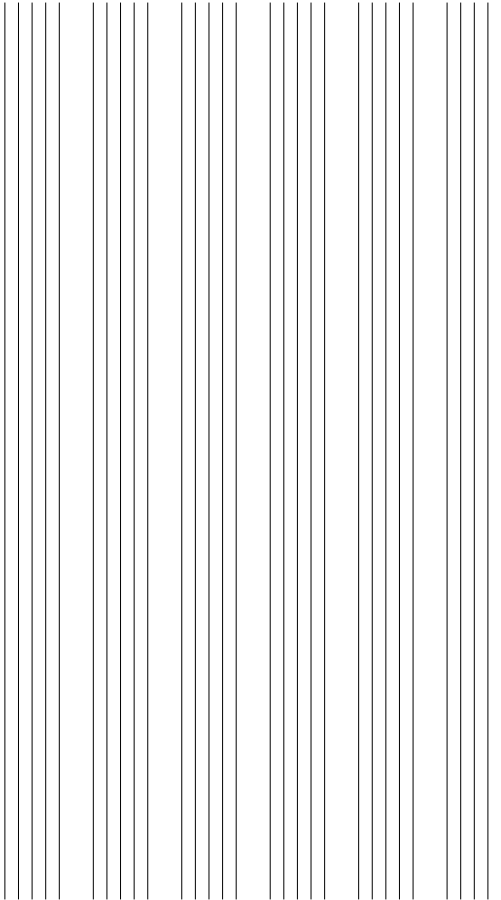


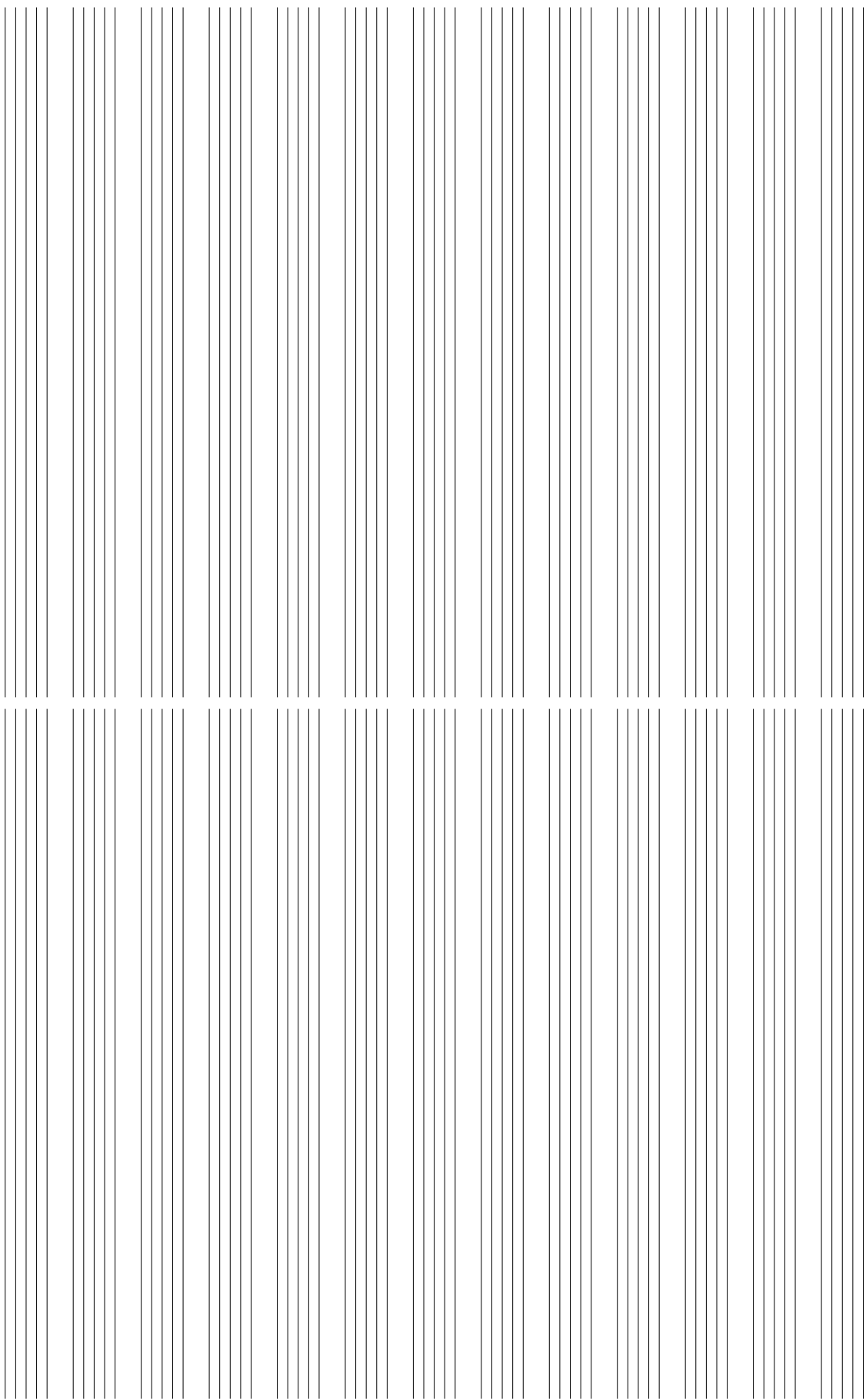












Week Ending		Week Ending	
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Week Ending		Week Ending	
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Week Ending		Week Ending	
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© 1989 *FILOFAX* Ref. P92B

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© 1989 *fiLOFAX* Ref. P100

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THIS WEEK

SATURDAY

SUNDAY

© 1989 *fiLOFAX* Ref. P100

MONDAY

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TUESDAY

© 1989 fILOFAX Ref. P100

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© 1989 fILOFAX Ref. P100

THURSDAY

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© 1989 *fILOFAX* Ref. P100

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© 1989 *fILOFAX* Ref. P100

THURSDAY

THIS WEEK

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© 1989 *fILOFAX* Ref. P100

SUNDAY

© 1989 *fILOFAX* Ref. P100

SUNDAY

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Appointments

© 1989 *fILOFAX* Ref P83

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Daily Work Planner

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Daily Work Planner

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Daily Work Planner

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Daily Work Planner

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Timetable

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Timetable

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Timetable

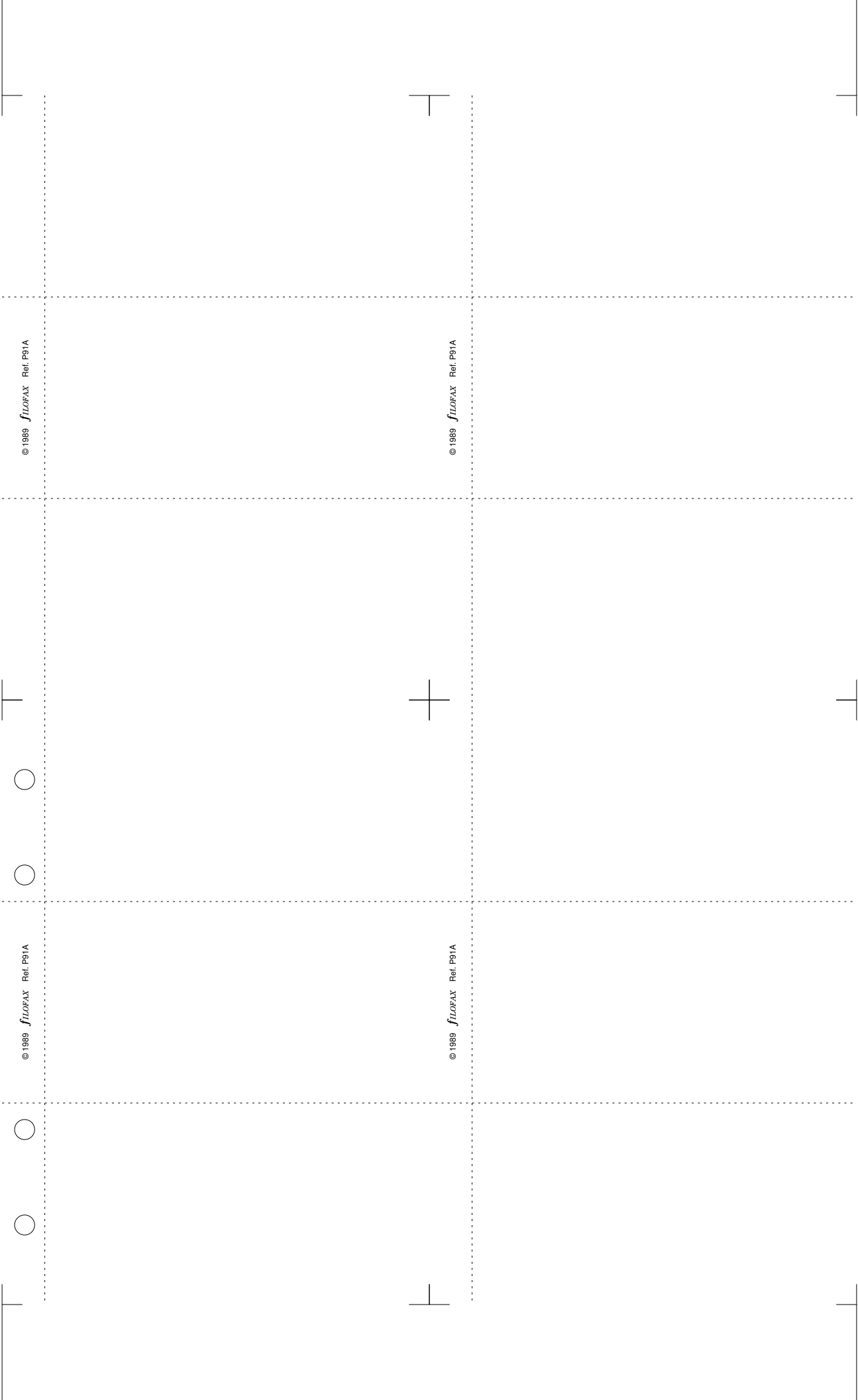
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Timetable

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	Memo <table><tr><td></td></tr><tr><td>To</td></tr><tr><td>From</td></tr><tr><td>Date</td></tr><tr><td>Re:</td></tr><tr><td></td></tr></table>		To	From	Date	Re:		
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© 1989 <i>fILOFAX</i> Ref. P254								
	Memo <table><tr><td></td></tr><tr><td>To</td></tr><tr><td>From</td></tr><tr><td>Date</td></tr><tr><td>Re:</td></tr><tr><td></td></tr></table>		To	From	Date	Re:		
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© 1989 <i>fILOFAX</i> Ref. P254								
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© 1989 <i>fILOFAX</i> Ref. P254								
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© 1989 <i>fILOFAX</i> Ref. P254								

Memo

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Special Reminder Record

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Special Reminder Record

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Don't Forget!

9	✓
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Don't Forget!

9	✓
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15	
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16	
	☐

Don't Forget!

9	✓
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Memo

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Memo

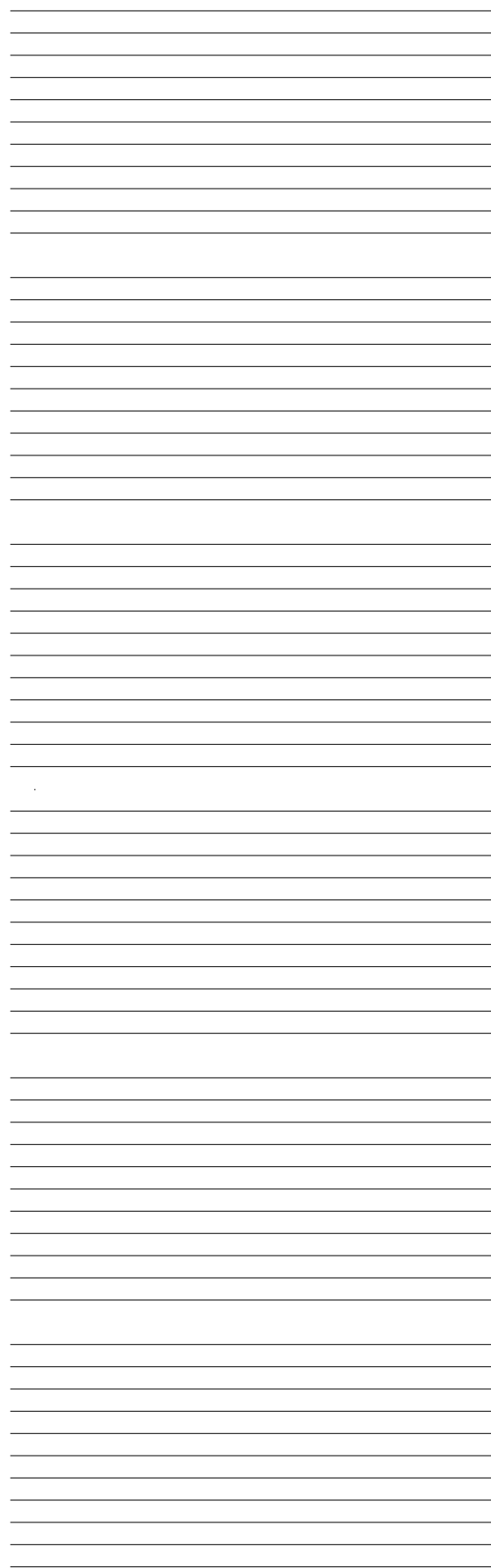
To:
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Memo

To:
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Memo

To:
From:
Re:



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3

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N O T E S

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N O T E S

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N O T E S

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© 1989 *fiLOFAX* Ref. P179

*This column may also be used for fat units or kilojoules

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© 1989 *fiLOFAX* Ref. P179

*This column may also be used for fat units or kilojoules

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*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

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[illegible][illegible]© 1989 *fILOFAX* Ref. P181[illegible][illegible]

Telephone Message

[illegible]

Telephone Message

[illegible]

Telephone Message

[illegible]

Telephone Message

[illegible]

Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	Herbs & Spices
	Pet Foods

Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	Herbs & Spices
	Pet Foods

Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	Herbs & Spices
	Pet Foods

Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	Herbs & Spices
	Pet Foods

Shopping List

[illegible]

Shopping List

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Shopping List

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Shopping List

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Bridge Score Card

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Bridge Score Card

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Bridge Score Card

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Bridge Score Card

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Contract Bridge

TRICK POINTS		Undoubled	Doubled	Redoubled
	Odd Tricks bid and Won in- Clubs or Diamonds, each	20	40	80
	Hearts or Spades, each	30	60	120
	No Trump {first	40	80	160
	{each subsequent	30	60	120

Vulnerability does not affect points for Odd Tricks.
100 Trick Points constitute a game.

