

Filofax Pocket 6-ring 1987-style 31-line Insert Re-creations

These insert recreations are not perfect, but they are pretty close. based on measuring photos or thumbnails of the originals.

They use a consistent style, based on that used in the 1987 Free-Form Management inserts.

They lack the Bodoni typeface used for the original titles.

The file names are my own, using the original insert reference numbers, with a descriptive based on the original title or function.

Pocket wasn't introduced until 1989, with a 4-ring mechanism. The 6-ring mechanism was introduced in 1994. These inserts are for the 6-ring mechanism, and are based on the Personal 1987 inserts, so many of them were never available in Pocket size. They retain the 31 lines of most of the 'arbitrary' Personal inserts. The copyright date in the spine is a notional 1989.

The following inserts are missing some text details or one side of the insert. If you can help provide the missing details, please let me know.

ref_254_s_memoranda
ref_354_s_monthly_call_list
ref_pg_rc_s_range_grouping
ds03_s_road_distances
dset_uk_s_paper_sizes

Printing

Individual inserts can be accessed using the Acrobat Bookmark, which will take you to the desired insert.

This is a composite size PDF document, so A4 pages should print to A4, and A3 pages to A3, but you should check that no scaling is being done.

single, double & treble leaves are imposed to A4
tumble on long edge

quad leaves are imposed to A3
tumble on short edge

Set 'no margins' in the Acrobat advanced print settings
your printer will need to be able to print within 5mm of top & bottom edges
Check that no resize scaling is selected

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reproductions © paranoiaproducts
original inserts © Filofax

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Ref. P8

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Ref. P56





Left Column		Right Column	
			
			
Ref. P4		Ref. P4	
			
<i>f</i> ILOPAX		<i>f</i> ILOPAX	
			
© 1989		© 1989	
			
			
			
			
Ref. P4		Ref. P4	
			
<i>f</i> ILOPAX		<i>f</i> ILOPAX	
			
© 1989		© 1989	
			
			

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Ref. P4D



*f*_{LOPAX}



© 1989



Ref. P4D



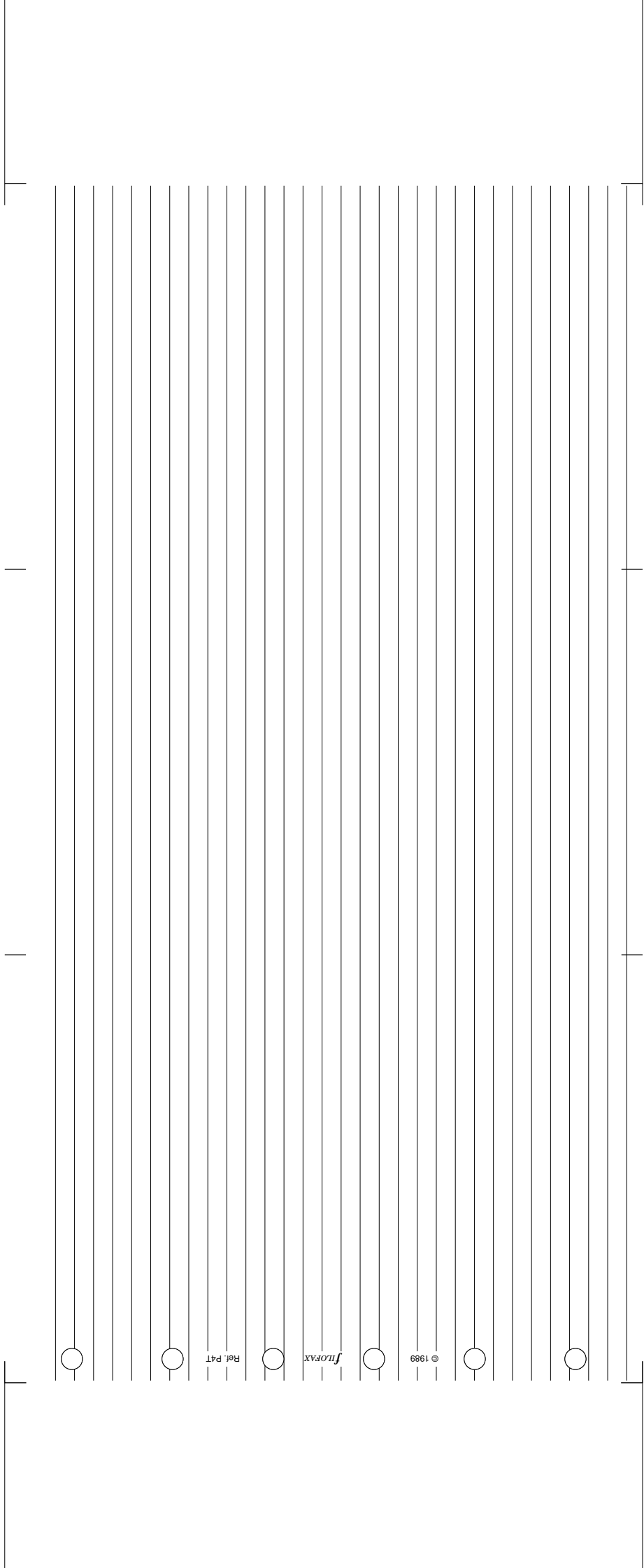
*f*_{LOPAX}

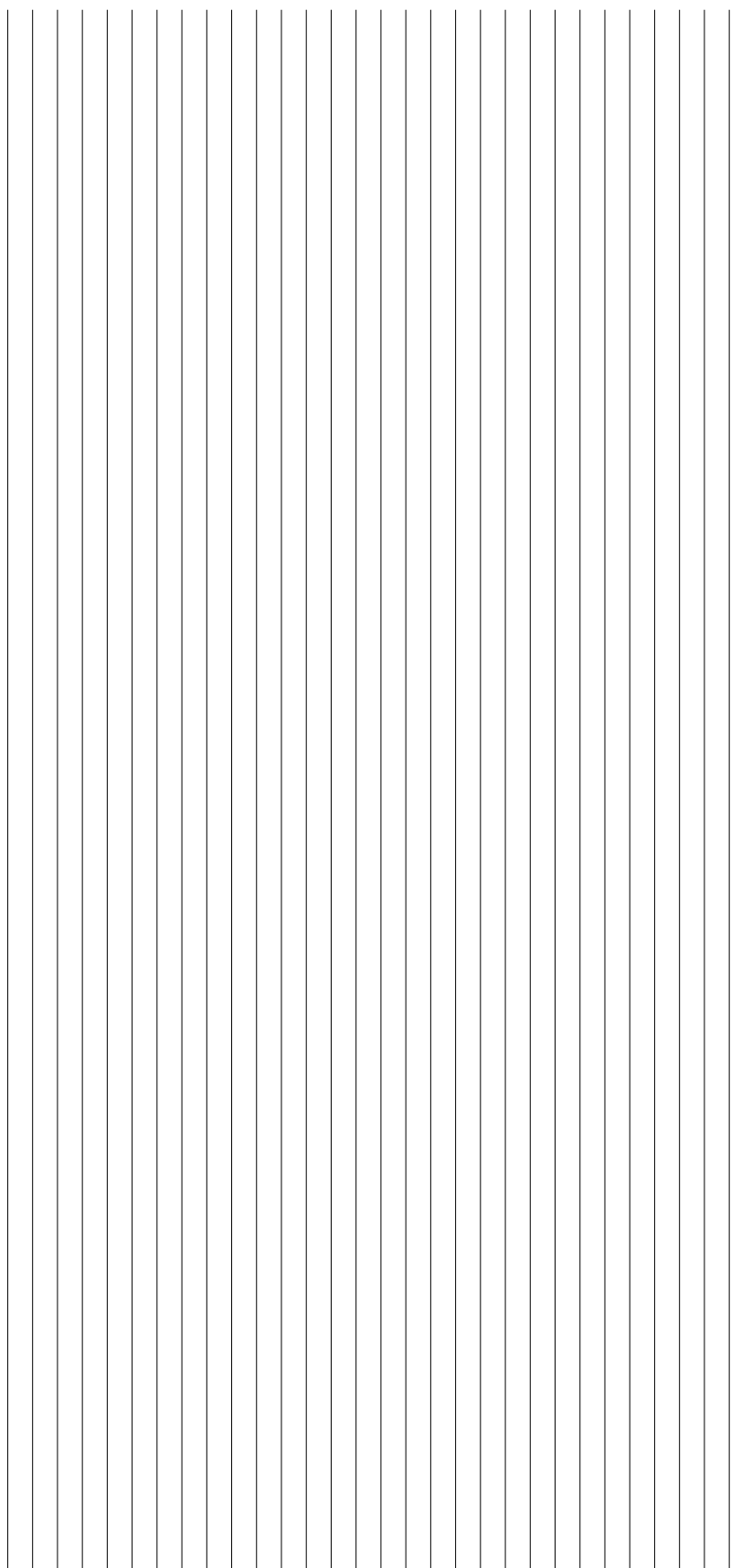


© 1989



This image shows a full page of blank, lined paper. It features approximately 20 horizontal blue or grey lines spaced evenly apart, typical of notebook paper. The lines extend across the width of the page, leaving small margins at the top and bottom. There are no vertical lines, text, or other markings on the page.[illegible]







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Ref. P40



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 f_{ILOFAX}

Ref. P4Q



[illegible]



Ref. P133



*f*LOPAX



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Ref. P133



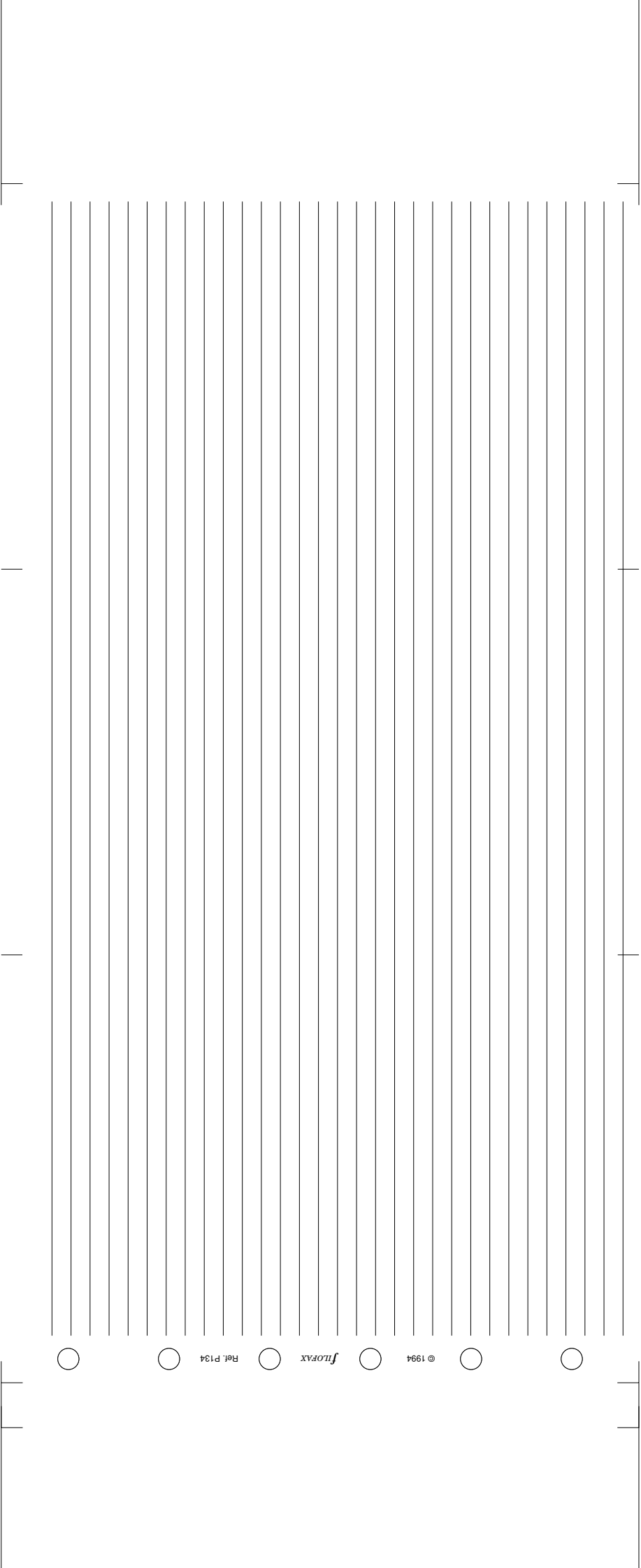
*f*LOPAX

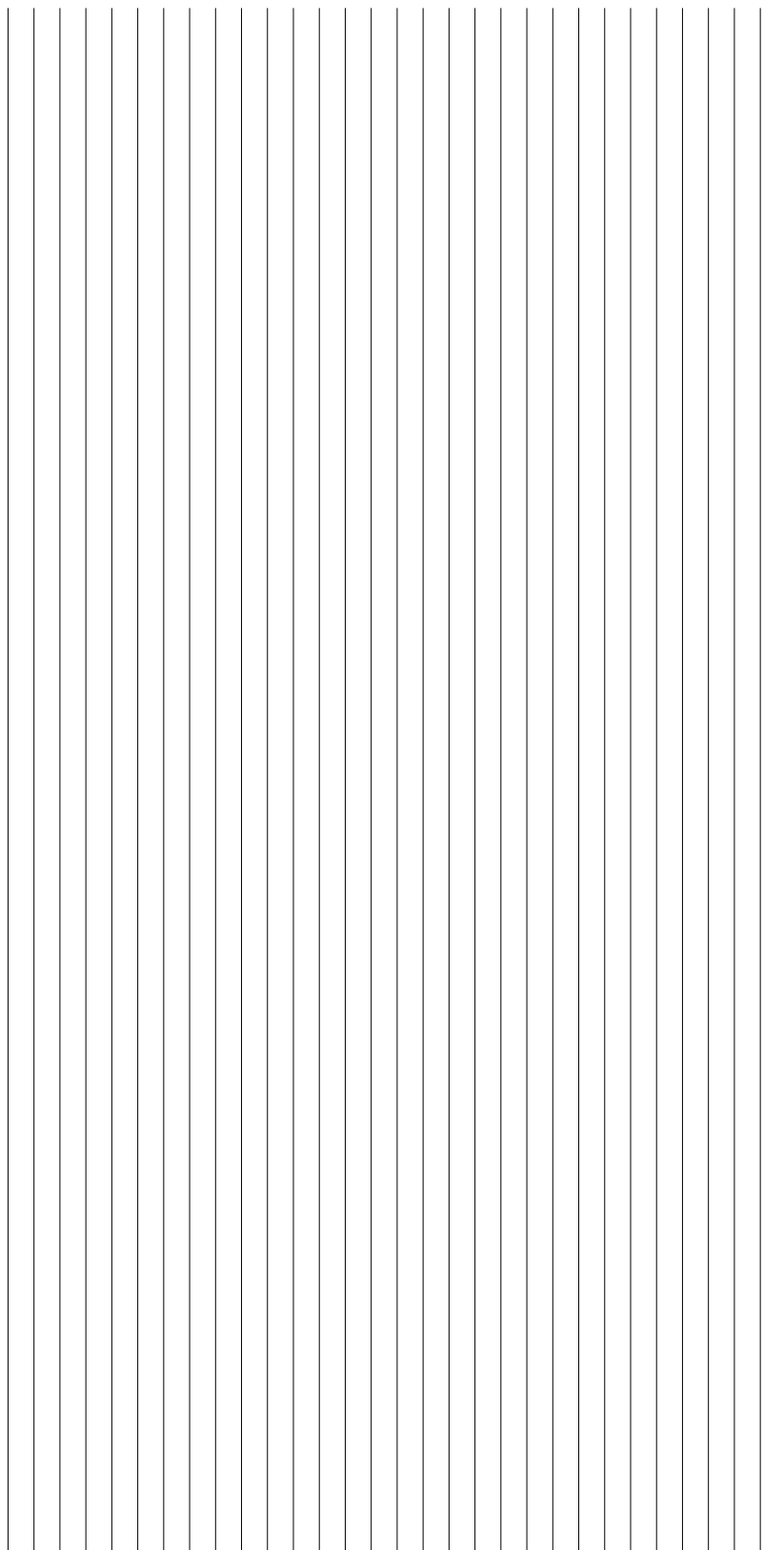


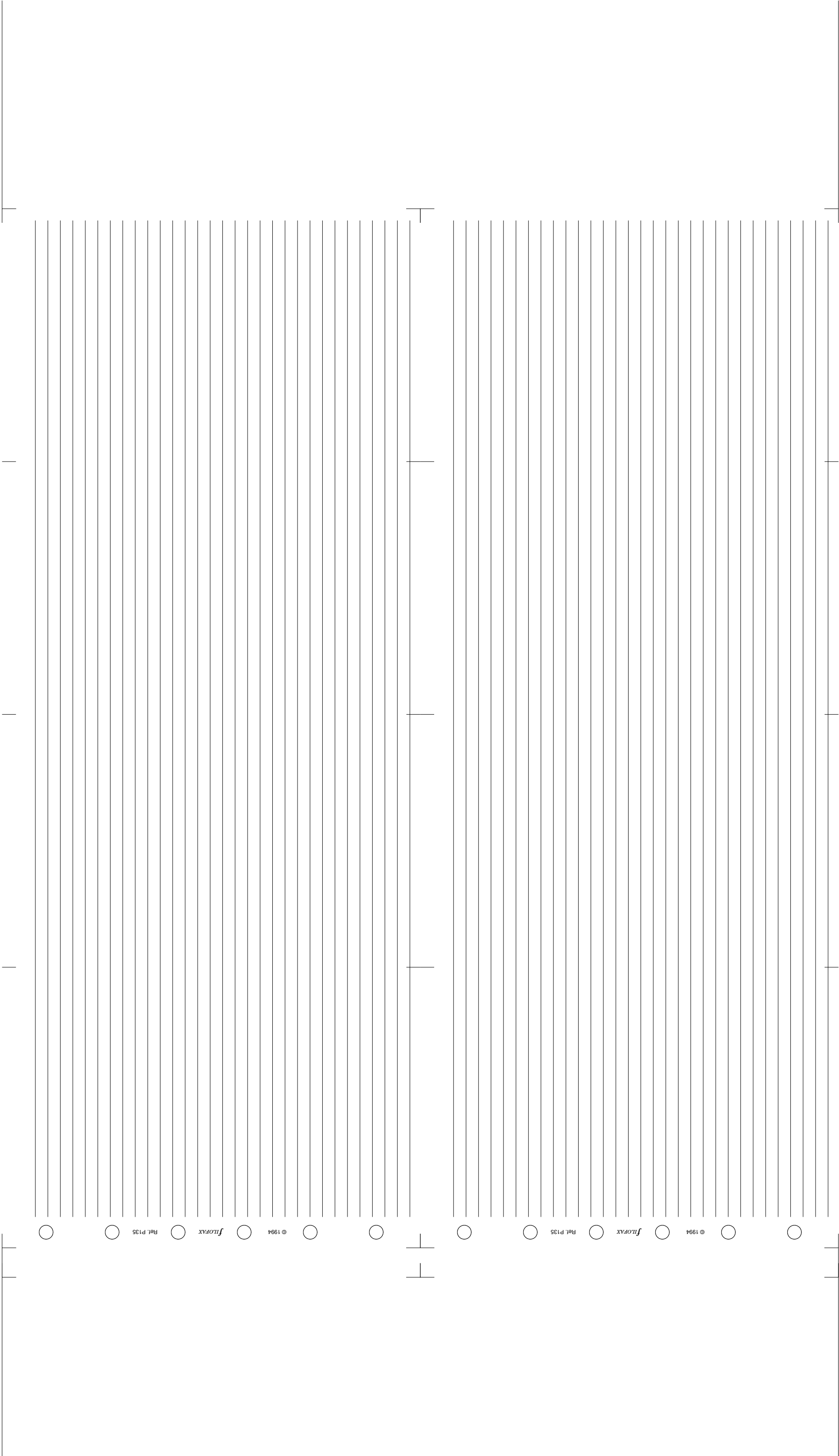
© 1994



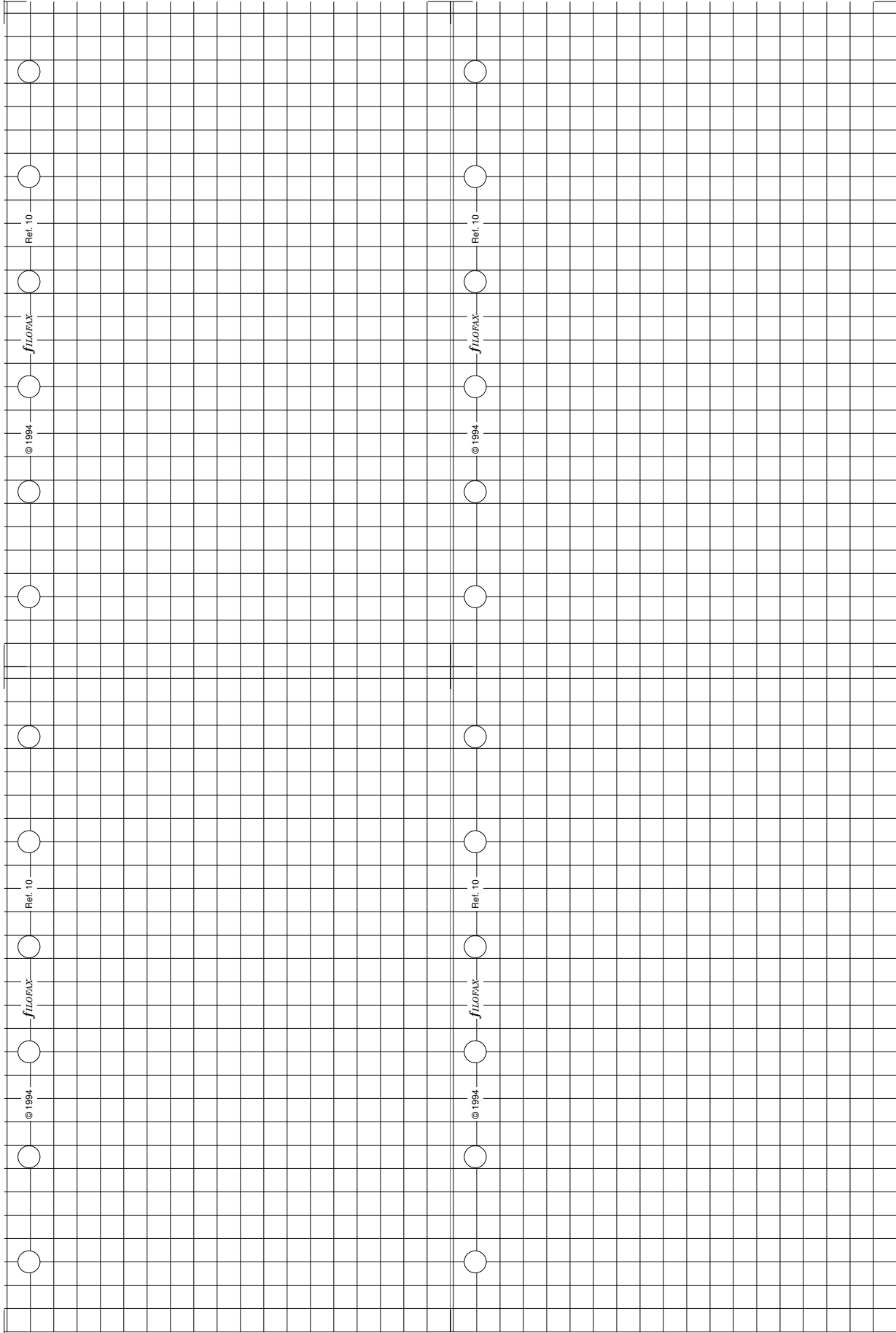
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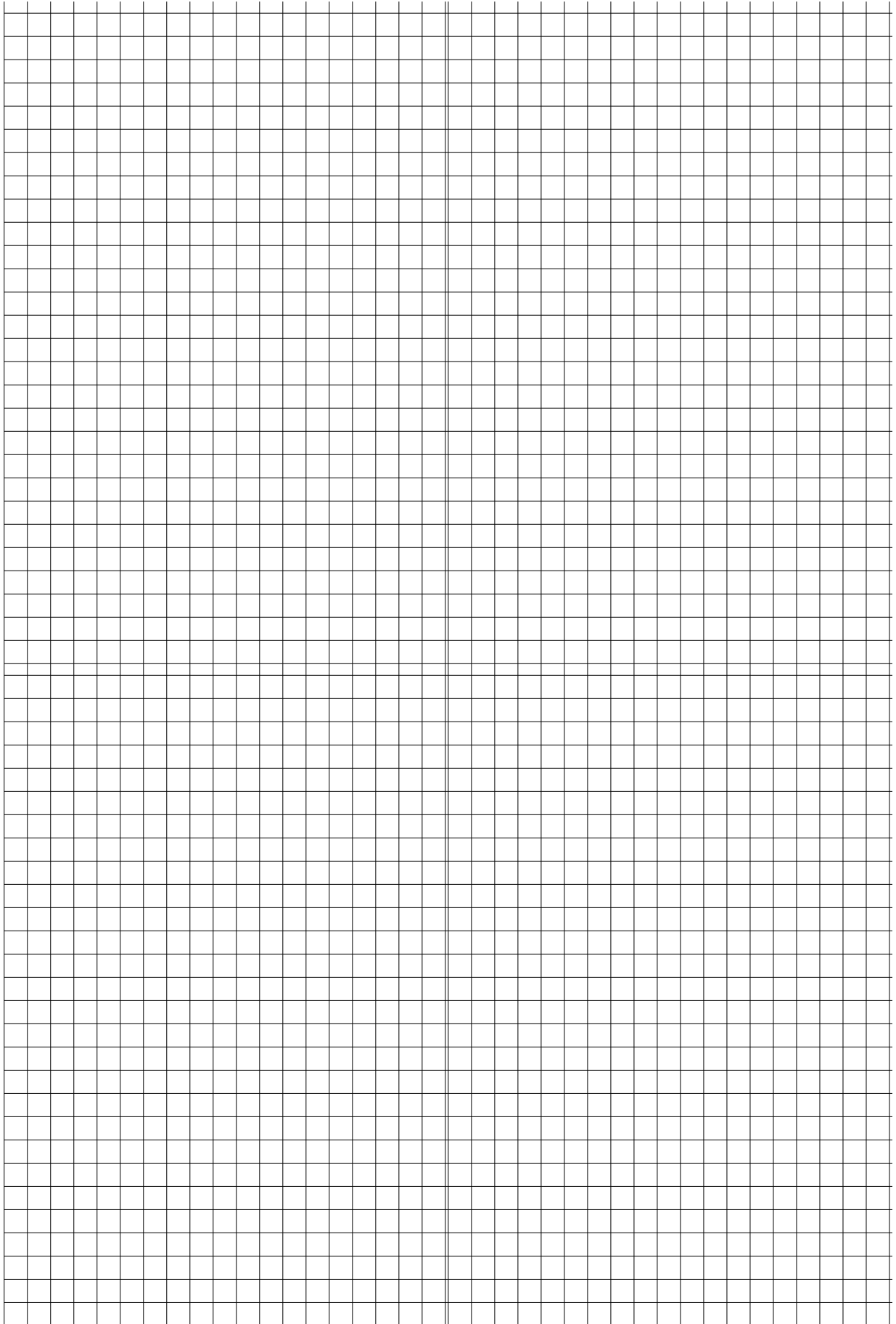


