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| 30-5 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 30-5 |
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|  | Wed 1 |  |  |
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|  |  | Communications |  |
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|  | Thur 2 |  |  |
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| 6-12 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 6-12 |
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|  | Wed 8 |  |  |
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|  |  | Communications |  |
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|  | Thur 9 |  |  |
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| 13-19 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 13-19 |
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|  | Wed 15 |  |  |
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|  |  | Communications |  |
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|  | Thur 16 |  |  |
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|  | Fri 17 |  |  |
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| 20-26 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 20-26 |
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|  | Wed 22 |  |  |
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|  |  | Communications |  |
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|  | Thur 23 |  |  |
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|  | Fri 24 |  |  |
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| 27-2 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 27-2 |
| January 2020 /  February 2020 |

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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 28 |  |  |
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|  | Wed 29 |  |  |
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|  |  | Communications |  |
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|  | Thur 30 |  |  |
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|  | Fri 31 |  |  |
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| 3-9 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | | 3-9 |
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|  | Wed 5 |  |  |
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|  |  | Communications |  |
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|  | Thur 6 |  |  |
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| 10-16 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | | 10-16 |
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|  | Wed 12 |  |  |
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|  |  | Communications |  |
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|  | Thur 13 |  |  |
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|  | Fri 14 |  |  |
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| 17-23 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | | 17-23 |
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|  | Wed 19 |  |  |
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|  |  | Communications |  |
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|  | Thur 20 |  |  |
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|  | Fri 21 |  |  |
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|  | Sat 22 |  |  |
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| 24-1 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **February** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | | 24-1 |
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|  | Tue 25 |  |  |
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|  | Wed 26 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 27 |  |  |
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|  | Fri 28 |  |  |
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| 2-8 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 2 |  |  |
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|  | Tue 3 |  |  |
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|  | Wed 4 |  |  |
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|  |  | Communications |  |
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|  | Thur 5 |  |  |
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|  | Fri 6 |  |  |
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| 9-15 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 9-15 |
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|  |  | Communications |  |
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|  | Thur 12 |  |  |
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| 16-22 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 16-22 |
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|  | Wed 18 |  |  |
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|  |  | Communications |  |
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|  | Thur 19 |  |  |
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| 23-29 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 23-29 |
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|  | Wed 25 |  |  |
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|  |  | Communications |  |
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|  | Thur 26 |  |  |
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|  | Fri 27 |  |  |
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| 30-5 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **March** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | 31 | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 30-5 |
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|  | Wed 1 |  |  |
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|  |  | Communications |  |
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|  | Thur 2 |  |  |
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|  | Fri 3 |  |  |
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| 6-12 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 6-12 |
| April 2020 |