PREMIUM POINTS	Overtricks-		Not Vulnerable	Vulnerable
			Trick Value	Trick Value
	Undoubled, each		100	200
	Doubled, each		200	400
	Redoubled			
	Making Doubled or Redoubled Contract ... }		50	50
	Undertricks-			
	Undoubled, each		50	100
	Doubled {first		100	200
	{each subsequent		200	300
	Redoubled {first		200	400
	{each subsequent		400	600

Redoubling doubles the doubled points for Overtricks and Undertricks
and Contracts but does not affect the points for making Doubled
Contracts.

PREMIUM POINTS	Honours in One Hand	{ 4 Trump Honours 5 Trump Honours or 4 Aces at No-Trump	100 150
	Slams Bid and Won	{ Little, not vulnerable 500, vulnerable ... Grand, not vulnerable 1000, vulnerable	750 1500
	Rubber Points	{ Two game Three game	700 500

Unfinished Rubber - Winners of one game score 300 points.
If but one side has a part score in an unfinished game, it scores 50
points.
Doubling and Reboubling do not affect Honour, Slam or Rubber
points.
Vulnerability does not affect points for Honours.
Honours - Scored above the line by either side.
Trick points are scored below the line, and premium points above the
line.

Contract Bridge

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Cellar Notes

[illegible]

Cellar Notes

[illegible]

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
		Vintage
Bottled by:		
Purchased (date)		Price
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
		Vintage
Bottled by:		
Purchased (date)		Price
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
		Vintage
Bottled by:		
Purchased (date)		Price
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
		Vintage
Bottled by:		
Purchased (date)		Price
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
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14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

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Chess Score Record

White		Black	White		Black
41			65		
42			66		
43			67		
44			68		
45			69		
46			70		
47			71		
48			72		
49			73		
50			74		
51			75		
52			76		
53			77		
54			78		
55			79		
56			80		
57			81		
58			82		
59			83		
60			84		
61			85		
62			86		
63			87		
64			88		

Chess Score Record

White		Black	White		Black
41			65		
42			66		
43			67		
44			68		
45			69		
46			70		
47			71		
48			72		
49			73		
50			74		
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53			77		
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62			86		
63			87		
64			88		

Chess Score Record

White		Black	White		Black
41			65		
42			66		
43			67		
44			68		
45			69		
46			70		
47			71		
48			72		
49			73		
50			74		
51			75		
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64			88		

Chess Score Record

White		Black	White		Black
41			65		
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47			71		
48			72		
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Most Used Telephone Numbers

[illegible]

Most Used Telephone Numbers

[illegible]

Most Used Telephone Numbers

[illegible]

Most Used Telephone Numbers

[illegible]

Function Planner

Function		
Venue		
Date		
Guest List		
	Name	Accept
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		

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Function Planner

Function		
Venue		
Date		
Guest List		
	Name	Accept
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		

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Function Planner

Function		
Venue		
Date		
Guest List		
	Name	Accept
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		

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Function Planner

Function		
Venue		
Date		
Guest List		
	Name	Accept
1		
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3		
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Function Planner

[illegible]

Function Planner

[illegible]

Function Planner

[illegible]

Function Planner

[illegible]

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
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Telephone	Telex
Notes	

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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
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Car Hire Company	
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Telephone	Telex
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Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
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Telephone	Telex
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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
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Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
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Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

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Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

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Bank Account

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Bank Account

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Bank Account

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Cards Sent				Name and Address	Cards Received			
Card					Card			
Gift					Gift			
Card					Card			
Gift					Gift			
Card					Card			
Gift					Gift			
Card					Card			
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Card					Card			
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Gift					Gift			
Card					Card			
Gift					Gift			

Card & Gift Record

Cards Sent				Name and Address	Cards Received			
Card					Card			
Gift					Gift			
Card					Card			
Gift					Gift			
Card					Card			
Gift					Gift			
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Gift					Gift			

Card & Gift Record

Cards Sent				Name and Address	Cards Received			
Card					Card			
Gift					Gift			
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Gift					Gift			

Card & Gift Record

Cards Sent				Name and Address	Cards Received			
Card					Card			
Gift					Gift			
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Gift					Gift			

Card & Gift Record

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Golf Record

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Golf Record

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Golf Record

[illegible]

Golf Record

[illegible]

[illegible]

Windsurfing Record

[illegible]

Windsurfing Record

[illegible]

Windsurfing Record

[illegible]

Windsurfing Record

[illegible]

Running Record

[illegible]

Running Record

[illegible]

Running Record

[illegible]

Running Record

[illegible]

Squash Record

[illegible][illegible]

Squash Record

Squash Record

[illegible][illegible]

Angler's Catch Record

[illegible]

Angler's Catch Record

[illegible]

Angler's Catch Record

[illegible]

Angler's Catch Record

[illegible]

Angler's Catch Record

[illegible]

Angler's Catch Record

[illegible]

4 Bird Watcher's Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti's Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi's Warbler	Woodchat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Otortan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard's Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

4 Bird Watcher's Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti's Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi's Warbler	Woodchat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
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Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard's Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

Bird Watcher's Checklist 1

Date

Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Han Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

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Bird Watcher's Checklist 1

Date

Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Han Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

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2 Bird Watcher's Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaille	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck's Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst's Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine's Gull

2 Bird Watcher's Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaille	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck's Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst's Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine's Gull

Bird Watcher's Checklist 3

Weather

Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carrión Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Magpie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

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Bird Watcher's Checklist 3

Weather

Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carrión Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Magpie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

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Bird Watcher's Checklist 3

Weather

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Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carriion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Maggie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

Bird Watcher's Checklist 1

Date

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Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

Bird Watcher's Checklist 3

Weather

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Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carriion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Maggie
Black Guillemot	Nutcracker
Puffin	Jay
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Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

Bird Watcher's Checklist 1

Date

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Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brant Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi’s Warbler	Woodchat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Otolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

2 Bird Watcher’s Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaille	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck’s Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst’s Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine’s Gull

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
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Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Otolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

2 Bird Watcher’s Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaille	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck’s Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst’s Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine’s Gull

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Business #	Home #	
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	

Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	

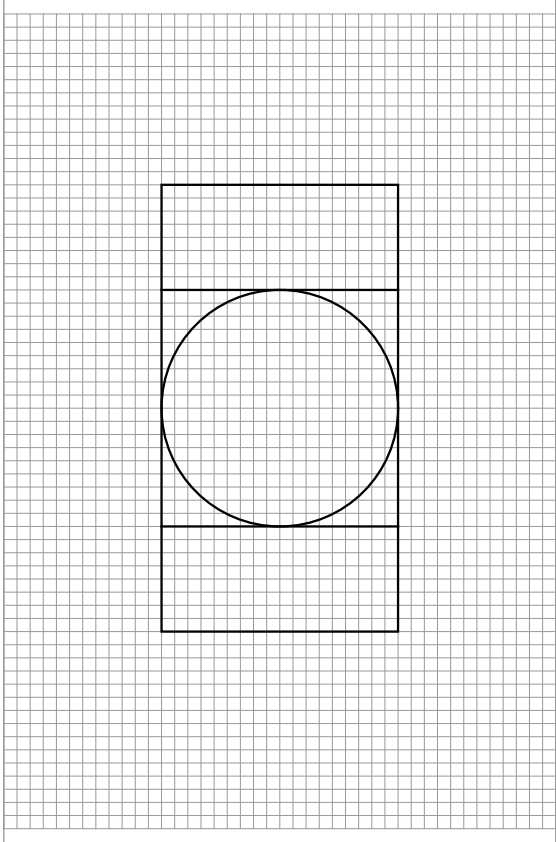
Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	

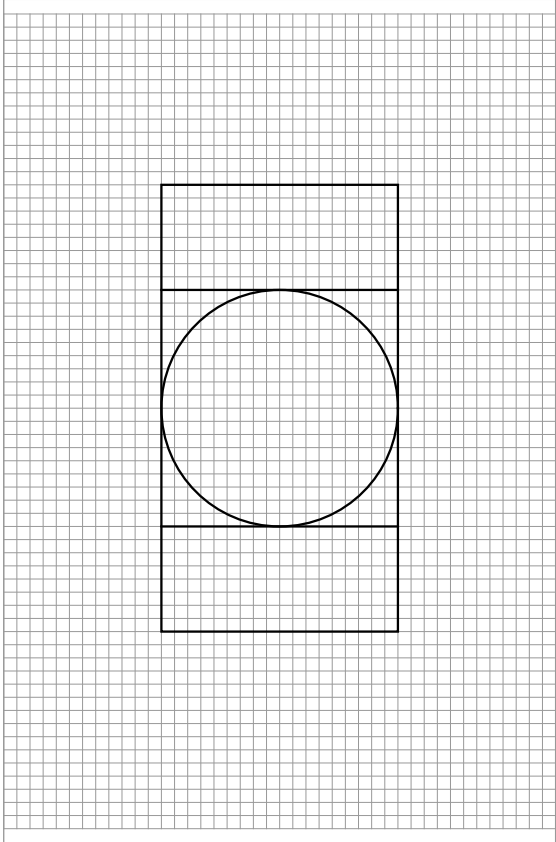
Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	

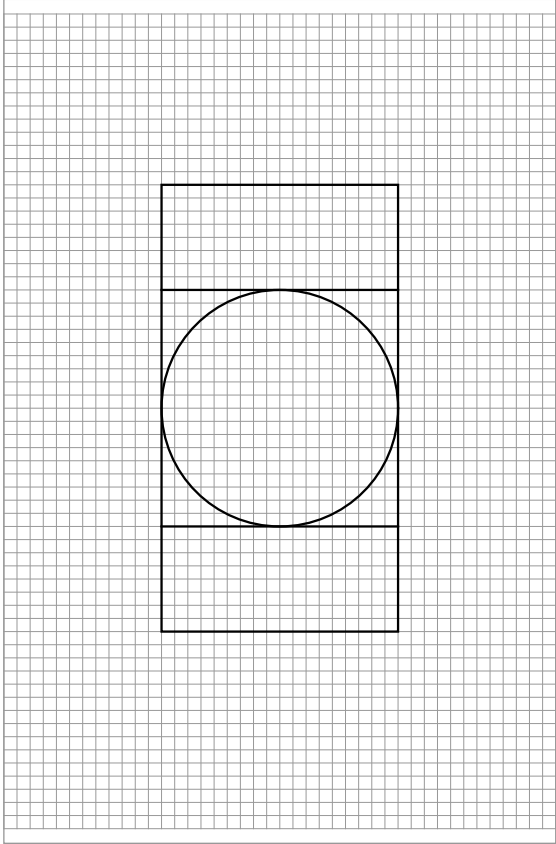
Guest Seating Planner



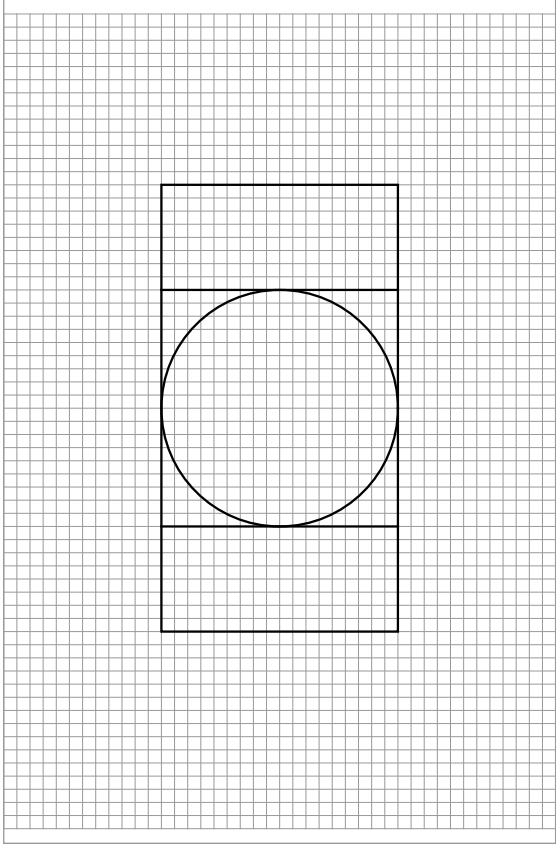
Guest Seating Planner



Guest Seating Planner



Guest Seating Planner



Hotel

Name										
Address										
City			State				Zip			
Country										
Telephone			Telex							
Contact Person										
Manager										
Concierege										
Preferred Room										
Price Range		Exp		Mod			Inexp			
Credit Card		Y	N							
Amex		Diner		CB			M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2 1
Comments										
Map of Location										↑ N