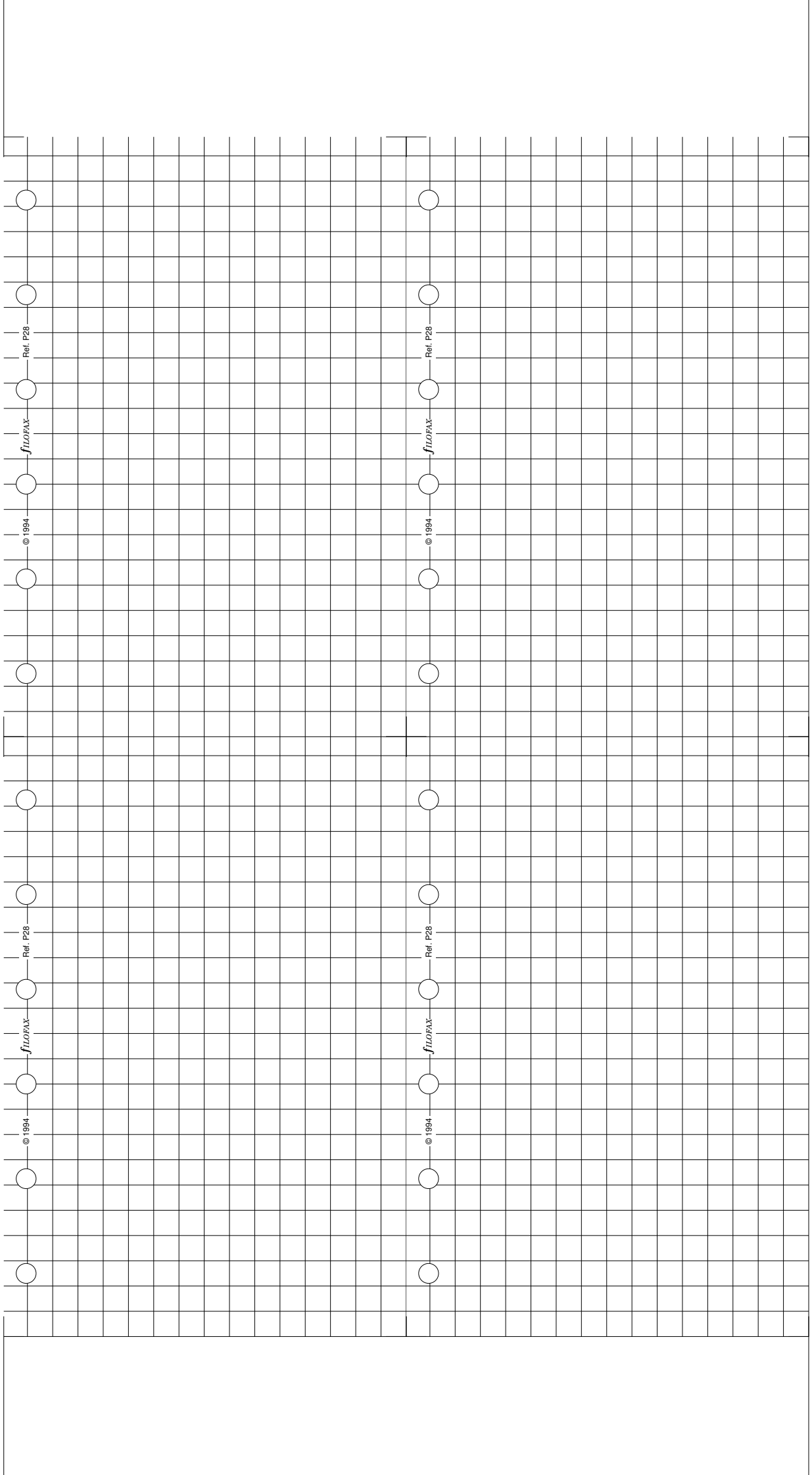


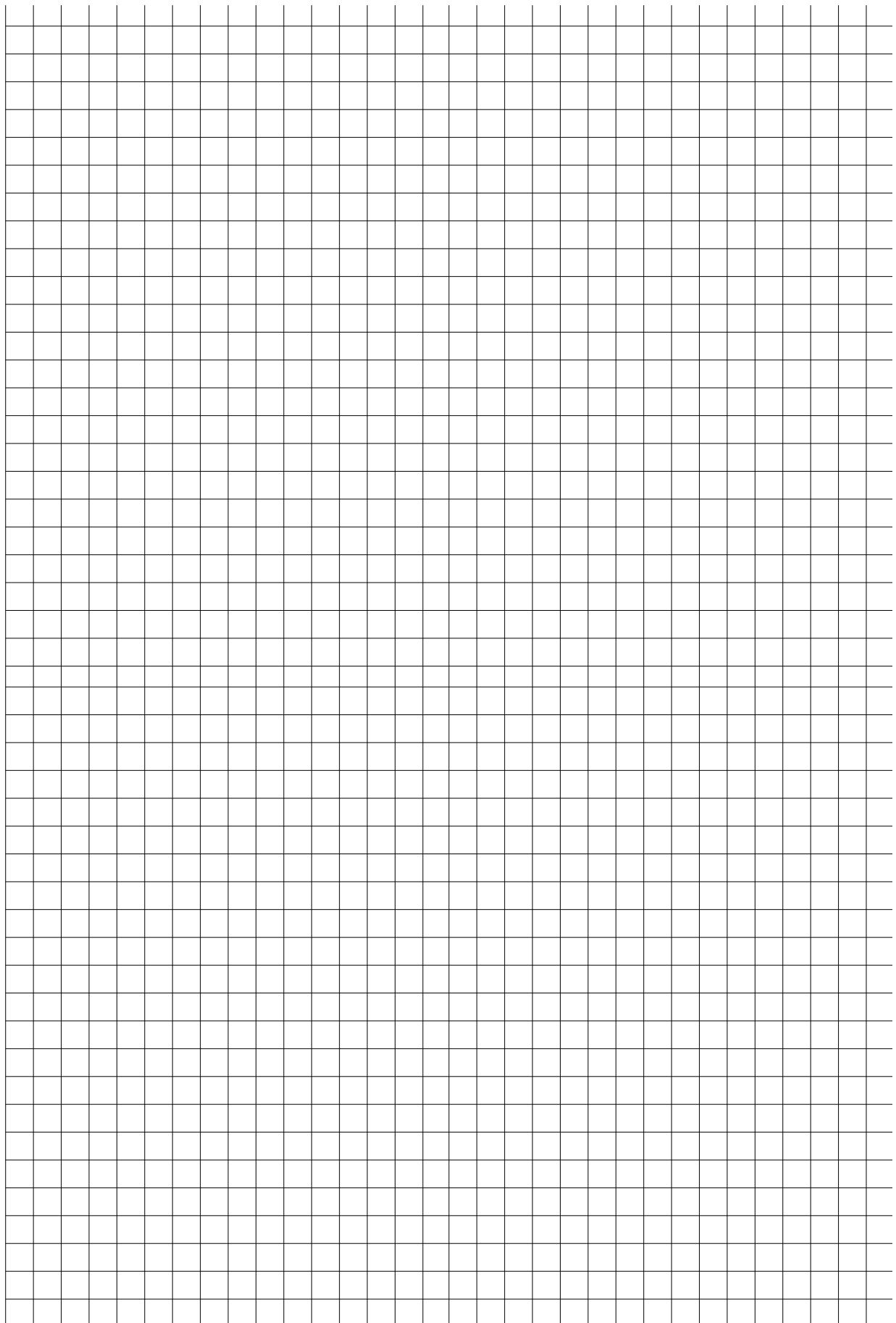


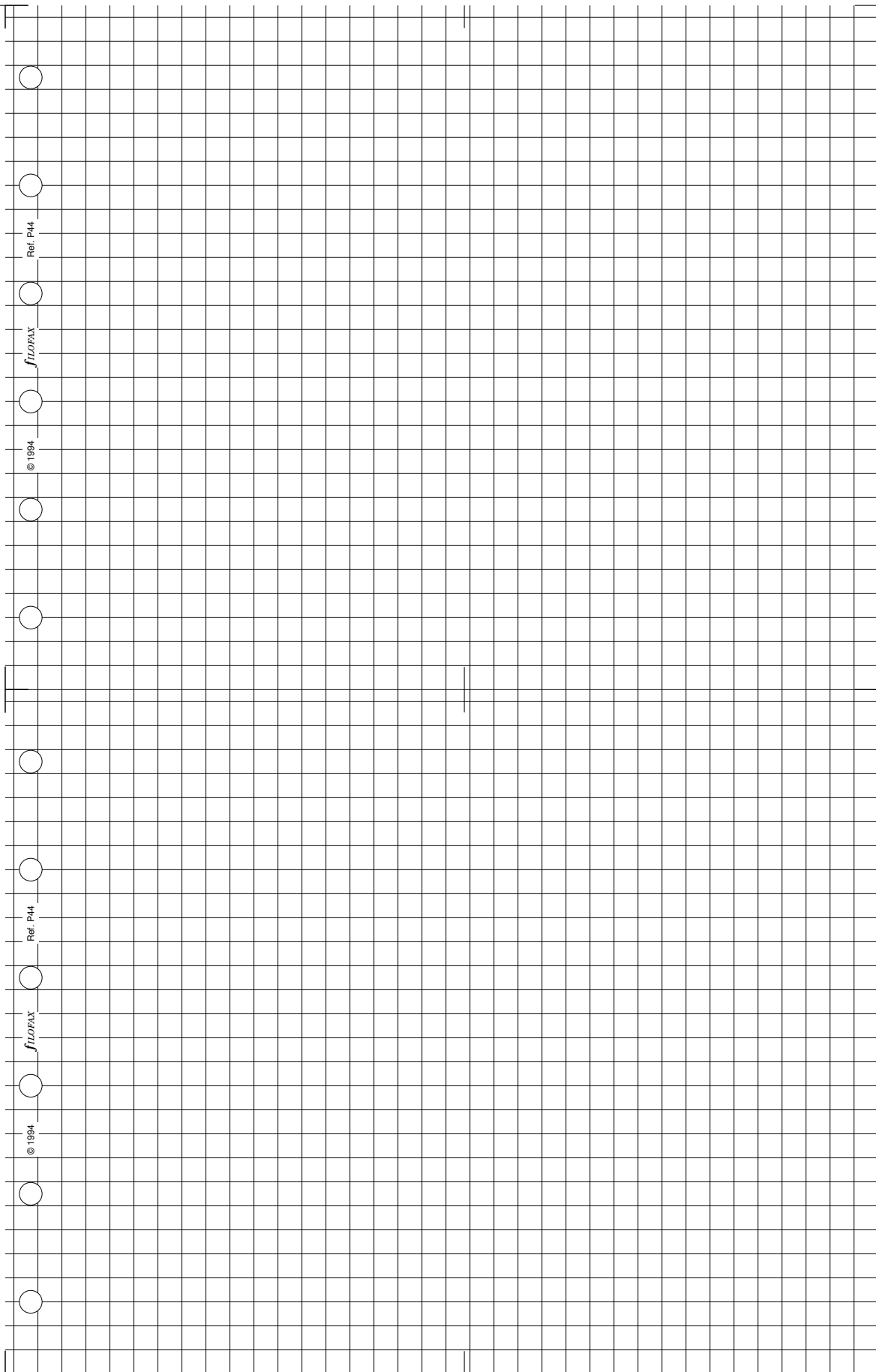
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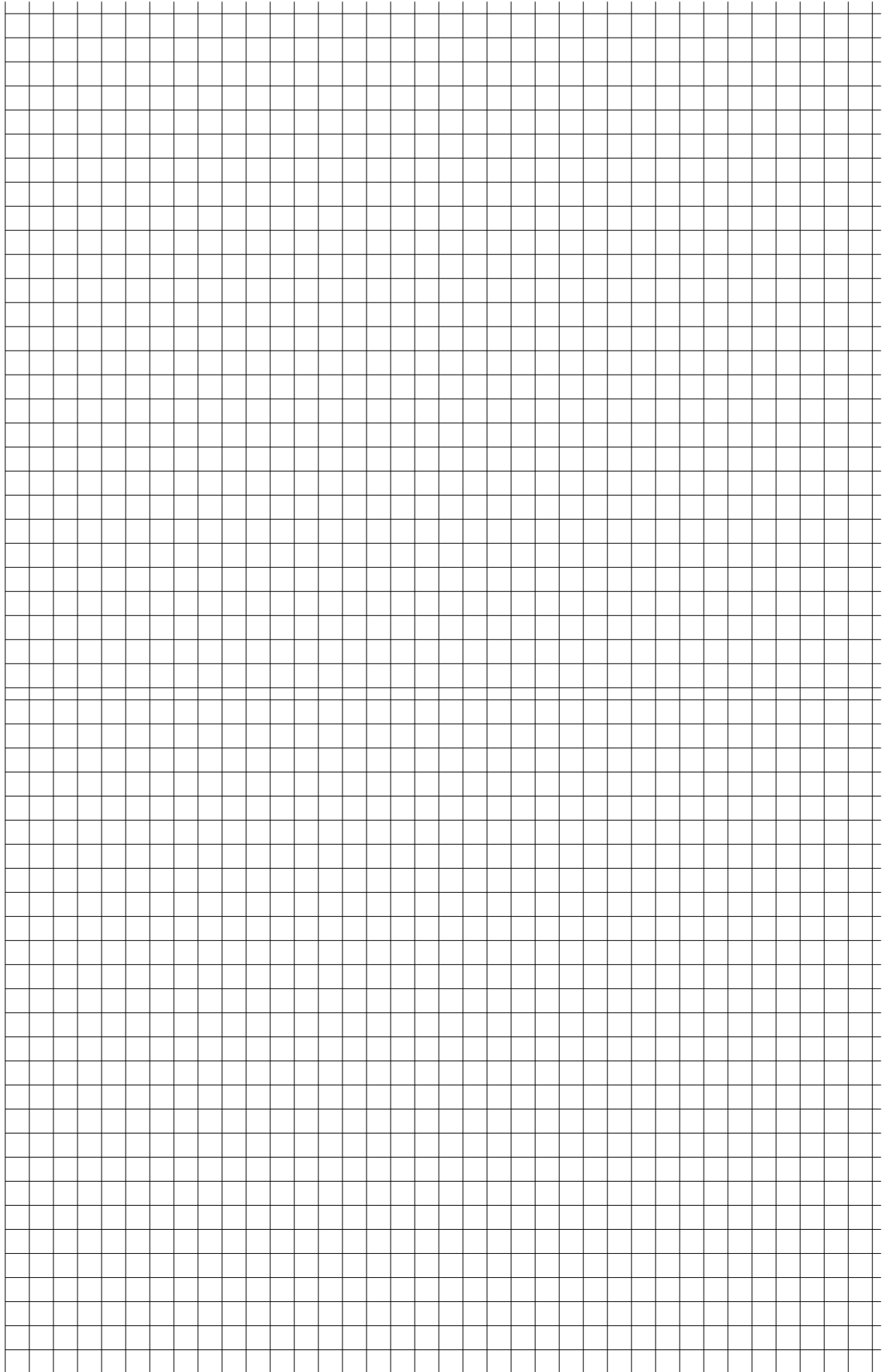
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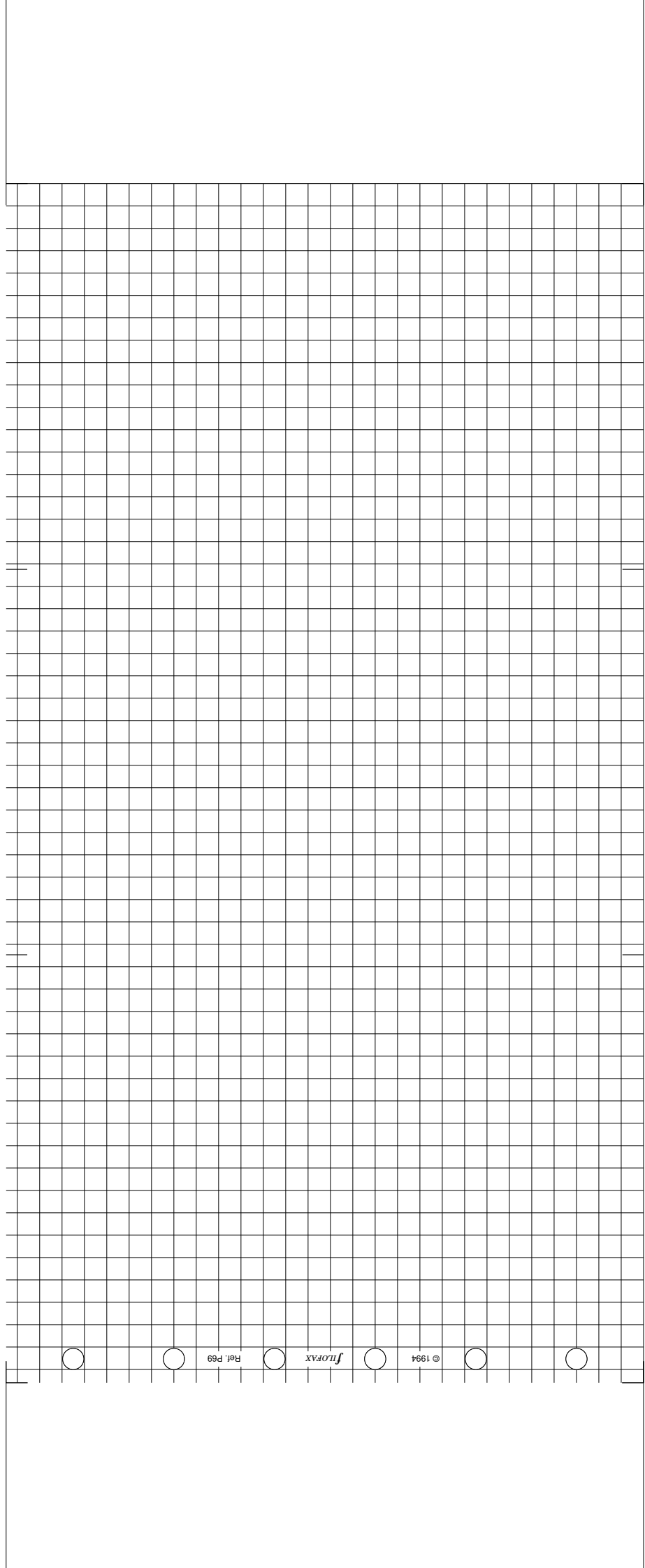
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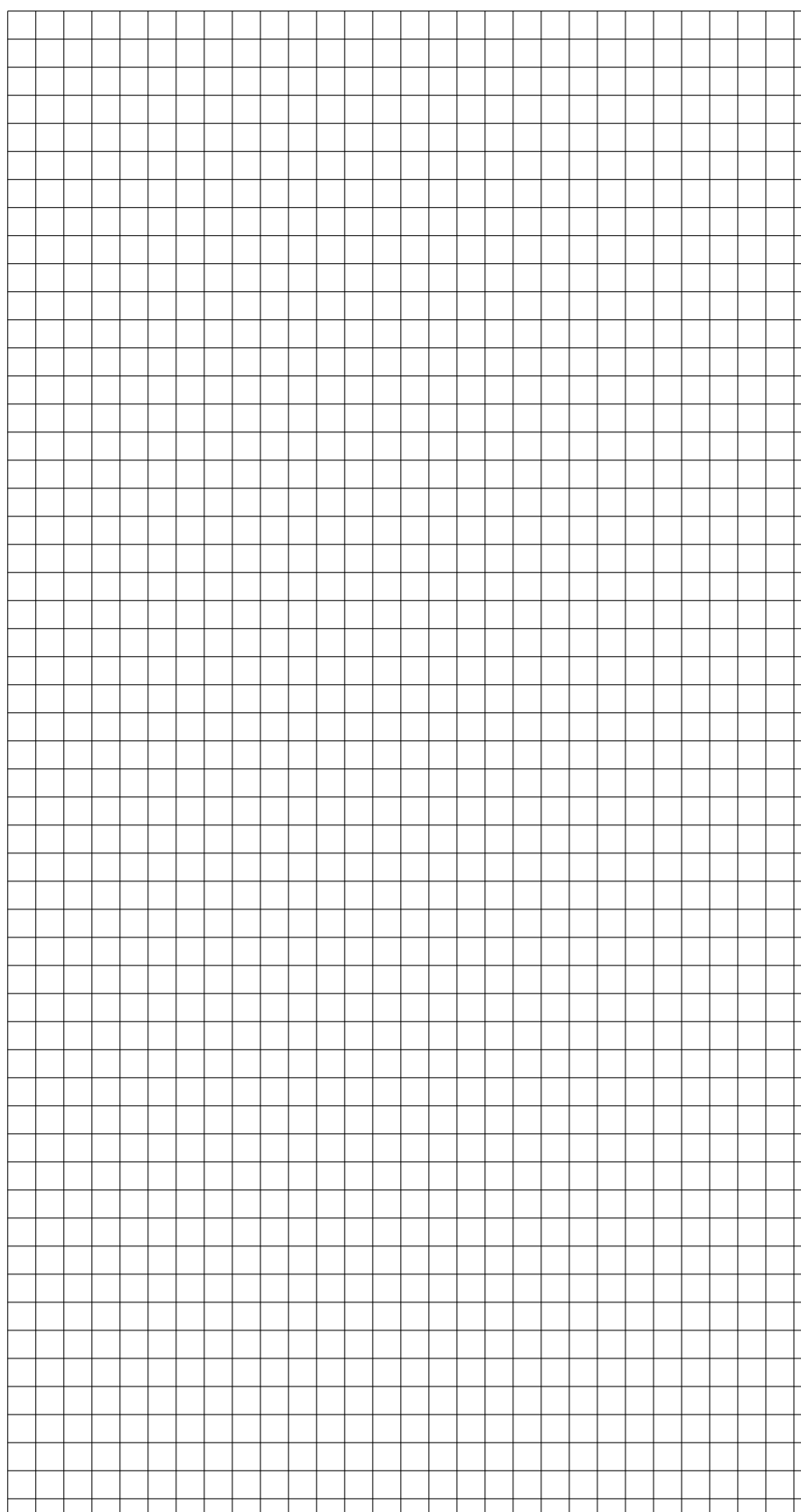
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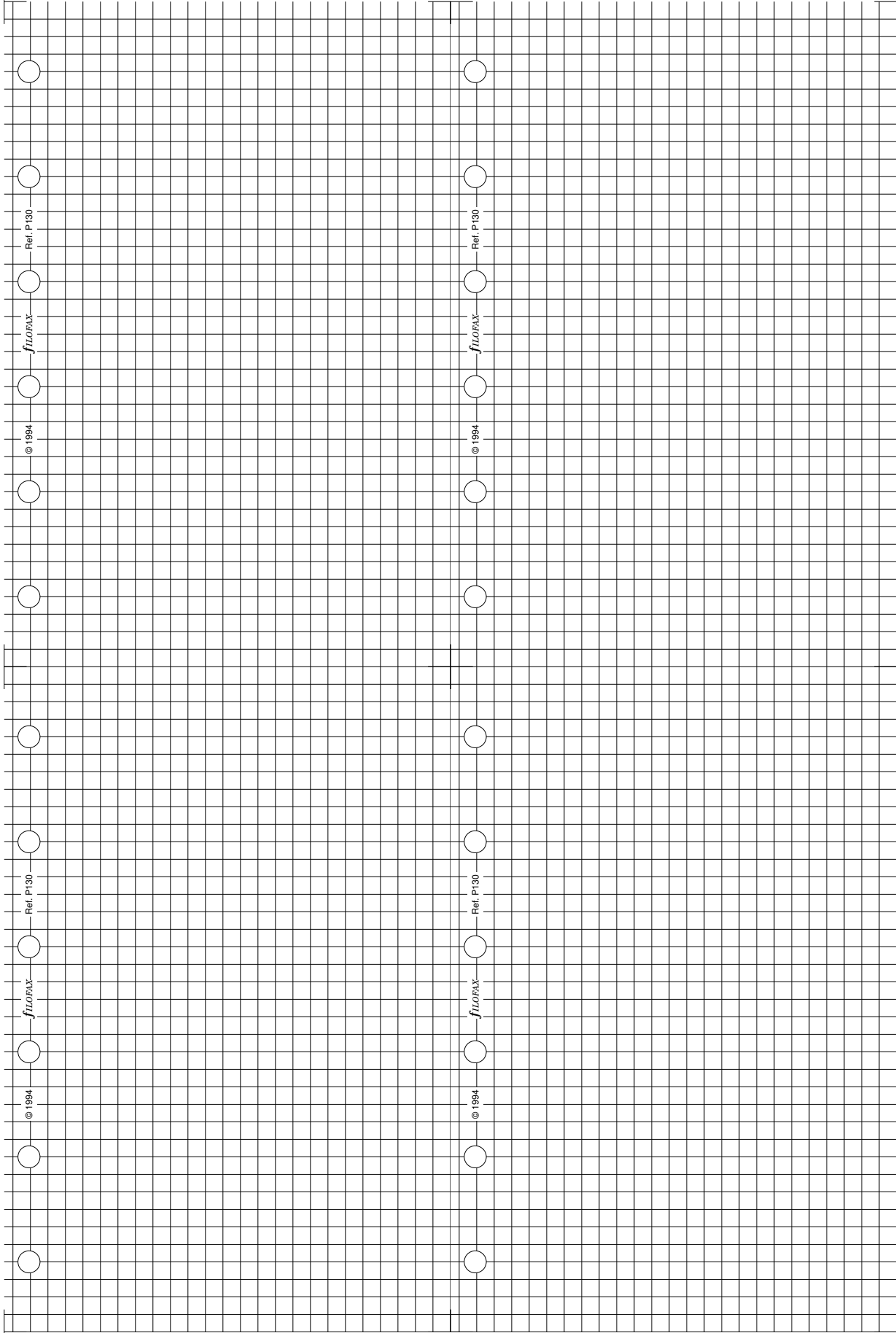
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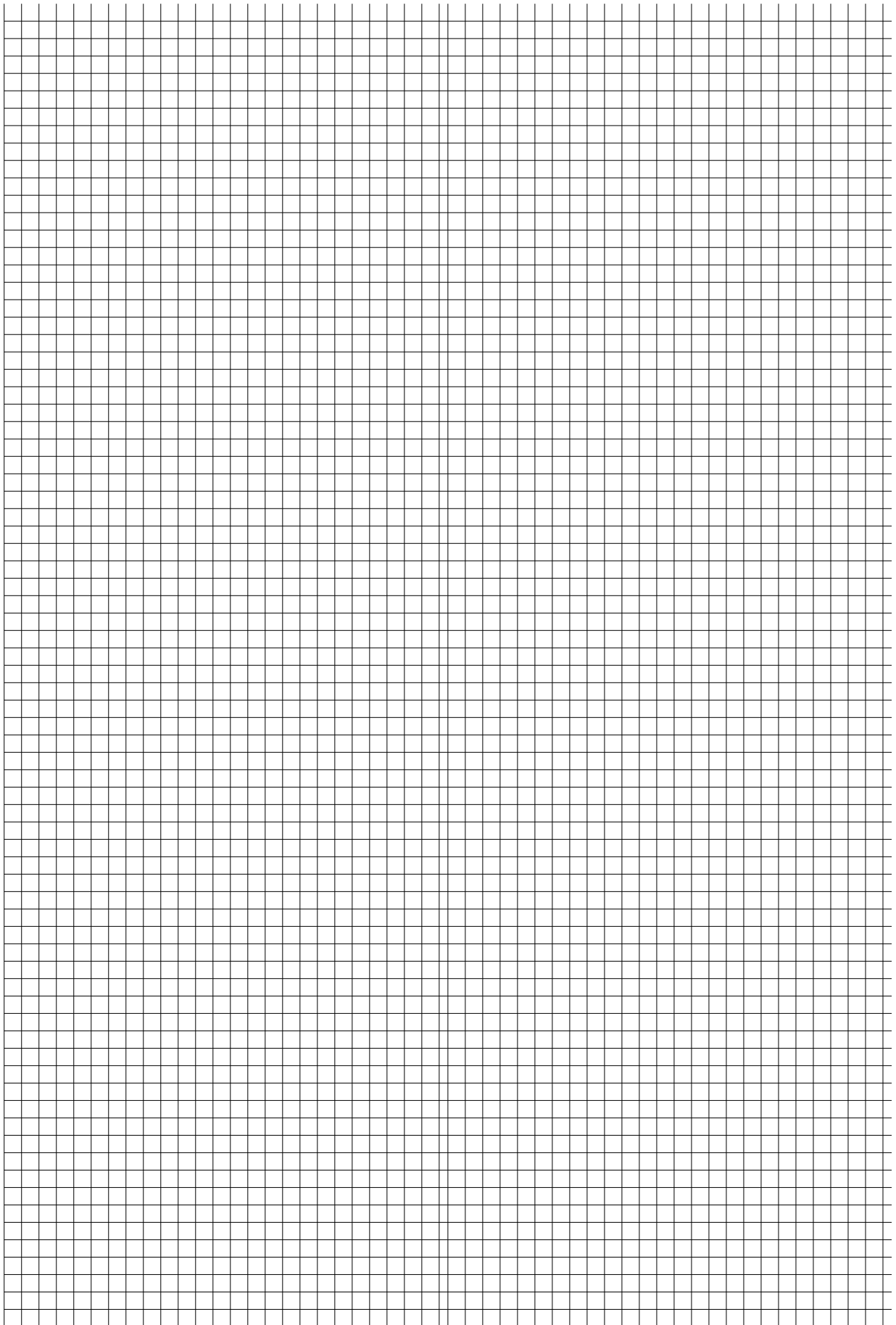
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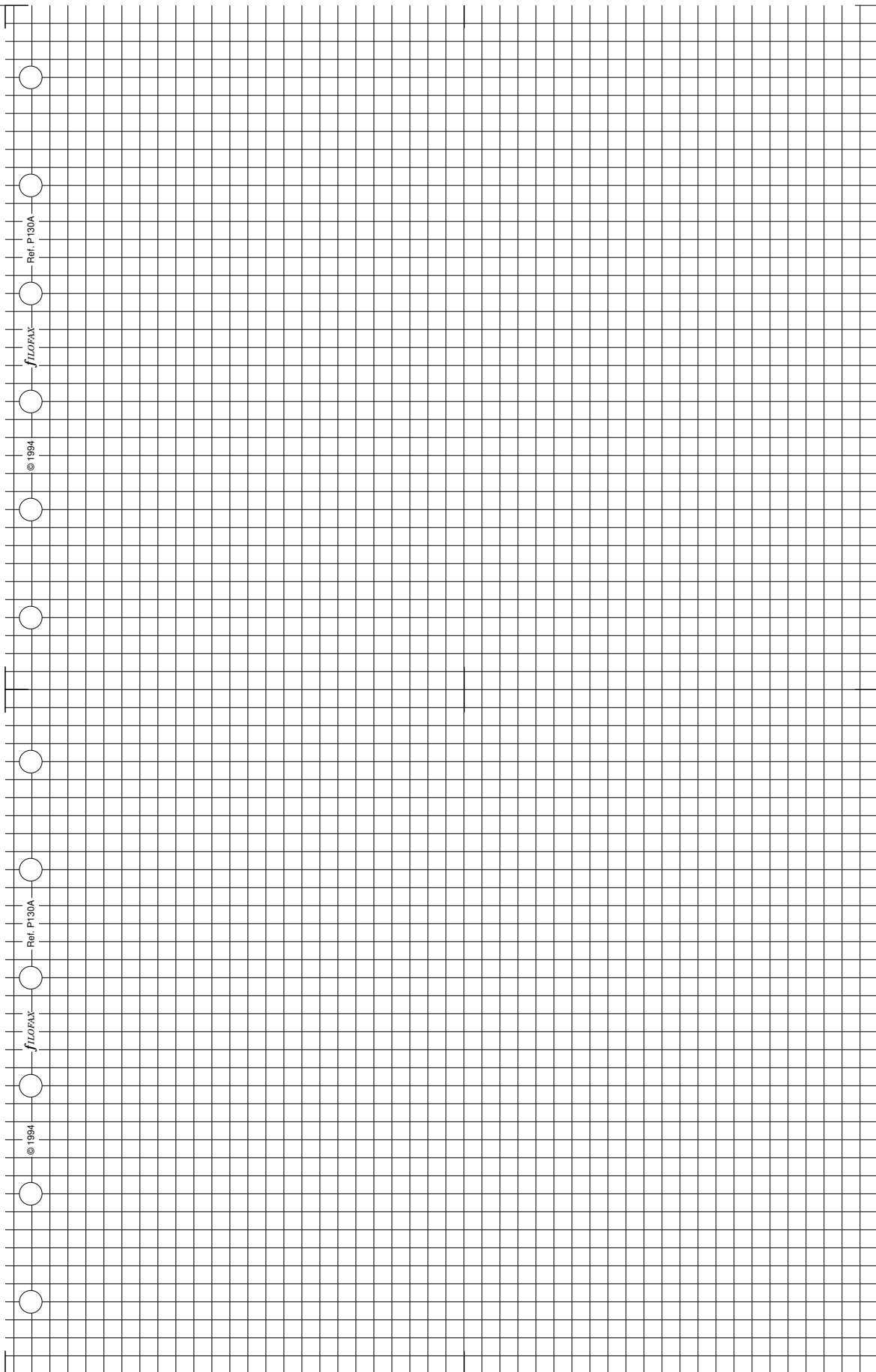


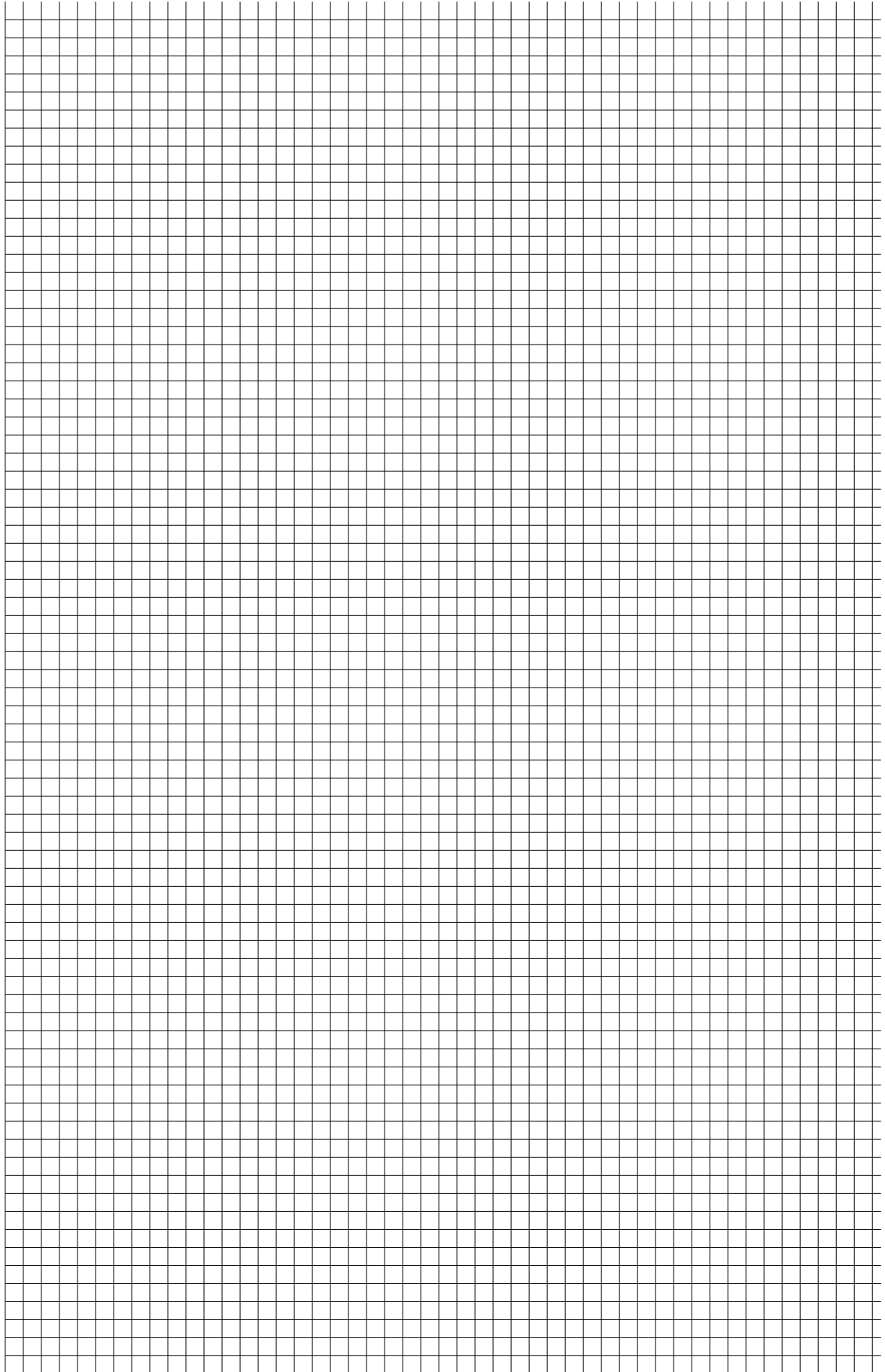


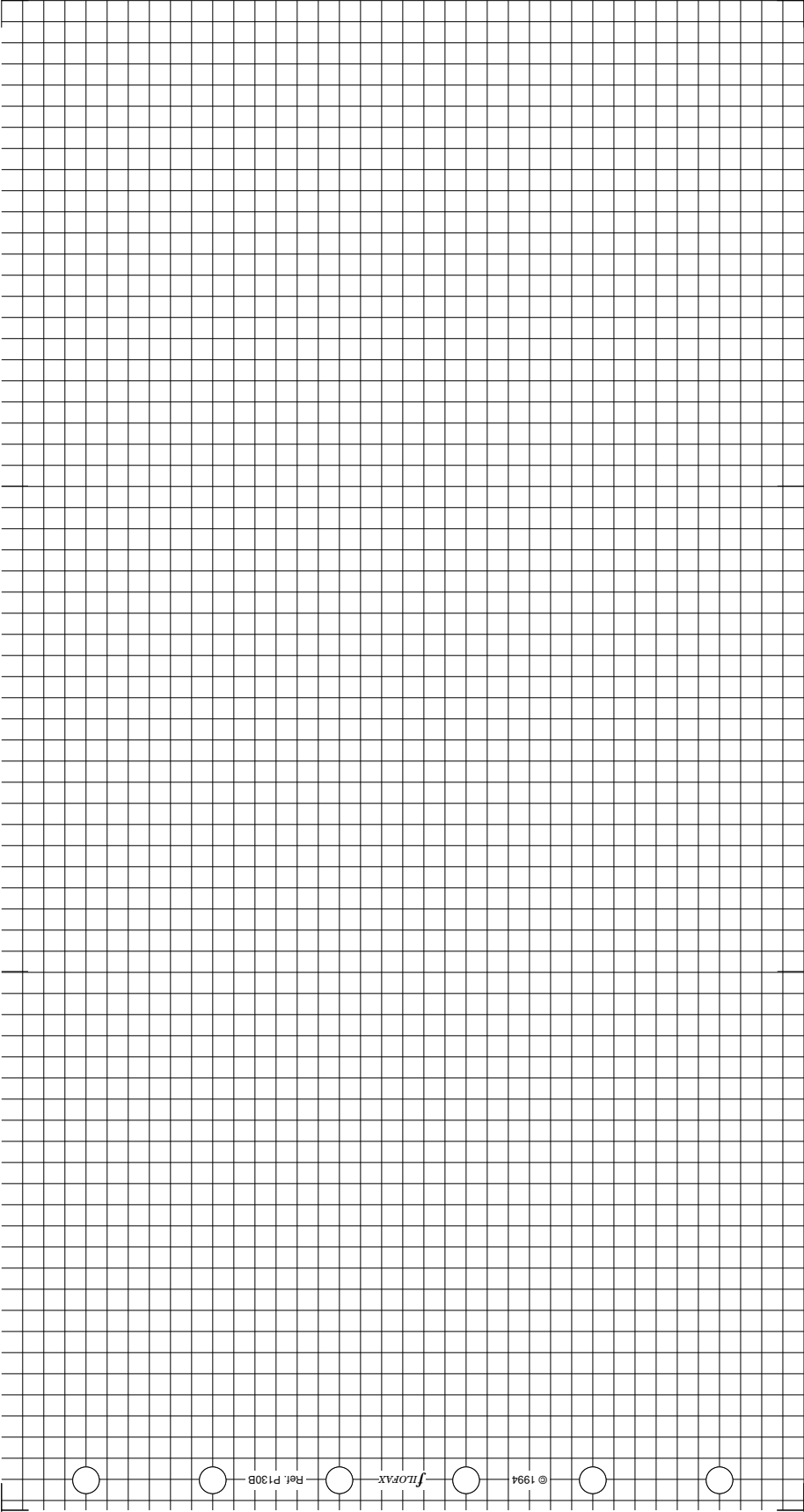


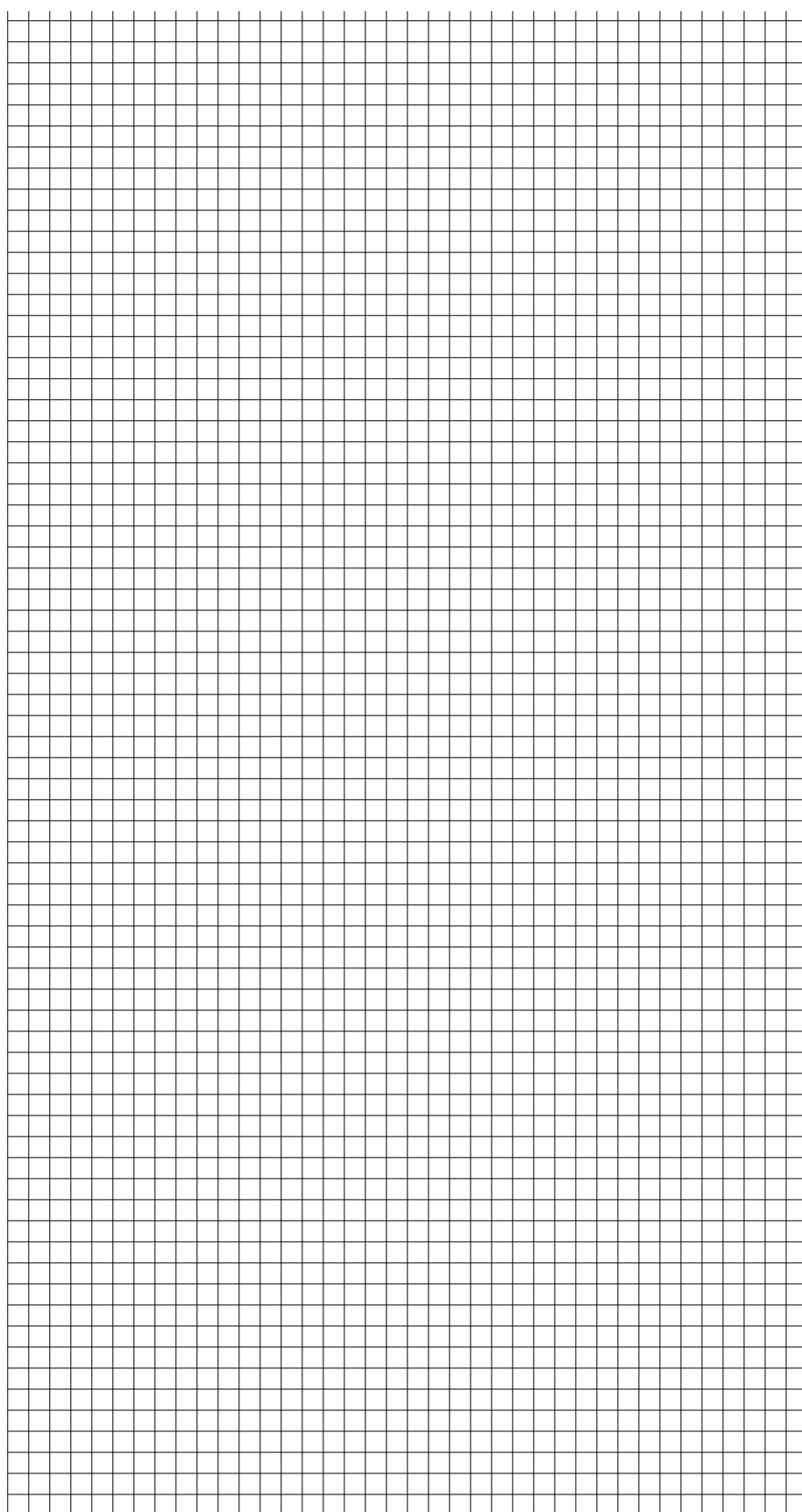


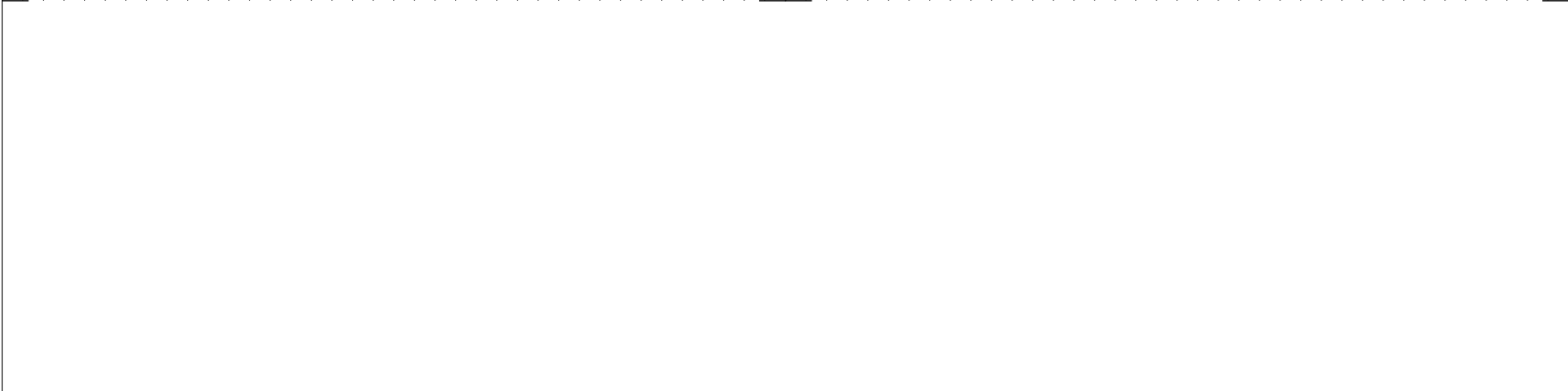
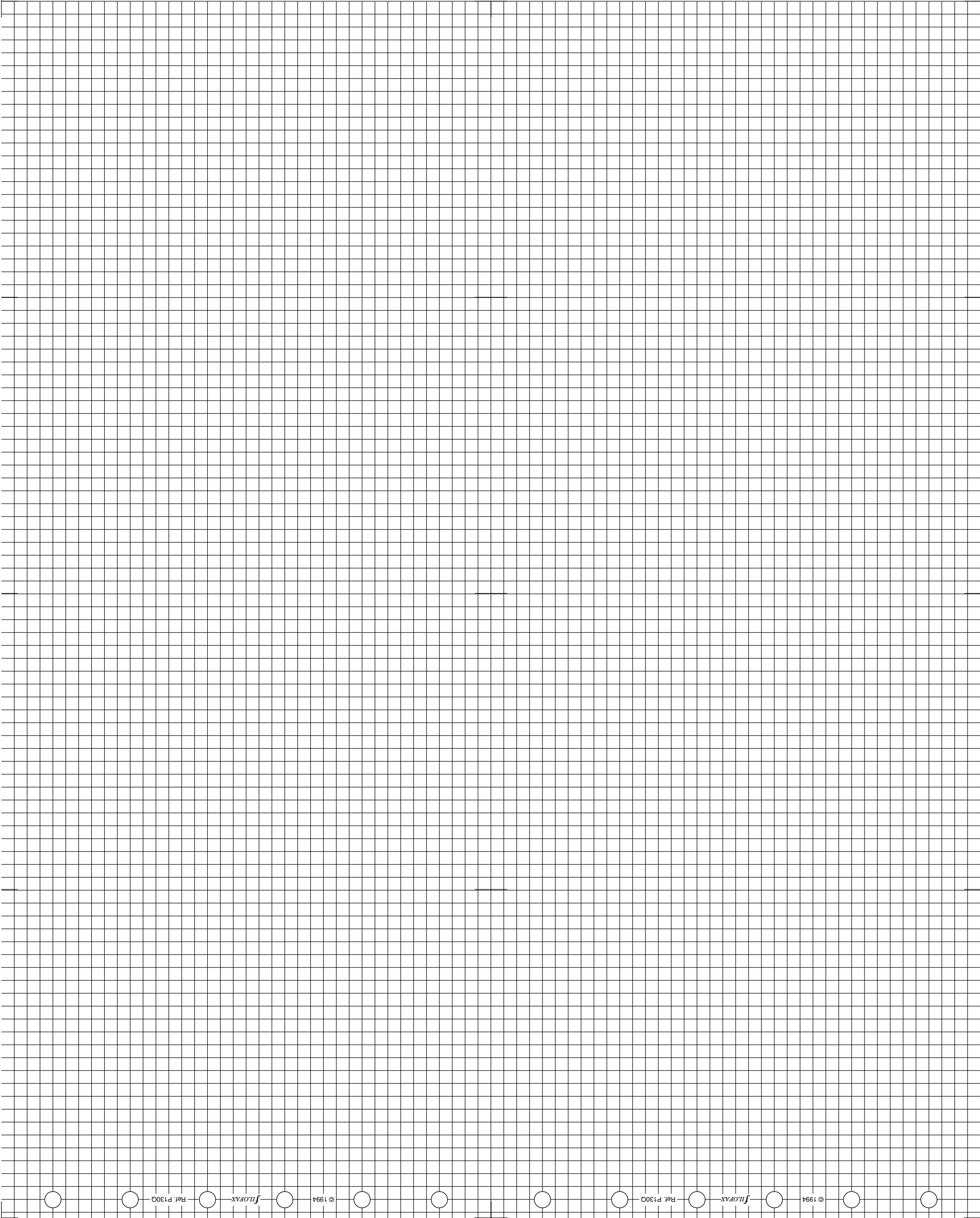