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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 6 |  |  |
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|  | Tue 7 |  |  |
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|  | Wed 8 |  |  |
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|  |  | Communications |  |
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|  | Thur 9 |  |  |
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|  | Fri 10 |  |  |
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| 13-19 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 13-19 |
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|  | Tue 14 |  |  |
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|  | Wed 15 |  |  |
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|  |  | Communications |  |
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|  | Thur 16 |  |  |
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|  | Fri 17 |  |  |
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| 20-26 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 20-26 |
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|  | Wed 22 |  |  |
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|  | Thur 23 |  |  |
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| 27-3 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **April** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| 4-10 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 4-10 |
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|  | Wed 6 |  |  |
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|  |  | Communications |  |
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|  | Thur 7 |  |  |
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| 11-17 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 11-17 |
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|  | Tue 12 |  |  |
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|  | Wed 13 |  |  |
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|  |  | Communications |  |
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|  | Thur 14 |  |  |
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| 18-24 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 18-24 |
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|  | Wed 20 |  |  |
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|  |  | Communications |  |
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|  | Thur 21 |  |  |
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|  | Sat 23 |  |  |
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|  |  | Coming Up | Due Date |
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| 25-31 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **May** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 25-31 |
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|  | Wed 27 |  |  |
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|  |  | Communications |  |
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|  | Thur 28 |  |  |
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| 1-7 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 1-7 |
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|  | Wed 3 |  |  |
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|  |  | Communications |  |
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|  | Thur 4 |  |  |
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|  | Fri 5 |  |  |
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| 8-14 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 8-14 |
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|  | Tue 9 |  |  |
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|  | Wed 10 |  |  |
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|  |  | Communications |  |
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|  | Thur 11 |  |  |
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|  | Fri 12 |  |  |
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|  | Sat 13 |  |  |
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| 15-21 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 15-21 |
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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 16 |  |  |
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|  | Wed 17 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 18 |  |  |
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|  | Fri 19 |  |  |
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| 22-28 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 22-28 |
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|  | Tue 23 |  |  |
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|  | Wed 24 |  |  |
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|  |  | Communications |  |
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|  | Thur 25 |  |  |
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|  | Fri 26 |  |  |
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| 29-5 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **June** | | | | | | | | M | T | W | T | F | S | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | 29 | 30 | \_ | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 29-5 |
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|  | Wed 1 |  |  |
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|  | Thur 2 |  |  |
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| 6-12 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 6-12 |
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|  | Wed 8 |  |  |
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|  |  | Communications |  |
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|  | Thur 9 |  |  |
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|  | Fri 10 |  |  |
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|  | Sat 11 |  |  |
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| 13-19 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 13-19 |
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|  | Tue 14 |  |  |
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|  | Wed 15 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 16 |  |  |
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|  | Fri 17 |  |  |
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|  | Sat 18 |  |  |
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| 20-26 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 21 |  |  |
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|  | Wed 22 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 23 |  |  |
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|  | Fri 24 |  |  |
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| 27-2 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **July** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | 27 | 28 | 29 | 30 | 31 | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 27-2 |
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|  | Tue 28 |  |  |
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|  | Wed 29 |  |  |
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|  |  | Communications |  |
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|  | Thur 30 |  |  |
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|  | Fri 31 |  |  |
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|  | Sat 1 |  |  |
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|  |  | Coming Up | Due Date |
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| 3-9 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 3-9 |
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|  | Wed 5 |  |  |
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|  |  | Communications |  |
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|  | Thur 6 |  |  |
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| 10-16 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 10-16 |
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|  | Wed 12 |  |  |
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|  |  | Communications |  |
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|  | Thur 13 |  |  |
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|  | Fri 14 |  |  |
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|  | Sat 15 |  |  |
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| 17-23 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 17-23 |
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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 18 |  |  |
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|  | Wed 19 |  |  |
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|  |  | Communications |  |
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|  | Thur 20 |  |  |
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|  | Fri 21 |  |  |
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|  | Sat 22 |  |  |
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| 24-30 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 24-30 |
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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 24 |  |  |
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|  | Tue 25 |  |  |
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|  | Wed 26 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 27 |  |  |
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|  | Fri 28 |  |  |
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| 31-6 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **August** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 31 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 31-6 |
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|  | Wed 2 |  |  |
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|  |  | Communications |  |
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|  | Thur 3 |  |  |
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|  | Sat 5 |  |  |
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|  |  | Coming Up | Due Date |
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| 7-13 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 7-13 |
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|  | Wed 9 |  |  |
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|  |  | Communications |  |
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|  | Thur 10 |  |  |
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|  | Fri 11 |  |  |
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|  | Sat 12 |  |  |
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|  |  | Coming Up | Due Date |
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| 14-20 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 14-20 |
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|  | Tue 15 |  |  |
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|  | Wed 16 |  |  |
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|  |  | Communications |  |
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|  | Thur 17 |  |  |
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|  | Fri 18 |  |  |
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| 21-27 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 21-27 |
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|  | Tue 22 |  |  |
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|  | Wed 23 |  |  |
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|  |  | Communications |  |
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|  | Thur 24 |  |  |
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|  | Fri 25 |  |  |
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| 28-4 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **September** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | \_ | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 28-4 |
| September 2020 /  October 2020 |