Hotel

Name										
Address										
City			State				Zip			
Country										
Telephone			Telex							
Contact Person										
Manager										
Concierege										
Preferred Room										
Price Range		Exp		Mod			Inexp			
Credit Card		Y	N							
Amex		Diner		CB			M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2 1
Comments										
Map of Location										↑ N

Hotel

Name										
Address										
City			State				Zip			
Country										
Telephone			Telex							
Contact Person										
Manager										
Concierege										
Preferred Room										
Price Range		Exp		Mod			Inexp			
Credit Card		Y	N							
Amex		Diner		CB			M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2 1
Comments										
Map of Location										↑ N

Hotel

Name										
Address										
City			State				Zip			
Country										
Telephone			Telex							
Contact Person										
Manager										
Concierege										
Preferred Room										
Price Range		Exp		Mod			Inexp			
Credit Card		Y	N							
Amex		Diner		CB			M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2 1
Comments										
Map of Location										↑ N

Hotel

Name														
Address														
City				State				Zip						
Country														
Telephone				Telex										
Contact Person														
Manager														
Concierge														
Preferred Room														
Price Range		Exp		Mod				Inexp						
Credit Card		Y	N											
Amex		Diner		CB				M/C				Visa		
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location												↑ N		

Hotel

Name														
Address														
City				State				Zip						
Country														
Telephone				Telex										
Contact Person														
Manager														
Concierge														
Preferred Room														
Price Range		Exp		Mod				Inexp						
Credit Card		Y	N											
Amex		Diner		CB				M/C				Visa		
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location												↑ N		

Hotel

Name														
Address														
City				State				Zip						
Country														
Telephone				Telex										
Contact Person														
Manager														
Concierge														
Preferred Room														
Price Range		Exp		Mod				Inexp						
Credit Card		Y	N											
Amex		Diner		CB				M/C				Visa		
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location												↑ N		

Hotel

Name														
Address														
City				State				Zip						
Country														
Telephone				Telex										
Contact Person														
Manager														
Concierge														
Preferred Room														
Price Range		Exp		Mod				Inexp						
Credit Card		Y	N											
Amex		Diner		CB				M/C				Visa		
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location												↑ N		

Restaurant

Name											
Address											
City			State			Zip					
Country											
Telephone			Telex								
Major Contact											
Maitre d'											
Captain											
Preferred Table											
Cuisine/Theme											
Full Bar		Y	N	B.Y.O.							
Wine		Y	N	Corkage		Y	N				
Sommelier											
Specialities											
Price Range		Exp		Mod		Inexp					
Credit Card		Y	N								
Amex		Diner		CB		M/C		Visa			
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location										↑ N	

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Name											
Address											
City			State			Zip					
Country											
Telephone			Telex								
Major Contact											
Maitre d'											
Captain											
Preferred Table											
Cuisine/Theme											
Full Bar		Y	N	B.Y.O.							
Wine		Y	N	Corkage		Y	N				
Sommelier											
Specialities											
Price Range		Exp		Mod		Inexp					
Credit Card		Y	N								
Amex		Diner		CB		M/C		Visa			
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location										↑ N	

© 1989 *f*LLOFAX Ref. P805**Restaurant**

Name											
Address											
City			State			Zip					
Country											
Telephone			Telex								
Major Contact											
Maitre d'											
Captain											
Preferred Table											
Cuisine/Theme											
Full Bar		Y	N	B.Y.O.							
Wine		Y	N	Corkage		Y	N				
Sommelier											
Specialities											
Price Range		Exp		Mod		Inexp					
Credit Card		Y	N								
Amex		Diner		CB		M/C		Visa			
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location										↑ N	

© 1989 *f*LLOFAX Ref. P805**Restaurant**

Name											
Address											
City			State			Zip					
Country											
Telephone			Telex								
Major Contact											
Maitre d'											
Captain											
Preferred Table											
Cuisine/Theme											
Full Bar		Y	N	B.Y.O.							
Wine		Y	N	Corkage		Y	N				
Sommelier											
Specialities											
Price Range		Exp		Mod		Inexp					
Credit Card		Y	N								
Amex		Diner		CB		M/C		Visa			
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location										↑ N	

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Restaurant

Name																					
Address																					
City				State				Zip													
Country																					
Telephone				Telex																	
Major Contact																					
Maitre d'																					
Captain																					
Preferred Table																					
Cuisine/Theme																					
Full Bar		Y		N		B.Y.O.															
Wine		Y		N		Corkage		Y		N											
Sommelier																					
Specialities																					
Price Range		Exp		Mod		Inexp															
Credit Card		Y		N																	
Amex		Diner		CB		M/C										Visa					
Personal Rating		10		9		8		7		6		5		4		3		2		1	
Comments																					
Map of Location														↑ N							

Restaurant

Name																					
Address																					
City				State				Zip													
Country																					
Telephone				Telex																	
Major Contact																					
Maitre d'																					
Captain																					
Preferred Table																					
Cuisine/Theme																					
Full Bar		Y		N		B.Y.O.															
Wine		Y		N		Corkage		Y		N											
Sommelier																					
Specialities																					
Price Range		Exp		Mod		Inexp															
Credit Card		Y		N																	
Amex		Diner		CB		M/C										Visa					
Personal Rating		10		9		8		7		6		5		4		3		2		1	
Comments																					
Map of Location														↑ N							

Restaurant

Name																					
Address																					
City				State				Zip													
Country																					
Telephone				Telex																	
Major Contact																					
Maitre d'																					
Captain																					
Preferred Table																					
Cuisine/Theme																					
Full Bar		Y		N		B.Y.O.															
Wine		Y		N		Corkage		Y		N											
Sommelier																					
Specialities																					
Price Range		Exp		Mod		Inexp															
Credit Card		Y		N																	
Amex		Diner		CB		M/C										Visa					
Personal Rating		10		9		8		7		6		5		4		3		2		1	
Comments																					
Map of Location														↑ N							

Restaurant

Name																					
Address																					
City				State				Zip													
Country																					
Telephone				Telex																	
Major Contact																					
Maitre d'																					
Captain																					
Preferred Table																					
Cuisine/Theme																					
Full Bar		Y		N		B.Y.O.															
Wine		Y		N		Corkage		Y		N											
Sommelier																					
Specialities																					
Price Range		Exp		Mod		Inexp															
Credit Card		Y		N																	
Amex		Diner		CB		M/C										Visa					
Personal Rating		10		9		8		7		6		5		4		3		2		1	
Comments																					
Map of Location														↑ N							

Football/Basketball

Teams	Point Spread	Over & Under	Score	Amount Bet	Result +/-
V_S					
V_S					
V_S					
V_S					
V_S					
V_S					
V_S					
V_S					

Football/Basketball

[illegible]

Traveller's Checklist

[illegible]

	✓	✓
Water carrier	☐	☐
Windbreak	☐	☐
Other	☐	☐
SPORTS AND LEISURE		
Angling equipment	☐	☐
Cycles	☐	☐
Deck board	☐	☐
Fitness equipment	☐	☐
Football balls	☐	☐
Games	☐	☐
Board	☐	☐
card	☐	☐
outdoor	☐	☐
other	☐	☐
Golf clubs	☐	☐
Shoes	☐	☐
gloves	☐	☐
overcoats	☐	☐
Guns	☐	☐
Hiking/walking boots	☐	☐
Shooting equipment	☐	☐
Metal detector	☐	☐
Musical instrument(s)	☐	☐
Racquets	☐	☐
Cricket equipment	☐	☐
Rucksacks	☐	☐
Sailboard	☐	☐
Surfboard	☐	☐
Skates	☐	☐
Shooting equipment	☐	☐
Sports clothes	☐	☐
Scuba diving equipment	☐	☐
Table tennis equipment	☐	☐
Watersports	☐	☐
Wetsuit	☐	☐
Other	☐	☐

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Birthdays, Anniversaries, Special Occasions

[illegible]

Birthdays, Anniversaries, Special Occasions

[illegible]

Birthdays, Anniversaries, Special Occasions

[illegible]

Birthdays, Anniversaries, Special Occasions

[illegible]

Surveyor's Quantity Record

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Surveyor's Quantity Record

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Surveyor's Quantity Record

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Surveyor's Quantity Record

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Surveyor's Quantity Record

Surveyor's Quantity Record

Surveyor's Quantity Record

Surveyor's Quantity Record

[illegible]

Salesman's Reminder

[illegible]

Salesman's Reminder

[illegible]

CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

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Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Classified Addresses

Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex

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Classified Addresses

Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex

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Classified Addresses

Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex

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Classified Addresses

Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex
Name	
Address	
Contact	Phone
Fax	Telex

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Classified Addresses

Name	
Address	
Contact Phone	
Fax Telex	
Name	
Address	
Contact Phone	
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Name	
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Classified Addresses

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Classified Addresses

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Publisher's Sales Report

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Publisher's Sales Report

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Publisher's Sales Report

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CC

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Publisher's Sales Report

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Publisher's Sales Report

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Publisher's Sales Report

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Publisher's Sales Report

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Rights Negotiation

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Rights Negotiation

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Rights Negotiation

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Rights Negotiation

[illegible]

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School or College	
Teacher	
Class	
Year Beginning	

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery.

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○ _____
School or College

Teacher _____

Class _____

○ _____

Year Beginning _____

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Class Record

○ _____ School or College
Teacher _____
Class _____

Year Beginning _____

Remarks

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Class Record

School or College _____

Teacher _____

Class _____

Year Beginning _____

Remarks

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Monthly Call List

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Monthly Call List

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Monthly Call List

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Monthly Call List

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

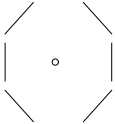
© 1989 fILOFAX Ref. P371

Clinical History

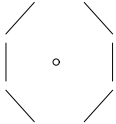
Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

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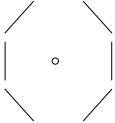
Clinical History

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MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

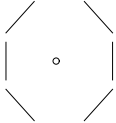
Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Investments Annual Record

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Investments Annual Record

[illegible]

Dividend Record

[illegible]

Dividend Record

[illegible]

Dividend Record

[illegible]

Dividend Record

[illegible]

Investment Ledger

[illegible]

Investment Ledger

[illegible]

Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client
Artist		Producer
Start Time		IPS
Tracks		EQ
N.R.		Sync Tone
Song		
Instrument		
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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client
Artist		Producer
Start Time		IPS
Tracks		EQ
N.R.		Sync Tone
Song		
Instrument		
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Multitrack Sheet

Studio		Client
Artist		Producer
Start Time		IPS
Tracks		EQ
N.R.		Sync Tone
Song		
Instrument		
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Photographer's Record

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Photographer's Record

[illegible][illegible]

Photographer's Record

[illegible]

Photographer's Record

[illegible]

Photographer's Record

[illegible]

Photographer's Record

[illegible]

[illegible]

Photo Exposure

[illegible]

Photo Exposure

[illegible]

Photo Exposure

[illegible]

Photo Exposure

Telephone Numbers

[illegible]

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Telephone Numbers

[illegible]© 1989 *fILOFAX* Ref. P405

Telephone Numbers

[illegible]

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Telephone Numbers

[illegible]