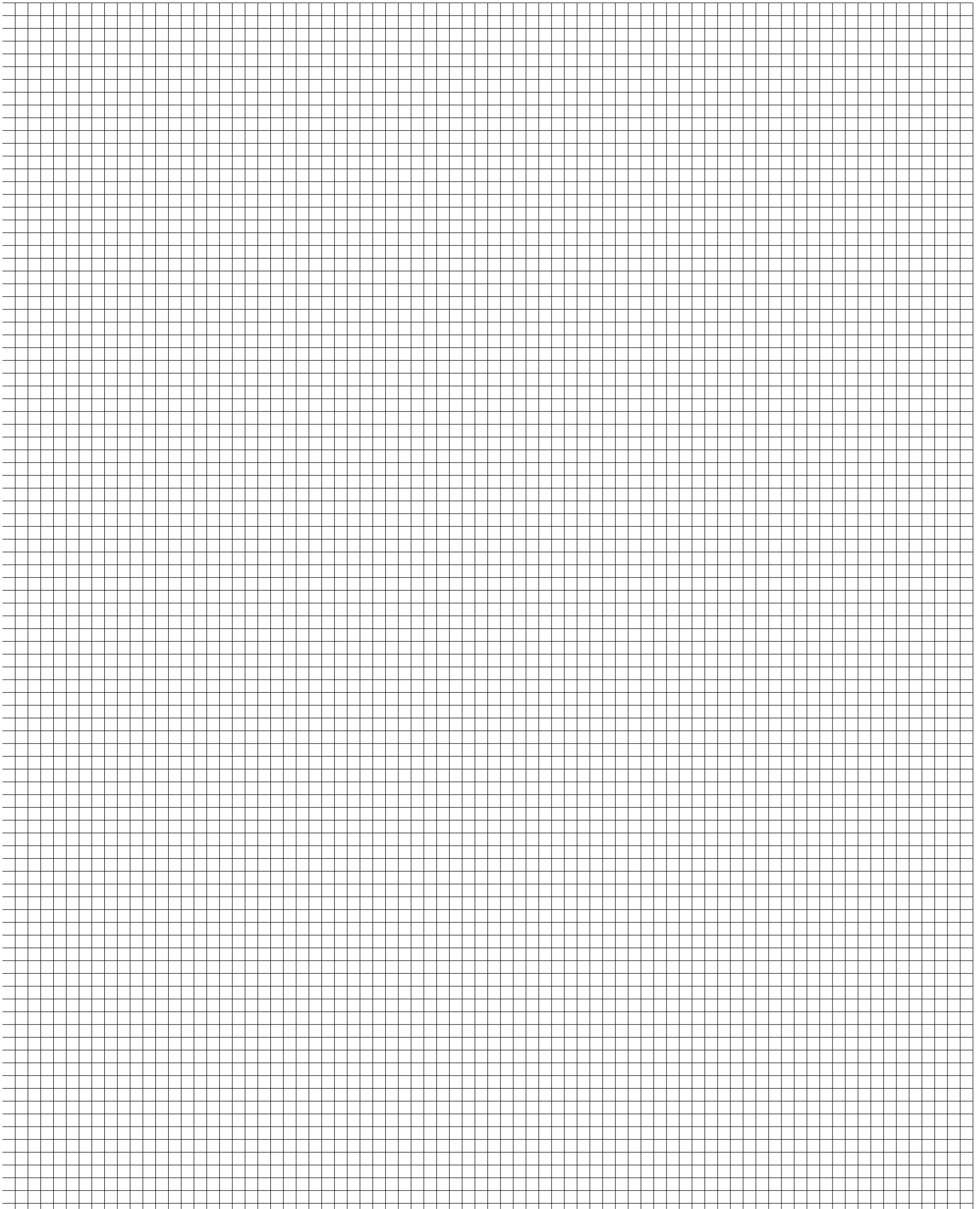


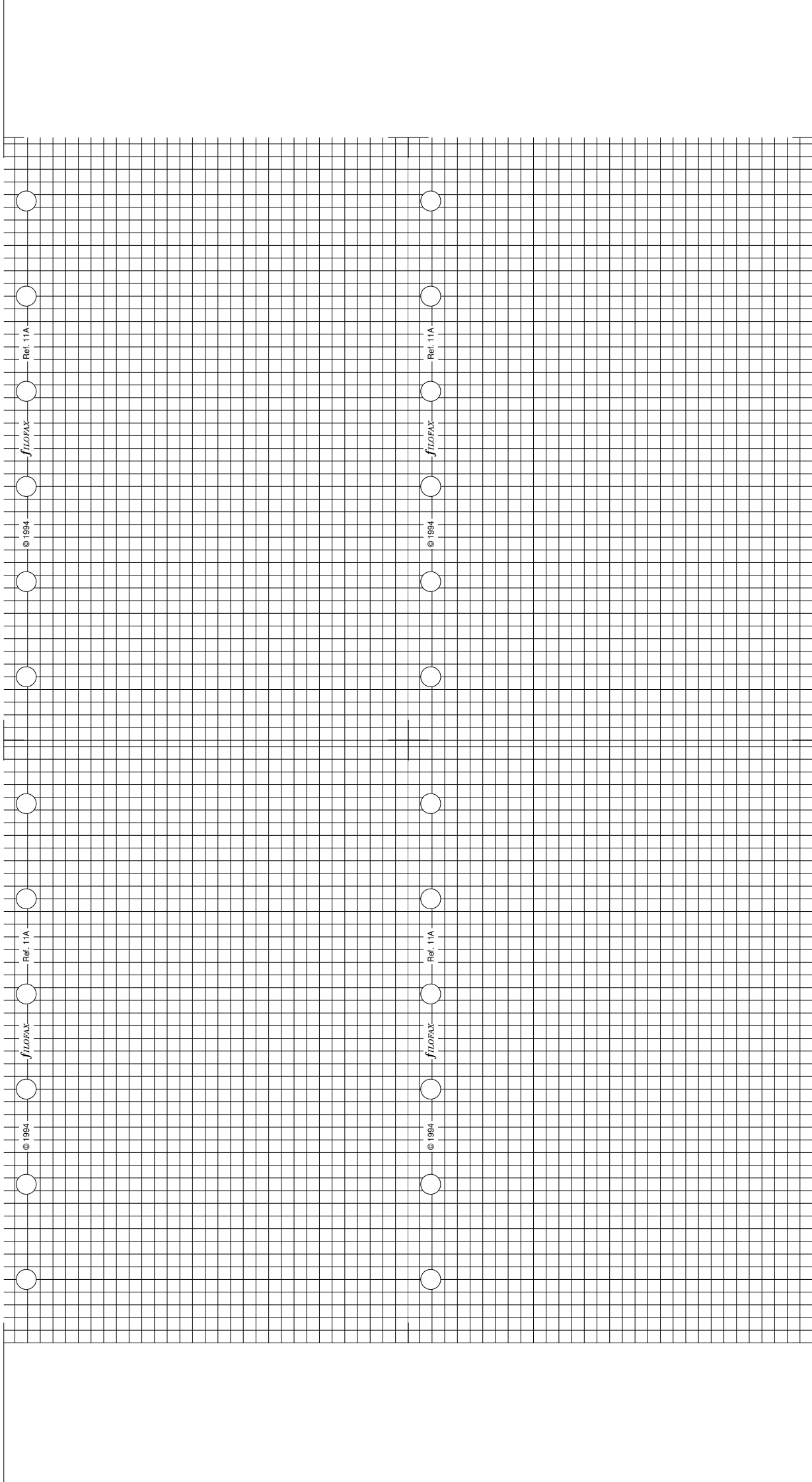


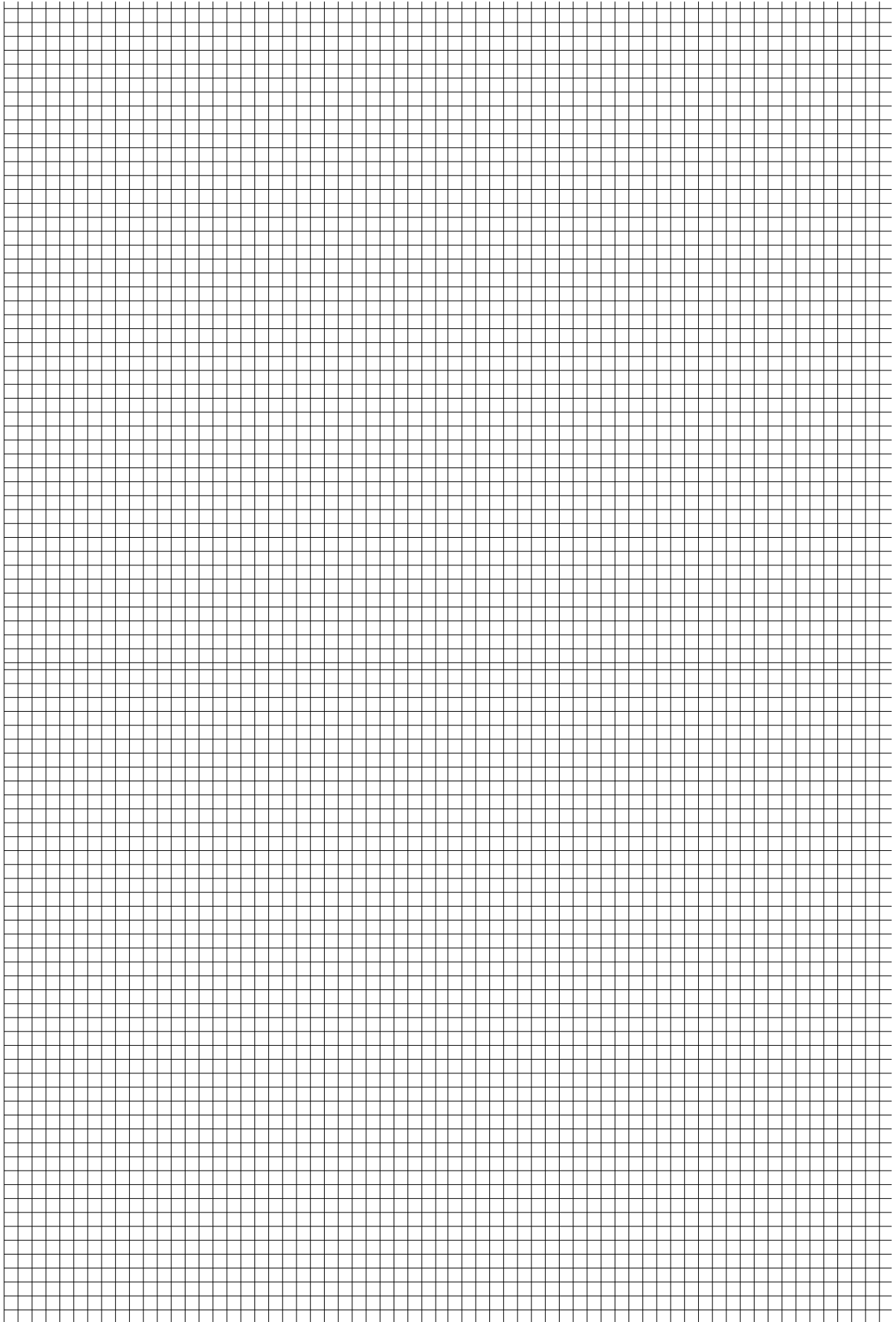


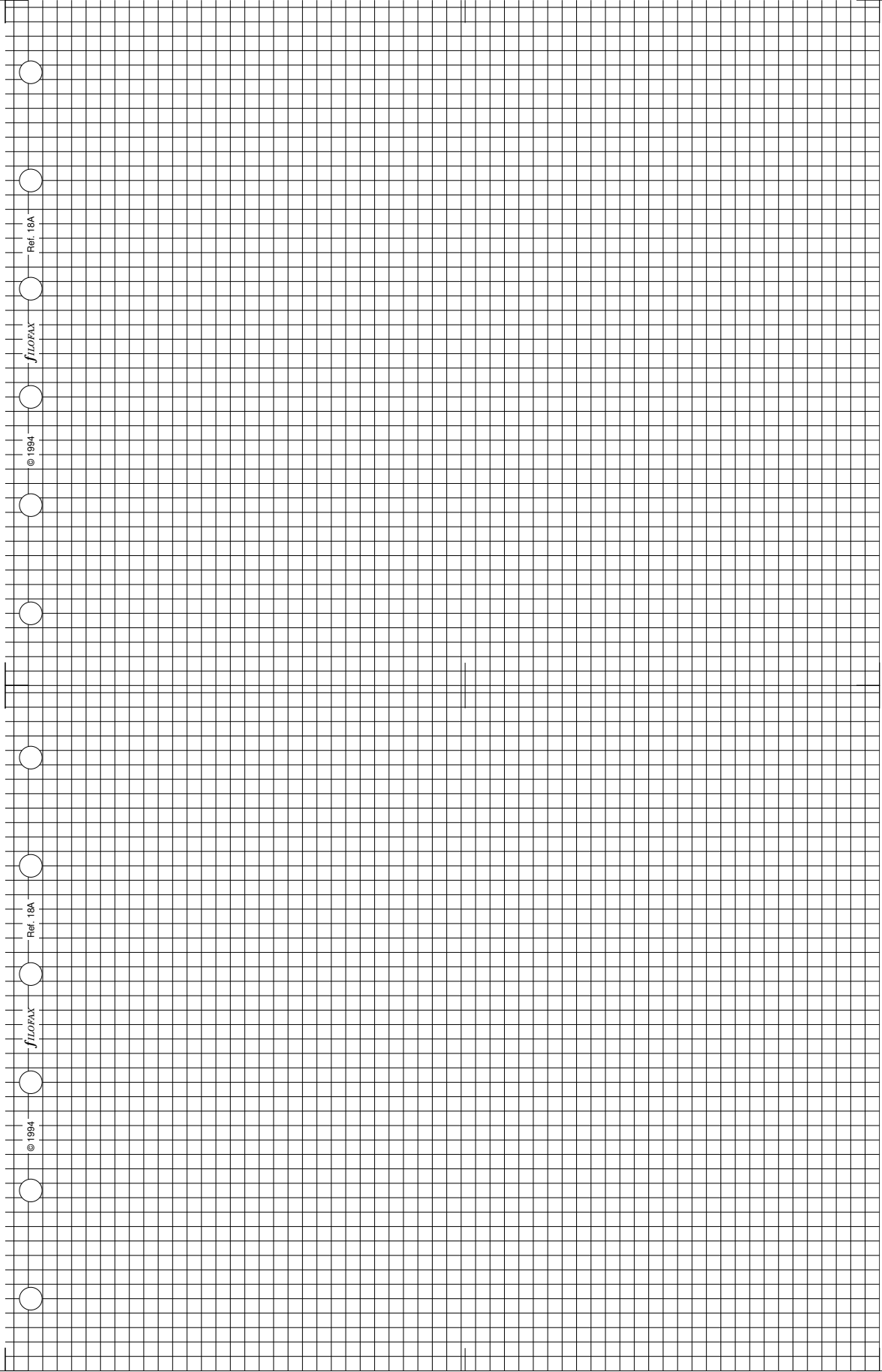


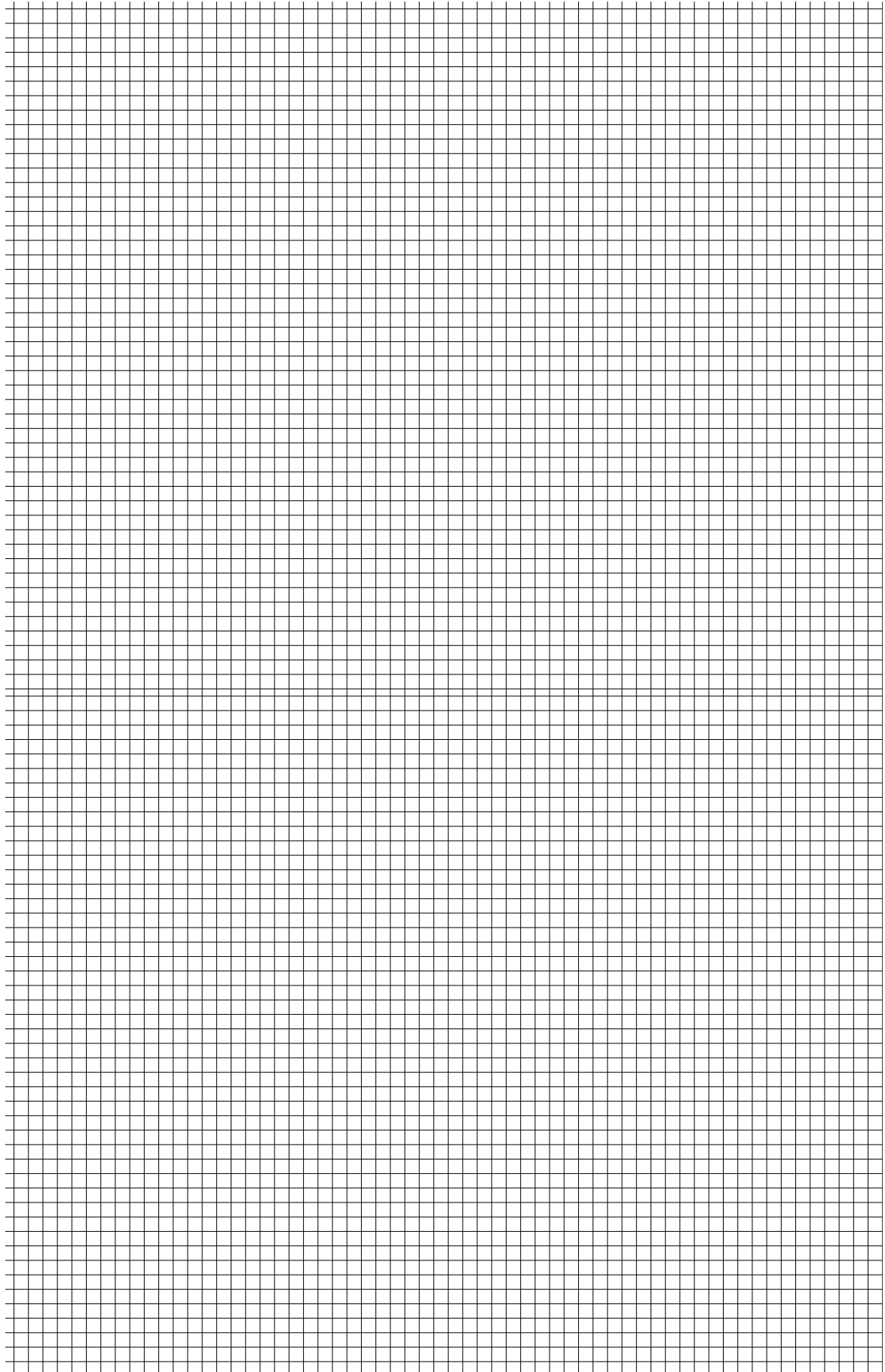


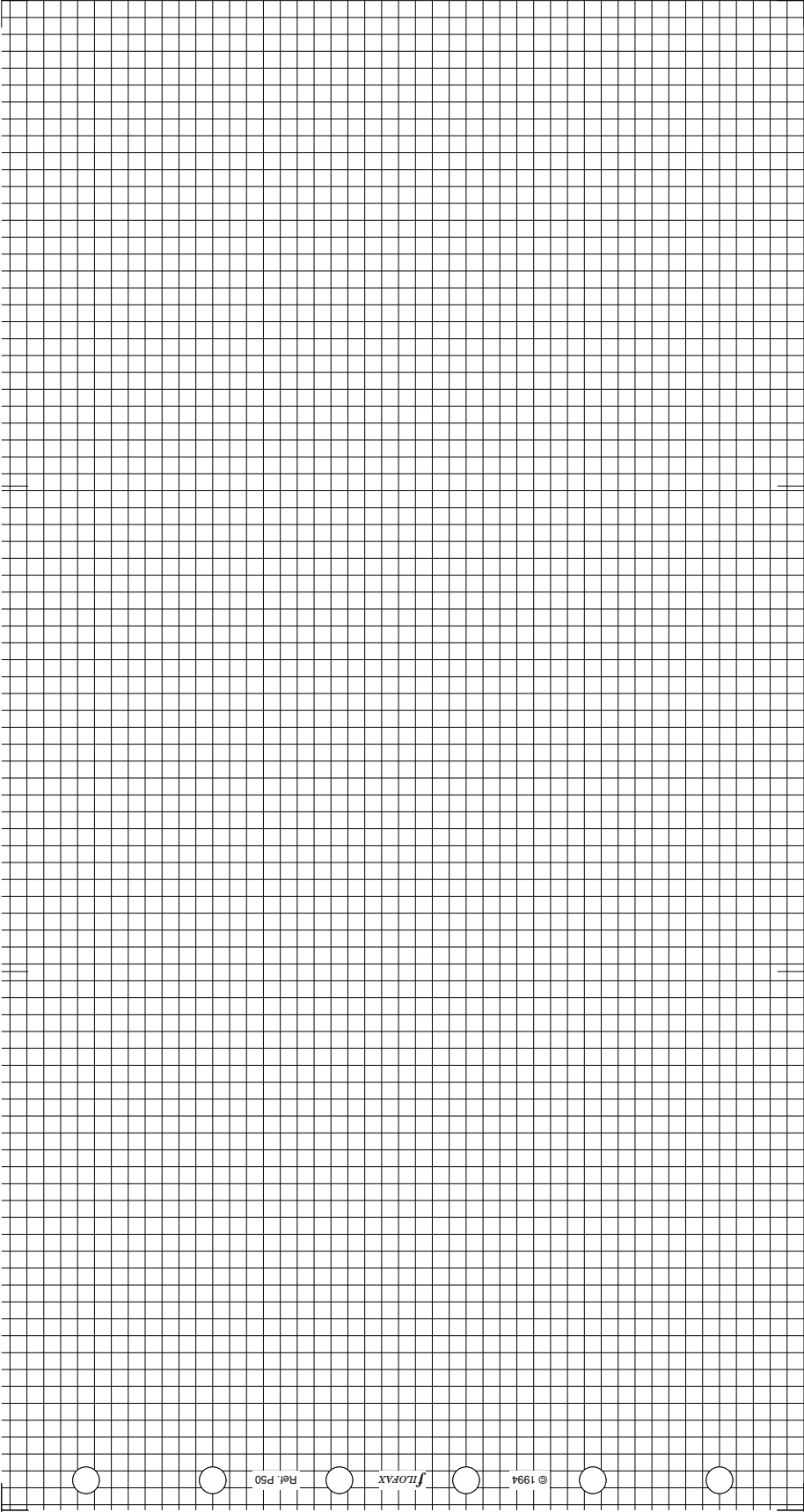


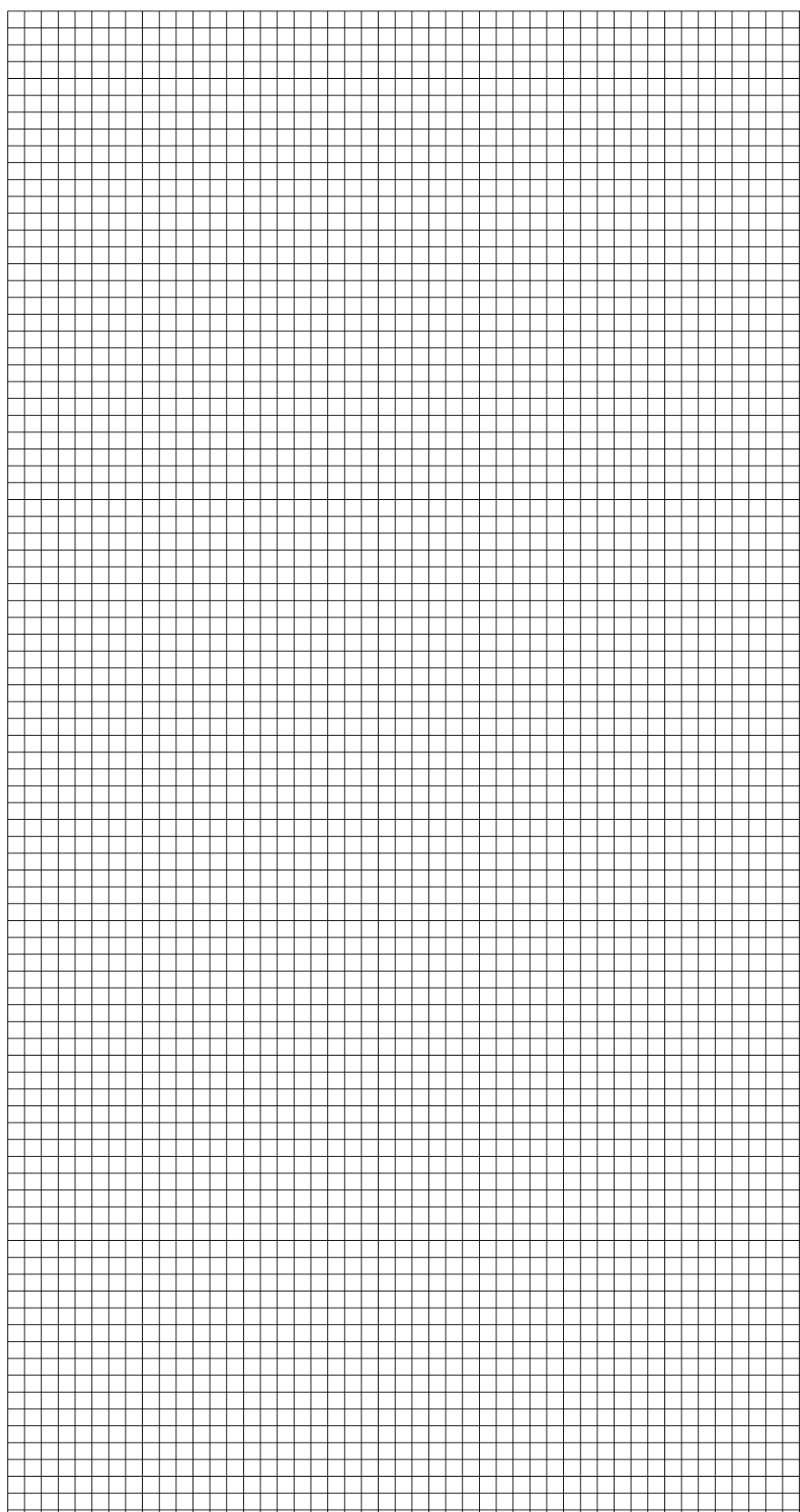


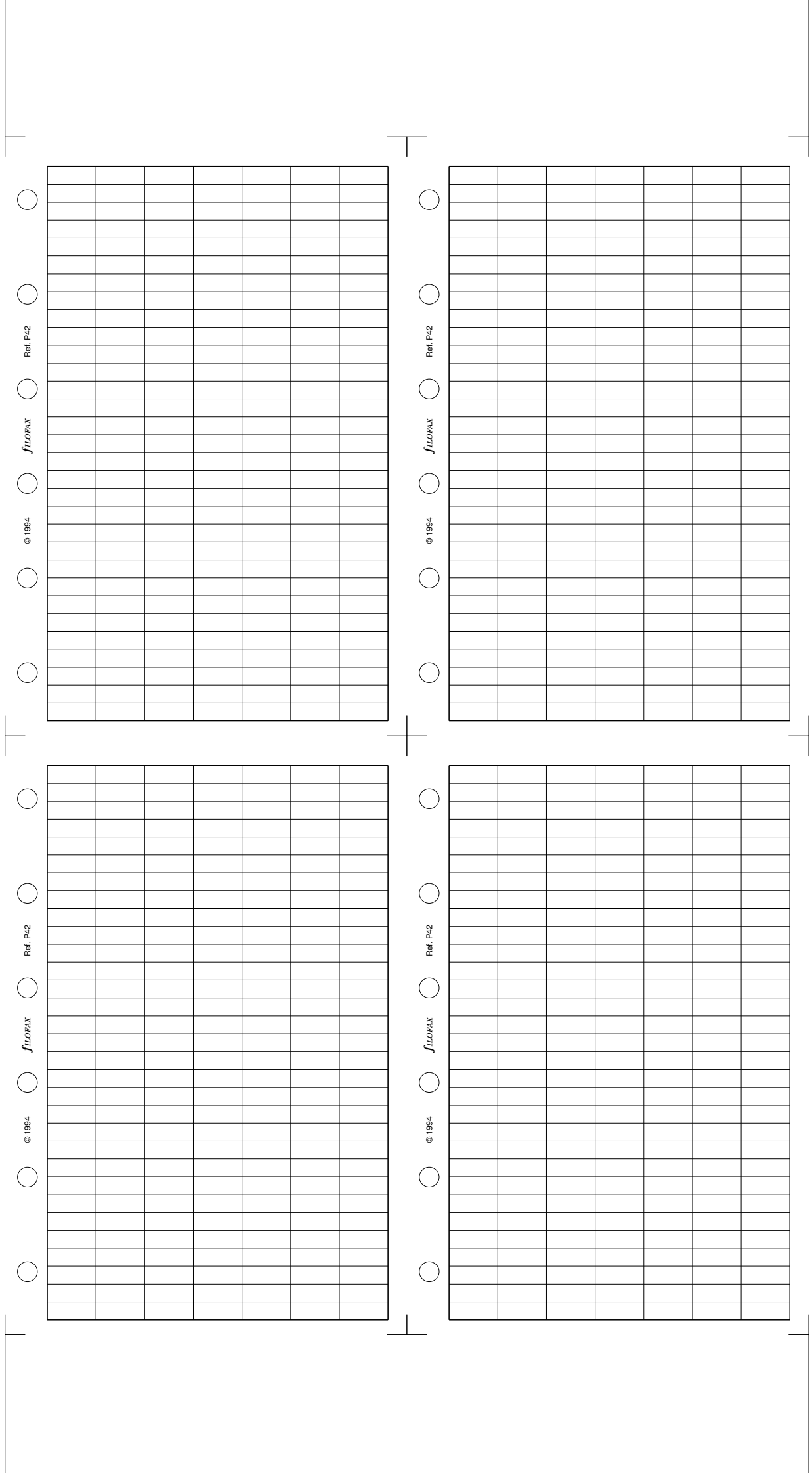












Monthly Analysis

TOTALS						
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Monthly Analysis

TOTALS						
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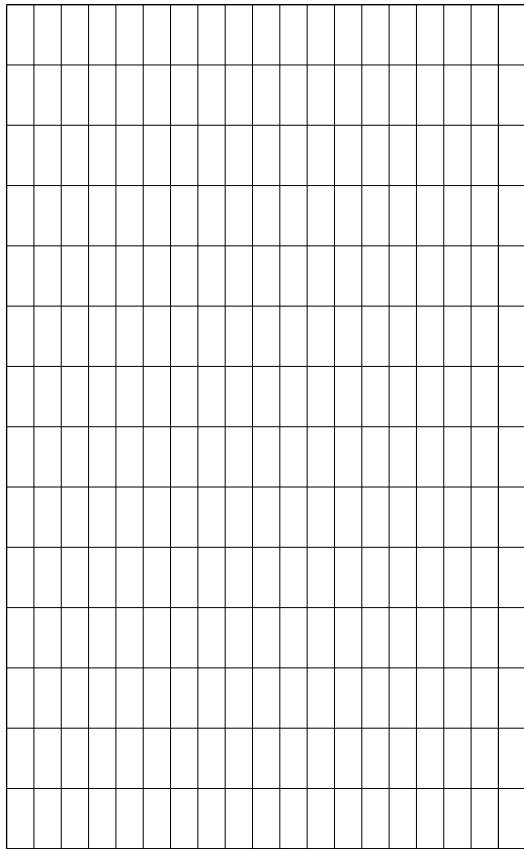
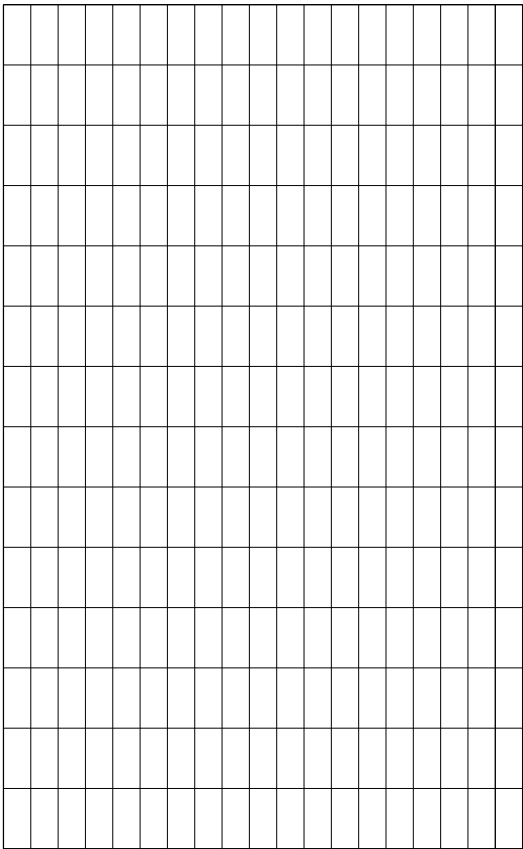
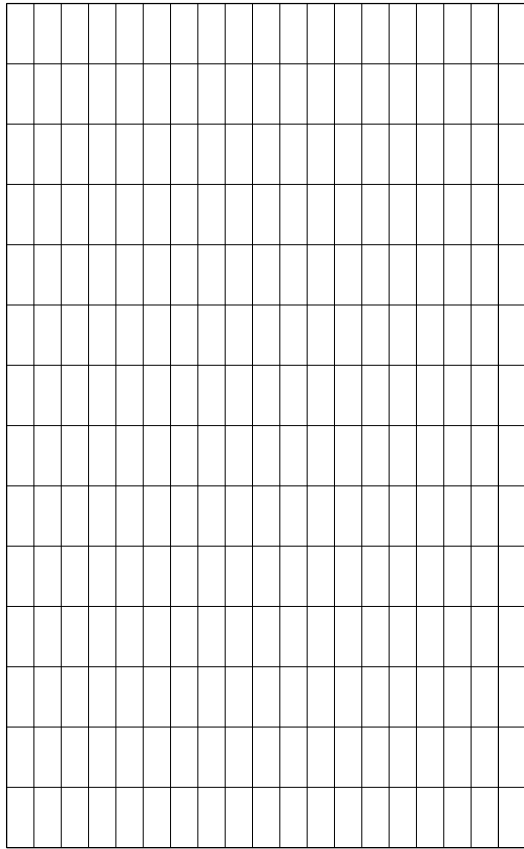
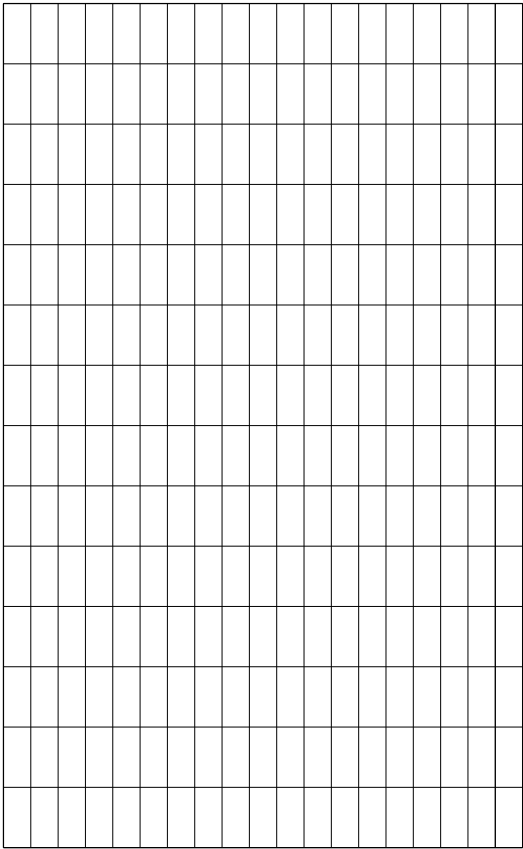
Monthly Analysis

TOTALS						
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Monthly Analysis

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The image displays four identical blank graph paper sheets arranged in a 2x2 grid. Each sheet features a 20x20 grid of squares. A vertical margin line is positioned on the left side of each grid, creating a narrow column. To the left of this margin, the text "© 1994" and "filofax" are printed vertically. To the right of the grid, the text "Ref. P73" is printed vertically. The sheets are separated by thin white lines, and the entire set is framed by a thin black border.





Ref. P99



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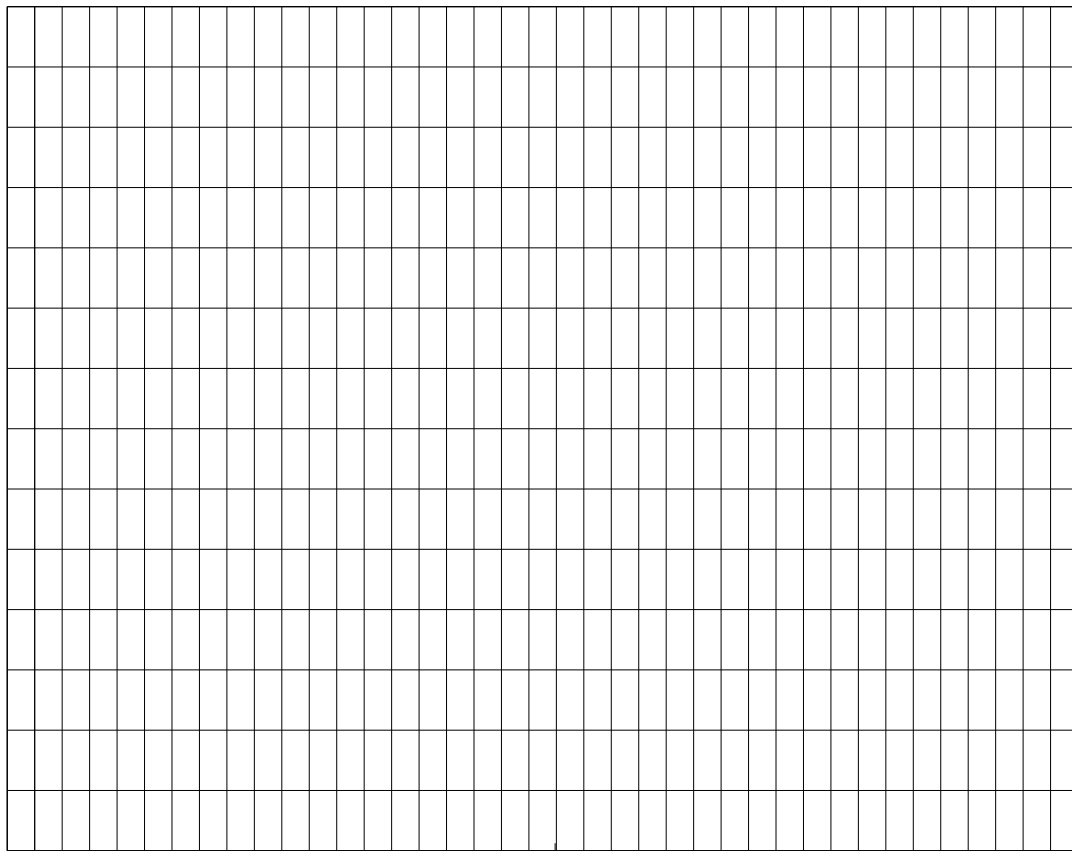
Ref. P99



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Monthly Analysis

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Monthly Analysis

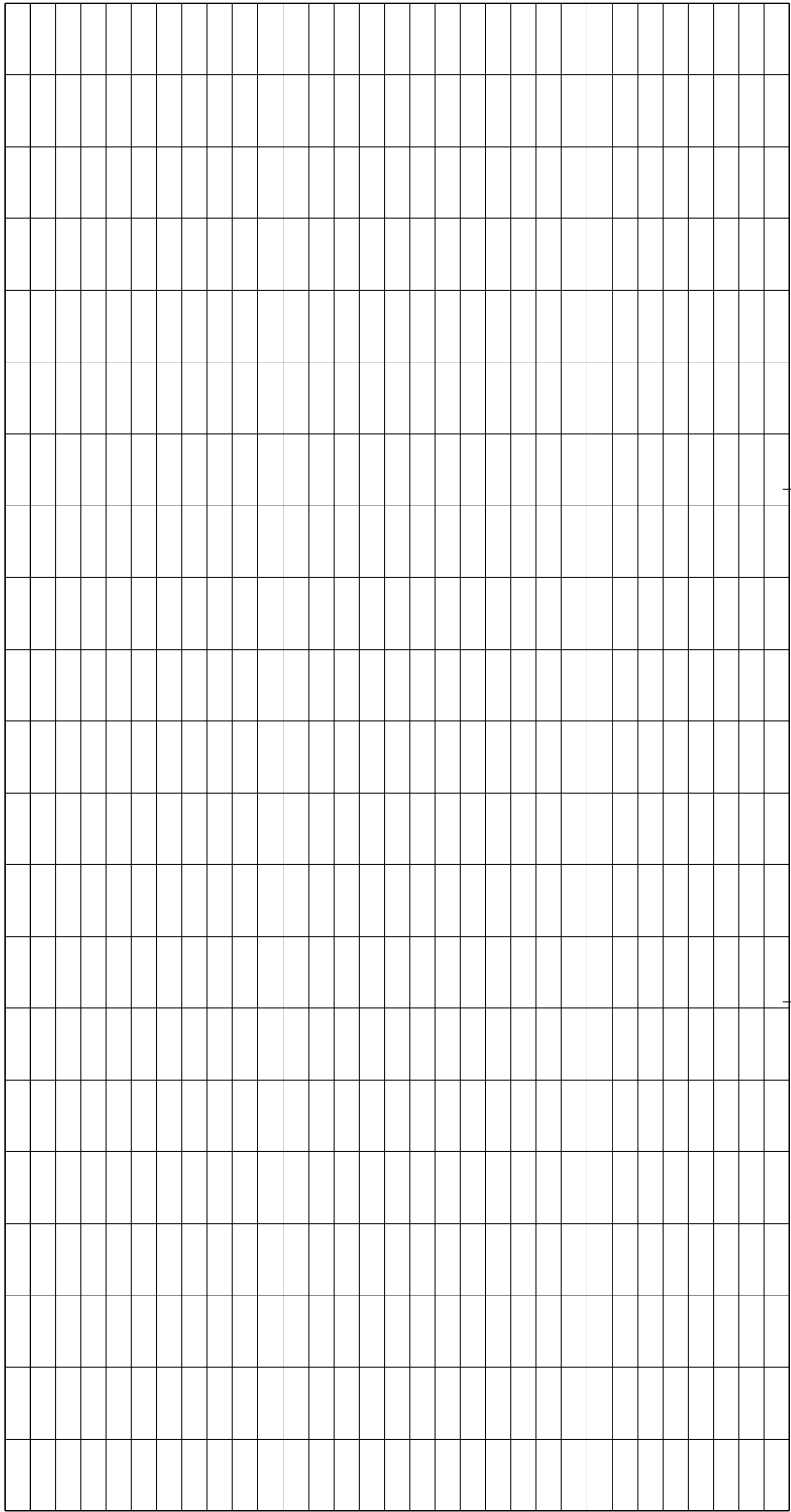
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Monthly Analysis

