

## **Planning for the end of the year.**

With the end of the year approaching there is plenty of time to prepare for the new year.

What should you be doing over the next few weeks.

Join us as we discuss our year end habits and ideas.

If you have ideas for future episodes please send them to steve at philofaxy dot com

### **Show Notes** (timings approximate)

00:00 - Introduction

01:45 - Planner month of October

03:00 - Year end

04:00 - What diary inserts are you going to use.

05:00 - Magazines

08:00 - What to do with your old diary inserts

10:00 - Rolling year?

14:00 - December the hated month!

15:15 - Using year planners

17:00 - Long term planning

20:00 - Continuity of the year

21:00 - Look back to plan forward

24:00 - Monthly page themes

27:00 - Jobs to do at the end of the year.

28:00 - Consume before buying new