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Telephone Numbers

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Telephone Numbers

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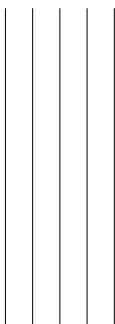
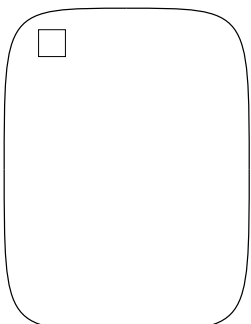
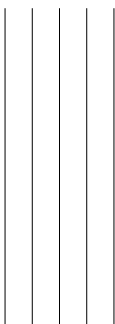
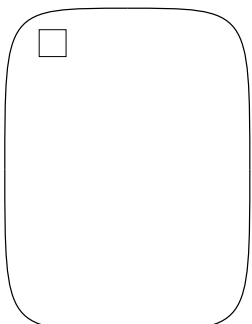
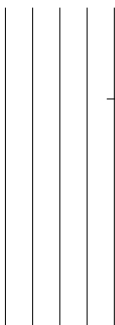
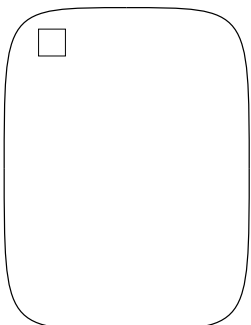
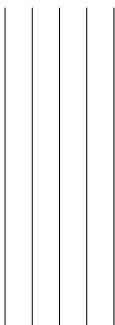
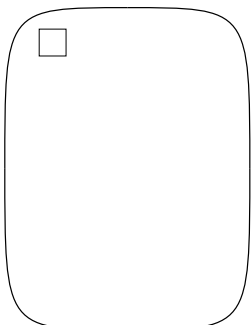
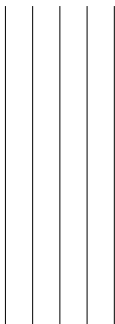
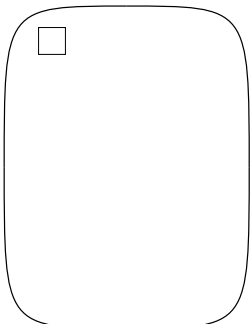
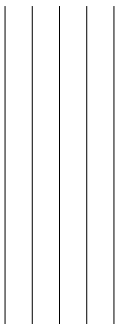
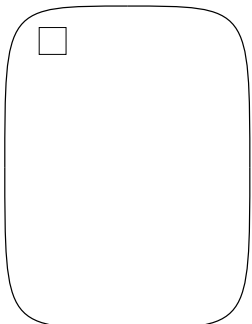
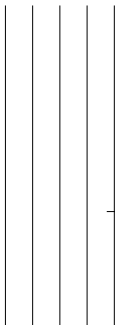
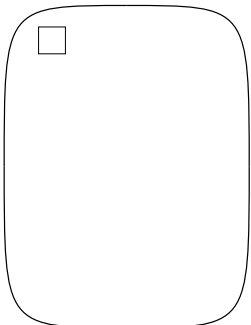
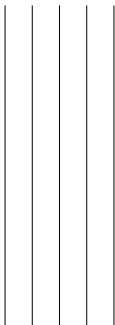
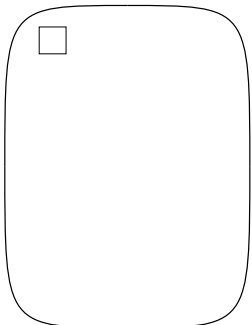
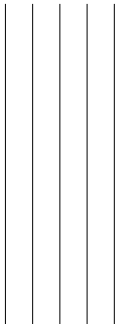
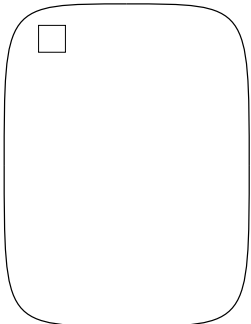
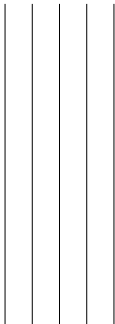
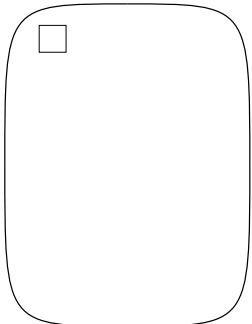
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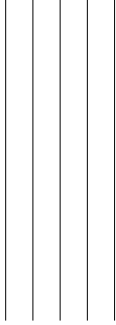
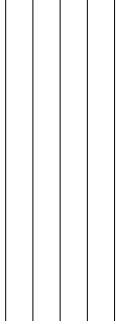
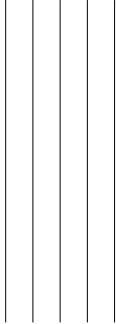
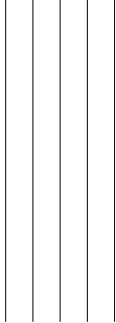
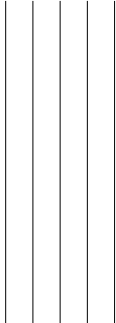
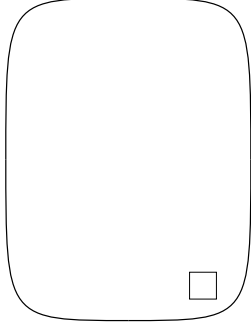
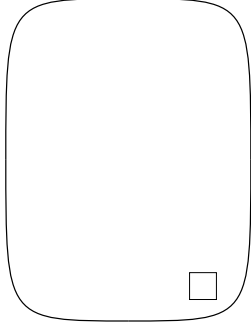
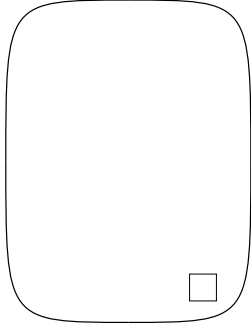
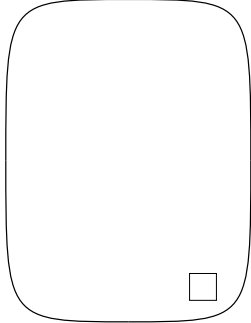
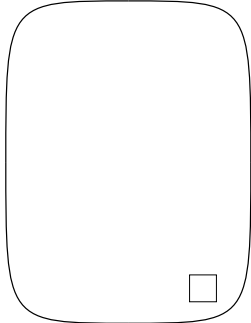
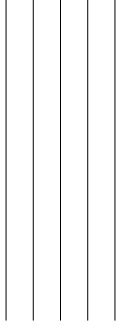
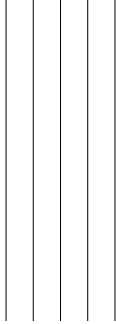
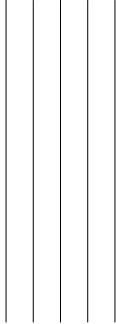
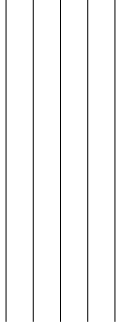
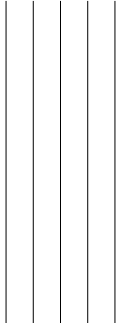
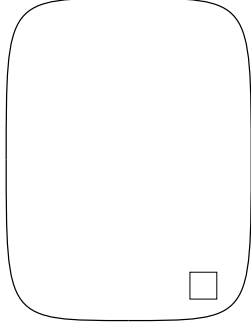
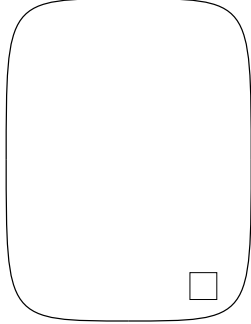
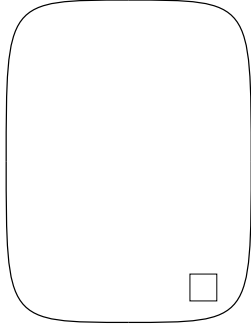
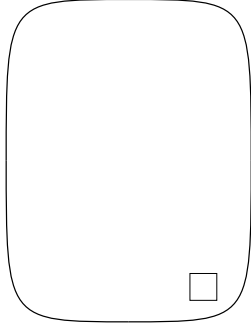
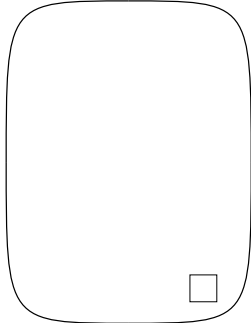
Telephone Numbers

[illegible]

Video Storyboard



Video Storyboard

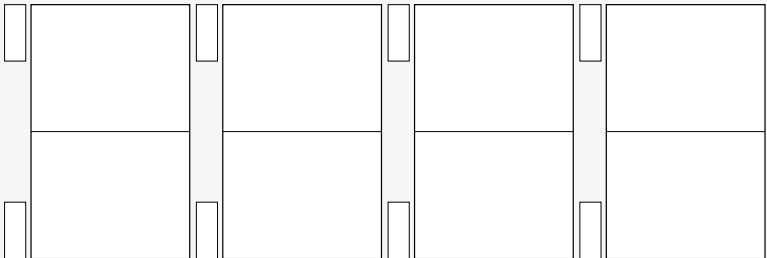
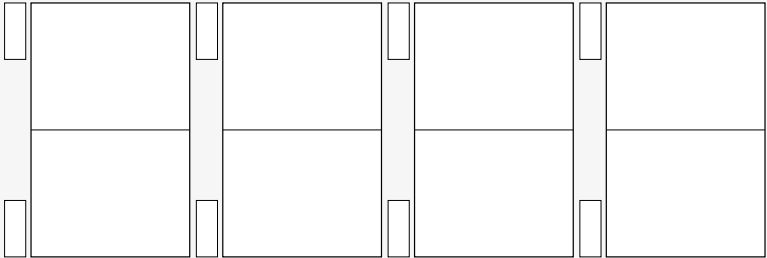
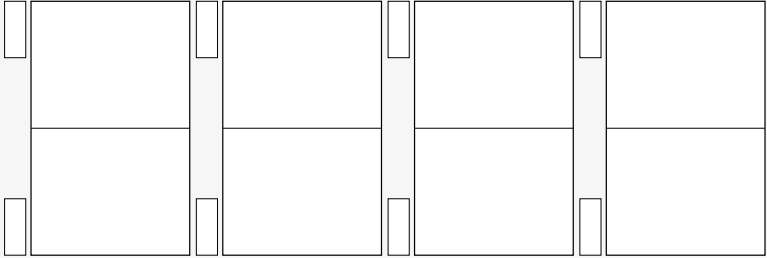
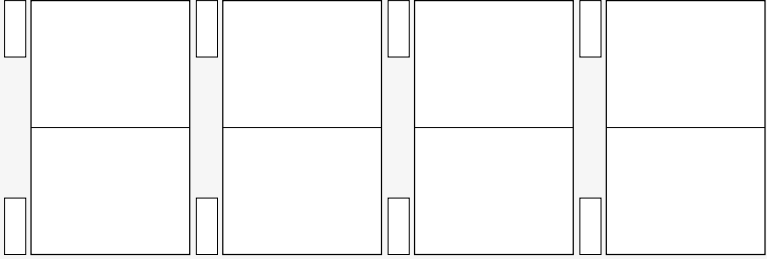
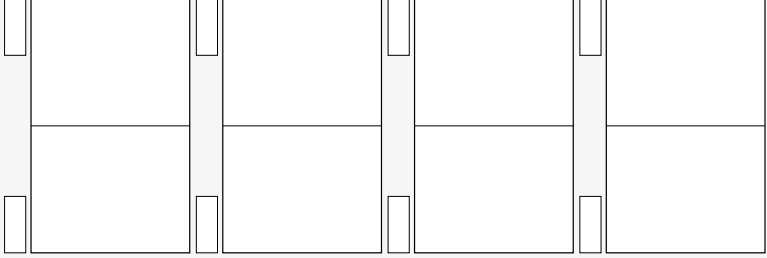


Flat Plan



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Flat Plan

Motor Running Record

[illegible]

*One Imperial Gallon = 4.546 litres

Motor Running Record

[illegible]

⁴One Imperial Gallon = 4.546 litres

Motor Running Record

[illegible]

*One Imperial Gallon = 4.546 litres

Motor Running Record

[illegible]

⁴One Imperial Gallon = 4.546 litres

Church Family Record

Family Name						
Address						
Tel. Nos. Home		Business				
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

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Church Family Record

Family Name						
Address						
Tel. Nos. Home		Business				
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

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Church Family Record

Family Name						
Address						
Tel. Nos. Home		Business				
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

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Church Family Record

Family Name						
Address						
Tel. Nos. Home		Business				
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

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[illegible]© 1989 *fILOFAX* Ref. P544[illegible][illegible]

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[illegible]

Customer Enquiry

[illegible]

Customer Enquiry

[illegible]

Customer Enquiry

[illegible]

Customer Enquiry

[illegible]

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

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Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

© 1989 *fILOFAX* Ref. P545

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

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Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

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Customer Record

[illegible]

Customer Record

[illegible]

Customer Record

[illegible]

Customer Record

[illegible]

[illegible]© 1989 *fILOFAX* Ref. P546[illegible][illegible]© 1989 *FILOFAX* Ref. P546[illegible]

Customer Contact

[illegible]

Customer Contact

[illegible]

Customer Contact

[illegible]

Customer Contact

[illegible]

Estate Agent Record

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

© 1989 *fILOFAX* Ref. P547**Estate Agent Record**

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

© 1989 *fILOFAX* Ref. P547**Estate Agent Record**

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

© 1989 *fILOFAX* Ref. P547**Estate Agent Record**

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

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Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Stock Record

Item				Unit Cost	Recorder Level			
Date	Sales	Received	Stock	Value	Date Ordered	Order No.	Quantity	Date Received
		B/F						
		C/F						

Stock Record

Item				Unit Cost	Recorder Level			
Date	Sales	Received	Stock	Value	Date Ordered	Order No.	Quantity	Date Received
		B/F						
		C/F						

Stock Record

[illegible]

Stock Record

Item				Unit Cost	Recorder Level			
Date	Sales	Received	Stock	Value	Date Ordered	Order No.	Quantity	Date Received
		B/F						
		C/F						

Meeting Record

Date	Time		No	Agenda Notes
Venue				
Chairperson				
Present				
1				
2				
3				
4				
5				
6				
7				
8				
9				
Agenda				
1				
2				
3				
4				
5				
6				
7				
8				
9				
Next Meeting Date				
Time	Venue			

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Meeting Record

Date	Time		No	Agenda Notes
Venue				
Chairperson				
Present				
1				
2				
3				
4				
5				
6				
7				
8				
9				
Agenda				
1				
2				
3				
4				
5				
6				
7				
8				
9				
Next Meeting Date				
Time	Venue			

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Meeting Record

Record of Decisions			No	Agenda Notes Continued
1				
2				
3				
4				
5				
1				
Record of Action Points	Action by			
2				
3				
4				
5				
6				

Meeting Record

Record of Decisions			No	Agenda Notes Continued
1				
2				
3				
4				
5				
1				
Record of Action Points	Action by			
2				
3				
4				
5				
6				