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Monthly Analysis

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Ref. P218

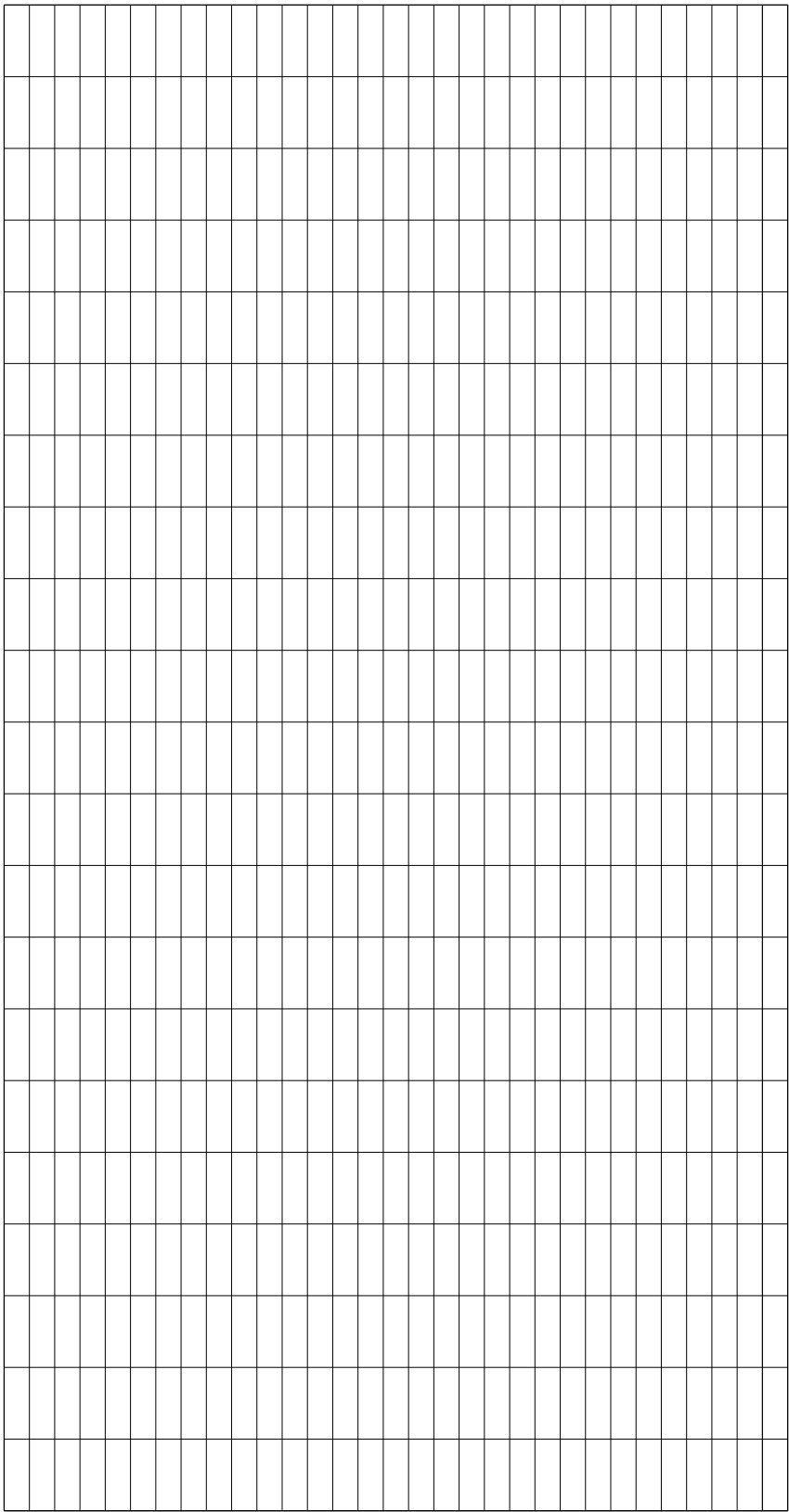


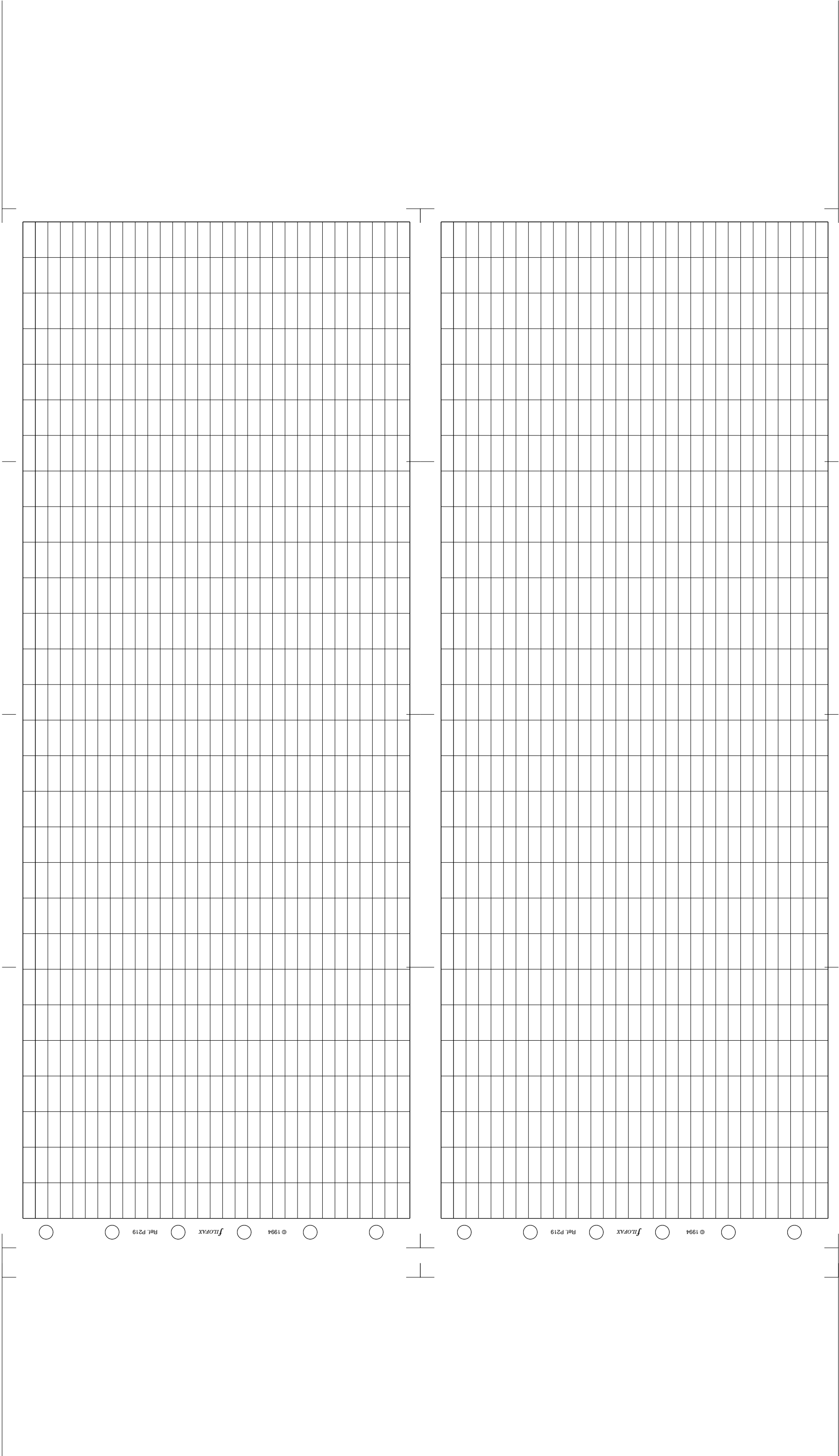
fluofax

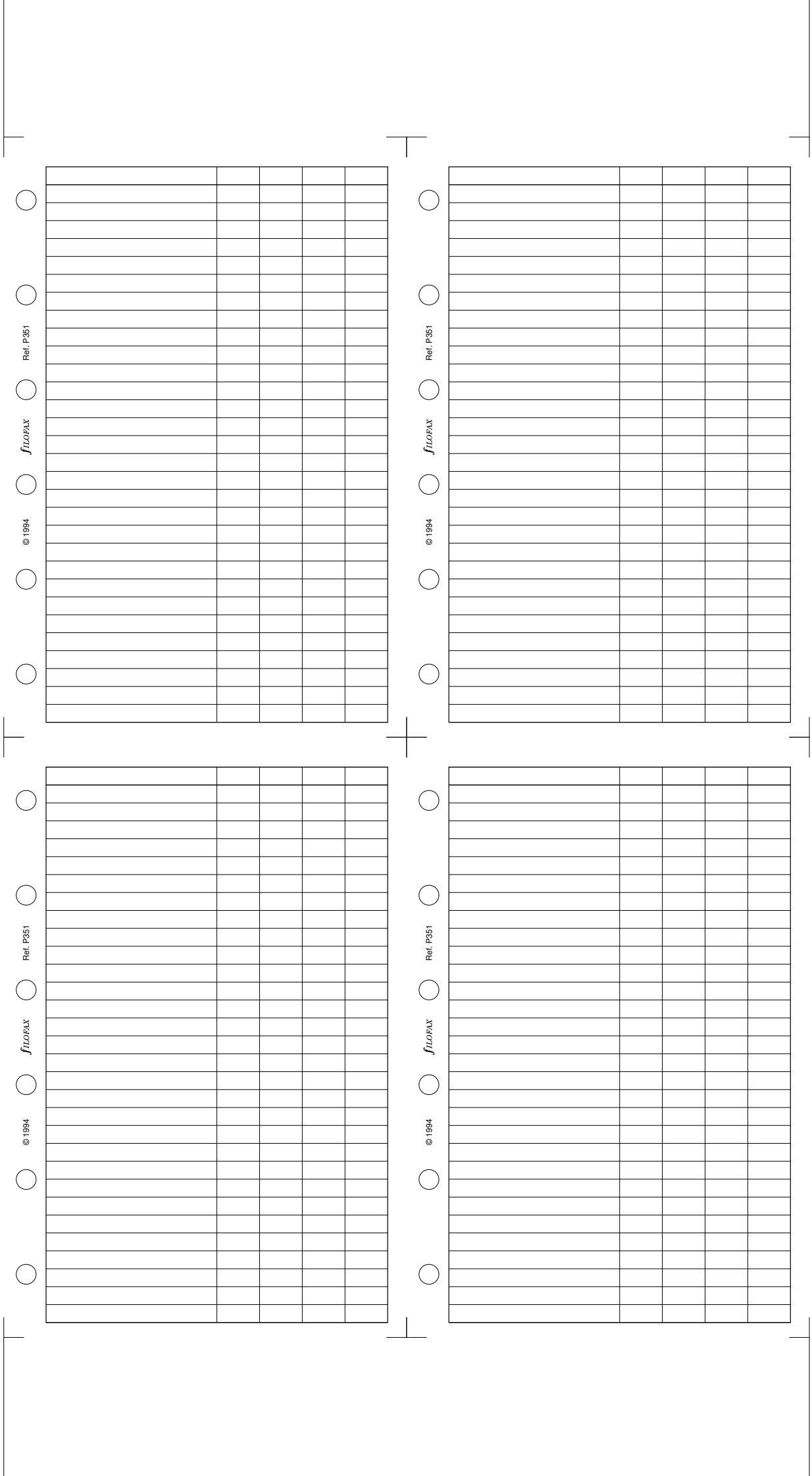


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Six Month Analysis

© 1994 *fILOFAX* Ref. P36

© 1994 *fiLOFAX* Ref. P361

1

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Six Month Analysis

	July	August	September	October	November	December
1						
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Six Month Analysis

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Six Month Analysis

	July	August	September	October	November	December
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Six Month Analysis

	July	August	September	October	November	December
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Ref. P14

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Double Cash Journal

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Single Cash Ledger

Ref. P15

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Single Cash Journal

Ref. P156

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Single Cash Journal

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Single Cash Journal

Ref. P156D

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Personal Expenses

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Personal Expenses

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Personal Expenses

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Personal Expenses

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Ref. P19A

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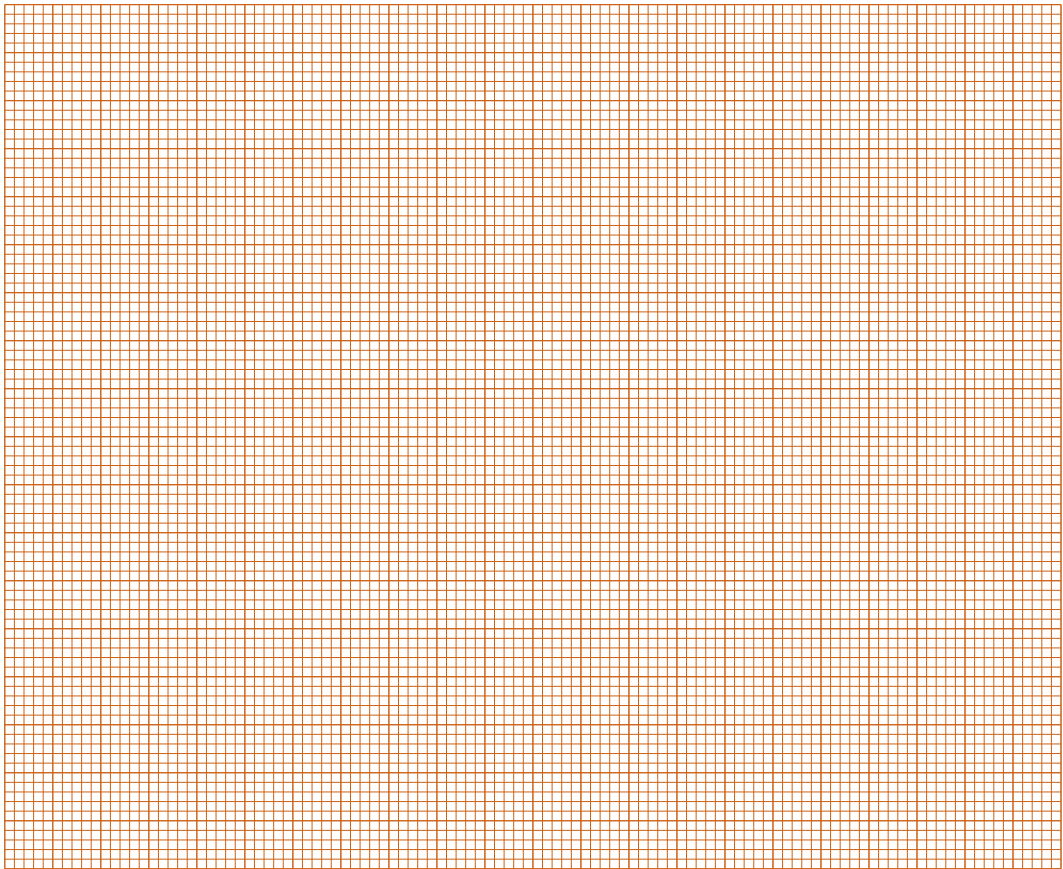
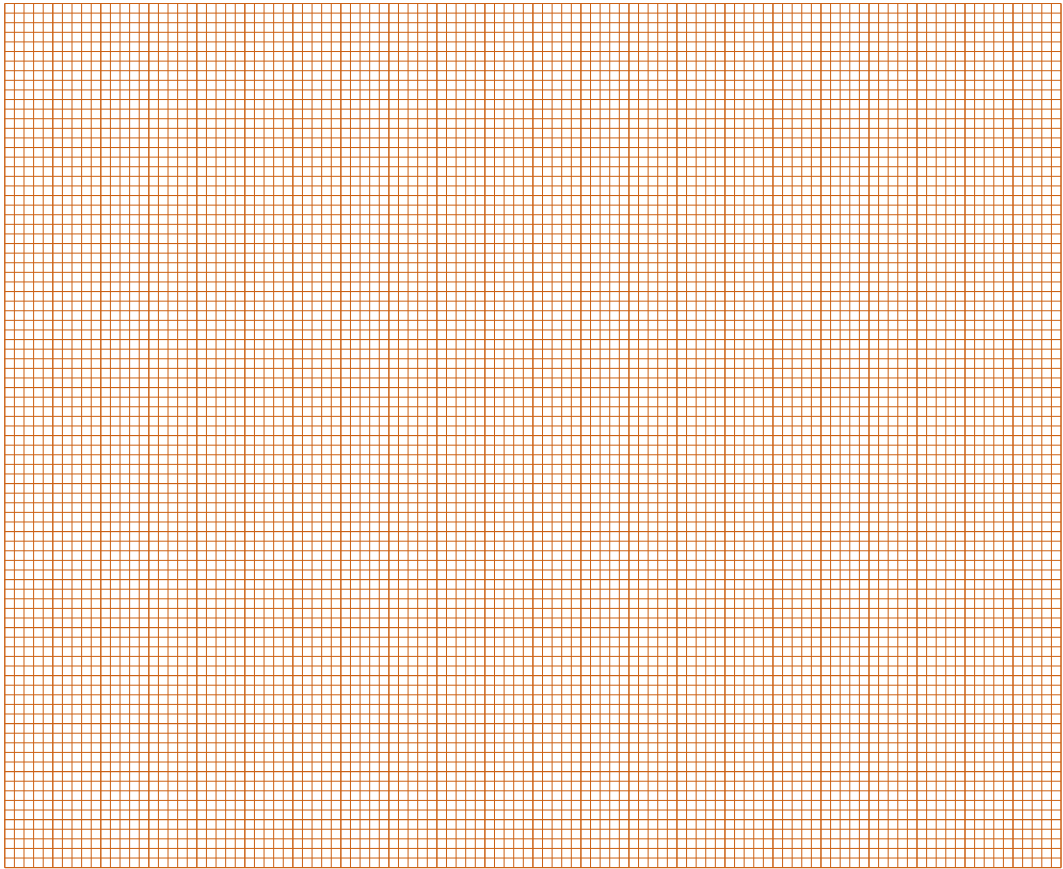


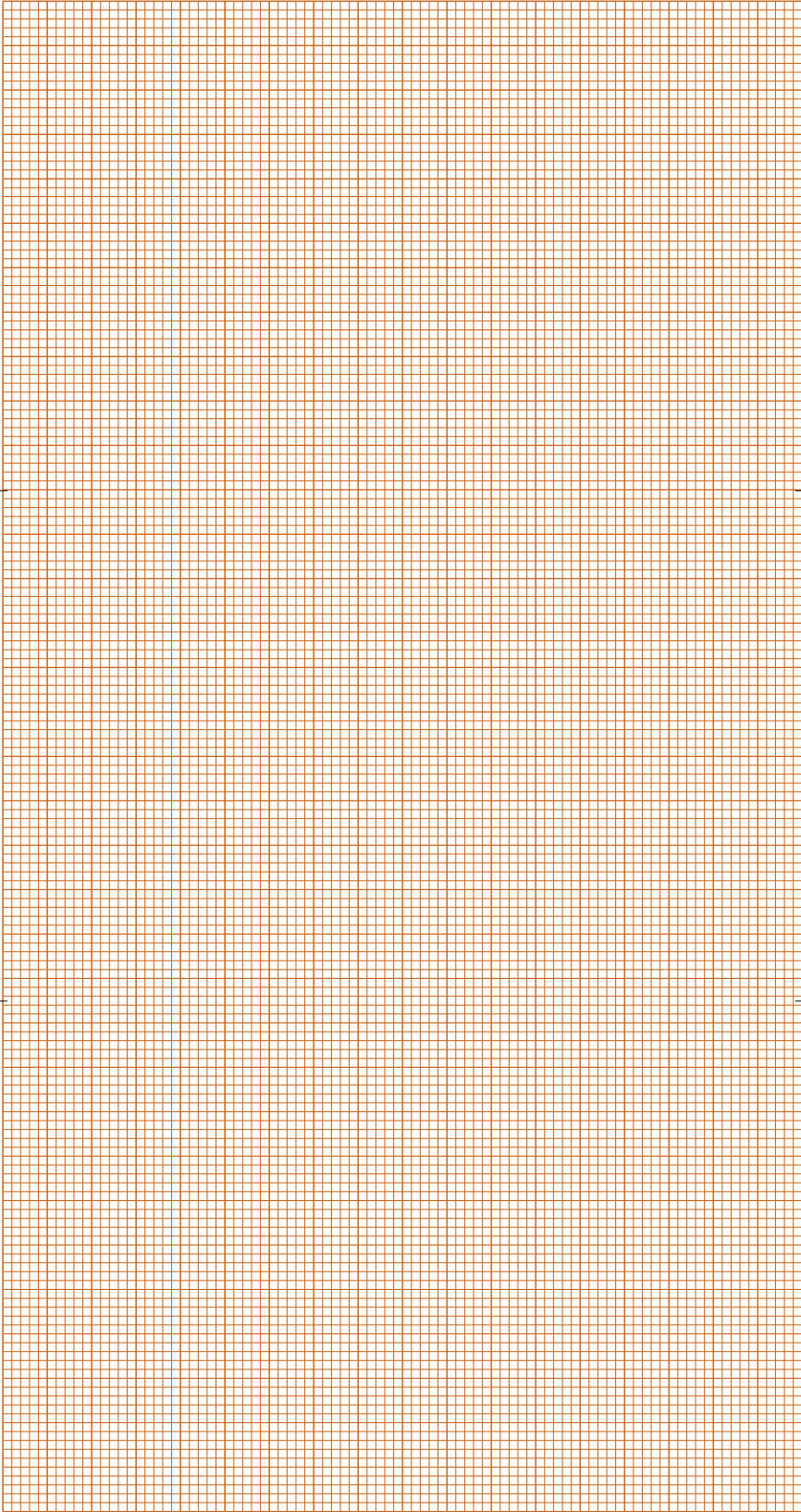
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Rel. P51

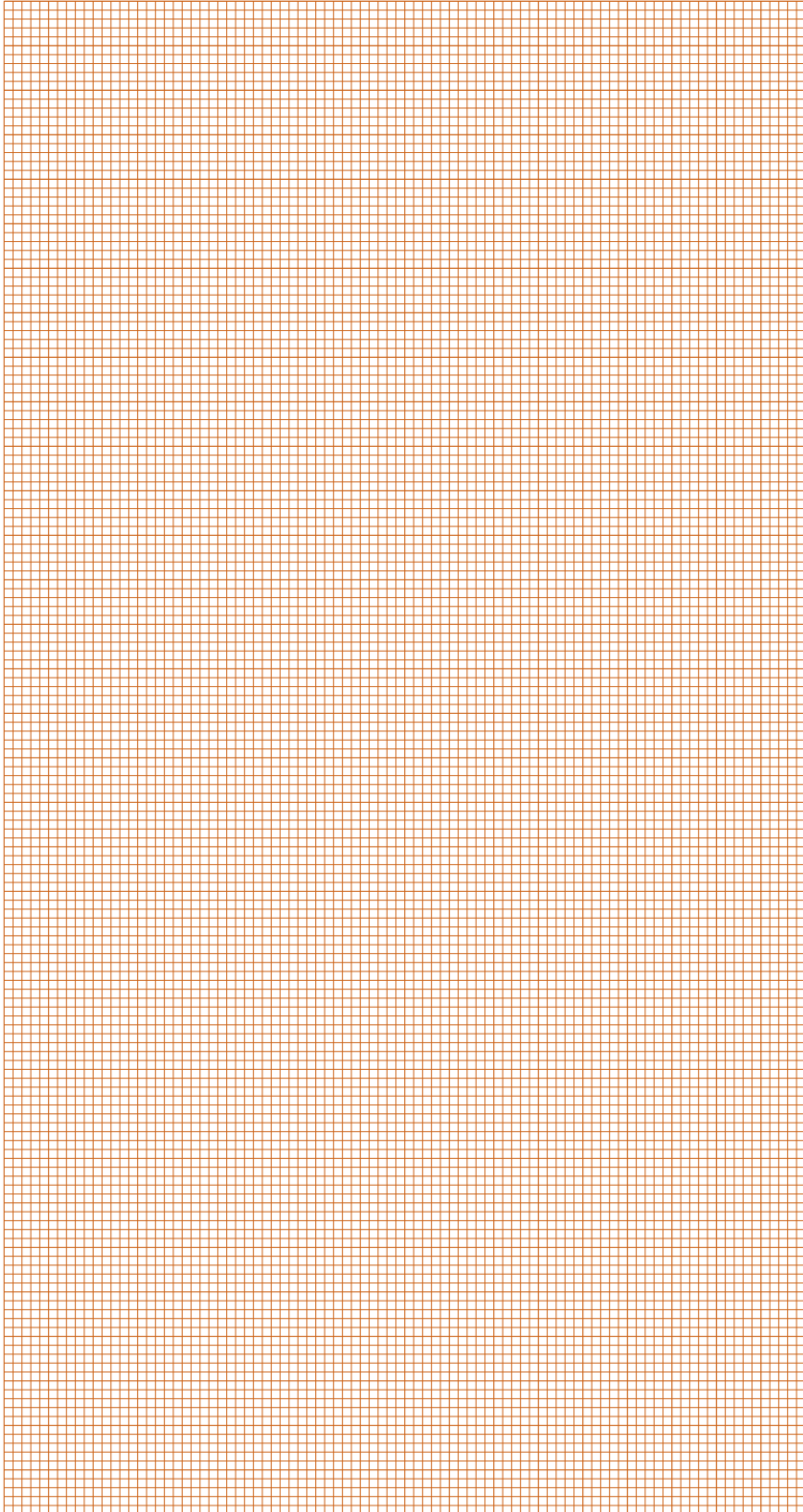


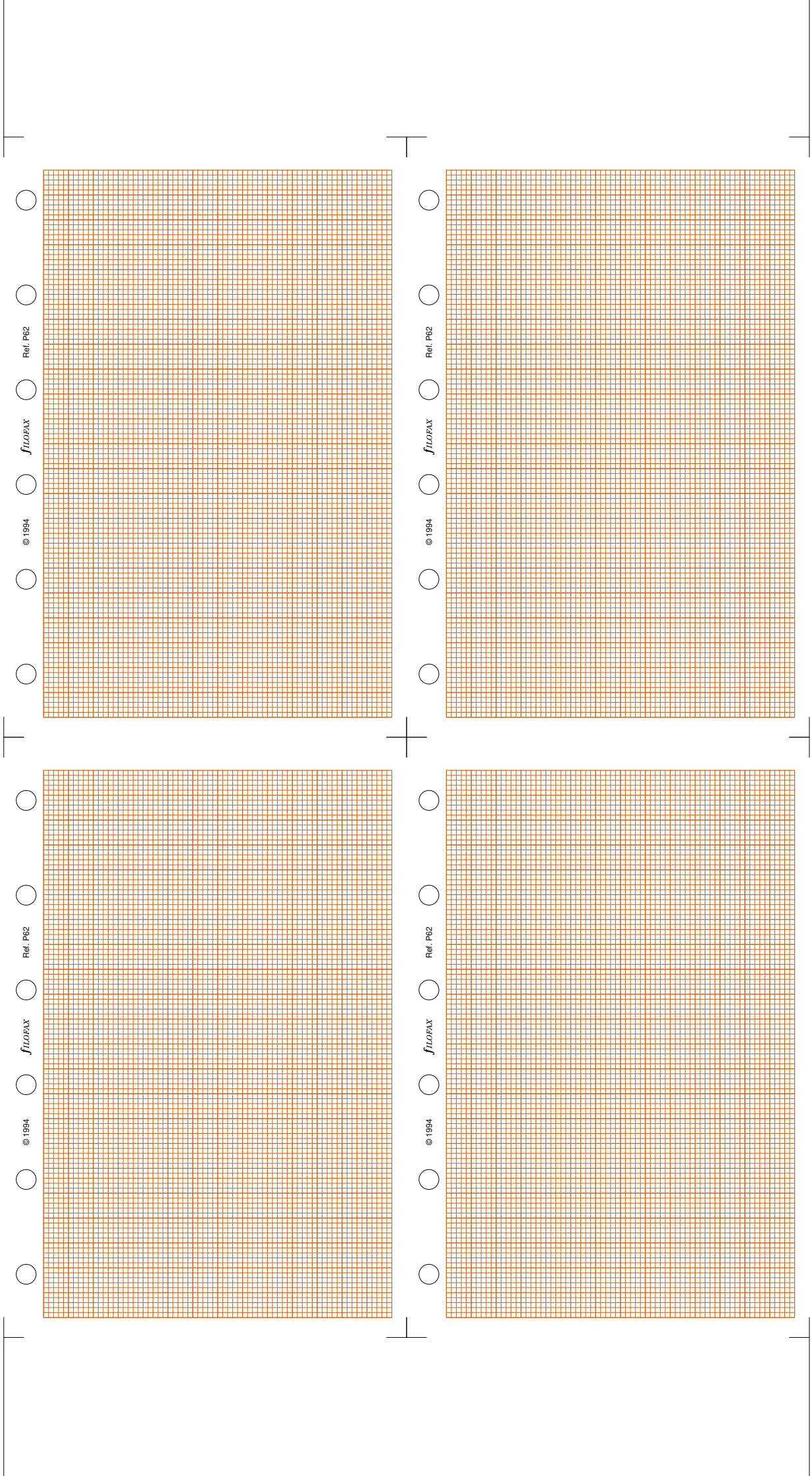
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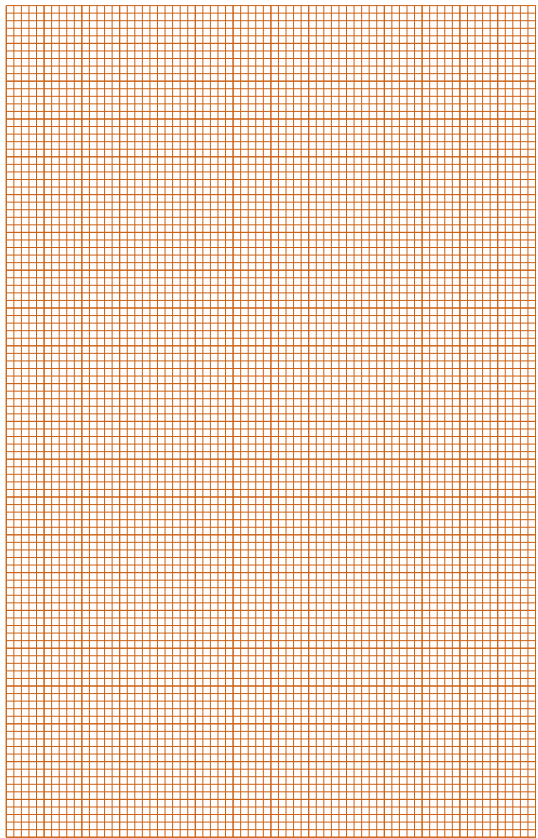
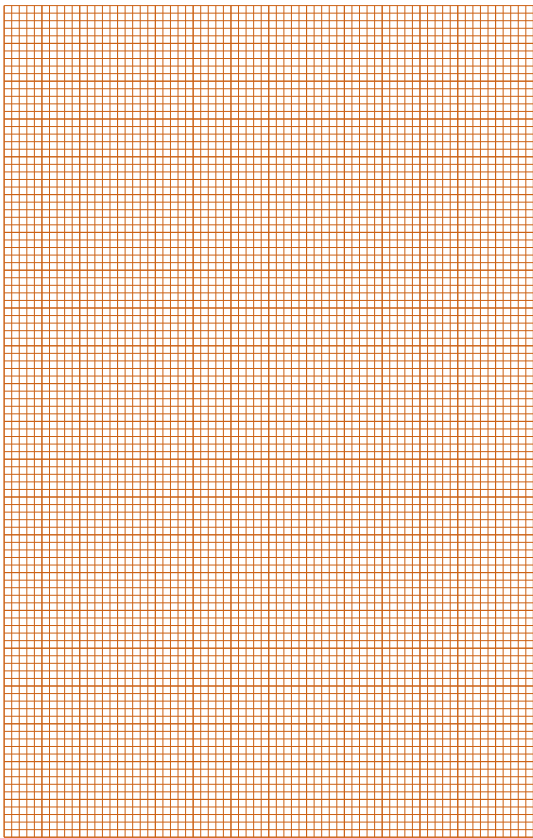
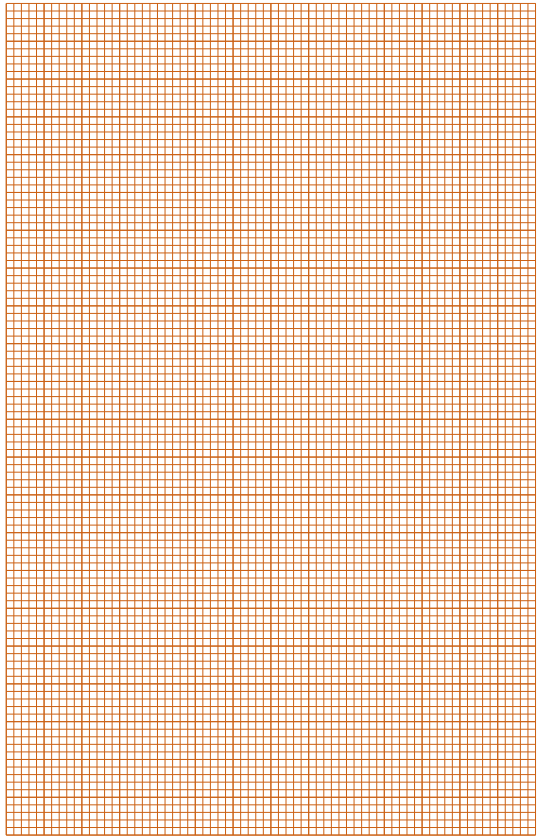
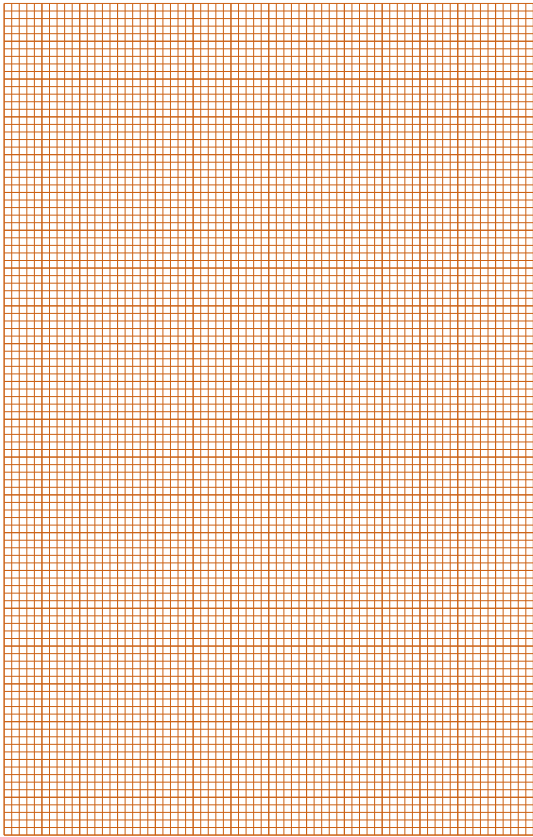


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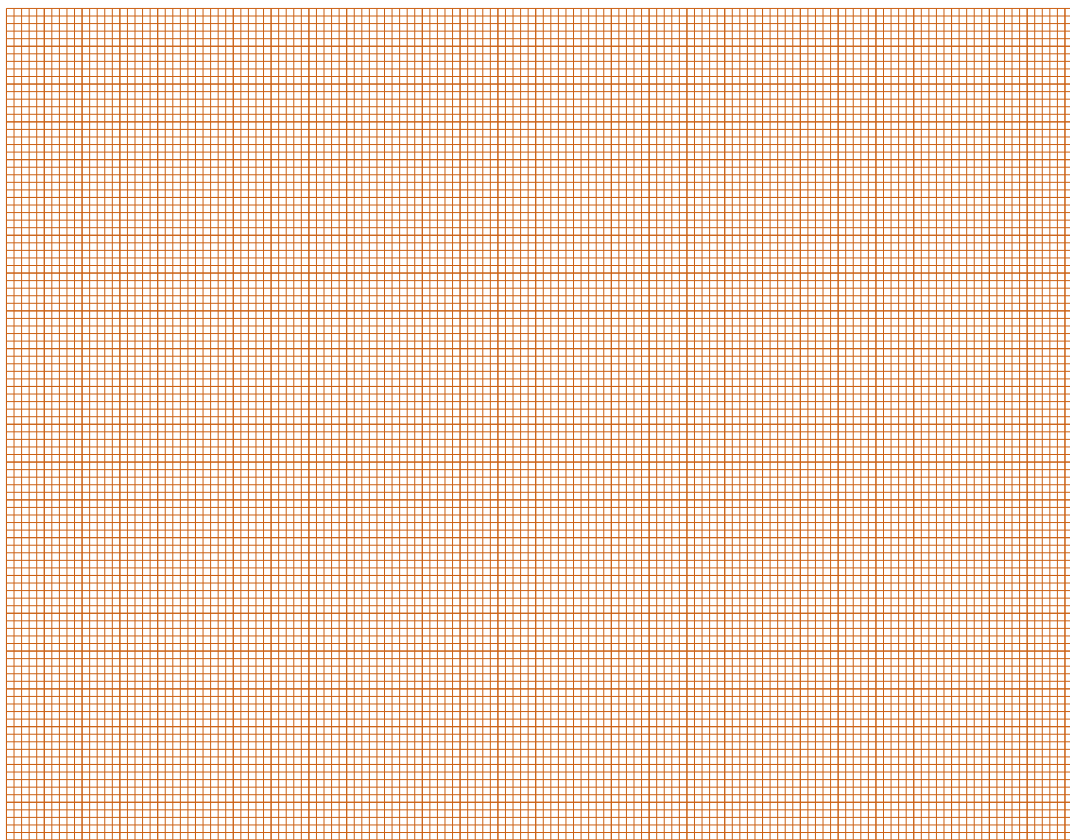
Ref. P63



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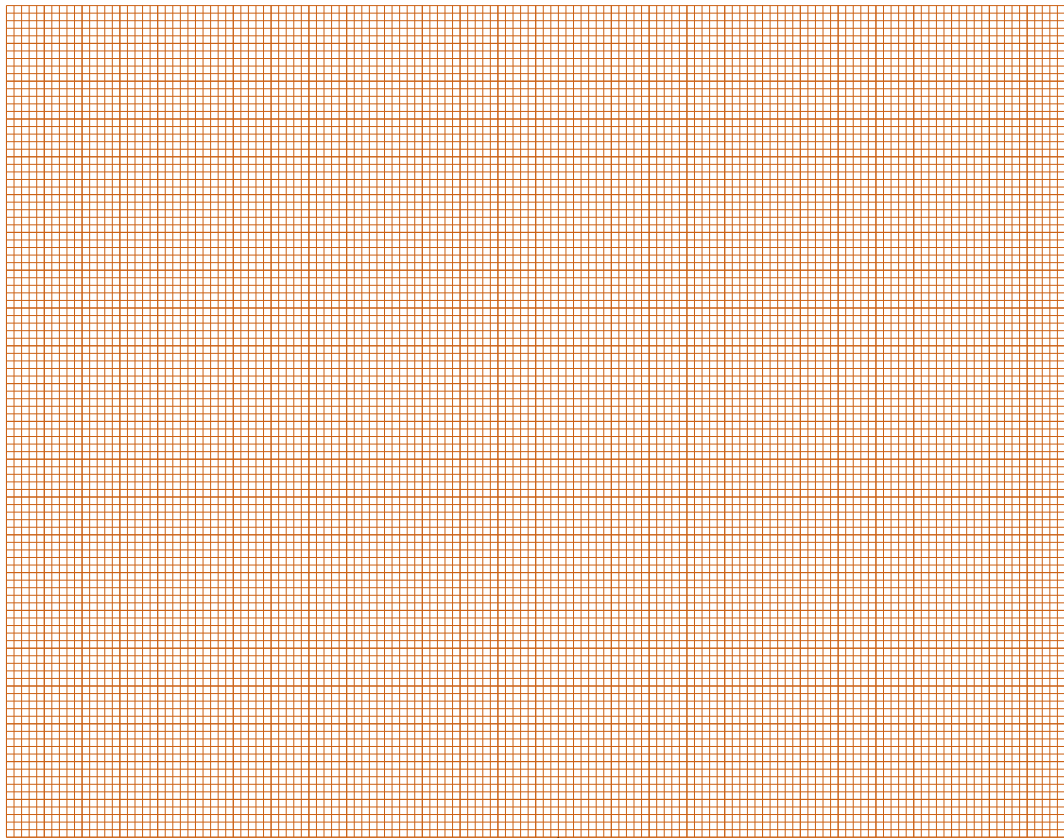
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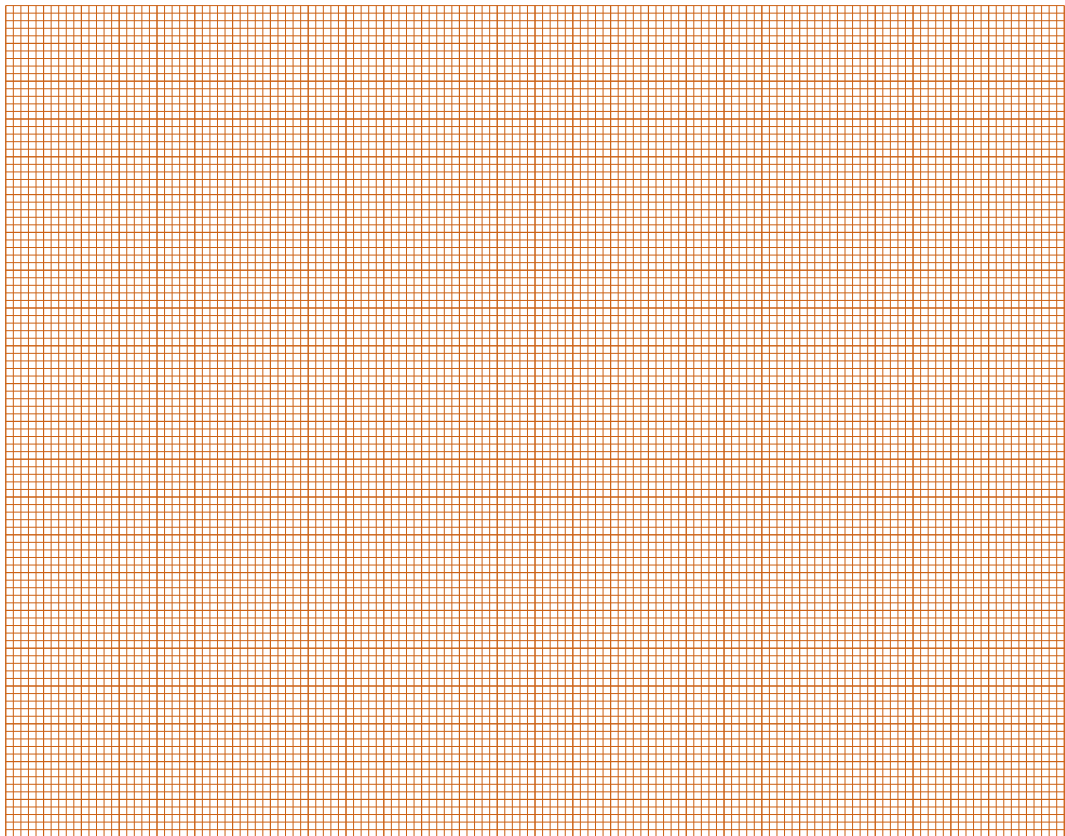
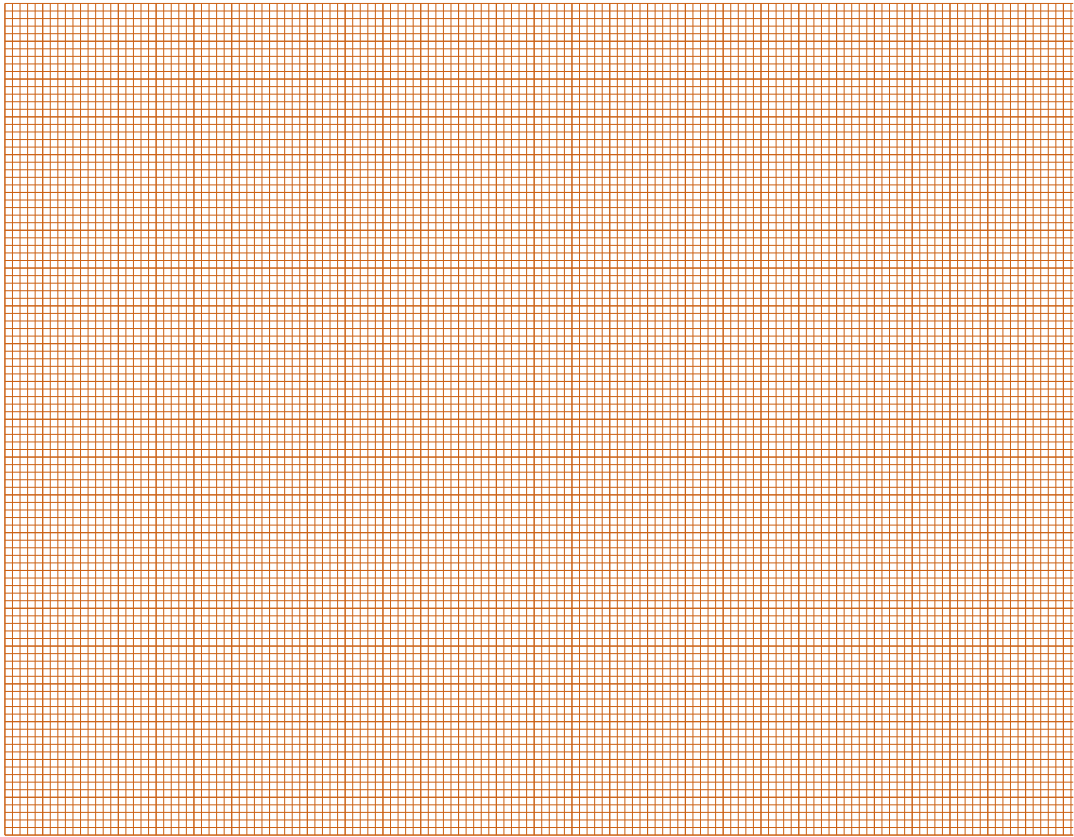