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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 29 |  |  |
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|  | Wed 30 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 1 |  |  |
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|  | Fri 2 |  |  |
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| 5-11 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 5-11 |
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|  |  | Communications |  |
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|  | Thur 8 |  |  |
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| 12-18 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 12-18 |
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|  | Wed 14 |  |  |
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|  |  | Communications |  |
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|  | Thur 15 |  |  |
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| 19-25 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 19-25 |
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|  | Wed 21 |  |  |
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|  |  | Communications |  |
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|  | Thur 22 |  |  |
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|  | Fri 23 |  |  |
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| 26-1 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **October** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 26 | 27 | 28 | 29 | 30 | 31 | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 26-1 |
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|  | Tue 27 |  |  |
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|  | Wed 28 |  |  |
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|  |  | Communications |  |
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|  | Thur 29 |  |  |
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|  | Fri 30 |  |  |
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|  | Sat 31 |  |  |
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| 2-8 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 2-8 |
| November 2020 |

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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 2 |  |  |
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|  | Tue 3 |  |  |
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|  | Wed 4 |  |  |
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|  |  | Communications |  |
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|  | Thur 5 |  |  |
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|  | Fri 6 |  |  |
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| 9-15 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 9-15 |
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|  | Thur 12 |  |  |
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| 16-22 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 16-22 |
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|  | Wed 18 |  |  |
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|  |  | Communications |  |
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|  | Thur 19 |  |  |
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| 23-29 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 23-29 |
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|  | Wed 25 |  |  |
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|  |  | Communications |  |
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|  | Thur 26 |  |  |
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|  | Fri 27 |  |  |
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| 30-6 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **November** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | \_ | \_ | 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 30 | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 30-6 |
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|  | Wed 2 |  |  |
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|  |  | Communications |  |
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|  | Thur 3 |  |  |
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|  | Fri 4 |  |  |
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| 7-13 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 7-13 |
| December 2020 |

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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 7 |  |  |
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|  | Tue 8 |  |  |
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|  | Wed 9 |  |  |
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|  |  | Communications |  |
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|  | Thur 10 |  |  |
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|  | Fri 11 |  |  |
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| 14-20 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 14-20 |
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|  | Tue 15 |  |  |
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|  | Wed 16 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 17 |  |  |
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|  |  |  |  |
|  | Fri 18 |  |  |
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|  | Sat 19 |  |  |
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|  |  | Coming Up | Due Date |
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| 21-27 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 21-27 |
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| Time | Appointments | Notes/Reminders | Done |
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|  | Tue 22 |  |  |
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|  | Wed 23 |  |  |
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|  |  | Communications |  |
|  |  |  |  |
|  | Thur 24 |  |  |
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|  | Fri 25 |  |  |
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|  | Sat 26 |  |  |
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|  |  | Coming Up | Due Date |
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| 28-3 | |  | | --- | | This week | |  | |  | |  | |  | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **December** | | | | | | | | M | T | W | T | F | S | S | | \_ | 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | 28 | 29 | 30 | 31 | \_ | \_ | \_ | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **January** | | | | | | | | M | T | W | T | F | S | S | | \_ | \_ | \_ | \_ | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | \_ | \_ | ∙ | ∙ | ∙ | ∙ | ∙ | | 28-3 |
| December 2020 /  January 2021 |

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| Time | Appointments | Notes/Reminders | Done |
|  | Mon 28 |  |  |
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|  | Tue 29 |  |  |
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|  | Wed 30 |  |  |
|  |  |  |  |
|  |  | Communications |  |
|  |  |  |  |
|  | Thur 31 |  |  |
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|  | Fri 1 |  |  |
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|  |  | Coming Up | Due Date |
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