Police Personnel Record

Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date) Insp: (Date)	
Firearms Qual:	9mm	PPK	SMG
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

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Police Personnel Record

Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date) Insp: (Date)	
Firearms Qual:	9mm	PPK	SMG
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

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Police Personnel Record

Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date) Insp: (Date)	
Firearms Qual:	9mm	PPK	SMG
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

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Police Personnel Record

Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date) Insp: (Date)	
Firearms Qual:	9mm	PPK	SMG
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

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Police Personnel Record

[illegible]

Police Personnel Record

[illegible]

Police Personnel Record

[illegible]

Police Personnel Record

[illegible]

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Bibliofile

Authors		Call No.			
Title		Publisher			
Journal		Vol.	No.	pp	Yr.
Key Words					
Notes:					

Bibliofile

Authors		Call No.			
Title		Publisher			
Journal		Vol.	No.	pp	Yr.
Key Words					
Notes:					

Bibliofile

Authors		Call No.			
Title		Publisher			
Journal		Vol.	No.	pp	Yr.
Key Words					
Notes:					

Bibliofile

Authors		Call No.			
Title		Publisher			
Journal		Vol.	No.	pp	Yr.
Key Words					
Notes:					

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

Case Load Index

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							

Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

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To Accompany Soldier On Transfer

Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

© 1989 fILOFAX Ref. P541
To Accompany Soldier On Transfer

Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

© 1989 fILOFAX Ref. P541
To Accompany Soldier On Transfer

Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

© 1989 fILOFAX Ref. P541
To Accompany Soldier On Transfer

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Troop Commander's Bible

Name Forenames					
Rank	Number		Engagement		
DOB	Religion		Date of Discharge		
Awards, Medals	SQ		Joined Corps		
Marital Status	Adquals		Joined Unit		
AWT	BFT		Joined Tp		
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel Date			Tel Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending	May Nov	May Nov	May Nov	May Nov	May Nov
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

Name Forenames					
Rank	Number		Engagement		
DOB	Religion		Date of Discharge		
Awards, Medals	SQ		Joined Corps		
Marital Status	Adquals		Joined Unit		
AWT	BFT		Joined Tp		
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel Date			Tel Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending	May Nov	May Nov	May Nov	May Nov	May Nov
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

Name Forenames					
Rank	Number		Engagement		
DOB	Religion		Date of Discharge		
Awards, Medals	SQ		Joined Corps		
Marital Status	Adquals		Joined Unit		
AWT	BFT		Joined Tp		
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel Date			Tel Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending	May Nov	May Nov	May Nov	May Nov	May Nov
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

Name Forenames					
Rank	Number		Engagement		
DOB	Religion		Date of Discharge		
Awards, Medals	SQ		Joined Corps		
Marital Status	Adquals		Joined Unit		
AWT	BFT		Joined Tp		
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel Date			Tel Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending	May Nov	May Nov	May Nov	May Nov	May Nov
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander’s Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander’s Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander’s Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
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Sports/Interests		
Languages		
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Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander’s Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
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Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

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Military Sub Unit Personnel Qualifications

[illegible]

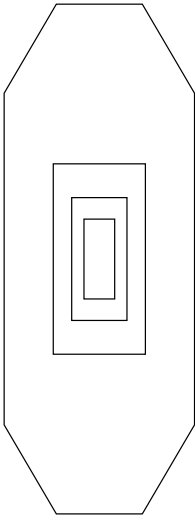
PERSONAL GROUPING/RANGE CARD

Date

Group Size



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3		
4		
5		

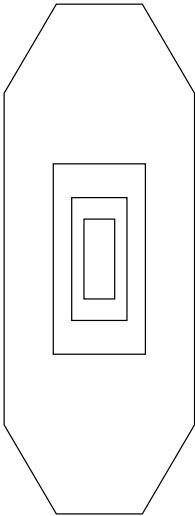
PERSONAL GROUPING/RANGE CARD

Date

Group Size



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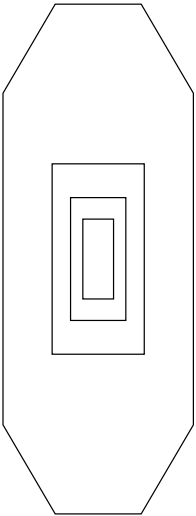
PERSONAL GROUPING/RANGE CARD

Date

Group Size



© 1989 *fjLOFALX* Ref. PG/RC



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5		

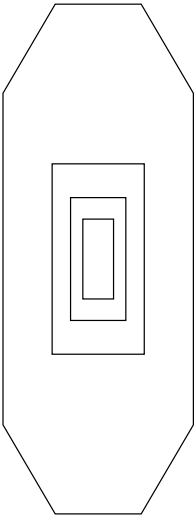
PERSONAL GROUPING/RANGE CARD

Date

Group Size

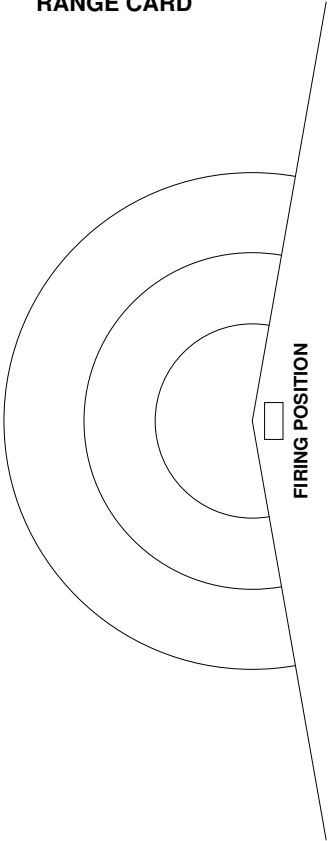


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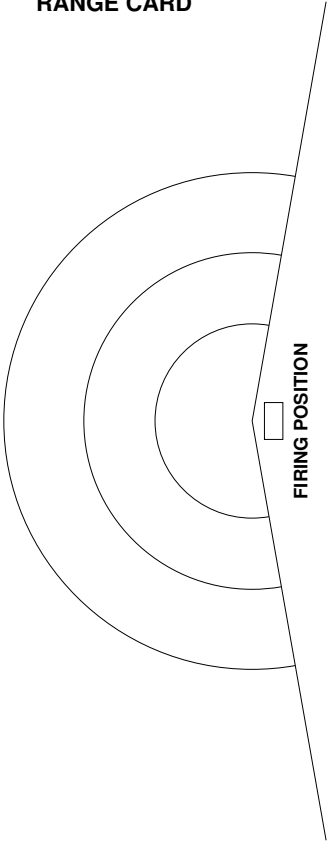


Shot	Blah	Observations
1		
2		
3		
4		
5		

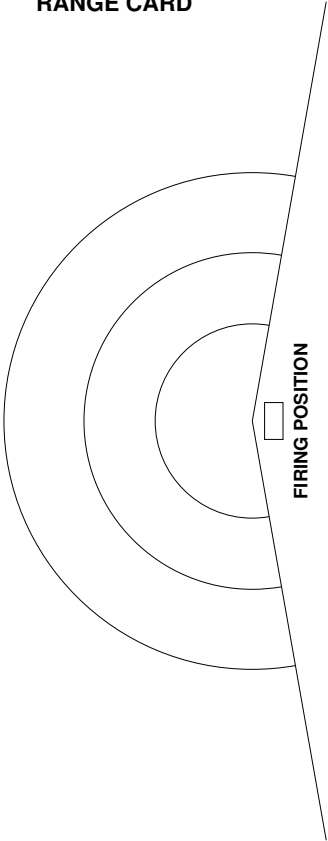
RANGE CARD



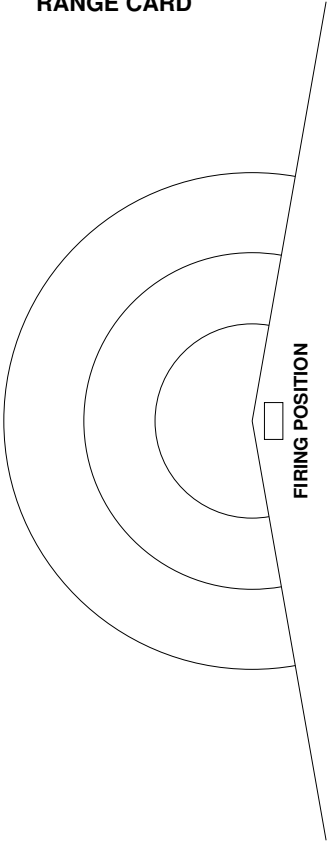
RANGE CARD



RANGE CARD



RANGE CARD



Distances by Road in Continental Europe

(In miles from major gateway ports—shortest distances in bold)

City	Boulogne	Calais	Cherbourg	Dieppe	Le Havre	Ostend
Athens	1942	1927	2057	1906	1960	1876
Barcelona	835	865	782	800	805	869
Basle	487	480	532	429	434	433
Belgrade	1231	1216	1346	1195	1249	1165
Berlin	598	574	820	648	705	523
Biarritz	622	653	515	527	514	656
Brindisi	1294	1315	1363	1260	1265	1290
Brussels	146	122	359	195	244	71
Cologne	269	253	470	306	355	202
Florence	860	881	929	826	831	856
Frankfurt	387	371	588	424	473	320
Geneva	475	506	543	440	445	509
Genoa	712	741	779	677	682	750
Hamburg	510	475	732	549	617	424
Innsbruck	702	684	768	665	670	633
Lisbon	1274	1305	1167	1179	1166	1308
Luxembourg	260	256	421	267	310	204
Lyon	438	469	506	403	408	472
Madrid	950	981	843	855	842	984
Marseilles	633	664	701	598	603	667
Milan	673	700	742	639	644	668
Munich	630	614	744	593	647	563
Naples	1162	1184	1232	1129	1134	1159
Nice	730	761	799	696	701	764
Paris	151	182	221	120	125	196
Prague	703	687	870	708	768	636
Rome	1032	1053	1101	998	1003	1028
Salzburg	716	700	830	679	733	649
Strasbourg	392	387	522	371	425	336
Trieste	900	884	997	894	899	833
Turin	631	661	698	613	600	666
Venice	837	857	906	803	808	832
Vienna	835	820	995	837	896	769

Note: Mileages are approximate. Actual routes should be checked before travelling.

Wine Vintage Chart

Year	Red Bordeaux	Sauternes	Red Burgundy	White Burgundy	Rhone	Loire	Rhone Mouton Alsace	Champagne	Port
1945	7	6†	6†	-	5†	-	-	4†	7
1947	6†	5†	5†	-	5†	7†	-	4†	6
1949	6†	6†	5†	-	6†	5†	5†	5†	-
1953	6†	5†	4†	3†	6†	-	5†	5†	-
1955	5†	6†	4†	3†	6†	5†	-	5†	7
1959	6	5	6†	3†	6	5†	5†	4†	-
1961	7	5†	5†	3†	7	5†	-	5†	-
1962	5	6	5	4†	5	-	-	5†	-
1964	3/6	2	6	4†	6	4†	-	6†	-
1966	6	5	5	4†	6	-	4†	5†	6
1967	4	7	4†	4†	6	3†	-	4†	5
1969	2	4	6	5	6	4†	4†	5†	-
1970	6	6	5	3†	6	5†	-	6	6*
1971	5/6	6	6	6	5	6	7	7	-
1972	2	3	5	4†	5	-	-	-	4*
1973	4	3	4	5†	5	4†	4†	6	-
1974	3	-	3	3	4	4†	-	-	-
1975	6*	6	-	4	4	5	5/6	7	6*
1976	5	6	6	5	5	6	7	6	-
1977	3	3	4	5	4	3†	-	-	7*
1978	7*	3	7*	7	7	5	4†	6	6*
1979	6*	5	5*	5	6	5	4/5†	6	-
1980	4	4	4	3	5*	4†	3†	6	6*
1981	6*	5	3	4*	5*	4	5	6*	-
1982	7*	4	5*	5*	6*	6	4	6*	5*
1983	6*	7*	6*	6*	6*	6*	6*	6*	6*
1984	2/4*	4*	4*	4*	5*	5*	4*	-	-
1985	7*	5*	6*	6*	6*	6*	7*	-	-

7-THE BEST
*FOR LAYING DOWN
†TIRING, DRINK UP
Champagne and Port have been restricted to generally 'declared' vintage years.
Certain White wines which do not improve with age have not been evaluated for as far back as 1945; hence the dash.
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Wine Vintage Chart