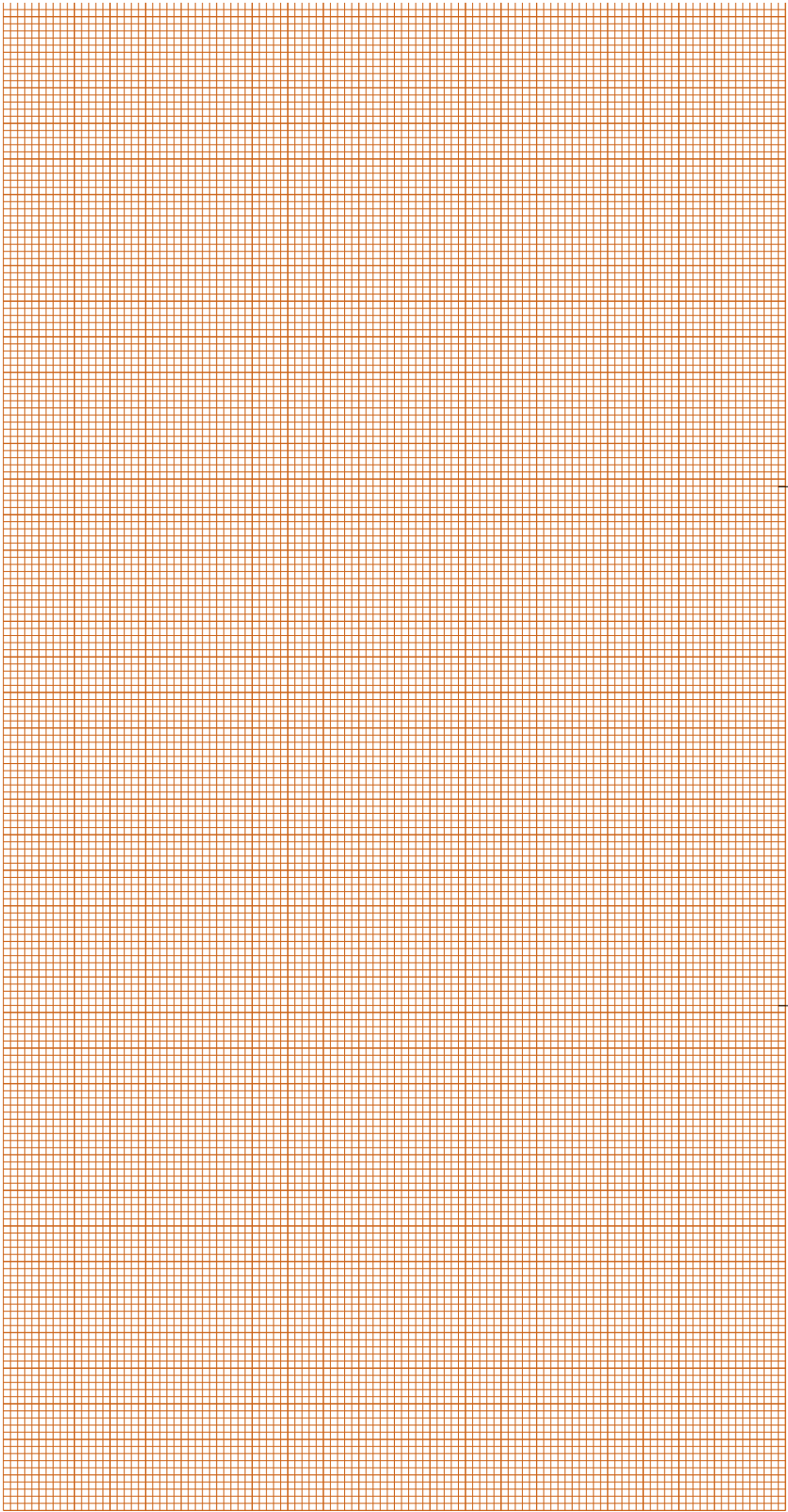
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Réf. P78

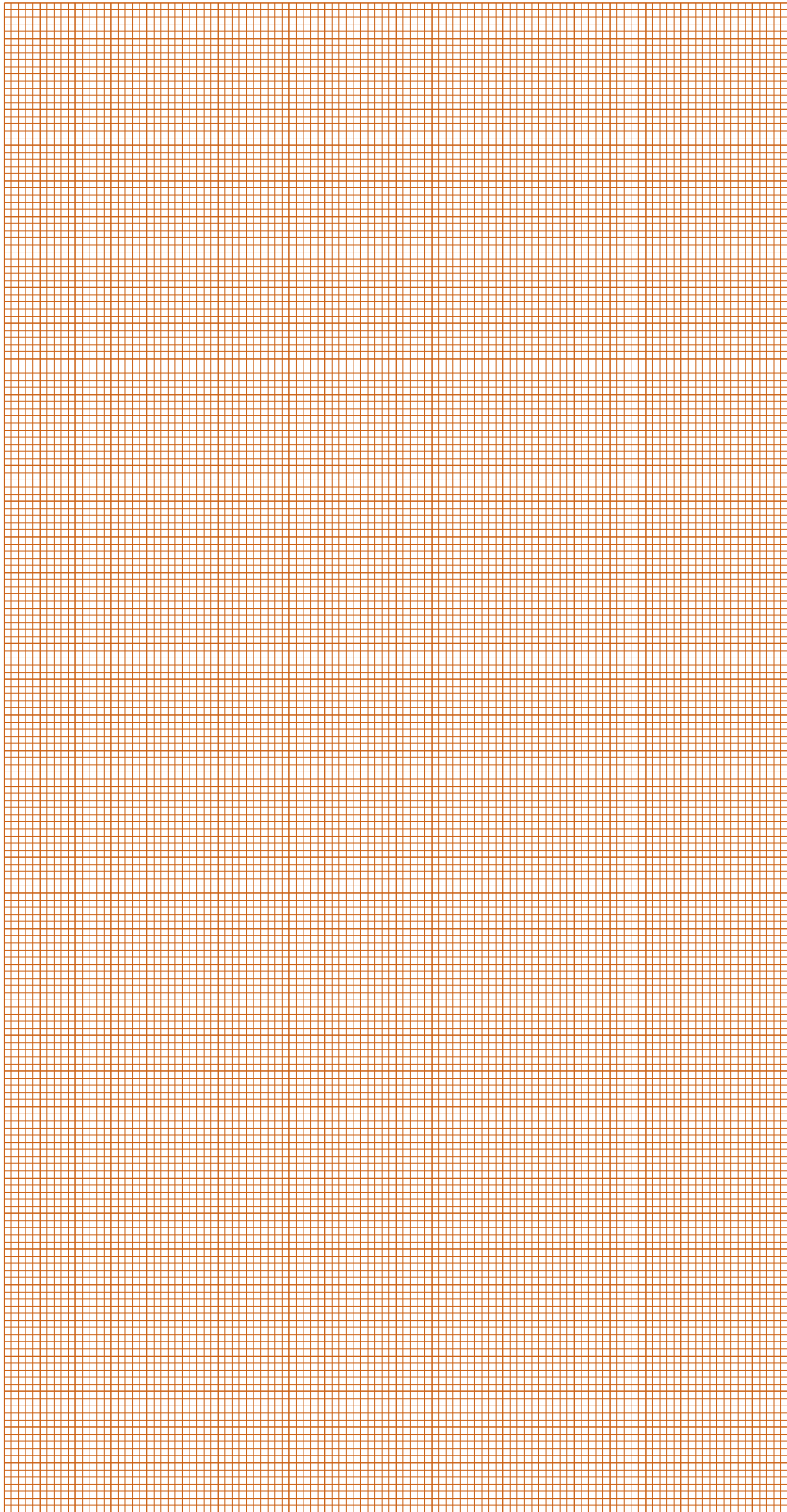


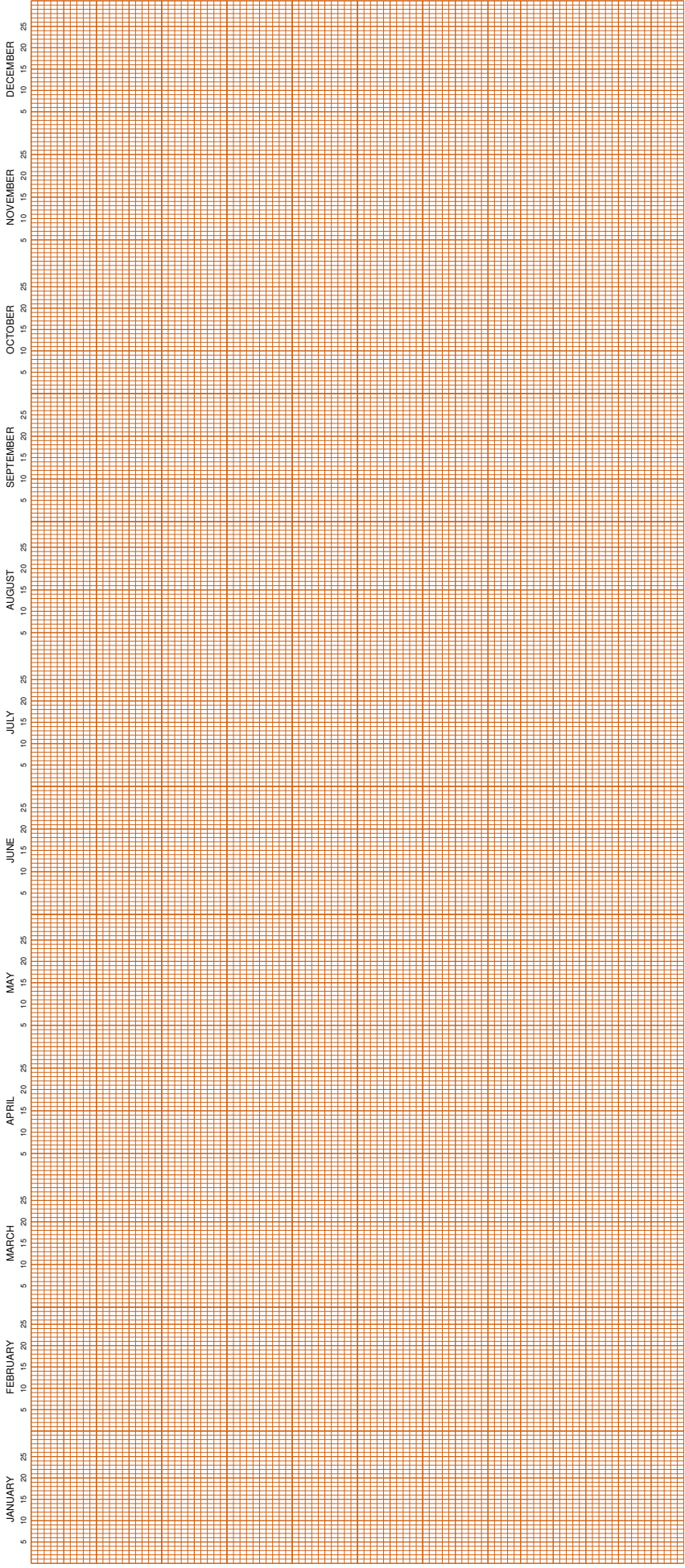
filofax

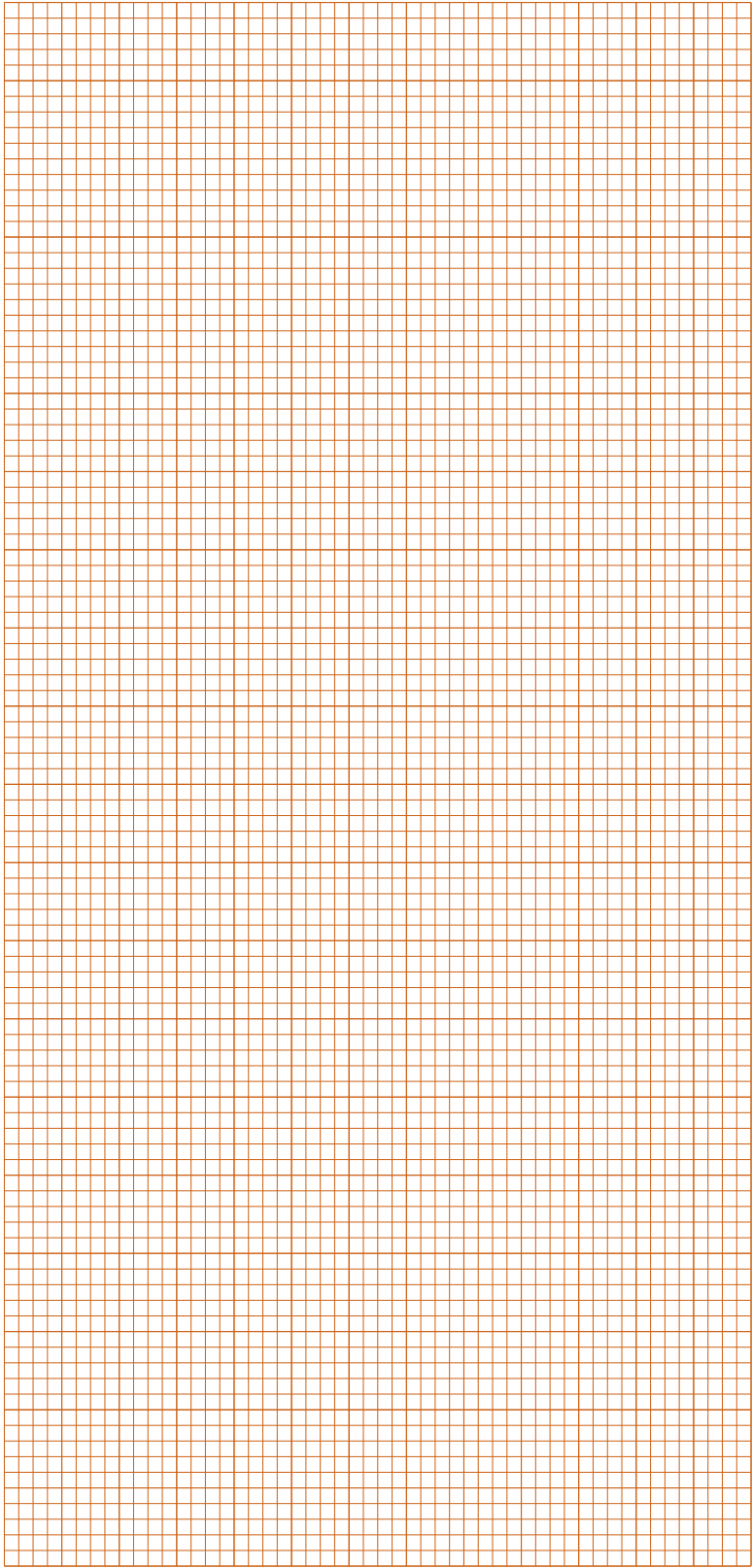


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Ref. P248

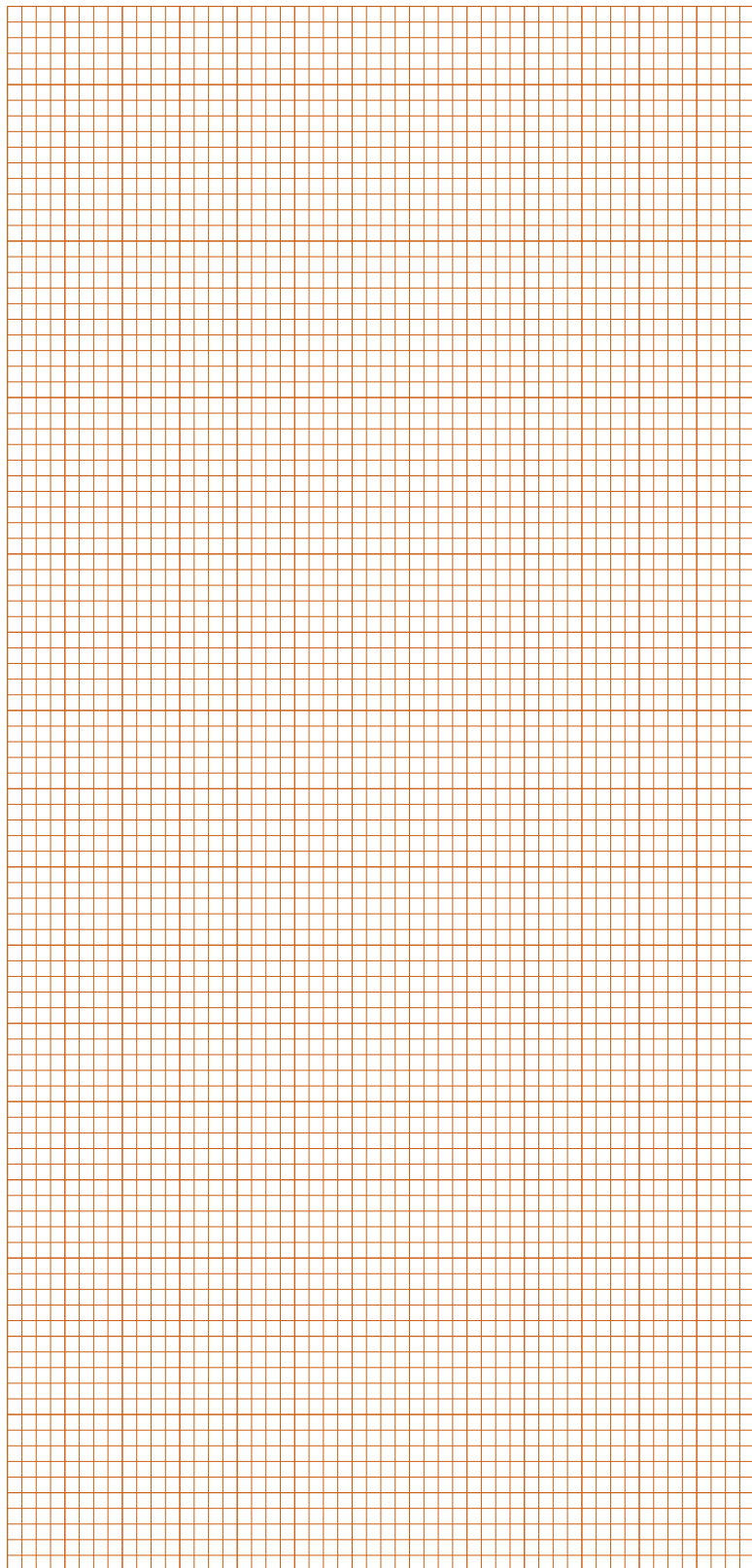


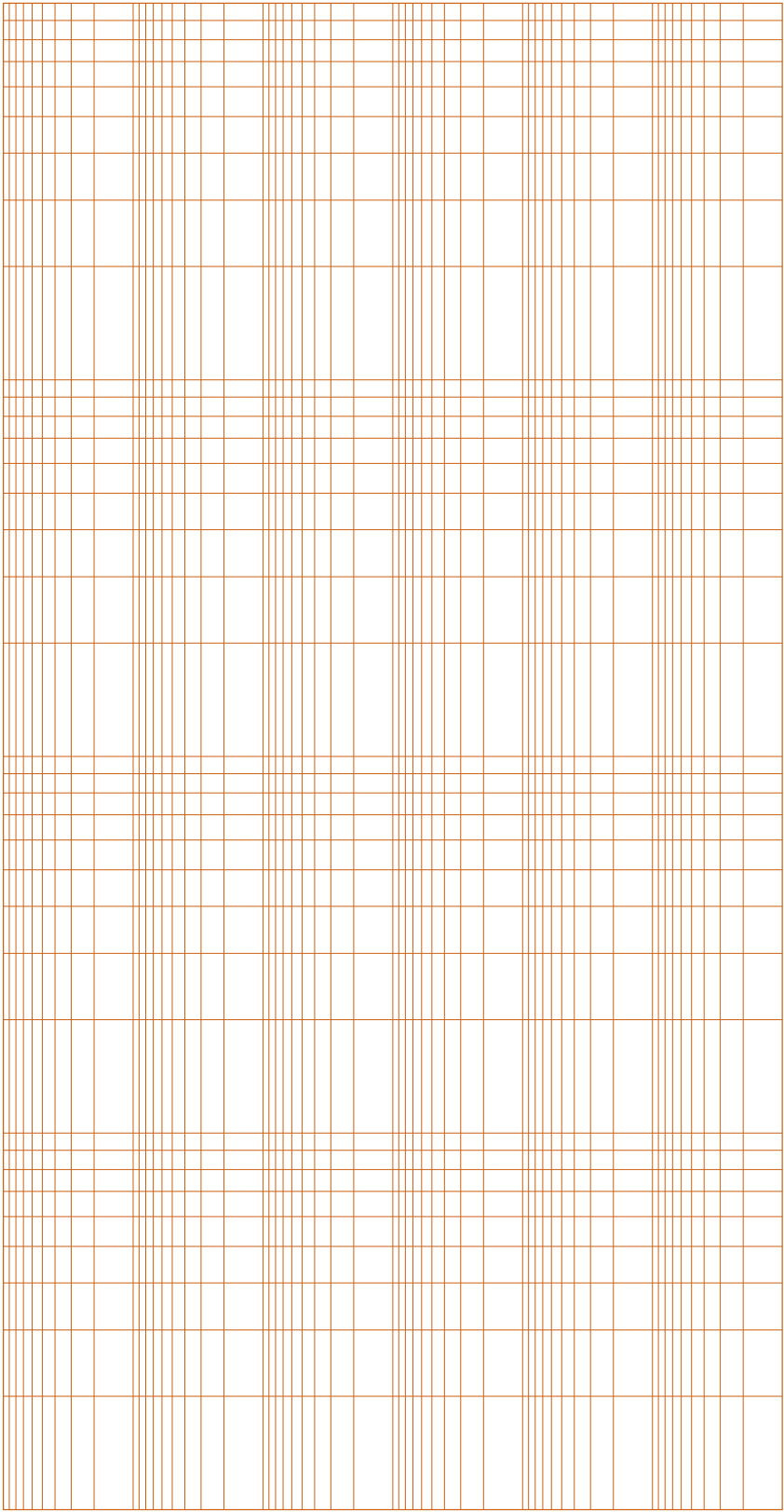
fluofax



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Ref. P208

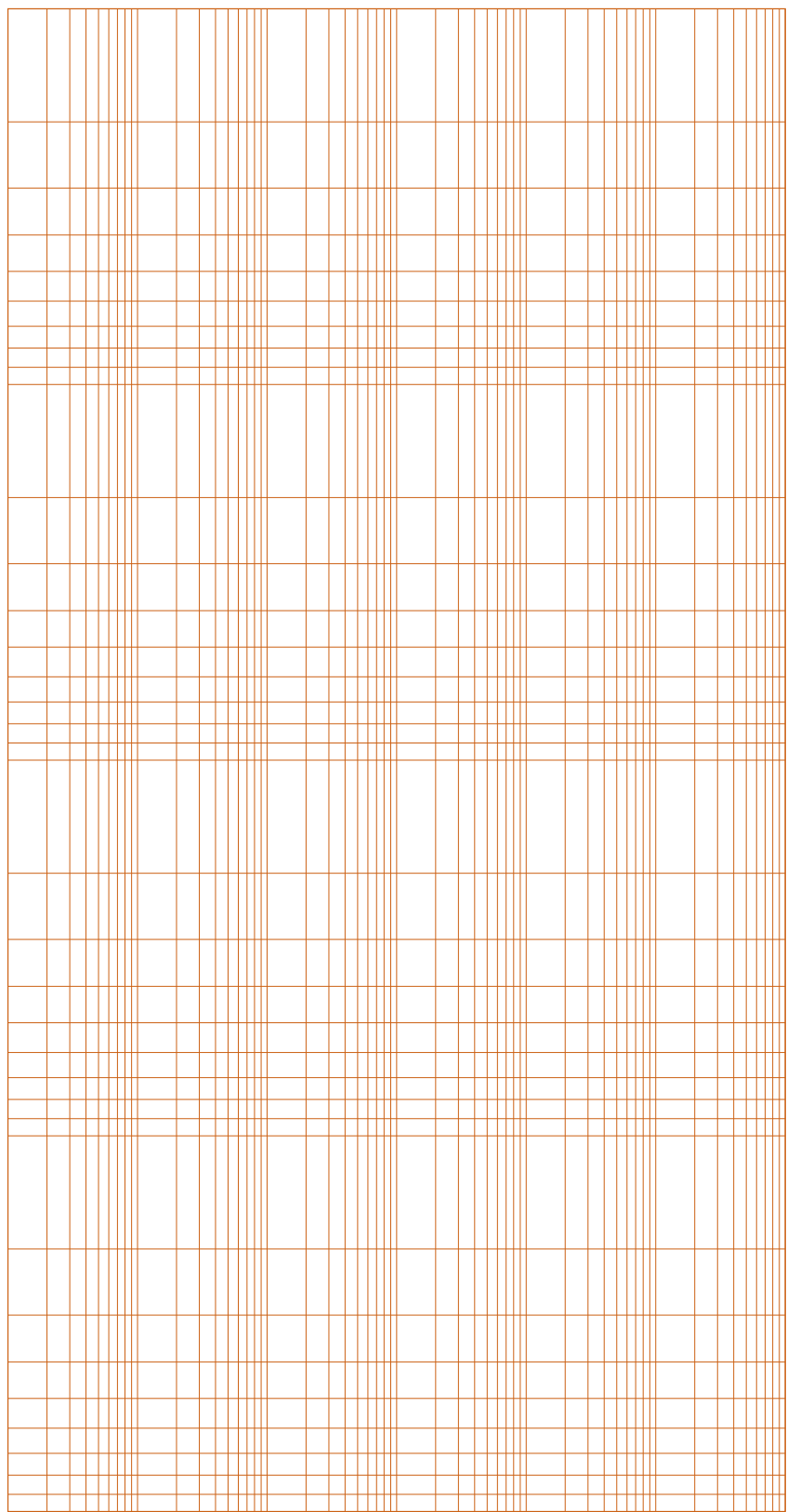


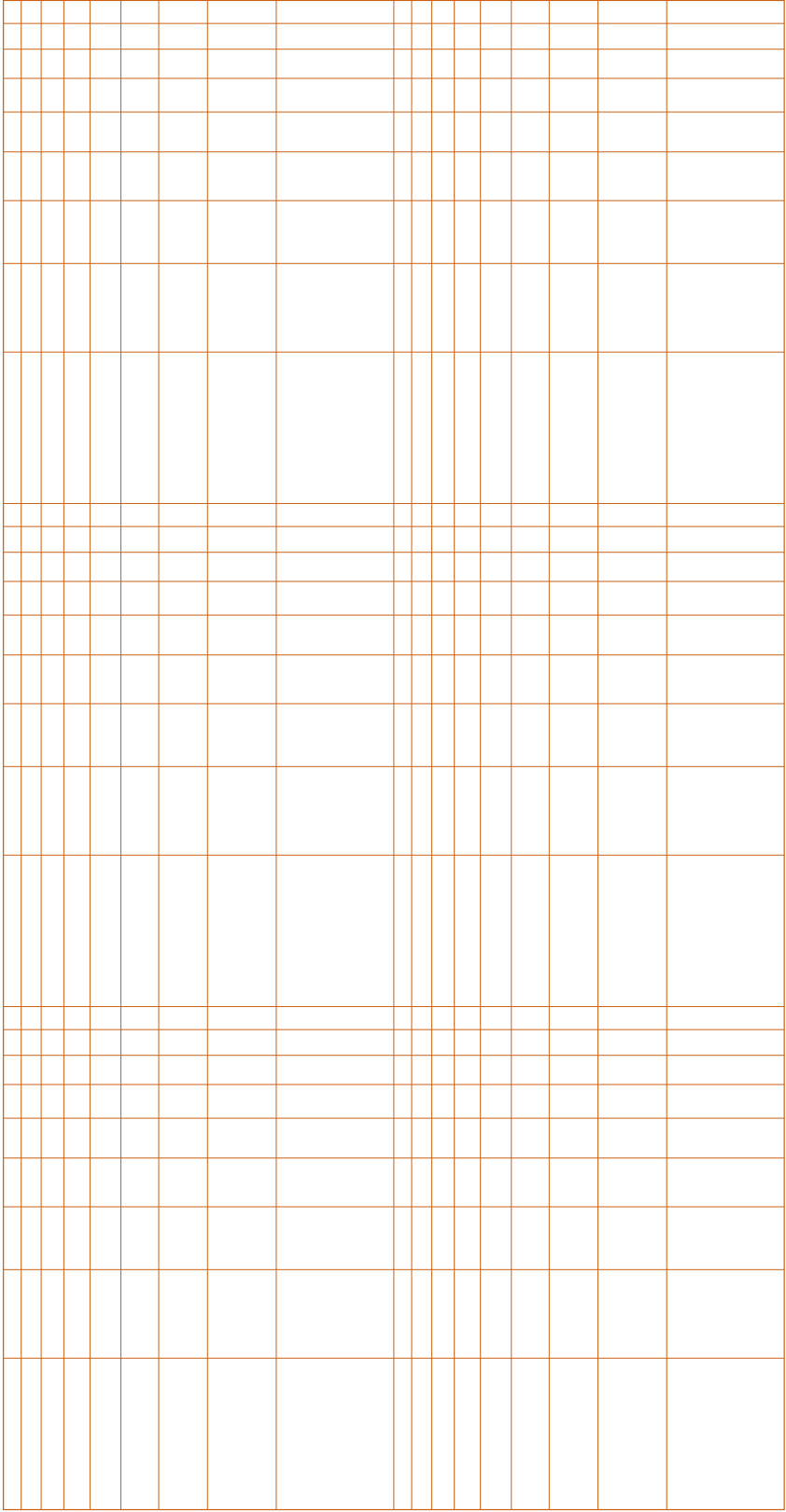
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Rel. P308

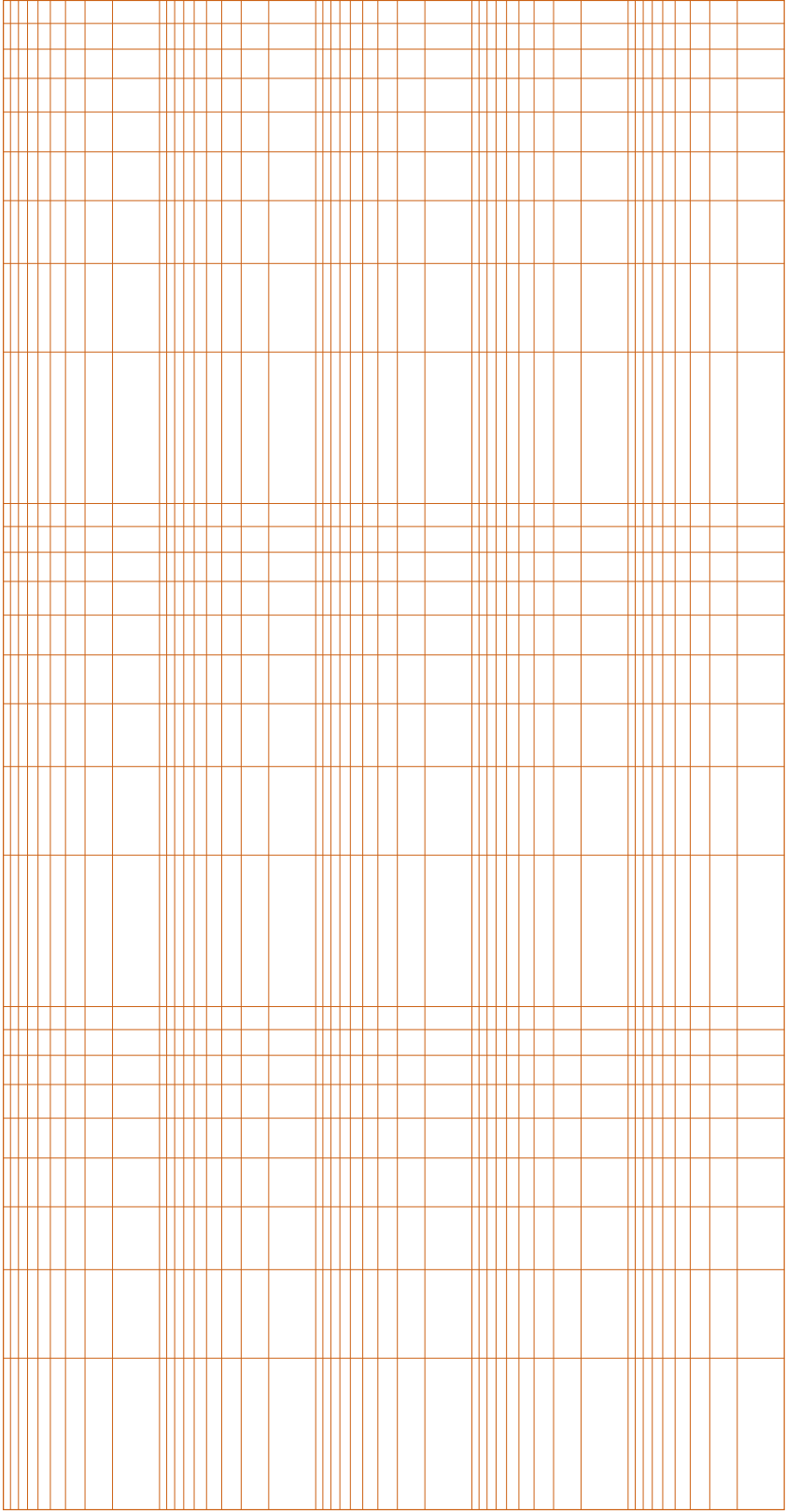


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Rel. P30C

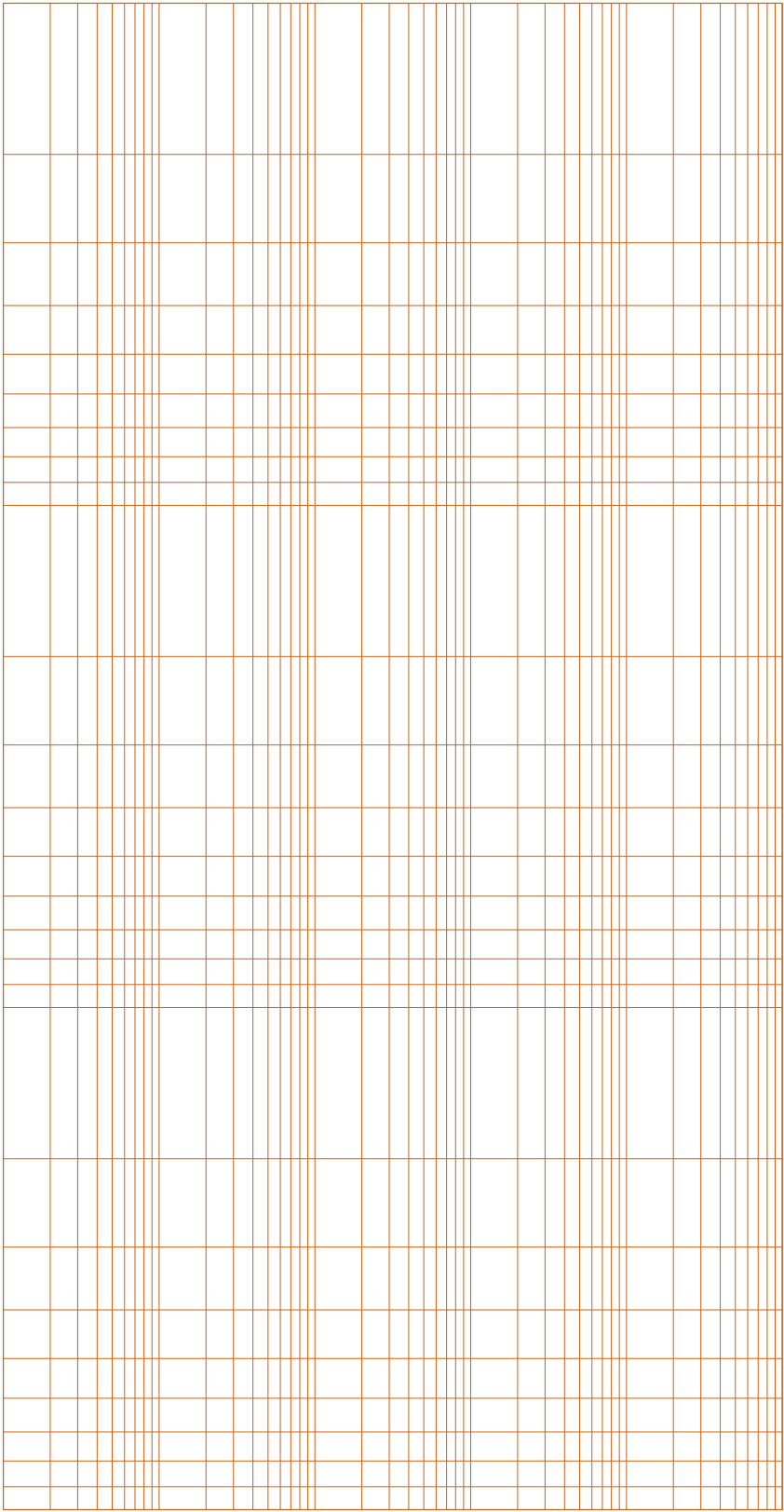


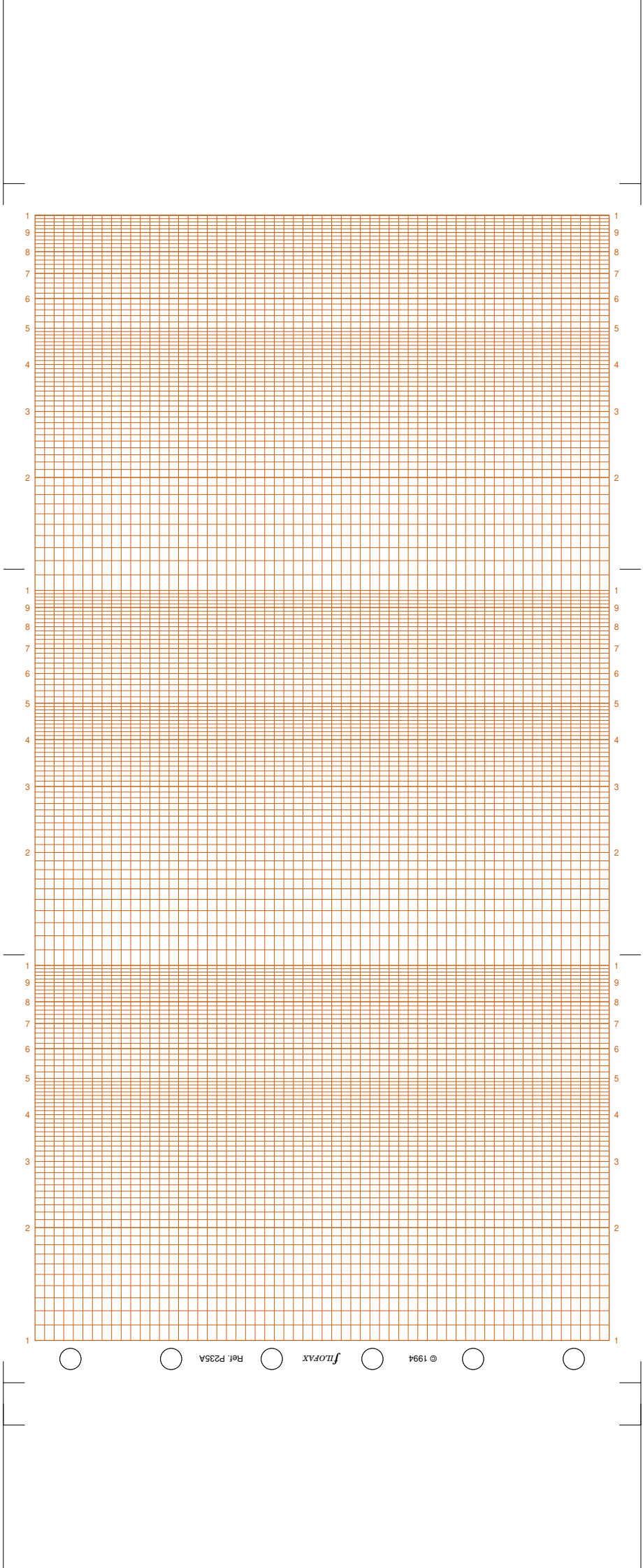
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Rel. P235A

