

## Keeping up to date

There are many sources of information about planning out in the world these days not just books but videos, blog posts, Instagram etc etc. Keeping up to date with new ideas is a job in itself.

We attempt to give you some ideas on how to cope with information overload and share with you how we keep track of information to read later or make reference to at a later date.

If you have ideas for future episodes please send them to [steve at philofaxy dot com](mailto:steve@philofaxy.com)

### **Show Notes** (timings approximate)

00:00 - Introductions

02:30 - Productivity is now so fashionable

03:00 - So many ideas out there

03:30 - Building up a reference source of information

04:45 - Where to keep this type of information?

05:15 - Have a separate section in your planner

06:30 - How did you find it on Google?

07:00 - Using Flipboard

07:45 - Steve's Flipboard magazines

10:15 - Setting aside a time to go through the information you have found and stored

11:30 - Planner Planning - What isn't working

12:30 - Finding information in Daily inserts

14:45 - Finding information in books you have read

15:45 - Bookshelf app and [Goodreads](#) app  
16:45 - Take notes about the books you are reading noting the page numbers  
17:30 - Create a reference planner  
19:15 - Review the changes you make and assess if they have improved your planner use  
21:00 - Instagram as a potential source of information and ideas  
22:30 - Saving a photo on Instagram (circled in the picture on the right)  
24:00 - The range of information available on Instagram  
24:45 - Using all new forms of Social Media to see how they can provide you with information and ideas.  
26:00 - Sit back at least once a week or a month and look in to how you can improve the use of your planners  
27:00 - Discover others in your local area who share your same enthusiasm for planning and meet up.