Year	Red Bordeaux	Sauternes	Red Burgundy	White Burgundy	Rhone	Loire	Rhone Mouton Alsace	Champagne	Port
1945	7	6†	6†	-	5†	-	-	4†	7
1947	6†	5†	5†	-	5†	7†	-	4†	6
1949	6†	6†	5†	-	6†	5†	5†	5†	-
1953	6†	5†	4†	3†	6†	-	5†	5†	-
1955	5†	6†	4†	3†	6†	5†	-	5†	7
1959	6	5	6†	3†	6	5†	5†	4†	-
1961	7	5†	5†	3†	7	5†	-	5†	-
1962	5	6	5	4†	5	-	-	5†	-
1964	3/6	2	6	4†	6	4†	-	6†	-
1966	6	5	5	4†	6	-	4†	5†	6
1967	4	7	4†	4†	6	3†	-	4†	5
1969	2	4	6	5	6	4†	4†	5†	-
1970	6	6	5	3†	6	5†	-	6	6*
1971	5/6	6	6	6	5	6	7	7	-
1972	2	3	5	4†	5	-	-	-	4*
1973	4	3	4	5†	5	4†	4†	6	-
1974	3	-	3	3	4	4†	-	-	-
1975	6*	6	-	4	4	5	5/6	7	6*
1976	5	6	6	5	5	6	7	6	-
1977	3	3	4	5	4	3†	-	-	7*
1978	7*	3	7*	7	7	5	4†	6	6*
1979	6*	5	5*	5	6	5	4/5†	6	-
1980	4	4	4	3	5*	4†	3†	6	6*
1981	6*	5	3	4*	5*	4	5	6*	-
1982	7*	4	5*	5*	6*	6	4	6*	5*
1983	6*	7*	6*	6*	6*	6*	6*	6*	6*
1984	2/4*	4*	4*	4*	5*	5*	4*	-	-
1985	7*	5*	6*	6*	6*	6*	7*	-	-

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Wine Vintage Chart

Year	Red Bordeaux	Sauternes	Red Burgundy	White Burgundy	Rhone	Loire	Rhone Mouton Alsace	Champagne	Port
1945	7	6†	6†	-	5†	-	-	4†	7
1947	6†	5†	5†	-	5†	7†	-	4†	6
1949	6†	6†	5†	-	6†	5†	5†	5†	-
1953	6†	5†	4†	3†	6†	-	5†	5†	-
1955	5†	6†	4†	3†	6†	5†	-	5†	7
1959	6	5	6†	3†	6	5†	5†	4†	-
1961	7	5†	5†	3†	7	5†	-	5†	-
1962	5	6	5	4†	5	-	-	5†	-
1964	3/6	2	6	4†	6	4†	-	6†	-
1966	6	5	5	4†	6	-	4†	5†	6
1967	4	7	4†	4†	6	3†	-	4†	5
1969	2	4	6	5	6	4†	4†	5†	-
1970	6	6	5	3†	6	5†	-	6	6*
1971	5/6	6	6	6	5	6	7	7	-
1972	2	3	5	4†	5	-	-	-	4*
1973	4	3	4	5†	5	4†	4†	6	-
1974	3	-	3	3	4	4†	-	-	-
1975	6*	6	-	4	4	5	5/6	7	6*
1976	5	6	6	5	5	6	7	6	-
1977	3	3	4	5	4	3†	-	-	7*
1978	7*	3	7*	7	7	5	4†	6	6*
1979	6*	5	5*	5	6	5	4/5†	6	-
1980	4	4	4	3	5*	4†	3†	6	6*
1981	6*	5	3	4*	5*	4	5	6*	-
1982	7*	4	5*	5*	6*	6	4	6*	5*
1983	6*	7*	6*	6*	6*	6*	6*	6*	6*
1984	2/4*	4*	4*	4*	5*	5*	4*	-	-
1985	7*	5*	6*	6*	6*	6*	7*	-	-

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Wine Vintage Chart

Year	Red Bordeaux	Sauternes	Red Burgundy	White Burgundy	Rhone	Loire	Rhone Mouton Alsace	Champagne	Port
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1947	6†	5†	5†	-	5†	7†	-	4†	6
1949	6†	6†	5†	-	6†	5†	5†	5†	-
1953	6†	5†	4†	3†	6†	-	5†	5†	-
1955	5†	6†	4†	3†	6†	5†	-	5†	7
1959	6	5	6†	3†	6	5†	5†	4†	-
1961	7	5†	5†	3†	7	5†	-	5†	-
1962	5	6	5	4†	5	-	-	5†	-
1964	3/6	2	6	4†	6	4†	-	6†	-
1966	6	5	5	4†	6	-	4†	5†	6
1967	4	7	4†	4†	6	3†	-	4†	5
1969	2	4	6	5	6	4†	4†	5†	-
1970	6	6	5	3†	6	5†	-	6	6*
1971	5/6	6	6	6	5	6	7	7	-
1972	2	3	5	4†	5	-	-	-	4*
1973	4	3	4	5†	5	4†	4†	6	-
1974	3	-	3	3	4	4†	-	-	-
1975	6*	6	-	4	4	5	5/6	7	6*
1976	5	6	6	5	5	6	7	6	-
1977	3	3	4	5	4	3†	-	-	7*
1978	7*	3	7*	7	7	5	4†	6	6*
1979	6*	5	5*	5	6	5	4/5†	6	-
1980	4	4	4	3	5*	4†	3†	6	6*
1981	6*	5	3	4*	5*	4	5	6*	-
1982	7*	4	5*	5*	6*	6	4	6*	5*
1983	6*	7*	6*	6*	6*	6*	6*	6*	6*
1984	2/4*	4*	4*	4*	5*	5*	4*	-	-
1985	7*	5*	6*	6*	6*	6*	7*	-	-

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Some Notable London Eating Places

Bentley's Oyster Bar	11-15 Swallow St. Piccadilly W1	01-734 4756
Berkeley	Wilton Place SW1	01-235 6000
Bertorelli	44 Floral St. WC2	01-836 3969
Blake's	33 Roland Gardens SW7	01-370 6701
Bloom's	90 Whitechapel High Street E1	01-247 6001
Boulestin	1A Henrietta St. WC2	01-836 7061
Braganza	56 Frith St. W1	01-437 5412
Cafe des Amis du Vin	11 Hanover Place, Longacre WC2	01-379 3444
Cafe Royal	68 Regent St. W1	01-437 9090
Capital	22 Basil St. W1	01-589 5171
Carlton Tower	2 Cadogan Place SW1	01-235 5411
Chez Solage	35 Cranbourne St. WC2	01-836 0542
Churchill	30 Portman Square W1	01-486 5800
Claridges	Brook St. W1	01-629 8860
Connaught	16 Carlos Place W1	01-499 7070
Dorchester	Park Lane W1	01-629 8888
A L'Ecu de France	111 Jermyn St. SW1	01-930 2837
L'Epicure	28 Frith St. W1	01-734 2667
L'Escargot	48 Greek St. W1	01-437 2679
Le Gamin	32 Old Bailey EC4	01-236 7931
Le Gavroche	43 Upper Brook St. W1	01-408 0881
Gavvers	61 Lower Sloane St. SW1	01-730 5983
Gay Hussar	2 Greek St. W1	01-437 0973
Grosvenor House	Park Lane W1	01-499 6363
London Hilton on Park Lane	22 Park Lane W1	01-493 8000
Holiday Inn	3 Berkeley St. W1	01-493 8282
Hyde Park	66 Knightsbridge SW1	01-235 2000
Inigo Jones	14 Garrick St. WC2	01-836 6456
Inn on the Park	Hamilton Place W1	01-499 0888
Inter-Continental	1 Hamilton Place W1	01-409 3131
Ivy	1-5 West St. WC2	01-836 4751
Joe Allen	13 Exeter St. WC2	01-836 0651
Kettner's	29 Romilly St. W1	01-437 6437
Langan's Braserie	Stratton St. W1	01-493 6437
Leith's	92 Kensington Park Road W11	01-229 4481
Lichfield's	Lichfield Court, Sheen Rd, Richmond	01-940 5236
Ma Cuisine	113 Walton St. SW3	01-584 7585
May Fair Inter-Continental	Stratton St. W1	01-629 7777
Mirabelle	56 Curzon St. W1	01-499 4636
Odins	27 Devonshire St. W1	01-935 7296
L'Opera	32 Great Queen St. WC2	01-405 9020
Overton's	5 St. James's St. SW1	01-839 3774
Le Poulbot	45 Cheapside EC2	01-236 4379
Ritz	Piccadilly W1	01-493 8181
Royal Garden	Kensington High St. W8	01-937 8000
Rules	35 Malden Lane WC2	01-836 5314
The Savoy	The Strand WC2	01-836 4343
Scotts	20 Mount St. W1	01-629 5248
Sheraton Park Tower	101 Knightsbridge SW1	01-235 8050
Simpson's	100 The Strand WC2	01-836 9112
Tante Claire	68 Royal Hospital Rd. SW3	01-352 6045
Terrazza	19 Romilly St. W1	01-437 8991
Thierry's	342 Kings Rd. SW3	01-352 3365
Tiberio	22 Queen St. W1	01-629 3561
Upstairs at the White Horse	16 Newburgh St. W1	01-437 3134
The Veeraswamy	99-101 Regent St. W1	01-734 1401
Walton's	121 Walton St. SW3	01-584 0204
White Tower	1 Percy St. W1	01-636 8141
Winston's Eating House	24 Coptic St. WC1	01-580 3422

Some Notable London Eating Places

Bentley's Oyster Bar	11-15 Swallow St. Piccadilly W1	01-734 4756
Berkeley	Wilton Place SW1	01-235 6000
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Blake's	33 Roland Gardens SW7	01-370 6701
Bloom's	90 Whitechapel High Street E1	01-247 6001
Boulestin	1A Henrietta St. WC2	01-836 7061
Braganza	56 Frith St. W1	01-437 5412
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Carlton Tower	2 Cadogan Place SW1	01-235 5411
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Churchill	30 Portman Square W1	01-486 5800
Claridges	Brook St. W1	01-629 8860
Connaught	16 Carlos Place W1	01-499 7070
Dorchester	Park Lane W1	01-629 8888
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Gavvers	61 Lower Sloane St. SW1	01-730 5983
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Grosvenor House	Park Lane W1	01-499 6363
London Hilton on Park Lane	22 Park Lane W1	01-493 8000
Holiday Inn	3 Berkeley St. W1	01-493 8282
Hyde Park	66 Knightsbridge SW1	01-235 2000
Inigo Jones	14 Garrick St. WC2	01-836 6456
Inn on the Park	Hamilton Place W1	01-499 0888
Inter-Continental	1 Hamilton Place W1	01-409 3131
Ivy	1-5 West St. WC2	01-836 4751
Joe Allen	13 Exeter St. WC2	01-836 0651
Kettner's	29 Romilly St. W1	01-437 6437
Langan's Braserie	Stratton St. W1	01-493 6437
Leith's	92 Kensington Park Road W11	01-229 4481
Lichfield's	Lichfield Court, Sheen Rd, Richmond	01-940 5236
Ma Cuisine	113 Walton St. SW3	01-584 7585
May Fair Inter-Continental	Stratton St. W1	01-629 7777
Mirabelle	56 Curzon St. W1	01-499 4636
Odins	27 Devonshire St. W1	01-935 7296
L'Opera	32 Great Queen St. WC2	01-405 9020
Overton's	5 St. James's St. SW1	01-839 3774
Le Poulbot	45 Cheapside EC2	01-236 4379
Ritz	Piccadilly W1	01-493 8181
Royal Garden	Kensington High St. W8	01-937 8000
Rules	35 Malden Lane WC2	01-836 5314
The Savoy	The Strand WC2	01-836 4343
Scotts	20 Mount St. W1	01-629 5248
Sheraton Park Tower	101 Knightsbridge SW1	01-235 8050
Simpson's	100 The Strand WC2	01-836 9112
Tante Claire	68 Royal Hospital Rd. SW3	01-352 6045
Terrazza	19 Romilly St. W1	01-437 8991
Thierry's	342 Kings Rd. SW3	01-352 3365
Tiberio	22 Queen St. W1	01-629 3561
Upstairs at the White Horse	16 Newburgh St. W1	01-437 3134
The Veeraswamy	99-101 Regent St. W1	01-734 1401
Walton's	121 Walton St. SW3	01-584 0204
White Tower	1 Percy St. W1	01-636 8141
Winston's Eating House	24 Coptic St. WC1	01-580 3422

Some Notable London Eating Places

Bentley's Oyster Bar	11-15 Swallow St. Piccadilly W1	01-734 4756
Berkeley	Wilton Place SW1	01-235 6000
Bertorelli	44 Floral St. WC2	01-836 3969
Blake's	33 Roland Gardens SW7	01-370 6701
Bloom's	90 Whitechapel High Street E1	01-247 6001
Boulestin	1A Henrietta St. WC2	01-836 7061
Braganza	56 Frith St. W1	01-437 5412
Cafe des Amis du Vin	11 Hanover Place, Longacre WC2	01-379 3444
Cafe Royal	68 Regent St. W1	01-437 9090
Capital	22 Basil St. W1	01-589 5171
Carlton Tower	2 Cadogan Place SW1	01-235 5411
Chez Solage	35 Cranbourne St. WC2	01-836 0542
Churchill	30 Portman Square W1	01-486 5800
Claridges	Brook St. W1	01-629 8860
Connaught	16 Carlos Place W1	01-499 7070
Dorchester	Park Lane W1	01-629 8888
A L'Ecu de France	111 Jermyn St. SW1	01-930 2837
L'Epicure	28 Frith St. W1	01-734 2667
L'Escargot	48 Greek St. W1	01-437 2679
Le Gamin	32 Old Bailey EC4	01-236 7931
Le Gavroche	43 Upper Brook St. W1	01-408 0881
Gavvers	61 Lower Sloane St. SW1	01-730 5983
Gay Hussar	2 Greek St. W1	01-437 0973
Grosvenor House	Park Lane W1	01-499 6363
London Hilton on Park Lane	22 Park Lane W1	01-493 8000
Holiday Inn	3 Berkeley St. W1	01-493 8282
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Contagious Diseases and Vaccinations					
Risk Areas	HIV	Cholera	Infectious Hepatitis	Malaria	Polio
	Worldwide, but particularly in Central Africa, Europe and the Americas.	Africa, Asia, Middle East, especially in unhygienic and poorly sanitised conditions.	Most parts of the world where conditions of poor hygiene and sanitation are prevalent.	Africa, Asia, Central and South America.	Everywhere except Australia, Europe, New Zealand and North America.
Manner of Infection	Sexual intercourse with an infected person, injections with infected needles or transfusions with infected blood.	Contaminated food or water.	Contact with an infected person or from contaminated food or water.	Bite from an infected mosquito.	Direct contact with an infected person; rarely by contaminated food or water.
Vaccination	None available	Usually two injections by a doctor. Certificate is valid for 6 months.	Seek advice from doctor.	None, but anti-malarial tablets are available	3 days of drops from doctor. 4-8 week spart. Reinforcing dose maybe necessary after 10 years
Vaccination Certificate Needed?	No	Some countries may require evidence of vaccination within previous 6 months.	No	No	No