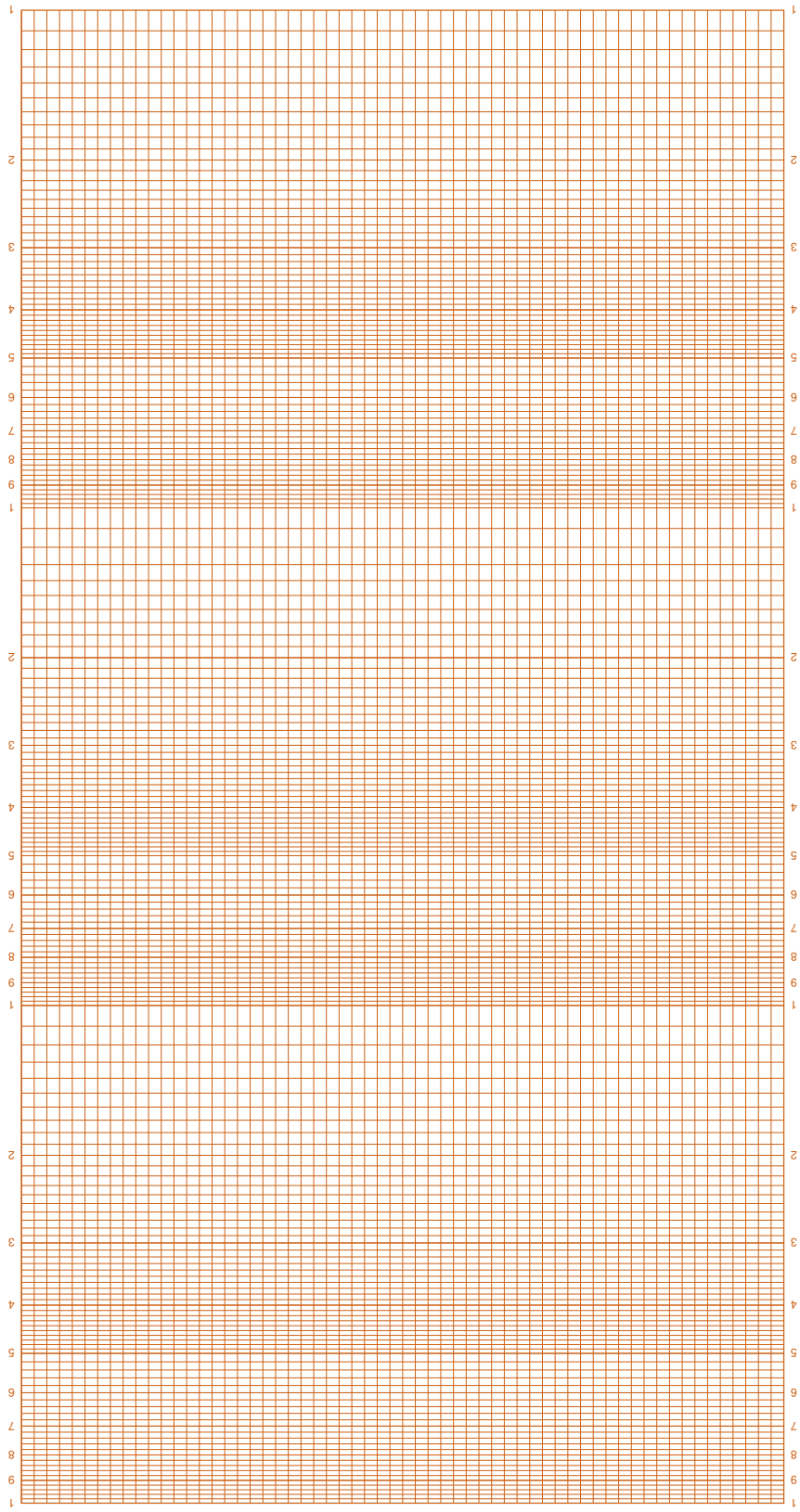


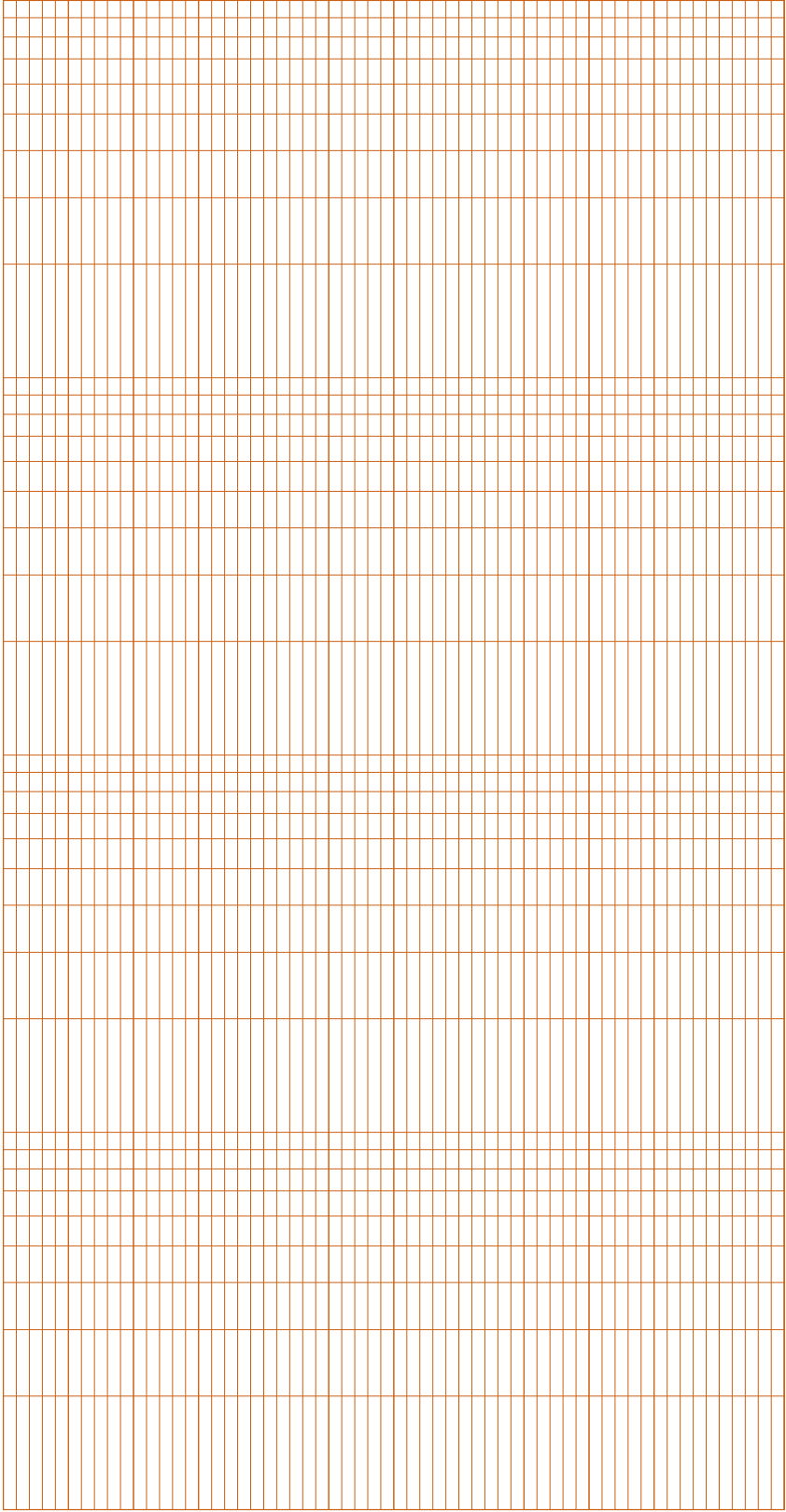
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Ref. P252

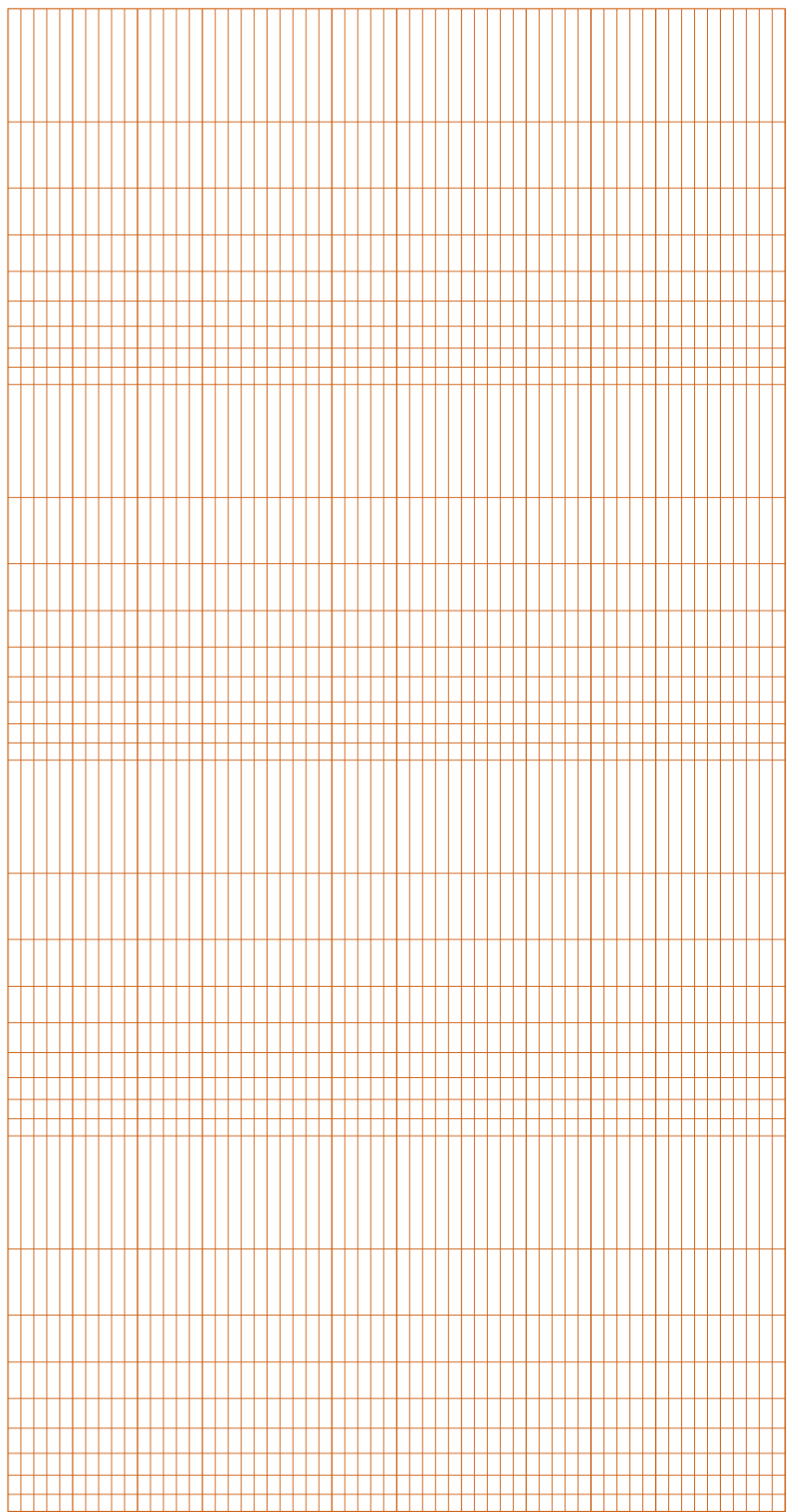


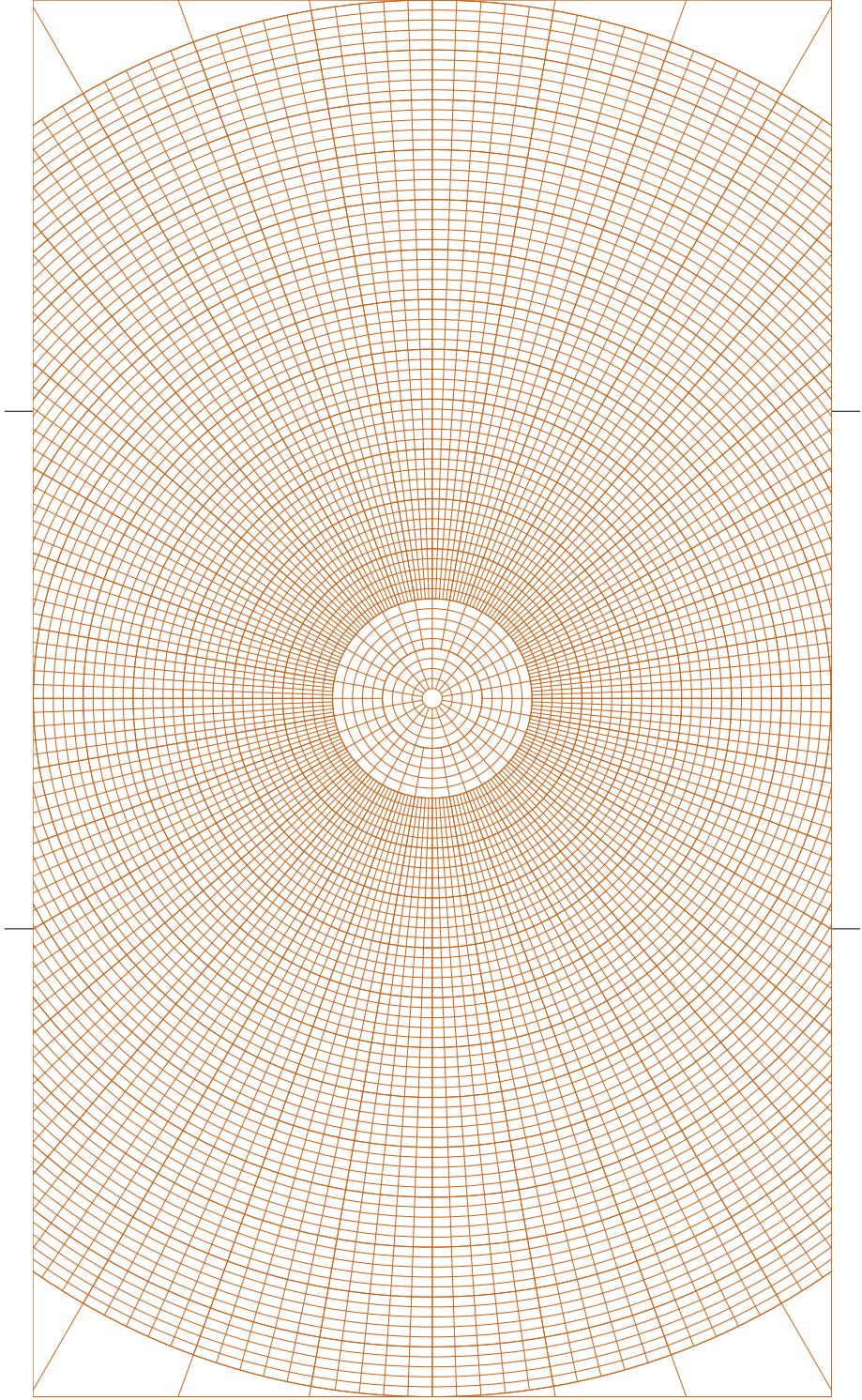
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Ref. P89

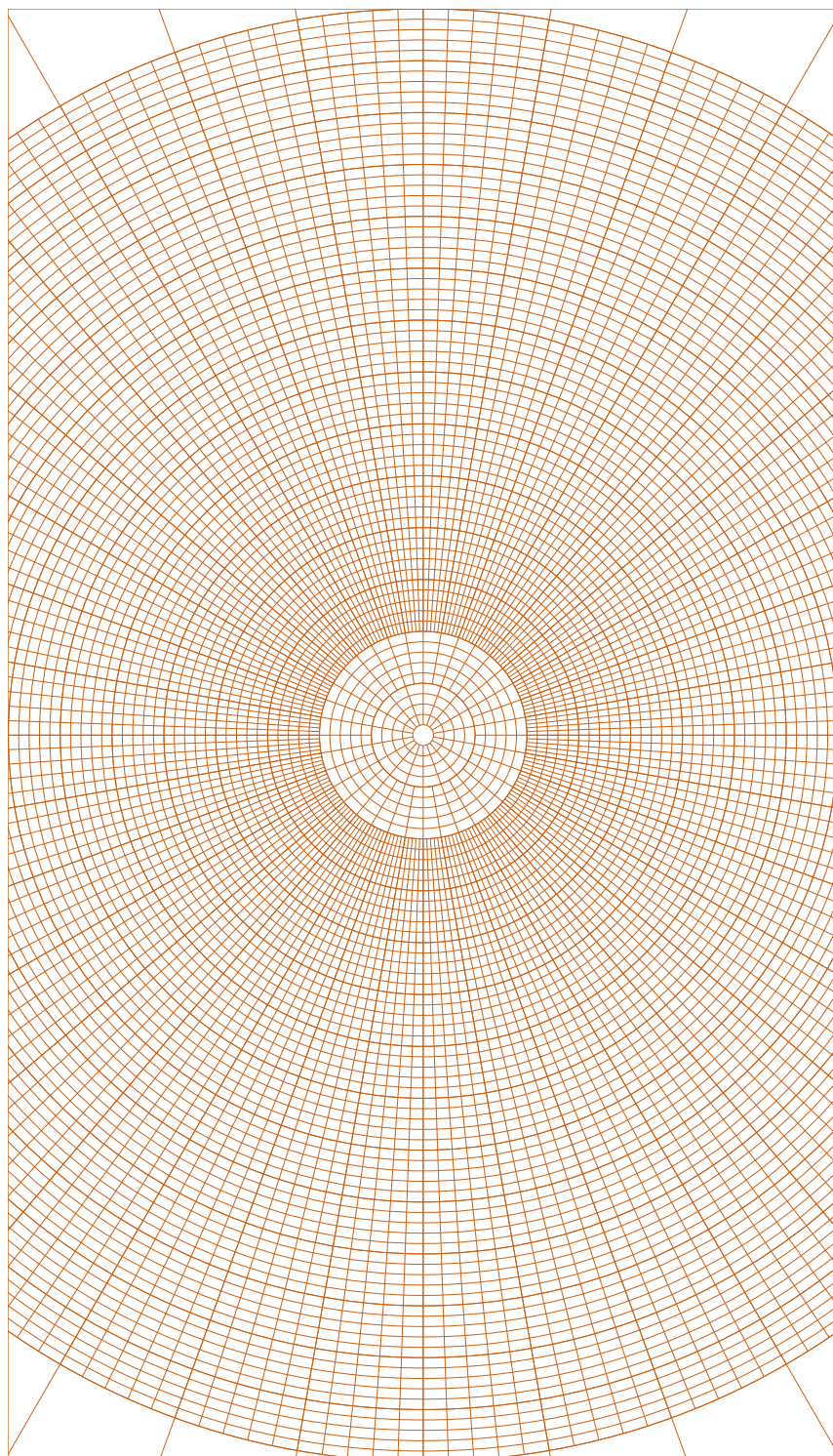


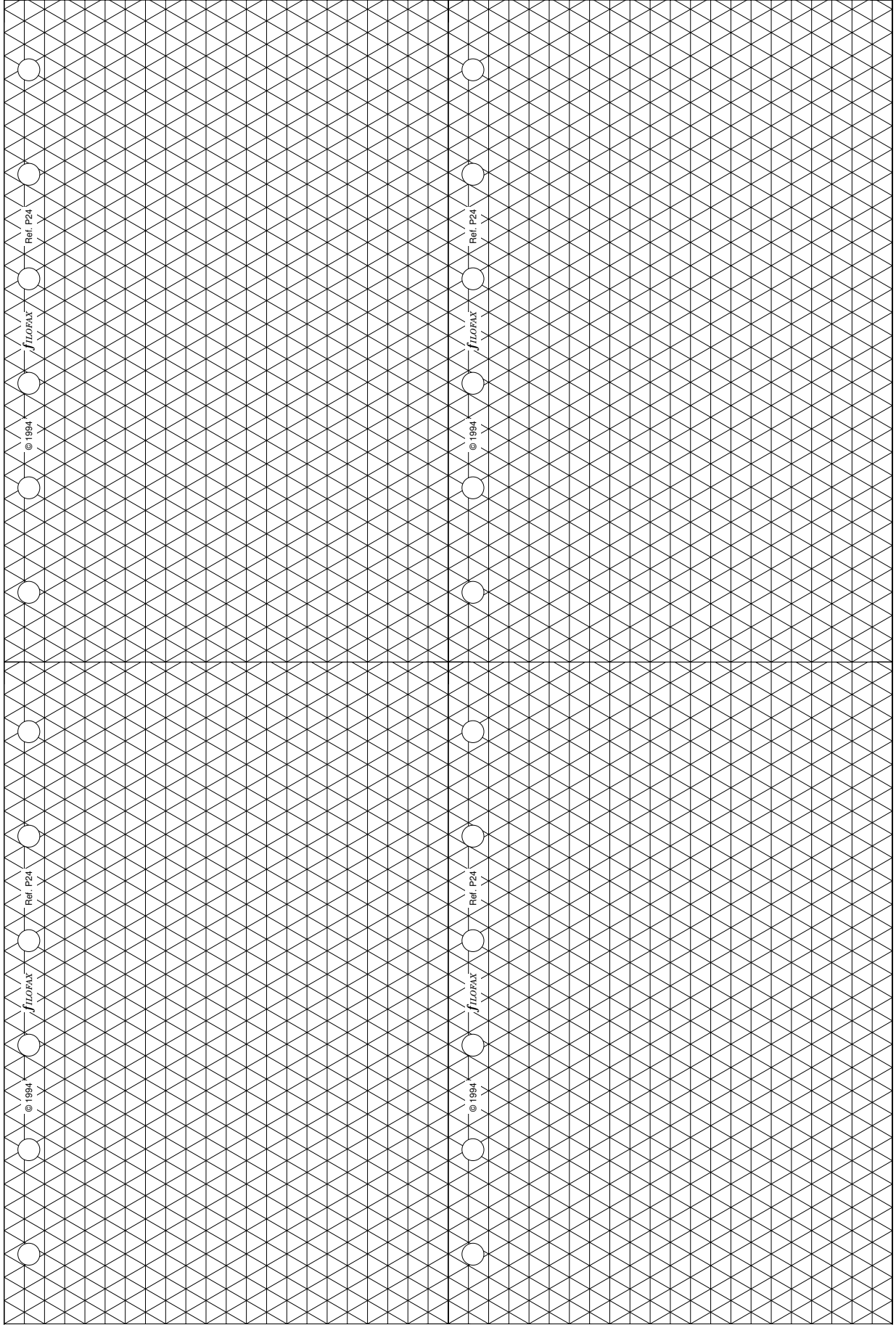
florafax

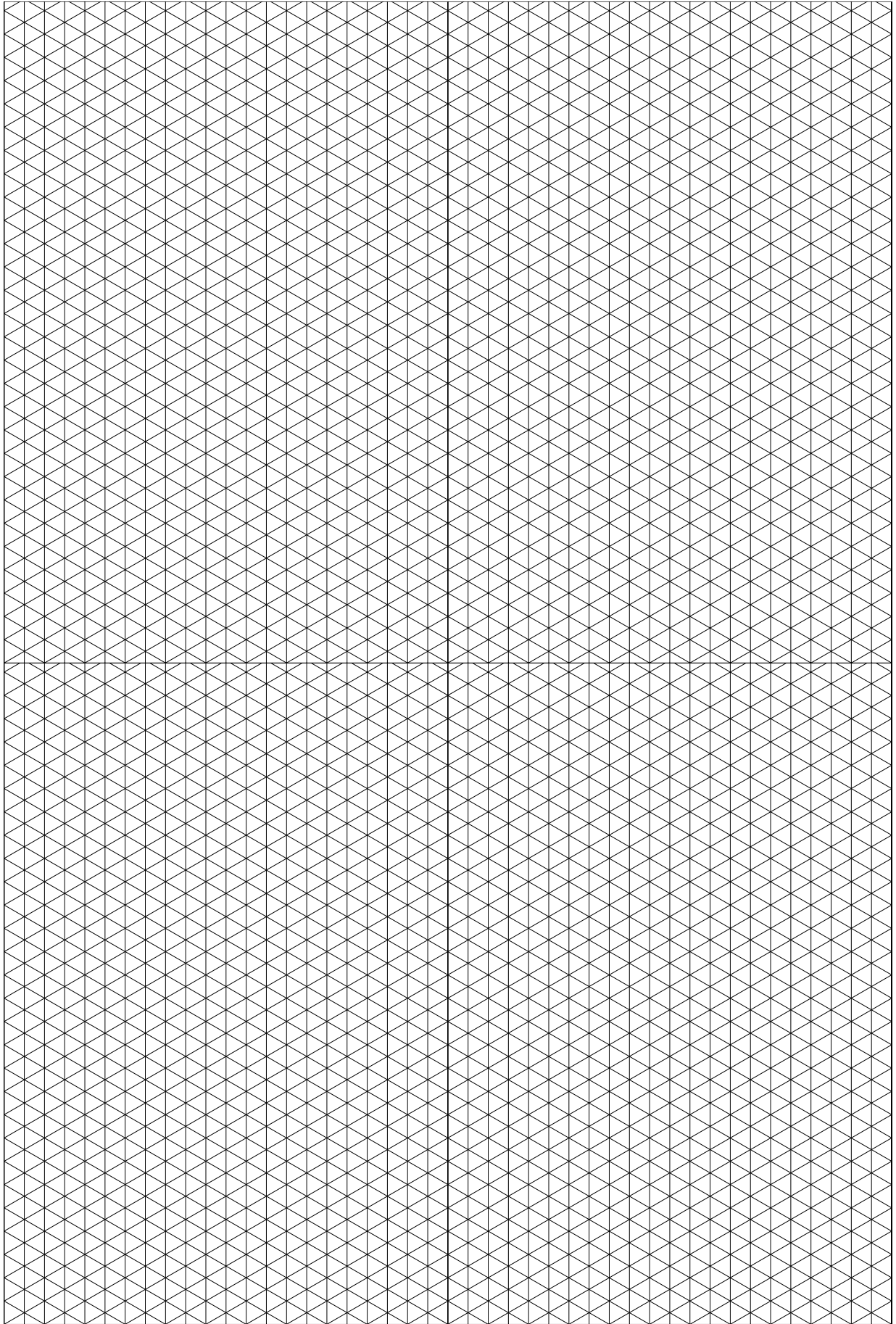


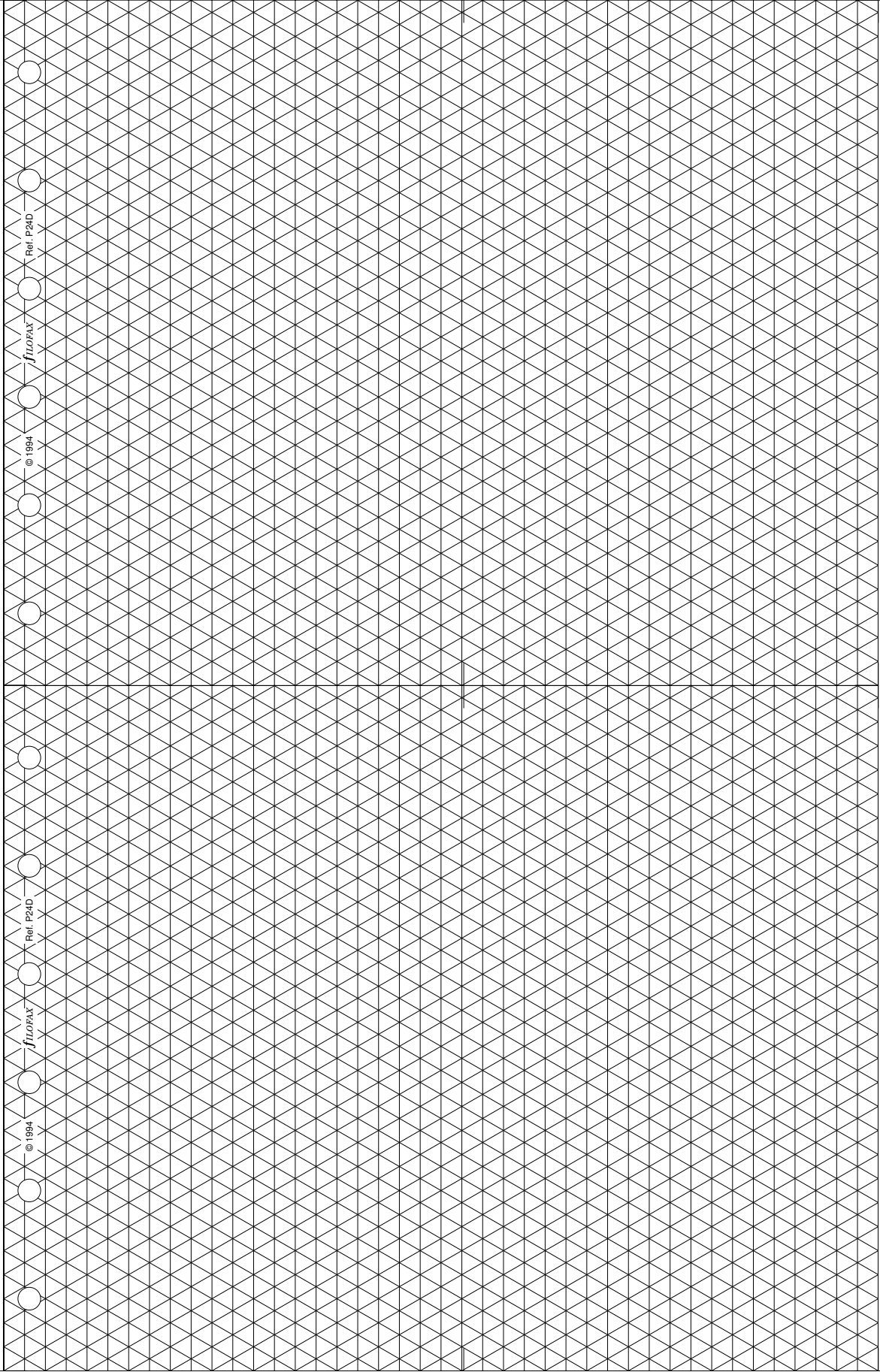
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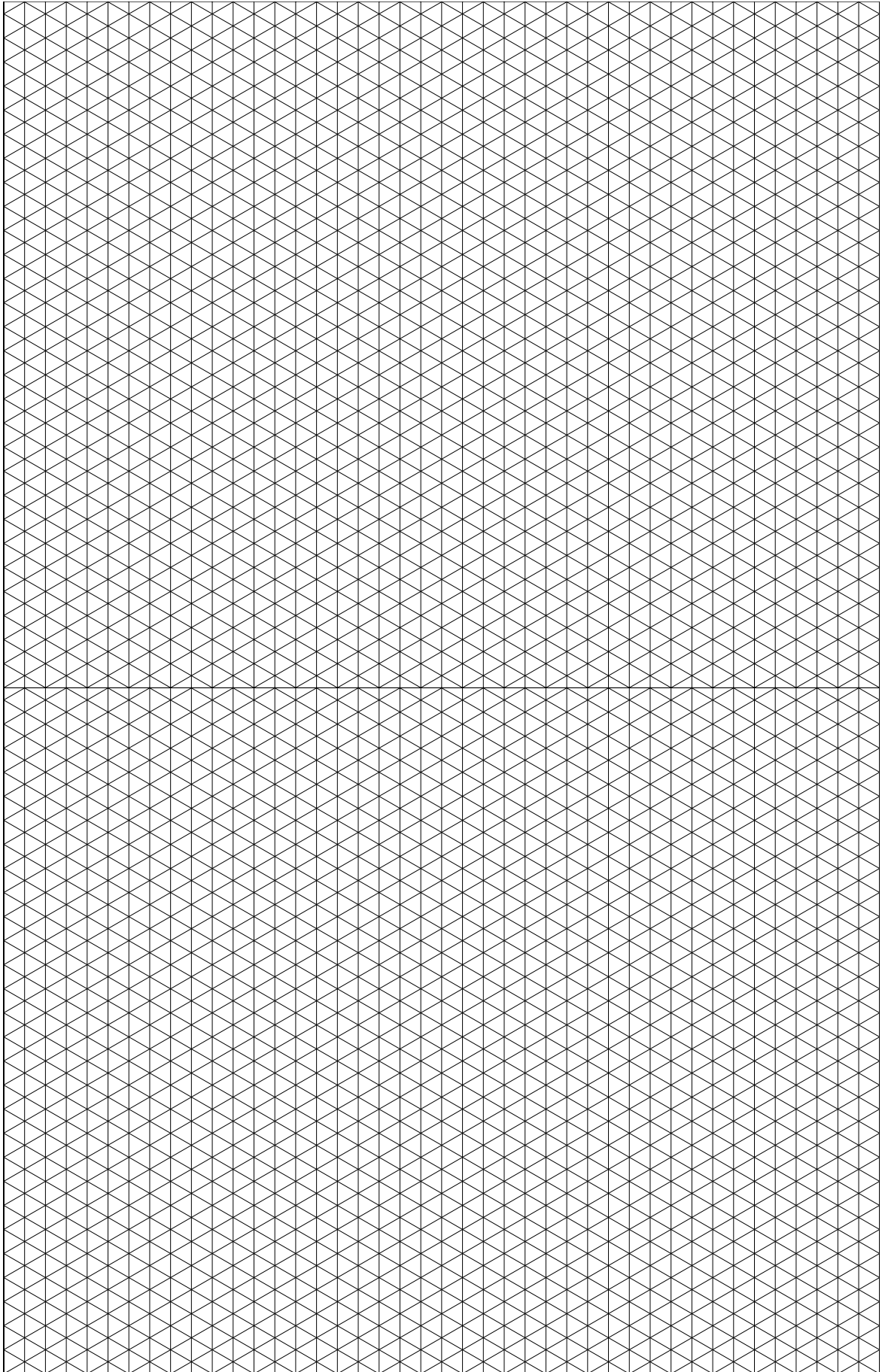


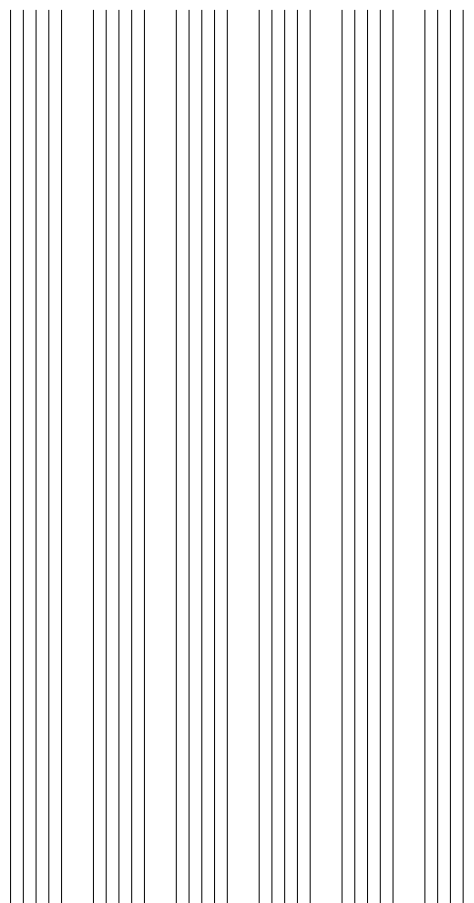
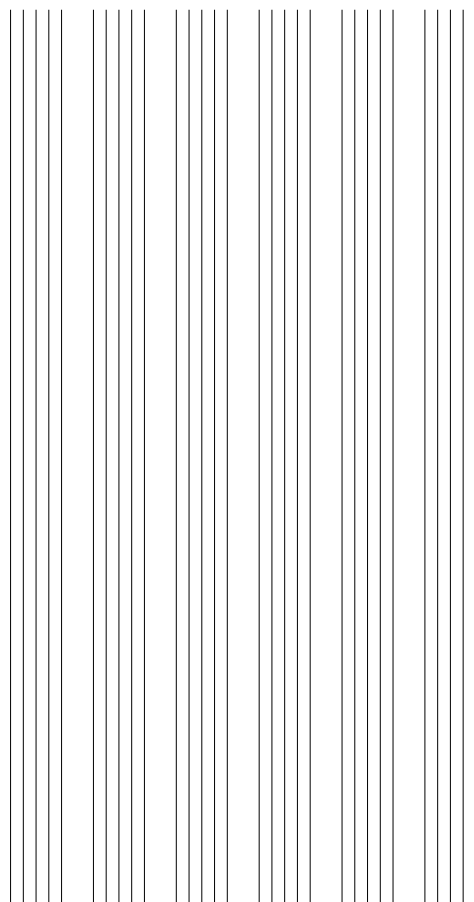
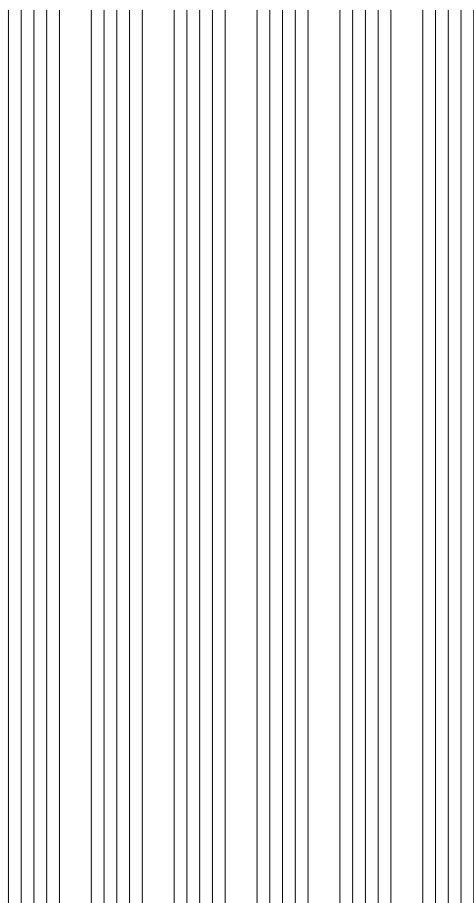
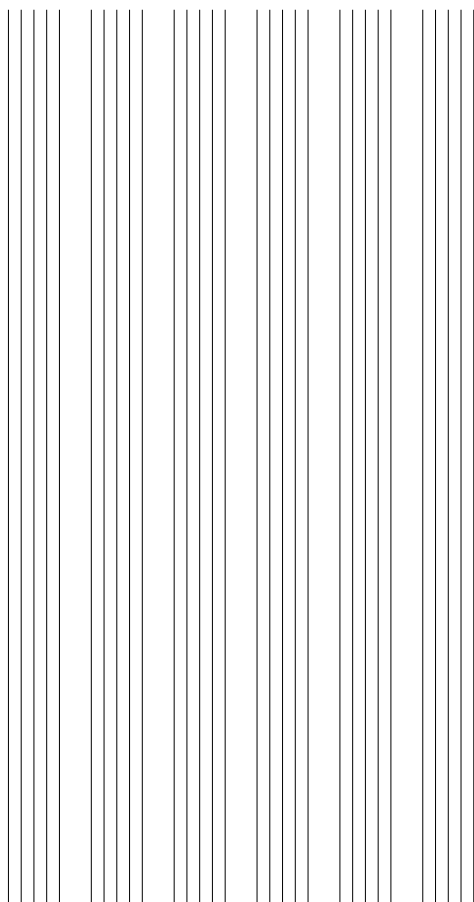














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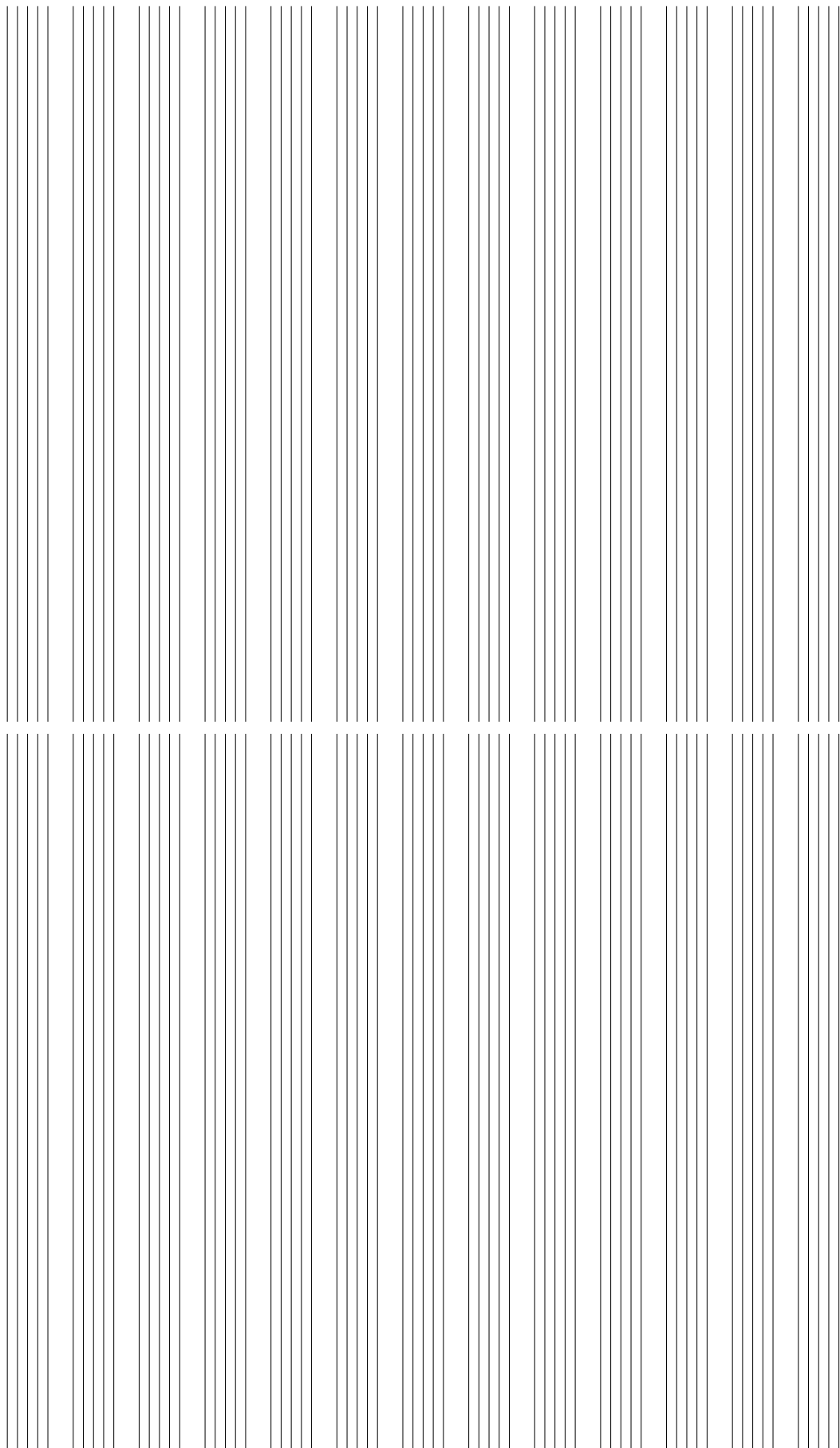
Ref. P209



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Ref. P209



Week Ending		Week Ending	
	Monday		Monday
Tuesday		Tuesday	
Ref. P29A	Wednesday	Ref. P29A	Wednesday
fiLOPAX	Thursday	fiLOPAX	Thursday
© 1994	Friday	© 1994	Friday
Saturday		Saturday	
Sunday		Sunday	
Week Ending		Week Ending	
	Monday		Monday
○	Tuesday		Tuesday
○	Wednesday	Ref. P29A	Wednesday
○	Thursday	fiLOPAX	Thursday
○	Friday		Friday
© 1994	Saturday	© 1994	Saturday
○	Sunday		Sunday
○			

Week Ending		Week Ending	
Monday		Monday	
Tuesday		Tuesday	
Wednesday		Wednesday	
Thursday		Thursday	
Friday		Friday	
Saturday		Saturday	
Sunday		Sunday	
Week Ending		Week Ending	
Monday		Monday	
Tuesday		Tuesday	
Wednesday		Wednesday	
Thursday		Thursday	
Friday		Friday	
Saturday		Saturday	
Sunday		Sunday	

Week Ending		Week Ending	
	Sunday		Sunday
Monday		Monday	
Ref. P29B	Tuesday	Ref. P29B	Tuesday
fiLOPAX	Wednesday	fiLOPAX	Wednesday
© 1984	Thursday	© 1984	Thursday
Friday		Friday	
Saturday		Saturday	
Week Ending		Week Ending	
	Sunday		Sunday
○	Monday		Monday
○	Tuesday	Ref. P29B	Tuesday
○	Wednesday	fiLOPAX	Wednesday
○	Thursday		Thursday
© 1984	Friday	© 1984	Friday
○	Saturday		Saturday

Week Ending		Week Ending	
Sunday		Sunday	
Monday		Monday	
Tuesday		Tuesday	
Wednesday		Wednesday	
Thursday		Thursday	
Friday		Friday	
Saturday		Saturday	
Week Ending		Week Ending	
Sunday		Sunday	
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Wednesday		Wednesday	
Thursday		Thursday	
Friday		Friday	
Saturday		Saturday	

This Week

This Week

Monday

Monday

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This Week

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MONDAY TUESDAY WEDNESDAY

Ref. P100

TUESDAY XMAS THURSDAY

—
FILOFAX

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$$\frac{1}{2} \left(\frac{1}{2} \right) = \frac{1}{4}$$

WEDNESDAY

Ref: P100

—
FILOFAX

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© 1994

FRIDAY

FRIDAY

SATURDAY

SATURDAY

MONDAY

MONDAY

TUESDAY

TUESDAY

Appointments

11 _____

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Appointments

Appointments

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Appointments

AM

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Appointments

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Ref. P93

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Engagements

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Ref. P93

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Engagements

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Ref. P93

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Engagements

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Ref. P93

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Engagements

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Engagements

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Engagements

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Engagements

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Engagements

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Daily Work Planner

Daily Work Planner

Daily Work Planner

Daily Work Planner

Month Planner

Date	Day			Morning	Lunch	Afternoon	Evening
17							
18							
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31							

Month Planner

Date	Day			Morning	Lunch	Afternoon	Evening
17							
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26							
27							
28							
29							
30							
31							

Month Planner

Date	Day			Morning	Lunch	Afternoon	Evening
17							
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29							
30							
31							

Month Planner

Date	Day			Morning	Lunch	Afternoon	Evening
17							
18							
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31							

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*FILOFAX*Ref. P570

Timetable

*FILOFAX*Ref. P570© 1994

Timetable

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Ref. P570

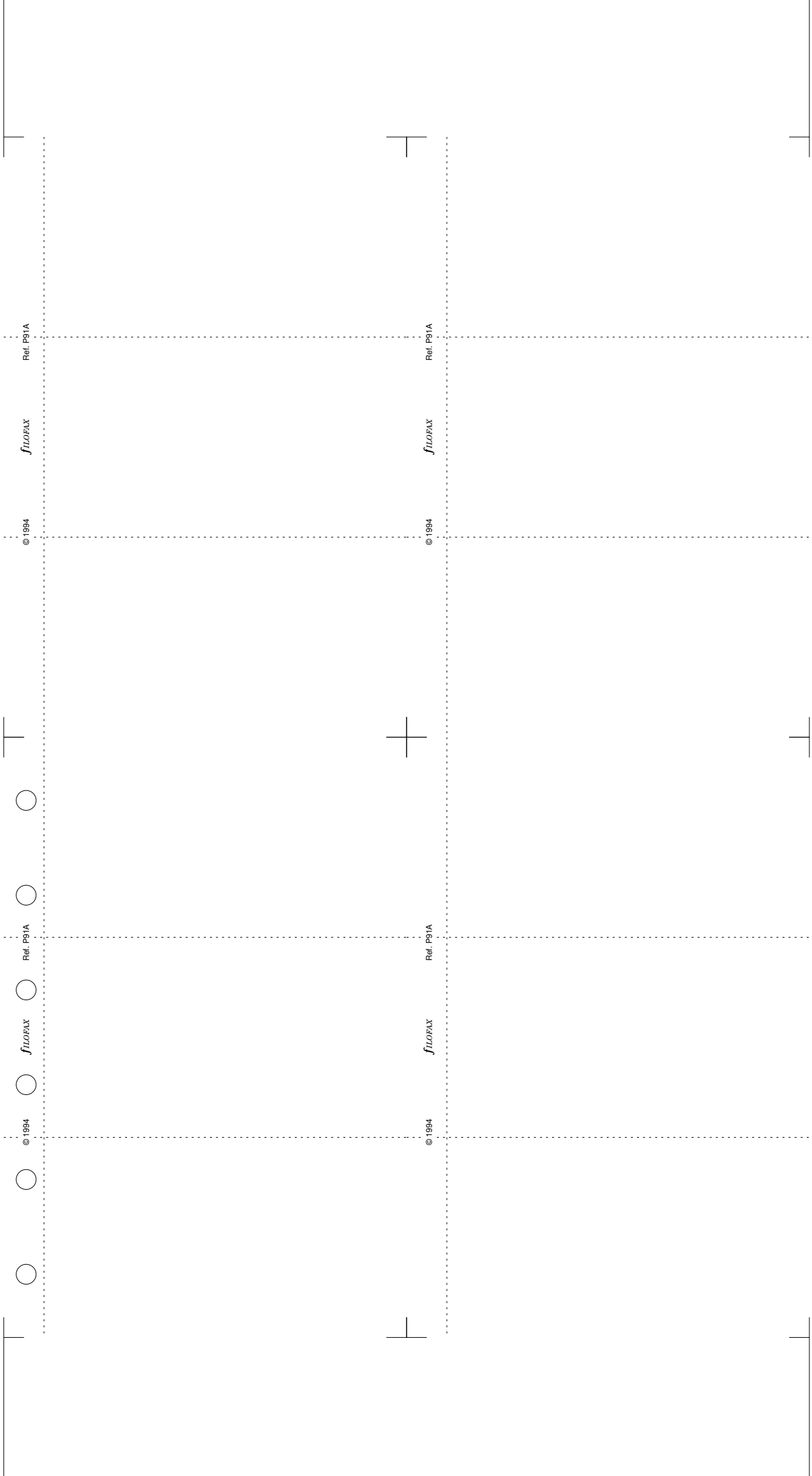
Timetable

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Ref. P570

Timetable



Memo

To
From
Date
Re:

Ref. P254

FILOFAX

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Memo

To
From
Date
Re:

Ref. P 254

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Memo

To
From
Date
Re:

Ref. P254

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Memo

To
From
Date
Re:

Ref. P254

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Memo

Memo

Memo

Memo

Don't Forget!	✓
13.	☐
14.	☐
15.	☐
16.	☐
17.	☐
18.	☐
19.	☐
20.	☐
21.	☐
22.	☐
23.	☐
24.	☐

Don't Forget!	✓
13.	☐
14.	☐
15.	☐
16.	☐
17.	☐
18.	☐
19.	☐
20.	☐
21.	☐
22.	☐
23.	☐
24.	☐

Don't Forget!	✓
13.	☐
14.	☐
15.	☐
16.	☐
17.	☐
18.	☐
19.	☐
20.	☐
21.	☐
22.	☐
23.	☐
24.	☐

Don't Forget!	✓
13.	☐
14.	☐
15.	☐
16.	☐
17.	☐
18.	☐
19.	☐
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24.	☐

To:
From:
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fiLOFAX

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To:
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FILOFAX

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[illegible]

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FILOFAX

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To: _____

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FILOFAX

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To: _____

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To: _____

From: _____

Re: _____

Blank lined paper for writing.

Blank lined paper for writing.

N O T E S

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Ref. P807

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FILOFAX

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© 1989

4

N O T E S

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FILOFAX

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© 1989

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N O T E S

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FILOFAX

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© 1989

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N O T E S

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Ref. P807

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FILOFAX

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© 1989

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*This column may also be used for fat units or kilojoules

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*This column may also be used for fat units or kilojoules

© 1994 *fiLOFAX* Ref. P179

*This column may also be used for fat units or kilojoules

© 1994 *f*ILOFAX Ref. P179

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

Daily Intake Record

[illegible]

*This column may also be used for fat units or kilojoules

_____ **Business** _____

[illegible]

[illegible]

[illegible]

[illegible]

Telephone Message

© 1994 *fiLOFAX* Ref. P183© 1994 *fiLOFAX* Ref. P181

©1994 *f*LOFAX Ref. P181

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Telephone Message

[illegible]

Telephone Message

[illegible]

Telephone Message

[illegible]

Telephone Message

[illegible]

Ref. P182

FILOFAX

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Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	
Herbs & Spices	Pet Foods

Shopping List

Ref. P182

FILOFAX

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Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	
Herbs & Spices	Pet Foods

Ref. P182

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Shopping List

Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	
Herbs & Spices	Pet Foods

Shopping List

Ref. P182

FILOFAX

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Meat/Fish	Canned Foods
Vegetables/Fruit	Frozen Food
Drinks	Dairy
Bread & Cakes	
Herbs & Spices	Pet Foods

Shopping List

[illegible]

Shopping List

[illegible]

Shopping List

[illegible]

Shopping List

[illegible]

Bridge Score Card

Ref. P183

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Bridge Score Card

Ref. P183

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Bridge Score Card

Ref. P183

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Bridge Score Card

Ref. P183

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Cellar Notes

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Cellar Notes

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Cellar Notes

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Cellar Notes

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Cellar Notes

Cellar Notes

Cellar Notes

Cellar Notes

Ref. P185

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Tasting Notes

Wine			
		Vintage	
Bottled by:			
Purchased (date)		Price	
Merchant			
Appearance		Points	
Nose			
Palate			
Conclusions		Total	

Ref. P185

FILOFAX

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Tasting Notes

Wine			
		Vintage	
Bottled by:			
Purchased (date)		Price	
Merchant			
Appearance		Points	
Nose			
Palate			
Conclusions		Total	

○

Ref. P185

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Tasting Notes

Wine			
		Vintage	
Bottled by:			
Purchased (date)		Price	
Merchant			
Appearance		Points	
Nose			
Palate			
Conclusions		Total	

○

Ref. P185

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Tasting Notes

Wine			
		Vintage	
Bottled by:			
Purchased (date)		Price	
Merchant			
Appearance		Points	
Nose			
Palate			
Conclusions		Total	

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Tasting Notes

Wine		
	Vintage	
Bottled by:		
Purchased (date)	Price	
Merchant		
Appearance		Points
Nose		
Palate		
Conclusions		Total

Ref. P186

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			26		
2			27		
3			28		
4			29		
5			30		
6			31		
7			32		
8			33		
9			34		
10			35		
11			36		
12			37		
13			38		
14			39		
15			40		
16			41		
17			42		
18			43		
19			44		
20			45		
21			46		
22			47		
23			48		
24			49		
25			50		

Chess Score Record

Ref. P186

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Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			26		
2			27		
3			28		
4			29		
5			30		
6			31		
7			32		
8			33		
9			34		
10			35		
11			36		
12			37		
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22			47		
23			48		
24			49		
25			50		

Ref. P186

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			26		
2			27		
3			28		
4			29		
5			30		
6			31		
7			32		
8			33		
9			34		
10			35		
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25			50		

Ref. P186

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Chess Score Record

Event					
Round			Date		
White					
Black					
	White	Black		White	Black
1			26		
2			27		
3			28		
4			29		
5			30		
6			31		
7			32		
8			33		
9			34		
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Chess Score Record

White		Black	White		Black
51			80		
52			81		
53			82		
54			83		
55			84		
56			85		
57			86		
58			87		
59			88		
60			89		
61			90		
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79			108		

Chess Score Record

White		Black	White		Black
51			80		
52			81		
53			82		
54			83		
55			84		
56			85		
57			86		
58			87		
59			88		
60			89		
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77			106		
78			107		
79			108		

Chess Score Record

White		Black	White		Black
51			80		
52			81		
53			82		
54			83		
55			84		
56			85		
57			86		
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Chess Score Record

White		Black	White		Black
51			80		
52			81		
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Most Used Telephone Numbers

	Name	Code	Number
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Erase with rubber eraser or damp cloth

Most Used Telephone Numbers

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Most Used Telephone Numbers

Most Used Telephone Numbers

Most Used Telephone Numbers

Most Used Telephone Numbers

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Function Planner

Function		
Venue		
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Guest List		
	Name	Accept✓
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Function Planner

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Function Planner

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Function Planner

Function		
Venue		
Date		
Guest List		
	Name	Accept✓
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Ref. P.555

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Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Ref. P.555

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Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Ref. P.555

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Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Ref. P.555

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Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	

Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
Notes	
Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
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Telephone	Telex
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Travel Itinerary

Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
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Date	Flight Train Ship
Carrier	
Depart from	Time
Arrive at	Time
Transport: Taxi Limousine Bus Train	
Car Hire Company	
Hotel	
Address	
Telephone	Telex
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Angler's Catch Record

Angler's Catch Record

Angler's Catch Record

Angler's Catch Record

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi’s Warbler	Woodchat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Ortolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi’s Warbler	Woodchat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Ortolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

Bird Watcher’s Checklist 1

Date

Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory’s Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach’s Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick’s Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu’s Harrier
Pochard	Osprey

No. P740

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Bird Watcher’s Checklist 1

Date

Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory’s Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach’s Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick’s Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu’s Harrier
Pochard	Osprey

No. P740

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2 Bird Watcher's Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaillie	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck's Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst's Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine's Gull

2 Bird Watcher's Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaillie	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck's Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst's Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbrel	Black-headed Gull
Black-tailed Godwit	Sabine's Gull

Bird Watcher's Checklist 3

Weather

Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Magpie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nighthawk	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

No. P740

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Bird Watcher's Checklist 3

Weather

Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oriole
Roseate Tern	Raven
Little Tern	Carion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Magpie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nighthawk	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

No. P740

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Bird Watcher's Checklist 3

Weather

No. P740

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Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oreole
Roseate Tern	Raven
Little Tern	Carriion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Maggie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

Bird Watcher's Checklist 1

Date

No. P740

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Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

Bird Watcher's Checklist 3

Weather

No. P740

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Kittiwake	Woodlark
Black Tern	Skylark
White-winged Tern	Shore Lark
Gull-billed Tern	Swallow
Caspian Tern	House Martin
Common Tern	Sand Martin
Arctic Tern	Golden Oreole
Roseate Tern	Raven
Little Tern	Carriion Crow
Sandwich Tern	(Hooded Crow)
Razorbill	Rook
Little Auk	Jackdaw
Guillemot	Maggie
Black Guillemot	Nutcracker
Puffin	Jay
Stock Dove	Chough
Rock Dove	Great Tit
Woodpigeon	Blue Tit
Turtle Dove	Coal Tit
Collared Dove	Crested Tit
Cuckoo	Marsh Tit
Barn Owl	Willow Tit
Snowy Owl	Long-tailed Tit
Little Owl	Nuthatch
Tawny Owl	Treecreeper
Long-eared Owl	Wren
Short-eared Owl	Dipper
Nightjar	Bearded Tit
Swift	Mistle Thrush
Alpine Swift	Fieldfare
Kingfisher	Song Thrush
Bee-eater	Redwing
Roller	Ring Ouzel
Hoopoe	Blackbird
Green Woodpecker	Wheatear
Great Spotted Woodpecker	Stonechat
Lesser Spotted Woodpecker	Winchat
Wryneck	Redstart
Short-toed Lark	Black Redstart

Bird Watcher's Checklist 1

Date

No. P740

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Black-throated Diver	Ferruginous Duck
Great Northern Diver	Goldeneye
Red-throated Diver	Long-tailed Duck
Great Crested Grebe	Velvet Scoter
Red-necked Grebe	Surf Scoter
Slavonian Grebe	Common Scoter
Black-necked Grebe	Eider
Little Grebe	King Eider
Fulmar	Ruddy Duck
Cory's Shearwater	Red-breasted Merganser
Manx Shearwater	Goosander
(Balearic Shearwater)	Smew
Great Shearwater	Shelduck
Sooty Shearwater	Egyptian Goose
Storm Petrel	Greylag Goose
Leach's Petrel	White-fronted Goose
Gannet	(Greenland Wh-fr. Goose)
Cormorant	Lesser White-fr. Goose
Shag	Bean Goose
Grey Heron	Pink-footed Goose
Purple Heron	Snow Goose
Little Egret	Dark-bellied Brent Goose
Night Heron	(Pale-bellied Brent Goose)
Little Bittern	Barnacle Goose
Bittern	Canada Goose
White Stork	Mute Swan
Spoonbill	Whooper Swan
Mallard	Bewick's Swan
Teal	Golden Eagle
Garganey	Buzzard
Gadwall	Rough-legged Buzzard
Wigeon	Sparrowhawk
Pintail	Goshawk
Shoveler	Red Kite
Mandarin Duck	Honey Buzzard
Red-crested Pochard	Marsh Harrier
Scaup	Hen Harrier
Tufted Duck	Montagu's Harrier
Pochard	Osprey

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi’s Warbler	Woodcahat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Ortolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

2 Bird Watcher’s Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaillie	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck’s Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst’s Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
Golden Plover	Great Black-backed Gull
Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbreal	Black-headed Gull
Black-tailed Godwit	Sabine’s Gull

4 Bird Watcher’s Checklist

Notes

Nightingale	(White Wagtail)
Red-spotted Bluethroat	Grey Wagtail
(White-spotted Bluethroat)	Yellow Wagtail
Robin	(Blue-tailed Wagtail)
Cetti’s Warbler	Waxwing
Grasshopper Warbler	Great Grey Shrike
Savi’s Warbler	Woodcahat Shrike
Great Reed Warbler	Red-backed Shrike
Reed Warbler	Starling
Marsh Warbler	Hawfinch
Sedge Warbler	Greenfinch
Aquatic Warbler	Goldfinch
Melodious Warbler	Siskin
Icterine Warbler	Linnet
Blackcap	Twite
Barred Warbler	Redpoll
Garden Warbler	(Mealy Redpoll)
Whitethroat	Serin
Lesser Whistethroat	Bullfinch
Dartford Warbler	Scarlet Rosefinch
Willow Warbler	Crossbill
Greenish Warbler	(Scottish Crossbill)
Chiffchaff	Chaffinch
Wood Warbler	Brambling
Yellow-browed Warbler	Corn Brambling
Goldcrest	Yellowhammer
Firecrest	Ciri Bunting
Spotted Flycatcher	Ortolan Bunting
Pied Flycatcher	Little Bunting
Red-breasted Flycatcher	Reed Bunting
Duncock	Lapland Bunting
Richard’s Pipit	Snow Bunting
Tawny Pipit	House Sparrow
Meadow Pipit	Tree Sparrow
Tree Pipit	
Rock Pipit	
Water Pipit	
Pied Wagtail	

2 Bird Watcher’s Checklist

Locality

Hobby	Bar-tailed Godwit
Peregrine	Green Sandpiper
Gyr Falcon	Wood Sandpiper
Merlin	Common Sandpiper
Red-footed Falcon	Redshank
Kestrel	Spotted Redshank
Red Grouse	Lesser Yellowlegs
Ptarmigan	Greenshank
Black Grouse	Knot
Capercaillie	Purple Sandpiper
Red-legged Partridge	Little Stint
Partridge	Temminck’s Stint
Quail	White-rumped Sandpiper
Pheasant	Pectoral Sandpiper
Golden Pheasant	Dunlin
Lady Amherst’s Pheasant	Curlew Sandpiper
Crane	Sanderling
Water Rail	Buff-breasted Sandpiper
Spotted Crane	Ruff
Corncrake	Avocet
Moorhen	Black-winged Stilt
Coot	Grey Phalarope
Oystercatcher	Red-necked Phalarope
Lapwing	Stone Curlew
Ringed Plover	Great Skua
Little Ringed Plover	Pomarine Skua
Kentish Plover	Arctic Skua
Grey Plover	Long-tailed Skua
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Dotterel	Lesser Black-backed Gull
Turnstone	Scandinavian L.B.-b. Gull
Dowitcher	Herring Gull
Snipe	Common Gull
Great Snipe	Glaucous Gull
Jack Snipe	Iceland Gull
Woodcock	Mediterranean Gull
Curlew	Little Gull
Whimbreal	Black-headed Gull
Black-tailed Godwit	Sabine’s Gull

Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

Ref. P800

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

Ref. P800

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

Ref. P800

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Personal Expense Log

Week Beginning				
Item	Amount	Rept.	N/Rept.	
Monday				
Tuesday				
Wednesday				
Thursday				
Subtotal				

Ref. P800

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Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Expense Log

Week Beginning				
Item	Amount		Rept.	N/Rept.
Friday				
Saturday				
Sunday				
Sundry				
Total				

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Ref. P801

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Ref. P801

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Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Services

City	State
County	
Hair Salon	
Cleaners/Laundry	
Tailor/Seamstress	
Shoe Repair	
Jewelry/Watch Repair	
Wine/Liquor Merchant	
Florist	
Candy, Cookies, Ice Cream	
Favorite Fast Food	
Doctor/Optometrlist	
Pharmacy	
Place of Worship	
Country Club/Gym	
Car Rental/Air Line Info	
Other	

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Ref. P802

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Ref. P802

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Ref. P802

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Ref. P802

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Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

Personal Contact Record

Name		
Company	Position	
Address		
City	State	Zip
Country		
Home Phone		
Business Phone		
Where Met		
Spouse		
Children		
Birthdays		
Special Interests		
Other Information		

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Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	
*Guest Seating Planner on back	

Ref. P803

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Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	
*Guest Seating Planner on back	

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Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	
*Guest Seating Planner on back	

Ref. P803

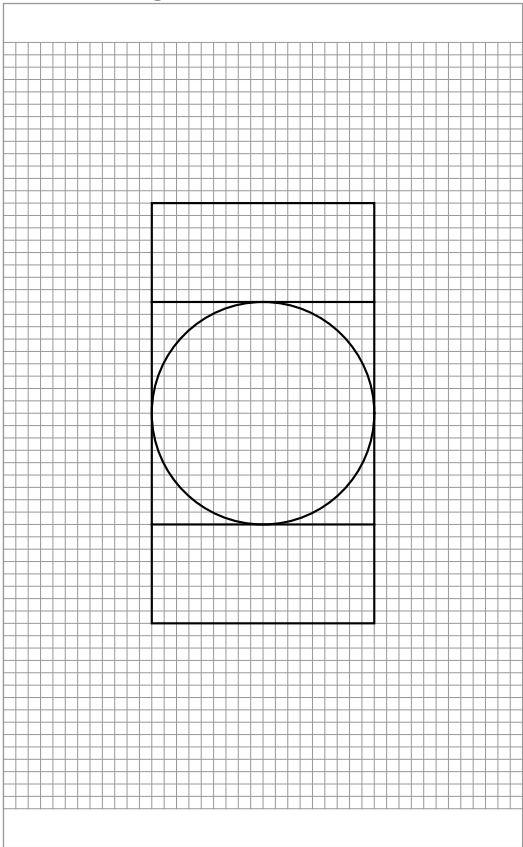
filofax

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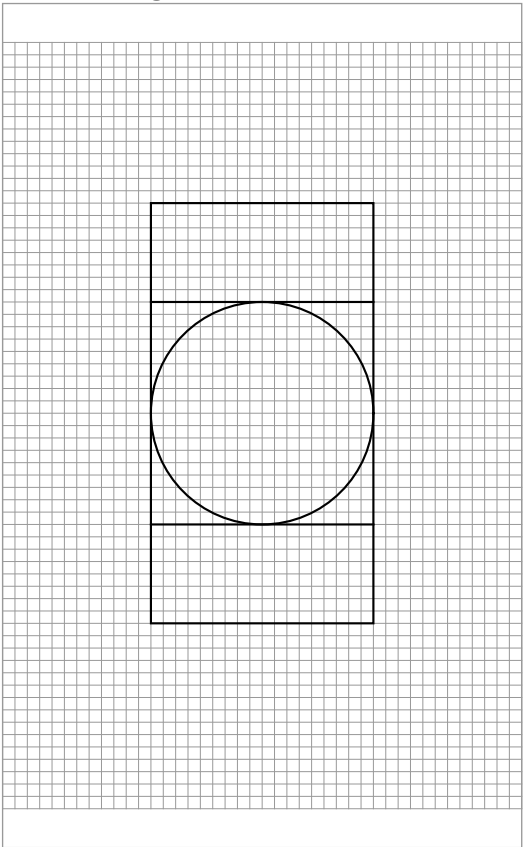
Home Entertainment

Date	
Occasion	
Guests	Firm & Position
Theme	
Attire	
Flowers/Florist	
Caterer	
Menu	
Wine/Guest Drink Preferences	
Cost	
*Guest Seating Planner on back	

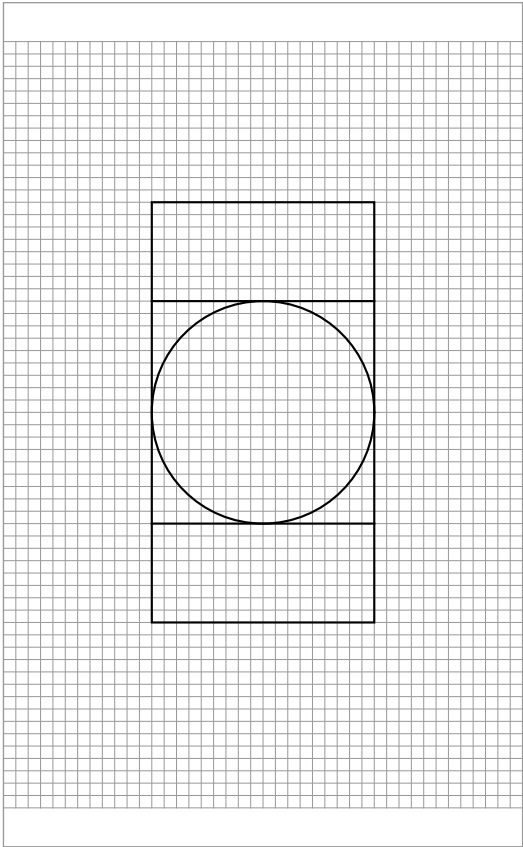
Guest Seating Planner



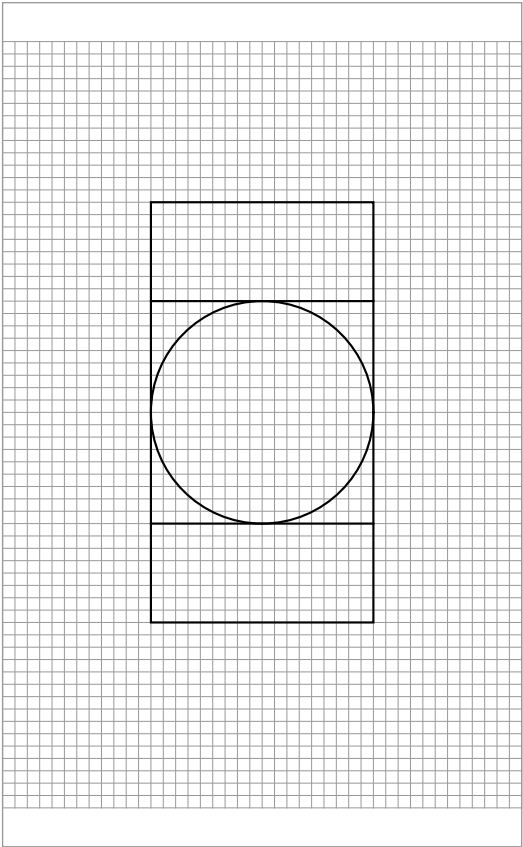
Guest Seating Planner



Guest Seating Planner



Guest Seating Planner



Hotel

Name													
Address													
City				State				Zip					
Country													
Telephone				Telex									
Contact Person													
Manager													
Concierege													
Preferred Room													
Price Range				Exp		Mod				Inexp			
Credit Card		Y		N									
Amex		Diner		CB		M/C				Visa			
Personal Rating		10	9	8	7	6	5	4	3	2	1		
Comments													
Map of Location													
↑ N													

Hotel

Ref. P804 <i>f10fAX</i> © 1994	Name													
	Address													
	City				State				Zip					
	Country													
	Telephone				Telex									
	Contact Person													
	Manager													
	Concierege													
	Preferred Room													
	Price Range				Exp		Mod				Inexp			
	Credit Card		Y	N										
Amex		Diner		CB				M/C				Visa		
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location														

Hotel

Ref. P804	Name												
	Address												
	City				State				Zip				
	Country												
	Telephone				Telex								
	Contact Person												
	Manager												
	Concierege												
	Preferred Room												
	Price Range			Exp		Mod			Inexp				
	Credit Card	Y		N									
	Amex	Diner			CB			M/C			Visa		
	Personal Rating	10	9	8	7	6	5	4	3	2	1		
	Comments												
	Map of Location												
↑ N													

Hotel

Ref. P804	Name													
	Address													
	City				State				Zip					
	Country													
	Telephone				Telex									
	Contact Person													
	Manager													
	Concierge													
	Preferred Room													
	Price Range Exp Mod Inexp													
	Credit Card		Y		N									
Amex		Diner		CB		M/C				Visa				
Personal Rating		10	9	8	7	6	5	4	3	2	1			
Comments														
Map of Location														
↑ N														

Hotel

Name											
Address											
City				State				Zip			
Country											
Telephone				Telex							
Contact Person											
Manager											
Concierege											
Preferred Room											
Price Range		Exp		Mod				Inexp			
Credit Card		Y	N								
Amex		Diner		CB				M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location											
										↑	N

Hotel

Name											
Address											
City				State				Zip			
Country											
Telephone				Telex							
Contact Person											
Manager											
Concierege											
Preferred Room											
Price Range		Exp		Mod				Inexp			
Credit Card		Y	N								
Amex		Diner		CB				M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location											
										↑	N

Hotel

Name											
Address											
City				State				Zip			
Country											
Telephone				Telex							
Contact Person											
Manager											
Concierege											
Preferred Room											
Price Range		Exp		Mod				Inexp			
Credit Card		Y	N								
Amex		Diner		CB				M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location											
										↑	N

Hotel

Name											
Address											
City				State				Zip			
Country											
Telephone				Telex							
Contact Person											
Manager											
Concierege											
Preferred Room											
Price Range		Exp		Mod				Inexp			
Credit Card		Y	N								
Amex		Diner		CB				M/C		Visa	
Personal Rating		10	9	8	7	6	5	4	3	2	1
Comments											
Map of Location											
										↑	N

Ref. P805
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Restaurant

Name										
Address										
City			State			Zip				
Country										
Telephone			Telex							
Major Contact										
Maitre d'										
Captain										
Preferred Table										
Cuisine/Theme										
Full Bar	Y	N	B.Y.O.							
Wine	Y	N	Corkage	Y	N					
Sommelier										
Specialities										
Price Range	Exp		Mod		Inexp					
Credit Card	Y	N								
Amex	Diner		CB		M/C		Visa			
Personal Rating	10	9	8	7	6	5	4	3	2	1
Comments										
Map of Location										
										↑ N

Ref. P805
fiLOFAX
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Restaurant

Name										
Address										
City			State			Zip				
Country										
Telephone			Telex							
Major Contact										
Maitre d'										
Captain										
Preferred Table										
Cuisine/Theme										
Full Bar	Y	N	B.Y.O.							
Wine	Y	N	Corkage	Y	N					
Sommelier										
Specialities										
Price Range	Exp		Mod		Inexp					
Credit Card	Y	N								
Amex	Diner		CB		M/C		Visa			
Personal Rating	10	9	8	7	6	5	4	3	2	1
Comments										
Map of Location										
										↑ N

Ref. P805
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Restaurant

Name										
Address										
City			State			Zip				
Country										
Telephone			Telex							
Major Contact										
Maitre d'										
Captain										
Preferred Table										
Cuisine/Theme										
Full Bar	Y	N	B.Y.O.							
Wine	Y	N	Corkage	Y	N					
Sommelier										
Specialities										
Price Range	Exp		Mod		Inexp					
Credit Card	Y	N								
Amex	Diner		CB		M/C		Visa			
Personal Rating	10	9	8	7	6	5	4	3	2	1
Comments										
Map of Location										
										↑ N

Ref. P805
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Restaurant

Name										
Address										
City			State			Zip				
Country										
Telephone			Telex							
Major Contact										
Maitre d'										
Captain										
Preferred Table										
Cuisine/Theme										
Full Bar	Y	N	B.Y.O.							
Wine	Y	N	Corkage	Y	N					
Sommelier										
Specialities										
Price Range	Exp		Mod		Inexp					
Credit Card	Y	N								
Amex	Diner		CB		M/C		Visa			
Personal Rating	10	9	8	7	6	5	4	3	2	1
Comments										
Map of Location										
										↑ N

Restaurant

Name												
Address												
City				State				Zip				
Country												
Telephone				Telex								
Major Contact												
Maitre d'												
Captain												
Preferred Table												
Cuisine/Theme												
Full Bar		Y	N		B.Y.O.							
Wine		Y	N		Corkage		Y	N				
Sommelier												
Specialities												
Price Range		Exp		Mod		Inexp						
Credit Card		Y	N									
Amex		Diner		CB		M/C		Visa				
Personal Rating		10	9	8	7	6	5	4	3	2	1	
Comments												
Map of Location												↑ N

Restaurant

Name												
Address												
City				State				Zip				
Country												
Telephone				Telex								
Major Contact												
Maitre d'												
Captain												
Preferred Table												
Cuisine/Theme												
Full Bar		Y	N		B.Y.O.							
Wine		Y	N		Corkage		Y	N				
Sommelier												
Specialities												
Price Range		Exp		Mod		Inexp						
Credit Card		Y	N									
Amex		Diner		CB		M/C		Visa				
Personal Rating		10	9	8	7	6	5	4	3	2	1	
Comments												
Map of Location												↑ N

Restaurant

Name												
Address												
City				State				Zip				
Country												
Telephone				Telex								
Major Contact												
Maitre d'												
Captain												
Preferred Table												
Cuisine/Theme												
Full Bar		Y	N		B.Y.O.							
Wine		Y	N		Corkage		Y	N				
Sommelier												
Specialities												
Price Range		Exp		Mod		Inexp						
Credit Card		Y	N									
Amex		Diner		CB		M/C		Visa				
Personal Rating		10	9	8	7	6	5	4	3	2	1	
Comments												
Map of Location												↑ N

Restaurant

Name												
Address												
City				State				Zip				
Country												
Telephone				Telex								
Major Contact												
Maitre d'												
Captain												
Preferred Table												
Cuisine/Theme												
Full Bar		Y	N		B.Y.O.							
Wine		Y	N		Corkage		Y	N				
Sommelier												
Specialities												
Price Range		Exp		Mod		Inexp						
Credit Card		Y	N									
Amex		Diner		CB		M/C		Visa				
Personal Rating		10	9	8	7	6	5	4	3	2	1	
Comments												
Map of Location												↑ N

Traveller's Checklist

[illegible]

CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

Ref. P.151

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

Ref. P.151

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

Ref. P.151

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CONFIDENTIAL

Employee Record

Surname			
Forename(s)			
Address			
Telephone No.			
Birth Date		Sex	Nationality
Height	Weight	House Owner	Yes/No
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename			
Children - names and birthdates			
Driving Licence - Car/HGV/Motor Cycle			
Endorsements			
National Insurance No. / / / /			
Physical Disabilities			
Education	Institution	Qualifications	
Secondary			
Tertiary			
Professional			
Languages			
Special Skills			
Memberships			
Hobbies/Sports			
Public Offices			
Next of Kin			
Relationship			
Address			

Ref. P.151

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Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Employee Record

CONFIDENTIAL

PREVIOUS EMPLOYMENT		
From/To	Employment	Reason for leaving
CURRENT EMPLOYMENT		
Date	Job	Salary
TRAINING		
Date	Detail	
NOTES		
TERMINATION		
Date	Retired/Resigned/Dismissed/Redundant	
Reason		
Would Re-employ	Yes/No	

Classified Addresses

Ref. P200

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Name	
Address	
Phone	Telex
Fax	
Contact	
Name	
Address	
Phone	Telex
Fax	
Contact	
Name	
Address	
Phone	Telex
Fax	
Contact	
Name	
Address	
Phone	Telex
Fax	
Contact	
Name	
Address	
Phone	Telex
Fax	
Contact	

Classified Addresses

Ref. P200

fiLOFAX

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Name	
Address	
Phone	Telex
Fax	
Contact	
Name	
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Phone	Telex
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Address	
Phone	Telex
Fax	
Contact	

Classified Addresses

Ref. P200

fiLOFAX

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Name	
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Phone	Telex
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Phone	Telex
Fax	
Contact	

Classified Addresses

Ref. P200

fiLOFAX

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Name	
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Phone	Telex
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Classified Addresses

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Classified Addresses

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Classified Addresses

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Classified Addresses

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Phone	Telex
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Contact	

[illegible][illegible]

Rights Negotiation

11

Rights Negotiation

[illegible]

Rights Negotiation

[illegible]

Rights Negotiation

[illegible]

Rights Negotiation

[illegible]

Term Summary						
No.	Name					Remarks
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Term Summary						
No.	Name					Remarks
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Class Record

School or College

Teacher

Class

Year Beginning

Remarks

Ref. P266

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Class Record

School or College

Teacher

Class

Year Beginning

Remarks

Ref. P266

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Ref. P371

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

Ref. P371

FILOFAX

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

Ref. P371

FILOFAX

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Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

Ref. P371

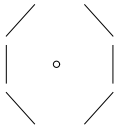
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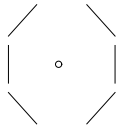
Clinical History

Name		
Address		
D.O.B.	MSW	Age
HISTORY		
History of present complaint		
Past medical history		
Drugs & Allergies		
Social/family history		
EXAMINATION		
General		
CVS		

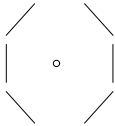
Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

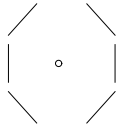
Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Clinical History

Resp S
Abdo 
CNS
MS
PROBLEMS
DIAGNOSIS & MANAGEMENT

Ref. P.402

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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
1			
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Ref. P.402

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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Ref. P.402

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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Ref. P.402

FILOFAX

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Multitrack Sheet

Studio		Client	
Artist		Producer	
Start Time		IPS	
Tracks		EQ	
N.R.		Sync Tone	
Song			
Instrument			
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Multitrack Sheet