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Contagious Diseases and Vaccinations

	Rabies	Tetanus	Tuberculosis	Typhoid	Yellow Fever
Risk Areas	Many parts of the world.	Places where medical facilities are not readily available.	Africa, Asia, Central and South America.	Everywhere except Australia, Europe, New Zealand and North America.	Africa and South America.
Manner of Infection	Bite or scratch from an infected animal.	Open injury.	Airborne from infectious person.	Contaminated food, milk or water.	Bite from an infected mosquito.
Vaccination	Seek advice from doctor.	Seek advice from doctor.	Skin tests and injection approximately 3 months before travel.	2 injections from doctor, 4-6 weeks apart. Revaccination by 1 injection, usually after 3 months.	1 injection at least 10 days before going abroad. Certificate valid for 10 years.
Vaccination Certificate Needed?	No	No	No	No	Yes, countries for which yellow fever vaccination is essential

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International Paper Sizes

'A' Series of Trimmed Paper Sizes		
	mm	inches
A0	841x1189	33.11x46.81
A1	594x841	23.39x33.11
A2	420x594	16.54x23.39
A3	297x420	11.69x16.54
A4	210x297	8.27x11.69
A5	148x210	5.83x8.27
A6	105x148	4.13x5.83
A7	74x105	2.91x4.13
A8	52x74	2.06x2.91
A9	37x52	1.46x2.06
A10	26x37	1.03x1.46
'B' Series of Trimmed Paper Sizes		
	mm	inches
B0	1000x1414	39.97x55.67
B1	707x1000	27.83x39.97
B2	500x707	19.68x27.83
B3	353x500	13.90x19.68
B4	250x353	9.84x13.90
B5	176x250	6.93x9.84
B6	125x176	4.92x6.93
B7	88x125	3.46x4.92
B8	62x88	2.44x3.46
B9	44x62	1.73x2.44
B10	31x44	1.22x1.73
Paper Measures		
Writing		Printing
24 sheets = 1 quire		516 sheets = 1 ream
20 quires = 1 ream		2 reams = 1 bundle
		5 bundles = 1 bale

United Kingdom Travel Information

British Rail		
Station	For Train Services to-	Telephone
Kings Cross	West Yorkshire, Northeast, East Coast to Scotland	01-278 2477
Liverpool Street	East Anglia & Essex	01-283 7171
St. Pancras	Midlands Region	01-387 7070
Euston	Midlands, North Wales, Northwest, West Coast of Scotland	01-387 7070
Paddington	West of England, West Midlands, South Wales	01-262 6767
Victoria	Southeast and South	01-928 5100
Charing Cross	Southeast	01-928 5100
Waterloo	Southwest and Southeast	01-928 5100
Motorail Services		
London Offices:	Euston	01-387 8541
	Kings Cross	01-833 2805
	Paddington	01-922 6744
Regional Offices:	Aberdeen	0244-582005
	Bristol	0272-291001 ext. 2479
	Carlisle	0228-44711
	Crewe	0270-214343
	Edinburgh	031-556 1100
	Inverness	0463-242124
	Penzance	0736-65831
	Stirling	0786-73085
Inter City Europe-through rail-sea-rail services to the Continent.		
London Offices:	European Rail Travel Centre, Victoria	01-834 2345
Regional	Birmingham	021-643 0614
Information	Cardiff	0222-28000
Services:	Edinburgh	031-556 2451
	Glasgow	041-204 2844
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	Liverpool	051-709 9696
	Manchester	061-832 8353
	Newcastle	0632-326262
	Nottingham	0602-476151
	Plymouth	0752-221300
	Sheffield	0742-26411
Through Rail/Ship Services		
Ireland, via Holyhead and Stranraer; Euston		01-387 7070
Ireland, via Fishguard; Paddington		01-262 6767
Isle of Wight & Channel Islands; Waterloo		01-928 5100
Outside London		
East Anglia	Cambridge	0223-311999
	Chelmsford	0245-353444
	Colchester	0206-564777
	Ipswich	0473-690744
	Norwich	0603-632055
Midlands	Birmingham	021-6432711
	Coventry	0203-555211
	Gloucester	0452-29501
	Hereford	0432-266534
	Leamington Spa	0926-22302
	Nottingham	0602-476151
	Stoke-on-Trent	0782-411411
	Worcester	0905-27211
Northeast England	Bradford	0274-733994
	Darlington	0325-55111
	Doncaster	0302-20191

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Services:	Edinburgh	031-556 2451
	Glasgow	041-204 2844
	Leeds	0532-448133
	Liverpool	051-709 9696
	Manchester	061-832 8353
	Newcastle	0632-326262
	Nottingham	0602-476151
	Plymouth	0752-221300
	Sheffield	0742-26411
Through Rail/Ship Services		
Ireland, via Holyhead and Stranraer; Euston		01-387 7070
Ireland, via Fishguard; Paddington		01-262 6767
Isle of Wight & Channel Islands; Waterloo		01-928 5100
Outside London		
East Anglia	Cambridge	0223-311999
	Chelmsford	0245-353444
	Colchester	0206-564777
	Ipswich	0473-690744
	Norwich	0603-632055
Midlands	Birmingham	021-6432711
	Coventry	0203-555211
	Gloucester	0452-29501
	Hereford	0432-266534
	Leamington Spa	0926-22302
	Nottingham	0602-476151
	Stoke-on-Trent	0782-411411
	Worcester	0905-27211
Northeast England	Bradford	0274-733994
	Darlington	0325-55111
	Doncaster	0302-20191

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United Kingdom Travel Information

Northwest England	Grimsby	0472-53556
	Huddersfield	0484-31226
	Hull	0482-26033
	Leeds	0532-448133
	Sheffield	0742-26411
	York	0904-642155
	Blackpool	0772-59439
	Chester	0244-40170
	Lancaster	0524-32333
	Liverpool	051-7099696
Scotland	Manchester	061-8328353
	Southport	0704-31727
	Warrington	0925-32245
	Aberdeen	0224-594222
	Dundee	0382-28046
Wales	Edinburgh	031-5562451
	Inverness	0463-238924
	Stirling	0786-64754
	Aberystwyth	0970-612377
	Cardiff	0222-28000
West of England	Swansea	0792-467777
	Bath Spa	0225-63075
	Bristol	0272-294255
	Taunton	0823-83444
	Truro	0872-76244
South and Southeast	Andover & Basingstoke area	0256-464966
	Bournemouth area	0202-28216
	Brighton area	0273-206755
	Oxford	0865-722333
	Salisbury area	0722-27591
Southampton & Winchester area		0703-229393
Most offices are open from 0840 to 2100. Do not replace the receiver after obtaining the ringing tone as your enquiry will be answered in rotation.		
London Regional Transport		
Passenger Information		01-222 1234
National Express Bus Company		
Travel Enquiries*	Birmingham	021-622 4373
	Talking timetable	021-622 1100
	Bournemouth	0202-21481
	Brighton	0273-606600
	Talking timetable	0273-673237
	Bristol	0272-541022
	Cambridge	0223-355554
	Cardiff	0222-44751
	Leeds	0532-460011
	Liverpool	051-709 6481
	London	01-730 0202
	Manchester	061-228 3881
	Newcastle	091-261 6077
	Oxford	0865-711312
	Sheffield	0742-754905
	Truro	0872-40404
*(Open 0800 to 1830 every day; Leeds, London, Newcastle and Sheffield until 2200).		
National Express also undertake bookings for other domestic and international coach services. Details of these are available at all sales outlets.		
Sealink Services		
Central Reservation Office & Enquiries		01-834 8122
Isle of Wight		0705-827744

United Kingdom Travel Information

Northwest England	Grimsby	0472-53556
	Huddersfield	0484-31226
	Hull	0482-26033
	Leeds	0532-448133
	Sheffield	0742-26411
	York	0904-642155
	Blackpool	0772-59439
	Chester	0244-40170
	Lancaster	0524-32333
	Liverpool	051-7099696
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	Southport	0704-31727
	Warrington	0925-32245
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	Dundee	0382-28046
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	Stirling	0786-64754
	Aberystwyth	0970-612377
	Cardiff	0222-28000
West of England	Swansea	0792-467777
	Bath Spa	0225-63075
	Bristol	0272-294255
	Taunton	0823-83444
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	Oxford	0865-722333
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International Dialling Codes

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Algeria	213	Kuwait	965
Argentina	54	Lebanon	961
Australia	61	Libya	218
Austria	43	Luxembourg	352
Bahamas	1 809	Malaysia	60
Bahrain	973	Malta	356
Barbados	1 809	Mexico	52
Belgium	32	Monaco	33 93
Bermuda	1 809 29	Morocco	212
Bolivia	591	Nepal	977
Brazil	55	Netherlands	31
Bulgaria	359	New Zealand	64
Burma	95	Nicaragua	505
Canada	1	Nigeria	234
Chile	56	Norway	47
China	86	Oman	968
Columbia	57	Pakistan	92
Cote d'Ivoire, La	225	Panama	507
Cuba	53	Paraguay	595
Cyprus	357	Peru	51
Czechoslovakia	42	Philippines	63
Denmark	45	Poland	48
Dominica	1 809 449	Portugal	351
Ecuador	593	Qatar	974
Egypt	20	Romania	40
El Salvador	503	Samoa (Western)	686
Ethiopia	251	Saudi Arabia	966
Finland	358	Senegal	221
Fiji	679	Seychelles	248
France	33	Singapore	65
Gambia, The	220	South Africa	27
German Democratic Republic	37	Spain	34
Germany, Federal Republic of	49	Sri Lanka	94
Ghana	233	Sudan	249
Gibraltar	350	Swaziland	268
Greece	30	Sweden	46
Guatemala	502	Switzerland	41
Honduras	504	Syria	963
Hong Kong	852	Taiwan	886
Hungary	36	Tanzania	255
Iceland	354	Thailand	66
India	91	Tunisia	216
Indonesia	62	Turkey	90
Iran	98	Uganda	256
Iraq	964	UAE	971
Ireland	353	Uruguay	598
Israel	972	USA	1
Italy	39	USSR	7
Jamaica	1 809	Venezuela	58
Japan	81	Yugoslavia	38
Jordan	962	Zaire	243
Kenya	254	Zambia	260
Korea, Republic of (South)	82	Zimbabwe	263

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Denmark	45	Poland	48
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Useful Telephone Numbers

Action on Smoking and Health	01-637 9843	
Association of British Travel Agents (ABTA)	01-637 2444	
Book Information Service	01-874 8526	
British Library at the British Museum	01-636 1544	
British Standards Institute	01-629 9000	
British Tourist Authority	01-730 3400	
Business News		
U.K.	01-246 8026	
International	01-246 8086	
Car Hire		
Avis	01-848 8733	
Europcar/Godfrey Davis	01-950 4080	
Hertz	01-679 1777	
Commission for Racial Equality	01-828 7022	
Consumers' Association	01-839 1222	
Daily Telegraph Information Desk	01-353 4242	
Directory Enquiries		
London Postal Area	142	
Numbers outside London	192	
Emergency Services	999	
Ambulance		
Cave Rescue		
Coastguard		
Fire		
Mountain Rescue		
Police		
Health Education Council	01-631 0930	
London Regional Transport (24 hours)	01-222 1234	
National Travel Summaries		
Air	01-246 8033	
Rail	01-246 8030	
Road (Motorways and Major Trunk Roads)	01-246 8031	
Sea	01-246 8032	
MENCAP	01-253 9433	
Office of Fair Trading	01-242 2858	
Royal National Institute for the Blind	01-388 1266	
Royal National Institute for the Deaf	01-387 8033	
Sports Council	01-388 1277	
Teledata	01-200 0200	
Terence Higgins Trust (AIDS Helpline and Counselling Service)		
	01-833 2971	
Time (24 hours)	123	
Travel		
Birmingham (50 mile radius)	021-246 8021	
Bristol (70 mile radius)	Bristol (0272) 8021	
Liverpool (50 mile radius)	051-246 8021	
London (70 mile radius)	01-246 8021	
Northern England	Newcastle-upon-Tyne (0632) 8021	
Northern Ireland	Belfast (0232) 8021	
Scotland	031-246 8021	
South & West Yorkshire	Leeds (0532) 8021	
South Wales	Cardiff (0222) 8021	
Weathercall		
National Forecast	0898 500 400	
Regional Forecasts plus suffix	0898 500	
Greater London	401	
Kent, Surrey & Sussex	402	
Devon Cornwall	404	
Berks, Bucks & Oxfordshire	406	
Beds, Herts & Essex	407	
Shropshire, Hereford & Worcester	410	
East Midlands	412	
Dyfed and Powys	414	
N. W. England	416	
N. E. England	418	
Edinburgh, S. Fife, Lothian & Borders	422	