Studio		Client
Artist		Producer
Start Time		IPS
Tracks		EQ
N.R.		Sync Tone
Song		
Instrument		
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Multitrack Sheet

Studio		Client
Artist		Producer
Start Time		IPS
Tracks		EQ
N.R.		Sync Tone
Song		
Instrument		
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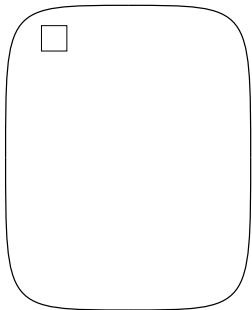
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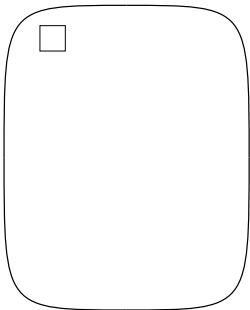
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Artist		Producer
Start Time		IPS
Tracks		EQ
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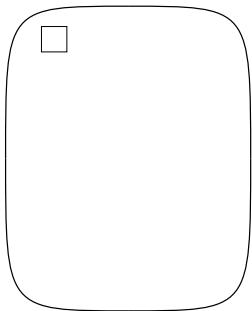
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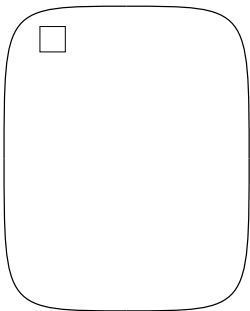
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Artist		Producer
Start Time		IPS
Tracks		EQ
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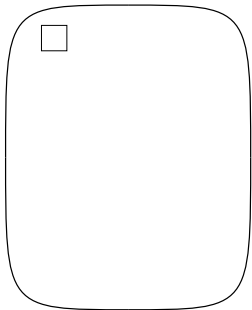
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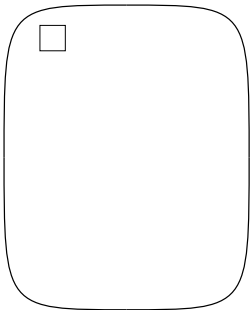


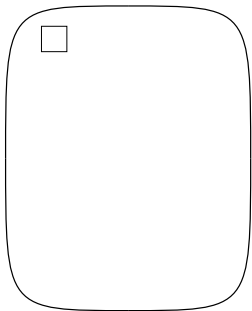


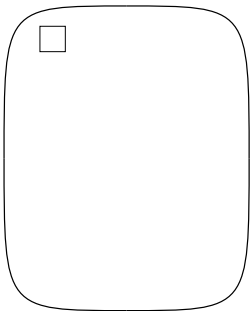


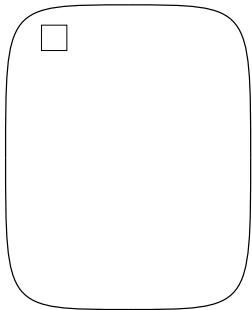


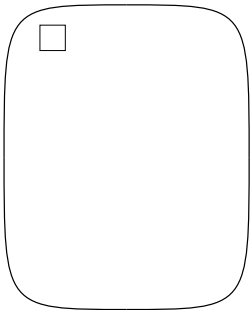














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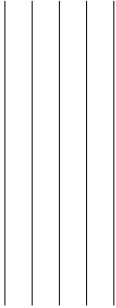
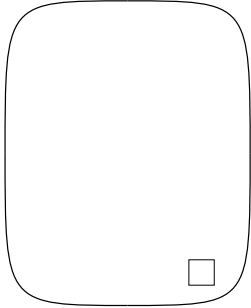
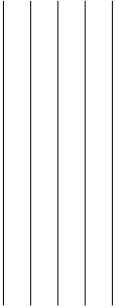
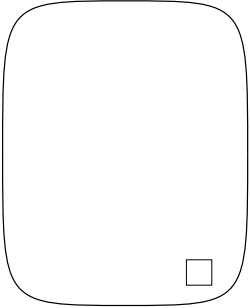
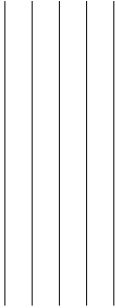
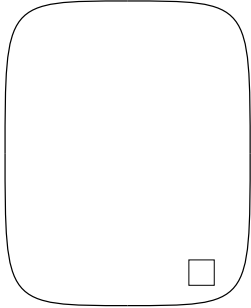
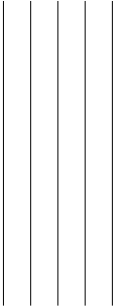
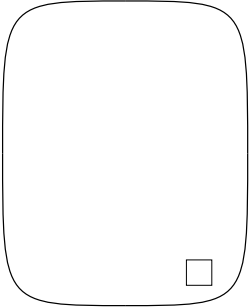
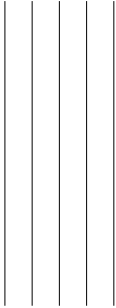
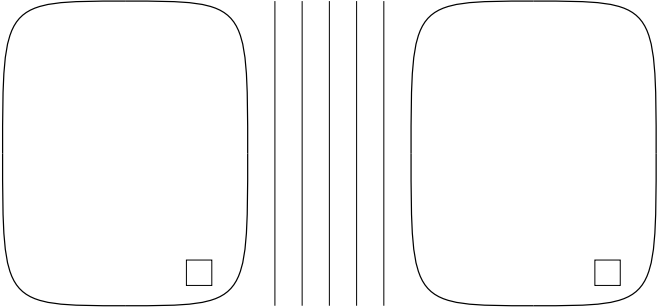
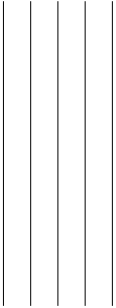
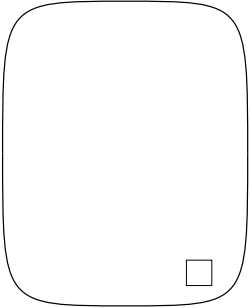
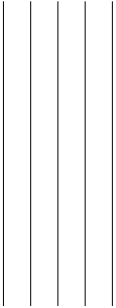
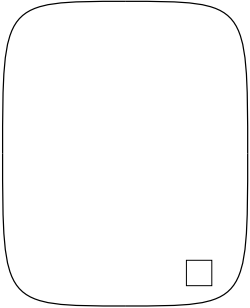
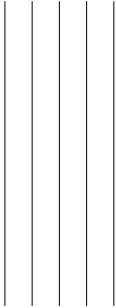
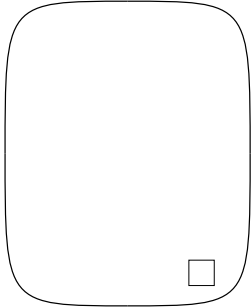
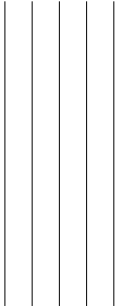
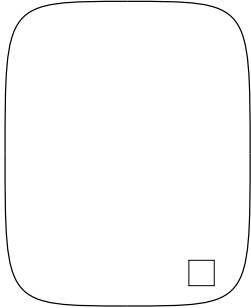
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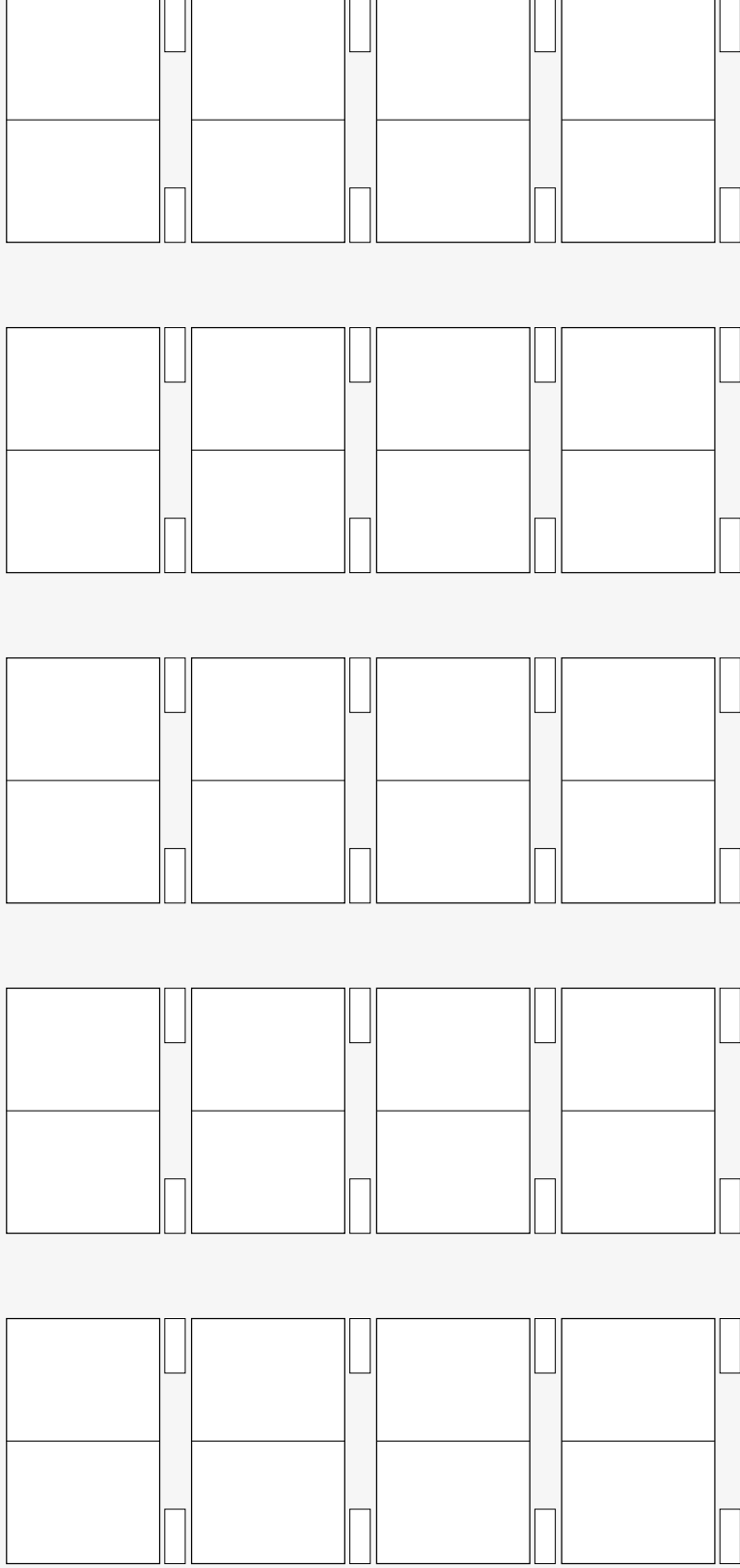
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Video Storyboard



Flat Plan



Ref. P441



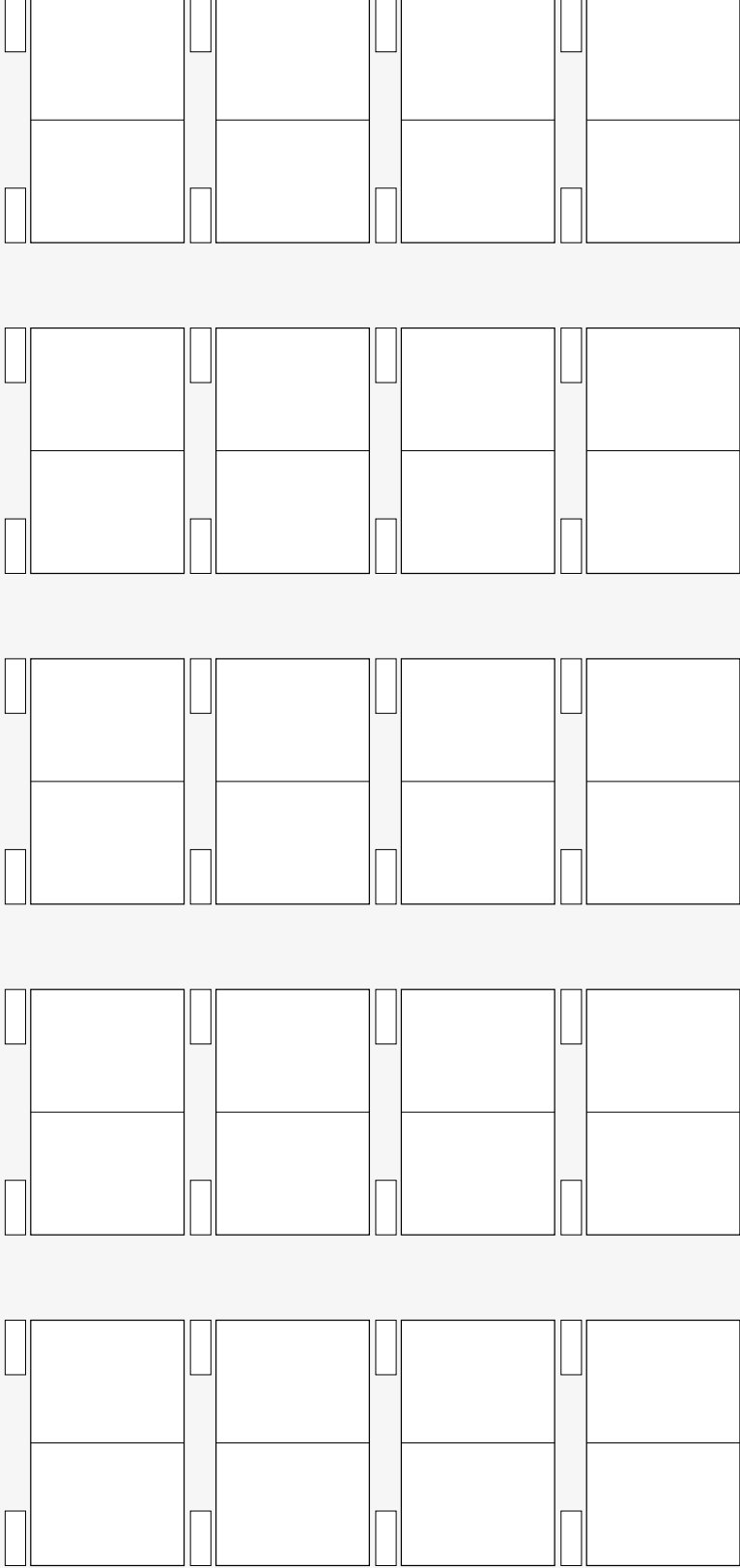
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Flat Plan



Church Family Record

Family Name						
Address						
Tel. Nos. Home Business						
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

Ref. P539

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Church Family Record

Family Name						
Address						
Tel. Nos. Home Business						
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

Ref. P539

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Church Family Record

Family Name						
Address						
Tel. Nos. Home Business						
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

Ref. P539

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Church Family Record

Family Name						
Address						
Tel. Nos. Home Business						
Family Details						
Family Names & Occupations	Roll Number	Born	Baptised	Confirmed	Married	Died
Offices and Organisations						
Name	Details					

Ref. P539

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Church Family Record

Church Family Record

Church Family Record

Church Family Record

Customer Engagement

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Conclusions

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Ref. P545

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Customer Record

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

Ref. P545

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Customer Record

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

Ref. P545

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Customer Record

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

Ref. P545

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Customer Record

Account	
Address	
Telephone	Telex
Account No.	
Category	
Contacts	
Name	Position
Call Frequency	
Terms	
Information	

Customer Record

[illegible]

Customer Record

[illegible]

Customer Record

[illegible]

Customer Record

[illegible]

Ref. P547

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Estate Agent Record

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

Ref. P547

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Estate Agent Record

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

Ref. P547

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Estate Agent Record

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

Ref. P547

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Estate Agent Record

Date Instructed		Ref	
Property			
Vendor		Tel.	
Vendor's Solicitor			
Det. Semi. TCE		Type	
Beds		Bath	
Recep		Kitchen	
Cloaks		Garage	
Services		C.H.	
Garden			
Remarks			
Price		R.V.	
Viewing			

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Estate Agent Record

Price Agreed	
Purchaser	
Purchaser's Solicitor	
Property To Sell?	
Mortgage?	Bridging?
Exchanged	Completed
A/C Sent	A/C Paid
Notes	

Meeting Record

Date	Time		No	Agenda Notes
Venue				
Chairperson				
Present				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Agenda				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
Next Meeting Date				
Time	Venue			

Ref. P556

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Meeting Record

Date	Time		No	Agenda Notes
Venue				
Chairperson				
Present				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Agenda				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
Next Meeting Date				
Time	Venue			

Ref. P556

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Meeting Record

Record of Decisions			No	Agenda Notes Continued
1				
2				
3				
4				
5				
6				
Record of Action Points		Action by		
1				
2				
3				
4				
5				
6				
7				

Meeting Record

Record of Decisions			No	Agenda Notes Continued
1				
2				
3				
4				
5				
6				
Record of Action Points		Action by		
1				
2				
3				
4				
5				
6				
7				

Police Personnel Record

Ref. P700

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Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date)	
Insp: (Date)			
Firearms Qual:	9mm	PPK	SMG
REV	RIFLE	OTHER	
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

Police Personnel Record

Ref. P700

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Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date)	
Insp: (Date)			
Firearms Qual:	9mm	PPK	SMG
REV	RIFLE	OTHER	
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

Police Personnel Record

Ref. P700

filorax

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Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date)	
Insp: (Date)			
Firearms Qual:	9mm	PPK	SMG
REV	RIFLE	OTHER	
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

Police Personnel Record

Ref. P700

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Force No:		Rank	
Surname			
Forename(s)			
Home Address			
Telephone No.		STD Code	
Address of NOK (if different)			
Single/Married/Separated/Divorced/Widow(er)			
Spouse's Forename(s)			
DOB		Place:	
DOJ Force		DOJ Stn:	
National Insurance No:		/ / / /	
Staff/Pay No:			
IPA No:			
Federation Membership No:			
Passport No:			
Police House/Section House/Rent Allowance			
Qualified for Promotion		Sgt: (Date)	
Insp: (Date)			
Firearms Qual:	9mm	PPK	SMG
REV	RIFLE	OTHER	
Driving Qualifications			
Sub-Aqua	yes/no	Swimmer	yes/no
Boatcrew	yes/no	Coxswain	yes/no
First Aid Qual:	Red Cross/SJAB/SAAA	From:	To:
Photographic/SOC/HOCP Course			
Police College			
CID/Dogs/Specialist Courses			
Clerical/HQ's/Admin: Experience			

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Authors	Call No.			
Title	Publisher			
Journal	Vol.	No.	pp	Yr.
Key Words				
Notes:				

Bibliofile

Bibliofile

Authors	Call No.				
Title	Publisher				
Journal	Vol.	No.	pp	Yr.	
Key Words					
Notes:					

Bibliofile

Authors	Call No.				
Title	Publisher				
Journal	Vol.	No.	pp	Yr.	
Key Words					
Notes:					

Bibliofile

Authors	Call No.				
Title	Publisher				
Journal	Vol.	No.	pp	Yr.	
Key Words					
Notes:					

Bibliofile

Authors	Call No.				
Title	Publisher				
Journal	Vol.	No.	pp	Yr.	
Key Words					
Notes:					

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							

Case Load Index

	Date Opened	File Number	Court Number	Court	Insurance Number	Opposing Attorney	Name of Case
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							

Ref. P541
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Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

Ref. P541
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To Accompany Soldier On Transfer
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Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

Ref. P541
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To Accompany Soldier On Transfer
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Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

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To Accompany Soldier On Transfer
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Platoon Commander's Roll Book

ZAP Number		Number			
Rel	Rank	Surname			
		Christian Names			
DOB					
Civ Employment		SWF	SSDF	ADAT	ABF
Hobbies					
Details of Family (Wife/Children)					
NOK		Alt NOK			
Address		Address			
Relationship		Relationship			
Engagement		ROD			
Joined Pl		Previous Emp			
Education			Blood Group		
COURSES					
Course		Place	Dates		Result

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

Platoon Commander’s Roll Book

Description			
Height	Hair		Visible marks & scars
Eyes	Complexion		
Mod 90		Passport	
Number		Number	
Date of Issue		Place & Date of Issue	
Driving Licence Types		Expiry Date	
Miscellaneous Info			
Hat Size		Butt Size	
Neck "		Respirator	
Chest "		Boot Size	
Leg "		P/Wpn Reg No	
Waist "			
BE Test	APWT	ALT APWT	NBC Test
APFA			
Mil Swimmer.			
Pl Comds Remarks			

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Troop Commander's Bible

NameForenames					
Rank		Number		Engagement	
DOB		Religion		Date of Discharge	
Awards, Medals		SQ		Joined Corps	
Marital Status		Adquals		Joined Unit	
AWT		BFT		Joined Tp	
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel			Tel		
Date			Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending		May Nov		May Nov	
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

NameForenames					
Rank		Number		Engagement	
DOB		Religion		Date of Discharge	
Awards, Medals		SQ		Joined Corps	
Marital Status		Adquals		Joined Unit	
AWT		BFT		Joined Tp	
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel			Tel		
Date			Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending		May Nov		May Nov	
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

NameForenames					
Rank		Number		Engagement	
DOB		Religion		Date of Discharge	
Awards, Medals		SQ		Joined Corps	
Marital Status		Adquals		Joined Unit	
AWT		BFT		Joined Tp	
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel			Tel		
Date			Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending		May Nov		May Nov	
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

NameForenames					
Rank		Number		Engagement	
DOB		Religion		Date of Discharge	
Awards, Medals		SQ		Joined Corps	
Marital Status		Adquals		Joined Unit	
AWT		BFT		Joined Tp	
NOK			Alternative NOK		
Relationship			Relationship		
Address			Address		
Tel			Tel		
Date			Date		
Employment			Education		
Seniority (as Candidate./Cpl etc)			Civilian Qualification		
Previous 365A Gradings					
Pd Ending		May Nov		May Nov	
Marked in rank					
Grade					
Mark					
Command Course Attended & Result					

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Troop Commander's Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander's Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander's Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Troop Commander's Bible

Address if living ashore		
Tel		
Service History		
Date	Unit	Employment
Future Employment Preferences		
Blood Group	P U L H E E M S	
TABT	Small Pox	
Yellow Fever	X Ray	
Sports/Interests		
Languages		
ID Card No	Passport No	
Wpn No	Expiry Date	
Driving Licences	BSR	
Remarks		
(Continue on blank sheet)		

Ref. P601

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Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Ref. P601

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Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Ref. P601

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Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Ref. P601

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Military Lesson Plan

Subject				
S/Aids				
Aim				
Beginning of Lesson				
Time	Prelims			
	Revision			
	Approach			
Middle of Lesson				
	Stage	S/Acts	Forms	Remarks

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Military Lesson Plan

Time	Questions	From & To
	NSPS	
	Pack Up	
	Summary	
	Look Forward	
Instructor's Notes		

Ref. P603

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

Ref. P603

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

Ref. P603

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

Ref. P603

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Military Course Record

Cadre/Course		
From	To	
Name		
Instr		
Squad		
Subject	Score	Remarks

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

Military Course Record

OIC Comments
Recommendations

Military Commander's Interview Record

[illegible]

Military Commander's Interview Record

[illegible]

[illegible][illegible]

PERSONAL GROUPING/RANGE CARD

☐ Date Group Size



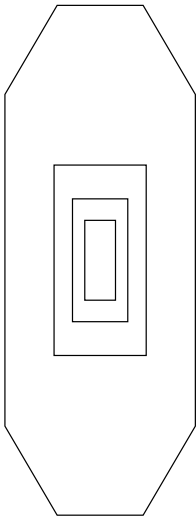
Ref. PGRC



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Shot	Blah	Observations
1		
2		
3		
4		
5		

PERSONAL GROUPING/RANGE CARD

☐ Date Group Size



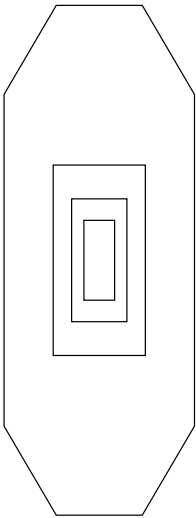
Ref. PGRC



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Shot	Blah	Observations
1		
2		
3		
4		
5		

PERSONAL GROUPING/RANGE CARD

☐ Date Group Size



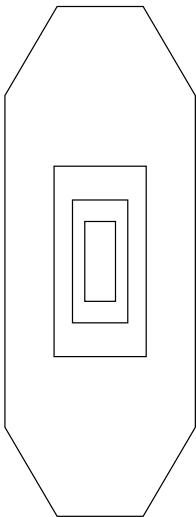
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Shot	Blah	Observations
1		
2		
3		
4		
5		

PERSONAL GROUPING/RANGE CARD

☐ Date Group Size



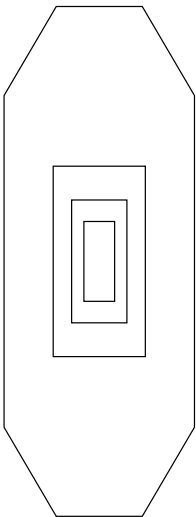
Ref. PGRC



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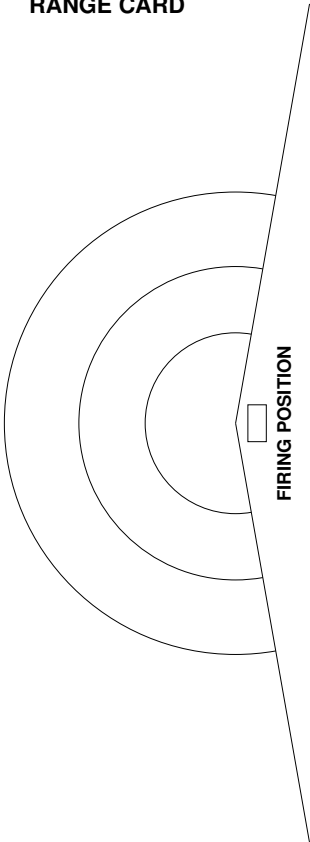


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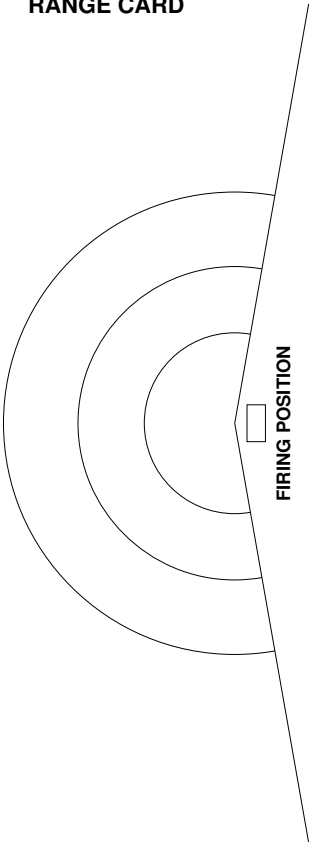


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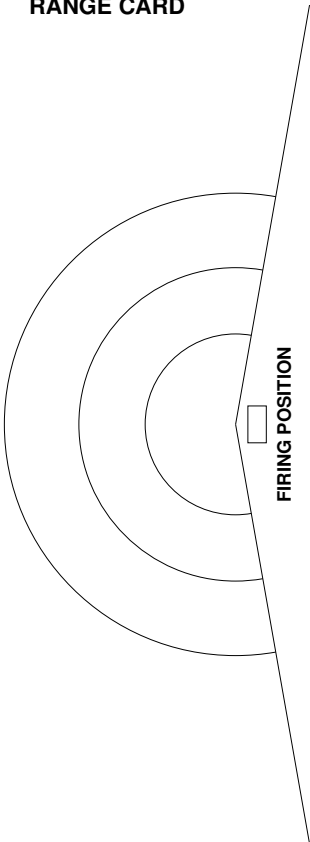
RANGE CARD



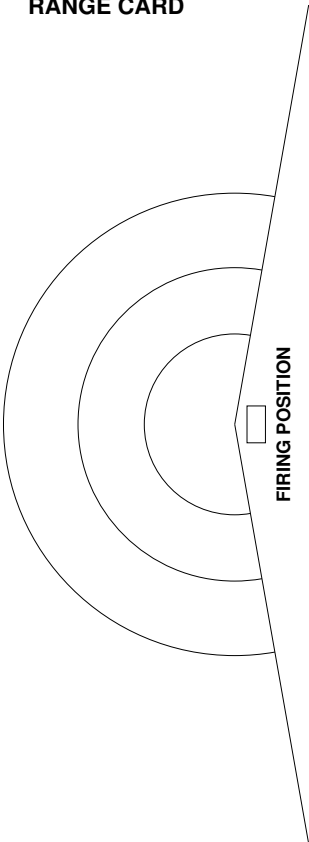
RANGE CARD



RANGE CARD



RANGE CARD



Contagious Diseases and Vaccinations

Risk Areas	HIV	Cholera	Infectious Hepatitis	Malaria	Polio
	Worldwide, but particularly in Central Africa, Europe and the Americas.	Africa, Asia, Middle East, especially in unhygienic and poorly sanitised conditions.	Most parts of the world where hygiene and sanitation are prevalent.	Africa, Asia, Central and South America.	Everywhere except Australia, Europe, New Zealand and North America.
Manner of Infection	Sexual intercourse with an infected person, injections with infected needles or transfusions with infected blood.	Contaminated food or water.	Contact with an infected person or from contaminated food or water.	Bite from an infected mosquito.	Direct contact with an infected person; rarely by contaminated food or water.
Vaccination	None available	Usually two injections by a doctor. Certificate is valid for 6 months.	Seek advice from doctor.	None, but anti-malarial tablets are available	3 days of drops from doctor, 4-8 week apart. Reinforcing dose maybe necessary after 10 years
Vaccination Certificate Needed?	No	Some countries may require evidence of vaccination within previous 6 months.	No	No	No

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Contagious Diseases and Vaccinations

	Rabies	Tetanus	Tuberculosis	Typhoid	Yellow Fever
Risk Areas	Many parts of the world.	Places where medical facilities are not readily available.	Africa, Asia, Central and South America.	Everywhere except Australia, Europe, New Zealand and North America.	Africa and South America.
Manner of Infection	Bite or scratch from an infected animal.	Open injury.	Airborne from infectious person.	Contaminated food, milk or water.	Bite from an infected mosquito.
Vaccination	Seek advice from doctor.	Seek advice from doctor.	Skin tests and injection approximately 3 months before travel.	2 injections from doctor; 4-6 weeks apart. Re-vaccination by 1 injection, usually after 3 months.	1 injection at least 10 days before going abroad. Certificate valid for 10 years.
Vaccination Certificate Needed?	No	No	No	No	Yes, countries for which yellow fever vaccination is essential

Contagious Diseases and Vaccinations

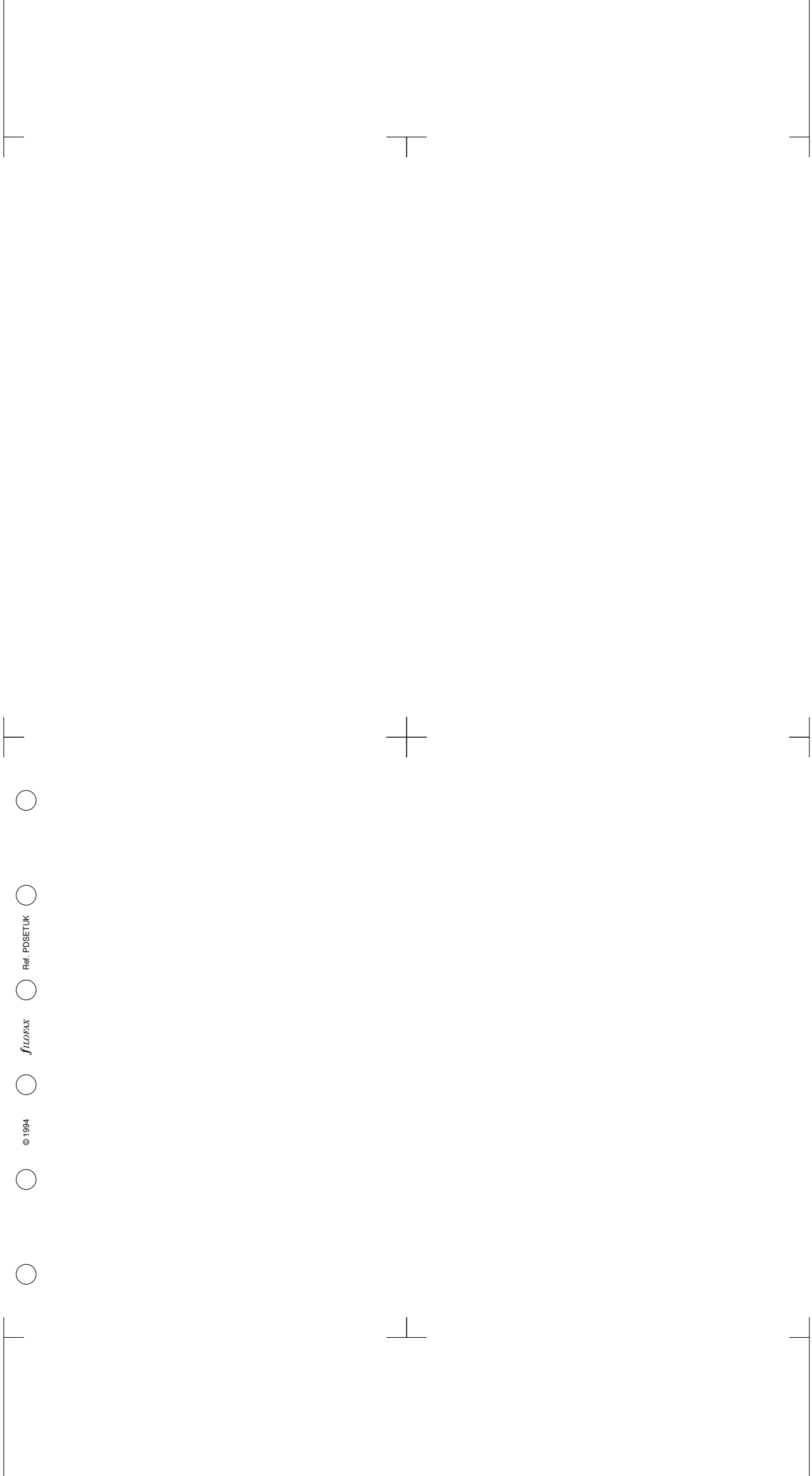
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International Paper Sizes

'A' Series of Trimmed Paper Sizes		
	mm	inches
A0	841x1189	33.11x46.81
A1	594x841	23.39x33.11
A2	420x594	16.54x23.39
A3	297x420	11.69x16.54
A4	210x297	8.27x11.69
A5	148x210	5.83x8.27
A6	105x148	4.13x5.83
A7	74x105	2.91x4.13
A8	52x74	2.06x2.91
A9	37x52	1.46x2.06
A10	26x37	1.03x1.46
'B' Series of Trimmed Paper Sizes		
	mm	inches
B0	1000x1414	39.97x55.67
B1	707x1000	27.83x39.97
B2	500x707	19.68x27.83
B3	353x500	13.90x19.68
B4	250x353	9.84x13.90
B5	176x250	6.93x9.84
B6	125x176	4.92x6.93
B7	88x125	3.46x4.92
B8	62x88	2.44x3.46
B9	44x62	1.73x2.44
B10	31x44	1.22x1.73
Paper Measures		
Writing		Printing
24 sheets = 1 quire		516 sheets = 1 ream
20 quires = 1 ream		2 reams = 1 bundle
		5 bundles = 1 bale

Meetings Planner

Day		Date
Time		
Estimated Length		
Present		
Purpose		
Agenda		Time

Ref. P270

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Meetings Planner

Day		Date
Time		
Estimated Length		
Present		
Purpose		
Agenda		Time

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Meetings Planner

Day		Date
Time		
Estimated Length		
Present		
Purpose		
Agenda		Time

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Meetings Planner

Day		Date
Time		
Estimated Length		
Present		
Purpose		
Agenda		Time

Ref. P270

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Meetings Planner

[illegible]

Meetings Planner

[illegible]

Meetings Planner

[illegible]

Meetings Planner

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Agenda Planner

Meeting	
Day	Date
Time	
Place	
Chairman	
Minutes	
To Attend	
Proposed Agenda	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
Other Business	

Ref. P271

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Agenda Planner

Meeting	
Day	Date
Time	
Place	
Chairman	
Minutes	
To Attend	
Proposed Agenda	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
Other Business	

Ref. P271

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Agenda Planner

Meeting	
Day	Date
Time	
Place	
Chairman	
Minutes	
To Attend	
Proposed Agenda	
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3.	
4.	
5.	
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7.	
Other Business	

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Agenda Planner

Meeting	
Day	Date
Time	
Place	
Chairman	
Minutes	
To Attend	
Proposed Agenda	
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Other Business	

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Letter Planner

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Letter Planner

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Letter Planner

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Letter Planner

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Day Planner

Day		Date	
Time	Appointments		
Priority	To Do		✓
Don't Forget			

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Day Planner

Day		Date	
Time	Appointments		
Priority	To Do		✓
Don't Forget			

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Day Planner

Day		Date	
Time	Appointments		
Priority	To Do		✓
Don't Forget			

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Day Planner

Day		Date	
Time	Appointments		
Priority	To Do		✓
Don't Forget			

Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

Ref. P275

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Weekly Time Planner

Appointment		
Day	Time	Activity
Other Committed Time		
Day	Time	Activity

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Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

Monthly Time Planner

Key Objectives
Social Objectives
Don't Forget

Monthly Time Planner

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Monthly Time Planner

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Visit Planner

Name
Address
Telephone
Telex
Fax
Planned Travel Time
Directions
Accommodation

Visit Planner

Name
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Telephone
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Planned Travel Time
Directions
Accommodation

Visit Planner

Name
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Planned Travel Time
Directions
Accommodation

Visit Planner

Name
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Telephone
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Planned Travel Time
Directions
Accommodation

Travel Planner

Depart				Return			
Accommodation							
Address							
Phone		Telex			Fax		
Goals							
Passport Requirements							
Visa Requirements							
Injections Needed							
Insurance							
Travel Agent							
Contact							
Address							
Phone		Telex			Fax		
Booking Made				Confirmed			
Booking Ref.							
Departure				Arrival			
No.				No.			
Time				Time			
Place				Place			
Departure				Arrival			
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Time				Time			
Place				Place			

Ref. P278

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Travel Planner

Depart				Return			
Accommodation							
Address							
Phone		Telex			Fax		
Goals							
Passport Requirements							
Visa Requirements							
Injections Needed							
Insurance							
Travel Agent							
Contact							
Address							
Phone		Telex			Fax		
Booking Made				Confirmed			
Booking Ref.							
Departure				Arrival			
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Time				Time			
Place				Place			
Departure				Arrival			
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Time				Time			
Place				Place			

Ref. P278

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Travel Planner

Depart				Return			
Accommodation							
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Phone		Telex			Fax		
Goals							
Passport Requirements							
Visa Requirements							
Injections Needed							
Insurance							
Travel Agent							
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Booking Made				Confirmed			
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Departure				Arrival			
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Departure				Arrival			
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Travel Planner

Depart				Return			
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Travel Planner

Car Hire			
Contact			
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Phone	Telex	Fax	
Don't Forget			✓
To Buy			
Notes			

Travel Planner

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Travel Planner

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Structured Time Log

Day			Date
Time	Activity		
08:00			
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Structured Time Log

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Structured Time Log

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Structured Time Log

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Delegation Brief

[illegible]

Delegation Brief

[illegible]

Delegation Brief

[illegible]

Delegation Brief

[illegible]

TV and Video Planner

[illegible]

TV and Video Planner

[illegible]

TV and Video Planner

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TV and Video Planner

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[illegible]© 1994 *fiLOFAX* Ref. P284[illegible]

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

Exercise Log/Bookings Planner

Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		
Day	Date	Time
Activity		
Venue		
Telephone No.		
Arrangements Made		Confirmed
Notes		

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[illegible]

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[illegible]© 1994 *fiLOFAX* Ref. P285[illegible]

Social Activity Planner

[illegible]

Social Activity Planner

[illegible]

Social Activity Planner

Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		
Day	Date	Time
With		
Venue		
Arrangements Made		Confirmed
Telephone		
Notes		

Social Activity Planner

[illegible]

Budget Planner

Outgoings									
Animals/Pets								Outgoings	
								TV/Video	
Food				Building					Rental
Veterinary				Household Contents					Licence
Other				Life Assurance					Other
Sub Total				Mortgage Protection					Sub Total
Family				Pension Contributions				Utilities	
Childcare				Personal					Coal
Clothes				Other					Electricity
Entertainment							Sub Total		Gas
Holidays									Oil
Maintenance Payments						Loans			Other
Medical/Dental				Credit Cards					Sub Total
Pocket Money				H.P.					
Presents				Personal Loans					Total Animals/Pets
School/College Fees				Overdraft					Total Family
Other				Rental			Sub Total		Total Household
Sub Total						Savings/Investments			Total Insurance
Household							Sub Total		Total Loans
Decorating/Furnishing						Transport			Total Savings/Investments
Food				M.O.T.					Total Transport
Garden				Petrol					Total TV/Video
House Cleaning				Insurance					Total Utilities
Household Items				Repairs/Services					Grand Total
Laundry/Dry Cleaning				Tax					
Mortgage/Rent				Telephone					
Newspapers/Magazines				Season ticket/Tickets					
Telephone				Other					
Rates (General & Water)							Sub Total		
Sub Total									