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Sports Council	01-388 1277	
Teledata	01-200 0200	
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Time (24 hours)	123	
Travel		
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Bristol (70 mile radius)	Bristol (0272) 8021	
Liverpool (50 mile radius)	051-246 8021	
London (70 mile radius)	01-246 8021	
Northern England	Newcastle-upon-Tyne (0632) 8021	
Northern Ireland	Belfast (0232) 8021	
Scotland	031-246 8021	
South & West Yorkshire	Leeds (0532) 8021	
South Wales	Cardiff (0222) 8021	
Weathercall		
National Forecast	0898 500 400	
Regional Forecasts plus suffix	0898 500	
Greater London	401	
Kent, Surrey & Sussex	402	
Devon Cornwall	404	
Berks, Bucks & Oxfordshire	406	
Beds, Herts & Essex	407	
Shropshire, Hereford & Worcester	410	
East Midlands	412	
Dyfed and Powys	414	
N. W. England	416	
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Office of Fair Trading	01-242 2858	
Royal National Institute for the Blind	01-388 1266	
Royal National Institute for the Deaf	01-387 8033	
Sports Council	01-388 1277	
Teledata	01-200 0200	
Terence Higgins Trust (AIDS Helpline and Counselling Service)		
	01-833 2971	
Time (24 hours)	123	
Travel		
Birmingham (50 mile radius)	021-246 8021	
Bristol (70 mile radius)	Bristol (0272) 8021	
Liverpool (50 mile radius)	051-246 8021	
London (70 mile radius)	01-246 8021	
Northern England	Newcastle-upon-Tyne (0632) 8021	
Northern Ireland	Belfast (0232) 8021	
Scotland	031-246 8021	
South & West Yorkshire	Leeds (0532) 8021	
South Wales	Cardiff (0222) 8021	
Weathercall		
National Forecast	0898 500 400	
Regional Forecasts plus suffix	0898 500	
Greater London	401	
Kent, Surrey & Sussex	402	
Devon Cornwall	404	
Berks, Bucks & Oxfordshire	406	
Beds, Herts & Essex	407	
Shropshire, Hereford & Worcester	410	
East Midlands	412	
Dyfed and Powys	414	
N. W. England	416	
N. E. England	418	
Edinburgh, S. Fife, Lothian & Borders	422	

Useful Telephone Numbers

Action on Smoking and Health	01-637 9843	
Association of British Travel Agents (ABTA)	01-637 2444	
Book Information Service	01-874 8526	
British Library at the British Museum	01-636 1544	
British Standards Institute	01-629 9000	
British Tourist Authority	01-730 3400	
Business News		
U.K.	01-246 8026	
International	01-246 8086	
Car Hire		
Avis	01-848 8733	
Europcar/Godfrey Davis	01-950 4080	
Hertz	01-679 1777	
Commission for Racial Equality	01-828 7022	
Consumers' Association	01-839 1222	
Daily Telegraph Information Desk	01-353 4242	
Directory Enquiries		
London Postal Area	142	
Numbers outside London	192	
Emergency Services	999	
Ambulance		
Cave Rescue		
Coastguard		
Fire		
Mountain Rescue		
Police		
Health Education Council	01-631 0930	
London Regional Transport (24 hours)	01-222 1234	
National Travel Summaries		
Air	01-246 8033	
Rail	01-246 8030	
Road (Motorways and Major Trunk Roads)	01-246 8031	
Sea	01-246 8032	
MENCAP	01-253 9433	
Office of Fair Trading	01-242 2858	
Royal National Institute for the Blind	01-388 1266	
Royal National Institute for the Deaf	01-387 8033	
Sports Council	01-388 1277	
Teledata	01-200 0200	
Terence Higgins Trust (AIDS Helpline and Counselling Service)		
	01-833 2971	
Time (24 hours)	123	
Travel		
Birmingham (50 mile radius)	021-246 8021	
Bristol (70 mile radius)	Bristol (0272) 8021	
Liverpool (50 mile radius)	051-246 8021	
London (70 mile radius)	01-246 8021	
Northern England	Newcastle-upon-Tyne (0632) 8021	
Northern Ireland	Belfast (0232) 8021	
Scotland	031-246 8021	
South & West Yorkshire	Leeds (0532) 8021	
South Wales	Cardiff (0222) 8021	
Weathercall		
National Forecast	0898 500 400	
Regional Forecasts plus suffix	0898 500	
Greater London	401	
Kent, Surrey & Sussex	402	
Devon Cornwall	404	
Berks, Bucks & Oxfordshire	406	
Beds, Herts & Essex	407	
Shropshire, Hereford & Worcester	410	
East Midlands	412	
Dyfed and Powys	414	
N. W. England	416	
N. E. England	418	
Edinburgh, S. Fife, Lothian & Borders	422	

Meetings Planner

Day	Date
Time	
Estimated Length	
Present	
Purpose	
Agenda	Time

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Meetings Planner

Day	Date
Time	
Estimated Length	
Present	
Purpose	
Agenda	Time

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Meetings Planner

Day	Date
Time	
Estimated Length	
Present	
Purpose	
Agenda	Time

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Meetings Planner

Day	Date
Time	
Estimated Length	
Present	
Purpose	
Agenda	Time

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Meetings Planner

[illegible]

Meetings Planner

[illegible]

Meetings Planner

[illegible]

Meetings Planner

[illegible]

Agenda Planner

Meeting		
Day	Date	Time
Place		
Chairman		
Minutes		
To Attend		
Proposed Agenda		
1.		
2.		
3.		
4.		
5.		
6.		
7.		

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Agenda Planner

Meeting		
Day	Date	Time
Place		
Chairman		
Minutes		
To Attend		
Proposed Agenda		
1.		
2.		
3.		
4.		
5.		
6.		
7.		

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Agenda Planner

Meeting		
Day	Date	Time
Place		
Chairman		
Minutes		
To Attend		
Proposed Agenda		
1.		
2.		
3.		
4.		
5.		
6.		
7.		

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Agenda Planner

Meeting		
Day	Date	Time
Place		
Chairman		
Minutes		
To Attend		
Proposed Agenda		
1.		
2.		
3.		
4.		
5.		
6.		
7.		

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Agenda Planner

[illegible]

Agenda Planner

[illegible]

Agenda Planner

[illegible]

Agenda Planner

[illegible]

[illegible][illegible]

To	Date
Address	
Copies To	
Enclosures	
File	
Main Points	
1.	
2.	

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To	Date
Address	
Copies To	
Enclosures	
File	
Main Points	
1.	
2.	

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Address	
Copies To	
Enclosures	
File	
Main Points	
1.	
2.	

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Address	
Copies To	
Enclosures	
File	
Main Points	
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2.	

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Letter Planner

[illegible]

Letter Planner

[illegible]

Letter Planner

[illegible]

Letter Planner

[illegible]

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Day Planner

Day		Date
Time	Appointments	
Priority	To Do	✓
Don't Forget		

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Day Planner

Day		Date
Time	Appointments	
Priority	To Do	✓
Don't Forget		

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Day Planner

Day		Date
Time	Appointments	
Priority	To Do	✓
Don't Forget		

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Day Planner

Day		Date
Time	Appointments	
Priority	To Do	✓
Don't Forget		

Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Key Objectives
Social Objectives
Don't Forget

Weekly Time Planner

Key Objectives
Social Objectives
Don't Forget

Weekly Time Planner

Key Objectives
Social Objectives
Don't Forget

Weekly Time Planner

Key Objectives
Social Objectives
Don't Forget

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Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

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Visit Planner

Day	Date
To Visit	
Time	
Planned Length of Visit	
Present	
Purpose/Agenda	✓
Things to Take	
Action Points	

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Visit Planner

Day	Date
To Visit	
Time	
Planned Length of Visit	
Present	
Purpose/Agenda	✓
Things to Take	
Action Points	

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Visit Planner

Day	Date
To Visit	
Time	
Planned Length of Visit	
Present	
Purpose/Agenda	✓
Things to Take	
Action Points	

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Visit Planner

Day	Date
To Visit	
Time	
Planned Length of Visit	
Present	
Purpose/Agenda	✓
Things to Take	
Action Points	

Travel Planner

Depart		Return	
Accommodation			
Address			
Phone	Telex	Fax	
Goals			
Passport Requirements			
Visa Requirements			
Injections Needed			
Insurance			
Travel Agent			
Contact			
Address			
Phone	Telex	Fax	
Booking Made		Confirmed	
Booking Ref.			
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	

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Travel Planner

Depart		Return	
Accommodation			
Address			
Phone	Telex	Fax	
Goals			
Passport Requirements			
Visa Requirements			
Injections Needed			
Insurance			
Travel Agent			
Contact			
Address			
Phone	Telex	Fax	
Booking Made		Confirmed	
Booking Ref.			
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	

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Travel Planner

Depart		Return	
Accommodation			
Address			
Phone	Telex	Fax	
Goals			
Passport Requirements			
Visa Requirements			
Injections Needed			
Insurance			
Travel Agent			
Contact			
Address			
Phone	Telex	Fax	
Booking Made		Confirmed	
Booking Ref.			
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	

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Travel Planner

Depart		Return	
Accommodation			
Address			
Phone	Telex	Fax	
Goals			
Passport Requirements			
Visa Requirements			
Injections Needed			
Insurance			
Travel Agent			
Contact			
Address			
Phone	Telex	Fax	
Booking Made		Confirmed	
Booking Ref.			
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	
Departure		Arrival	
No.		No.	
Time		Time	
Place		Place	

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Travel Planner

Car Hire			
Contact			
Address			
Phone	Telex	Fax	
Don't Forget			✓
To Buy			
Notes			

Travel Planner

Car Hire			
Contact			
Address			
Phone	Telex	Fax	
Don't Forget			✓
To Buy			
Notes			

Travel Planner

Car Hire			
Contact			
Address			
Phone	Telex	Fax	
Don't Forget			✓
To Buy			
Notes			

Travel Planner

Car Hire			
Contact			
Address			
Phone	Telex	Fax	
Don't Forget			✓
To Buy			
Notes			

Structured Time Log

Day		Date
Time	Activity	
08:00		
08:15		
08:30		
08:45		
09:00		
09:15		
09:30		
09:45		
10:00		
10:15		
10:30		
10:45		
11:00		
11:15		
11:30		
11:45		
12:00		
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12:30		
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13:00		
13:15		
13:30		
13:45		
14:00		
14:15		
14:30		
14:45		

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Structured Time Log

Day		Date
Time	Activity	
08:00		
08:15		
08:30		
08:45		
09:00		
09:15		
09:30		
09:45		
10:00		
10:15		
10:30		
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13:30		
13:45		
14:00		
14:15		
14:30		
14:45		

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Structured Time Log

Day		Date
Time	Activity	
08:00		
08:15		
08:30		
08:45		
09:00		
09:15		
09:30		
09:45		
10:00		
10:15		
10:30		
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14:15		
14:30		
14:45		

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Structured Time Log

Day		Date
Time	Activity	
08:00		
08:15		
08:30		
08:45		
09:00		
09:15		
09:30		
09:45		
10:00		
10:15		
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13:15		
13:30		
13:45		
14:00		
14:15		
14:30		
14:45		

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Structured Time Log

Day		Date
Time	Activity	
15:00		
15:15		
15:30		
15:45		
16:00		
16:15		
16:30		
16:45		
17:00		
17:15		
17:30		
17:45		
18:00		
18:15		
18:30		
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19:45		
20:00		
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20:30		
20:45		
21:00		
21:15		
21:30		
21:45		

Structured Time Log

Day		Date
Time	Activity	
15:00		
15:15		
15:30		
15:45		
16:00		
16:15		
16:30		
16:45		
17:00		
17:15		
17:30		
17:45		
18:00		
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19:45		
20:00		
20:15		
20:30		
20:45		
21:00		
21:15		
21:30		
21:45		

Structured Time Log

Day		Date
Time	Activity	
15:00		
15:15		
15:30		
15:45		
16:00		
16:15		
16:30		
16:45		
17:00		
17:15		
17:30		
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19:45		
20:00		
20:15		
20:30		
20:45		
21:00		
21:15		
21:30		
21:45		

Structured Time Log

Day		Date
Time	Activity	
15:00		
15:15		
15:30		
15:45		
16:00		
16:15		
16:30		
16:45		
17:00		
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17:30		
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21:30		
21:45		

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Delegation Brief

Essential Information
Authorised By
Date

Delegation Brief

Essential Information
Authorised By
Date

Delegation Brief

Essential Information
Authorised By
Date

Delegation Brief

Essential Information
Authorised By
Date

Messages

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Messages

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Messages

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Messages

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TV and Video Planner

[illegible]

TV and Video Planner

[illegible]

TV and Video Planner

[illegible]

TV and Video Planner

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Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

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Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		
Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		

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Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		
Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		

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Social Activity Planner

[illegible]

Social Activity Planner

[illegible]

Social Activity Planner

Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		
Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		

Social Activity Planner

[illegible]

[illegible]

Weekly Meals Planner

[illegible]

Weekly Meals Planner

[illegible]

Weekly Meals Planner

[illegible]

Weekly Meals Planner

[illegible]

